

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
May 28, 2024 Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session on Tuesday, May 28, 2024, at 6:00 p.m. The meeting was held at P.W. Moore Elementary School and was also available via livestream at www.ecpps.k12.nc.us. The following Board members were present and constituted a quorum:

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| Angela Cobb, Chair | |
| Pam Pureza, Vice-Chair | Rodney Walton |
| Valerie Bogues | Sharon Warden |
| Tommy Old | Dr. Shelia H. Williams |

The following staff members were present:

Dr. Keith Parker, Superintendent
 Rachael Haines, Assistant Superintendent of Human Resources
 Sammy Fudge, Assistant Superintendent of Curriculum & Inst.
 Candy Tilley, Assistant Superintendent of Finance
 Adrian Fonville, Executive Director of Secondary Education
 Dr. Katina Jones-Waples, Executive Director of Elementary Education
 Sandy Kinzel, Interim Director of Federal Programs
 Amanda Hill, Director of Transportation
 Tammy Rinehart, Director of Child Nutrition
 Nina Griffin, Director of Testing & Accountability
 Shelia Overton, Director of Career & Technical Education
 Stephanie Ambrose, Principal of P.W. Moore Elementary School
 Maryann Everett, Assistant Principal of P.W. Moore Elementary School
 Kim Robertson, Principal of J.C. Sawyer Elementary School
 Simona White, Principal of Pasquotank Elementary School
 Jennifer Cranford, Assistant Principal of Pasquotank Elementary School
 Eboni Stallings, District Instructional Coach
 Joshua Sawyer, District Instructional Coach
 Dexter Jackson-Heard, Director of Communications & Community Schools
 Pam Parker, Executive Assistant to Superintendent and Board
 Mitchel Manuel, PCHS Student Board Member
 Gabby Johnson, NHS Student Board Member
 Haley Mayhew, ECPEarly College Board Member

Others present:

John Leidy, School Board Attorney
 Zach Robeson, School Board Attorney

1. Meeting Called to Order by Chair

Chair Angela Cobb called the meeting to order at 6:07 p.m.

2. Pledge of Allegiance and Moment of Silence

3. Roll Call

Pam Parker called the roll and recorded members in attendance for the meeting.

4. Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Rodney Walton read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5. Approval of Agenda

A motion was made by Dr. Shelia H. Williams, seconded by Sharon Warden, and carried, as confirmed by roll call, to approve the May 28, 2024 meeting agenda.

6. Recognitions

Dexter Jackson-Heard stated, we are going to begin with a musical selection of Mama Mia from the ECPPS Theatre Production students. Sammy Fudge Assistant Superintendent of Curriculum & Instruction introduced several businesses who partner with ECPPS. Mr. Fudge recognized Mr. Jerrod Blount, Manager of Jersey Mike's and several of his staff for their contribution for giving back to the community and ECPPS day of giving and month of giving. Dr. Parker shared information on the faith community partnership relaunch of the Ministerial Council. Dr. Parker stated, we have several of the Ministerial Council board members here tonight. Dr. Parker asked Pastor Sutton to share the vision and partnership between ECPPS and the faith community. Mr. Fudge also recognized Lowe's of Elizabeth City for their dedication and commitment to ECPPS for the beautiful flowers donated for district events.

Amanda Hill, Director of Transportation recognized several of her staff who participated in the Bus ROADeo. Ms. Hill stated she has three staff members going to the district level on May 16th.

Dr. Katina Jones-Waples, Executive Director of Elementary Schools recognized a select group of outstanding elementary teachers who were selected and nominated by their school leaders for the distinct honor of being awarded an Outstanding Elementary Mathematics Award.

Dr. Jones-Waples recognized Miss Layna Adams, 5th grade student at Central Elementary School for her artistic design in capturing the love of literacy. Dr. Jones-Waples stated several students throughout the district entered the t-shirt design contest and Layna's was chosen. Dr. Jones-Waples stated Layna's t-shirt design will be used at the first Annual Walk/Run-A-Thon event on Saturday, June 1, 2024 at the waterfront.

7. Instructional Highlights

Mrs. Simona White recognized staff and students from Pasquotank Elementary School.

Mrs. Stephanie Ambrose recognized staff and students from P.W. Moore Elementary School. Mrs. Ambrose recognized Sharon Stanley and Pearl St. Pentecostal Church for supplying our staff and students with anything they may need throughout the year. Mrs. Ambrose recognized Pastor Glenn Rountree, New Ramoth Gilead Missionary Baptist Church for supplying P.W. Moore with the ECP backpacks. Mrs. Ambrose recognized Mr. Kenny Moore from the Doors of Faith Ministries for always helping out with ECP backpacks and taking care of the school grounds. Mrs. Ambrose also mentioned a few ladies for always helping to serve when PW Moore had family night.

Mrs. Simona White shared the Instructional Highlights at Pasquotank Elementary School. Mrs. White stated Pasquotank Elementary School is where every hallway and every classroom is the place for learning. Mrs. White stated learning has gone back for generations to generations and is one of perseverance. The Pasquotank Elementary students and staff shared a video on taking a trip down memory lane.

Mrs. White stated as we close this chapter, let us reflect on the countless moments of growth and learning that has filled these halls. Mrs. White stated each teacher has shaped students lives and will leave a lasting legacy. Mrs. White stated Pasquotank Elementary will transition to an early learning center to expand the ECPPS Pre-K program. Mrs. White stated the next chapter of Pasquotank Elementary will allow for a greater impact for our community.

Mrs. Ambrose shared the Instructional Highlights of what her school has been doing for the 2023-2024 school year. Mrs. Ambrose stated they have been building bridges with the community as well as supporting structures for their students with AVID in place. Mrs. Ambrose stated once a month, we have family dinner night, community members come in and share with our families what is available in the community. Mrs. Ambrose stated this year, P.W. Moore was recognized with the Lighthouse award for the growth we have made in testing as well as the community involvement we have in place. Mrs. Ambrose stated several staff members presented at a restart meeting, career day and created a PBIS instructional video.

8. Superintendent's Report

Dr. Keith Parker thanked Mrs. Ambrose and P.W. Moore for hosting us tonight. Dr. Parker stated he purposefully chose to hold the meeting here tonight to showcase the work that has been done in this historic gymnasium. Dr. Parker pointed out the floors, bleachers, painting, and the restoration that we have done. Dr. Parker stated the new sound system is on the way. Dr. Parker stated the floors are the original basketball hardwood floors and the old bleachers have also been replaced. Dr. Parker stated some of the old bleachers have been in this building since the 1920s.

Dr. Parker stated this year, Mrs. Ambrose has served as the district Principal of the Year. Dr. Parker stated the recently selected teacher of the year is Jorice Manual. Dr. Parker thanked both ladies for their dedication in serving at P.W. Moore. Dr. Parker stated, we are in the middle of administering end of grade assessments. Dr. Parker stated next week, high schools will begin their end-of-course exams. Dr. Parker stated high school graduation will be on June 6th and 7th at the ECSU campus. Dr. Parker recognized the early college graduates who graduated two weeks ago. Dr. Parker stated this is the time to celebrate the accomplishments of our students and educators. Dr. Parker stated

beginning June 11th through the end of the month, we will be offering the summer retest program for students who did not meet the proficient score on the EOGs or EOCs. Dr. Parker stated every student who is not proficient, we want to see in this program. Dr. Parker stated last year because of this program our proficiency numbers and student proficiency numbers increased significantly.

9. Student Board Members' Report

Pam Pureza stated this is the last meeting for our student board members. Mrs. Pureza asked the board students to give an update from their school but also what is next for them after graduation.

Gabby Johnson, Northeastern High School stated after graduation she plans to attend East Carolina University and major in business. Gabby stated school has been busy with prom, AP testing, makeup tests, senior awards, spirit week, senior walk through at Central Elementary School and finally graduation.

Mitchel Manual, Pasquotank County High School stated he plans to attend Winston State University and major in Biology and play football. Mitchel stated PCHS had field day, senior awards, sports banquet, senior walk through at Northside Elementary and Elizabeth City Middle School, AP tests, and the women's track team did well at regionals and states. Mitchel stated the Jazz band performed at the Potato Festival. Mitchel stated the spring concert went well and spring football finished two weeks of training.

Hailey Mayhew, ECP Early College stated she plans to attend N.C. State and major in Physics. Hailey stated Early College held junior and senior awards night and graduation.

10. Approval of Minutes

A motion was made by Pam Pureza, seconded by Rodney Walton, and carried, as confirmed by roll call vote, to approve the minutes from April 22, 2024 and May 20, 2024.

11. Public Comment (*Citizen Comments to the Board*)

Ms. Wright addressed the Board of Education concerning her special needs granddaughter who attends Northeastern High School. Ms. Wright shared her concern about bus transportation at Northeastern High School. Ms. Wright stated the first bell rings at 8:40 and her granddaughter is still sitting at my home waiting for the bus. Ms. Wright stated the times vary in the afternoon for pickup and drop off from school. Ms. Wright stated this is a long time for special needs students to be on a bus or waiting to be picked up.

Ms. Wright stated her granddaughter is a junior and wanted to go to the prom. Ms. Wright stated her daughter asked the teachers for information on the prom. Ms. Wright stated she received information one week prior to prom. Ms. Wright would like the rules for the prom and bus transportation to be viewed.

12. Consent Agenda

A motion was made by Sharon Warden, to approve the consent agenda for May 28, 2024 seconded by Valerie Bogues, and carried, as confirmed by roll call vote.

13. Other Agenda Items**Financial, Business, and Technology Committee (FBT)****Sharon Warden, Chair**

Candy Tilley, Assistant Superintendent of Finance presented (FBT-01) Paint Bids for approval.

A motion was made by Sharon Warden and seconded by Tommy Old, and unanimously carried, as confirmed by roll call vote, to approve (FBT-01) Paint Bids, as presented. Sharon Warden made a motion to approve Paint Bids, contingent upon reference checks that are satisfactory to Dr. Keith Parker, Superintendent.

Sandy Kinzel, Interim Director of Federal Programs presented (FBT-02) Surplus Items for approval.

A motion was made by Sharon Warden and seconded by Rodney Walton, and unanimously carried, as confirmed by roll call vote, to approve (FBT-02) Surplus Items, as presented.

Personalized Education (PE)**Pam Pureza, Chair**

Dr. Katina Jones-Waples introduced Mrs. Robin Boyd-Price, Director of Lifeline Community Outreach. Mrs. Boyd-Price shared information on community partnerships that are designed to promote the love of learning and improve overall literacy for ECPPS students. Mrs. Price-Boyd shared information on tutoring and mentoring at P.W. Moore elementary school and the Literacy Walk.

Shelia Overton, Director of Career & Technical Education presented the CTE Local Plan and CTE updates. Mrs. Overton shared data and various components of the CTE plan as well as several of her CTE staff.

A motion was made by Pam Pureza and seconded by Sharon Warden, and unanimously carried, as confirmed by roll call vote, to approve (PE-02) CTE updates and local plan.

Excellent Educators (EE)**Dr. Shelia H. Williams, Chair**

Eboni Stallings, District Instructional Coach shared information on the Jeanes Fellow Program. Mrs. Stallings stated this program is a specialized initiative aimed at enhancing leadership and educational equity in North Carolina. Mrs. Stallings stated the Jeanes Fellow offers tailored support to educators and administrators. Mrs. Stallings stated one of the initiatives is the Profound Ladies program. Mrs. Stallings introduced Ms. Leandra Clay, Impact Leader for the Elizabeth City-Pasquotank Public Schools. Ms. Clay shared information on recruitment and retention.

Closed Session

A motion was made by Dr. Shelia H. Williams, seconded by Sharon Warden, and carried, as confirmed by roll call vote, for the board to go into closed session as allowed by N.C. General Statute 143-318.11(a)(6) for the purpose of considering one or more personnel matters that are confidential under N.C. General Statute 115C-320; and as allowed by N.C. Statute 143-318.11(a)(3) to consult with the Board Attorney regarding matters protected by the attorney/client privilege and to preserve that privilege.

Closed session began at 8:43 p.m. The following Board Members were present: Chair Angela Cobb, Vice-Chair Pam Pureza, Tommy Old, Valerie Bogues, Dr. Shelia H. Williams, Rodney Walton, and Sharon Warden. The following staff members were present: Dr. Keith Parker, Rachael Haines, John Leidy and Zach Robeson, School Board Attorneys, were in attendance. The Board and staff discussed confidential personnel matters during the closed session.

Meeting Called Back to Order by Chair - Open Session

Chair Cobb called the meeting back to order at 9:45 p.m.

The following Board members were present and constituted a quorum:

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| Angela Cobb, Chair | |
| Pam Pureza, Vice-Chair | Rodney Walton |
| Valerie Bogues | Sharon Warden |
| Tommy Old | Dr. Shelia H. Williams |

The following staff members were present:

Dr. Keith Parker, Superintendent
Pam Parker, Executive Assistant to the Superintendent and Board

John Leidy and Zach Robeson, School Board Attorneys

Excellent Educators Committee

Dr. Sheila H. Williams, Chair

Dr. Parker requested the board approve the superintendent's personnel recommendations as presented by staff during the closed session.

A motion was made by Dr. Shelia H. Williams, seconded by Sharon Warden, and carried, as confirmed by roll call vote, to accept the Superintendent's Report for Personnel as presented.

14. Other

15. Adjournment

A motion was made by Rodney Walton, seconded by Valerie Bogues, and carried, as confirmed by roll call vote, to adjourn the meeting. The meeting adjourned at 9:46 p.m.

Chair

Secretary