

MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
April 15, 2024 - Committee Meetings

The Elizabeth City-Pasquotank Board of Education met at Pasquotank Elementary School in the Multi Purpose Room and via livestream, on Monday, April 15, 2024, at 4:00 p.m. The following Board members were present and constituted a quorum:

Angela Cobb, Chair
Pam Pureza, Vice-Chair
Valerie Bagues
Tommy Old

Rodney Walton
Sharon Warden
Shelia H. Williams

The following staff members were present:

Dr. Keith Parker, Superintendent
Rachael Haines, Assistant Superintendent of Human Resources
Candy Tilley, Assistant Superintendent of Finance
Sammy Fudge, Assistant Superintendent of Curriculum & Instruction
Adrian Fonville, Executive Director of Secondary Education
Dr. Katina Waples, Executive Director of Elementary Education
Meredith Collins, Executive Director of Accounting Services
Amanda Hill, Director of Transportation
Marlene Wilkins, Director of Maintenance
Stephanie Ambrose, Principal P.W. Elementary School
James Schiffbauer, Principal of Weeksville Elementary School
LaShekia Brothers, Principal of Central Elementary School
Simona White, Principal of Pasquotank Elementary School
Kim Robertson, Principal J.C. Sawyer
Dexter Jackson-Heard, Director of Community Schools
Pam Parker, Executive Assistant to the Superintendent and Board of Education

Others in attendance:

Johny Hallow, III, School Board Attorney
Zachary Robeson, Attorney

Meeting Called to Order by Chair

Chair Cobb called the meeting to order at 4:09 p.m.

2. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

3. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

4. Approval of Agenda

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to approve the agenda for April 15, 2024, as presented.

5. Closed Session

A motion was made by Dr. Shelia Williams seconded by Valerie Bogues, and carried, as confirmed by roll call, for the Board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 4:12 p.m. The following Board Members were present: Chair Cobb, Vice-Chair Pam Pureza, Sharon Warden, Rodney Walton, Dr. Sheila Williams, Tommy Old, and Valerie Bogues.

The following staff members were present: Dr. Keith Parker, Johny Hallow, III and Zachary Robeson, School Board Attorneys', were also in attendance for the closed session.

Board will resume the open session following the closed session.

Excellent Educators Committee

Dr. Shelia Williams, Chair

Dr. Shelia Williams requested approval of the Superintendent's Report and Recommendation for Personnel as presented in closed session.

A motion was made by Dr. Shelia Williams, seconded by Pam Pureza, and carried, as confirmed by roll call vote, to accept the Superintendent's Report and Recommendation for Personnel as presented.

6. Agenda Items

Financial, Business, and Technology Committee

Sharon Warden, Chair

Candy Tilley, Assistant Superintendent of Finance presented (FBT-01) Purchasing Report, (FBT-02) Fundraisers, (FBT-03) Quarterly Expense Report, (FBT-04) Rental Report, (FBT-05) Budget Amendments #108, #204, #308, and #805 (FBT-06) Roofing Bid RRMS, (FBT-07) Roofing Bid WES

A motion was made by Sharon Warden and seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve (FBT-02) Fundraisers (FBT-06) Roofing Bid RRMS, (FBT-07) Roofing Bid WES

A motion was made by Sharon Warden, seconded by Rodney Walton, and carried, as confirmed by roll call, to place (FBT-05) Budget Amendments #108 #204 #308 and #805 on the consent agenda for the April regular board meeting.

Personalized Education (PE)

Pam Pureza, Chair

Rachael Haines, Assistant Superintendent of Human Resources stated at the March 25, 2024 board meeting the 2024 Summer School Retest Program was presented and approved for June 25. Mrs. Haines stated June 25th is the last instructional day and testing will be June 26th and 27th. Mrs. Haines stated tonight we are asking the board to approve a technical correction to the dates 2023-2024 summer retest program plan.

A motion was made by Pam Pureza, seconded by Valerie Bogues, and carried, as confirmed by roll call vote, to approve (PE-01) 2023-2024 Summer Retest Program, as presented.

7. Other

A motion was made by Dr. Shelia Williams seconded by Sharon Warden, and carried, as confirmed by roll call, for the Board to recess the meeting until 6 p.m. for the Public Hearing as part of the regular monthly meeting.

A motion was made by Pam Pureza, seconded by Rodney Walton, and carried to adjourn the committee meeting.

7. Adjournment

A motion was made by Pam Pureza, seconded by Rodney Walton, and carried to adjourn the meeting. The meeting recessed at 5:38 p.m.

Chair

Secretary