



**Wheatland Elementary Parent Teacher Organization, Inc.**  
**PTO General Meeting Minutes**  
**March 26, 2024**

Allison Roth, PTO President, called the meeting to order at 7:03 p.m. at the Wheatland Elementary School library. Present were Elton Armbrister, Jordan Boone, Kelli Emrick, Ashlynn Hanna,, Samantha Jacob, Allison Marshall, Marynell Popst, Cassie Price, Sarah Smith, Allison Roth, Kaycee Williams and Brittany Youngers.

**Welcome: Allison Roth**

Ms. Roth welcomed the group and asked for motion to approve minutes from the January 23, 2024 meeting. Motion was made and seconded. The motion was approved without objection.

**Treasurer's Report: Kaycee Williams**

Ms. Williams presented the Treasurer's Report. Attached.

Key Points:

Deposits: Spirit Wear, Dillons Quarterly and Script.

Paid for annual tax preparation, remaining allocations except for library shelves

**Principal's Report: Elton Armbrister:**

Mr. Armbrister thanked parents for volunteering and donations to make Family Fun Night possible.

Mr. Armbrister announced some staffing changes for next year. Mrs. Pankratz will be taking the full-time position at Martin, and we will have a new part-time teacher.

Mr. Armbrister discussed Open Enrollment in our district beginning with the 2024/25 school year. The district is currently working on policies for open enrollment. [There is an FAQ section on the School Board Website](#) for more information.

Mr. Armbrister stated that the Gaga Ball pit improvements should be installed this summer/early fall at the latest.

## Coordinator Reports:

- **Social Nights**
  - Aviate was a HUGE success— we don't have final numbers, but the event was very well attended.
  - Upcoming: Dave&Busters May 13th 5-8pm
- **Restaurant Night**
  - This coordinator role will be open for the 2024-25 School Year. Please contact Allison if you are interested in volunteering.
  - Upcoming:
    - Small Cakes April
    - Chik-Fil-A APRIL 23, 2024
- **Box Tops/Dillons Dollars – Haydee Miller**
  - Reminder to keep scanning your receipts.
- **RaiseRight Gift Cards (formerly Scrip) - Laurel Russell**
  - Opening for teacher Appreciation Week.
- **Holiday Hugs - Kristi Purser**
  - Link available in the Weekly Warrior.
- **Family Fun Night – Samantha Jacob & Kelli Emrick**
  - Family Fun night is April 5, 2024.
  - Concessions will have IceCream/custard with toppings and water for sale.
  - We still need adult volunteers to help with cleanup
  - Basket Wrapping was a success and all baskets are on display.
  - Each student will get 10 free raffle tickets. Teachers will be passing them out early next week (April 1-3) and students will have a chance to put them in the baskets during school hours.
  - Preordered tickets will be sent home April 4th or will be available to pick up at FFN
- **Weekly Warrior – Jordan Boone**
  - If you would like to receive the Weekly Warrior update e-mail each week, please email us at [ptoweeklywarrior@gmail.com](mailto:ptoweeklywarrior@gmail.com).
  - Weekly Warrior is emailed each Wednesday. If you would like something included in the Weekly Warrior email [ptoweeklywarrior@gmail.com](mailto:ptoweeklywarrior@gmail.com) by Monday evening.

- **Staff Appreciation Week– Whitney Beard & Megan Perry**
  - Staff Appreciation week will be May 6-10— BASEBALL THEME
- **Spirit Wear – Angie Muether**
  - Spirit Shop will be open April 3-16
  - Items will be completed in time for teacher appreciation.
- **Yearbook Sales**
  - Over 200 yearbooks were ordered and layout is getting finished.

## **New Business**

Next PTO meeting will be **April 23** - General Meeting/Officer Elections, 7:00pm

There being no further business, the meeting was adjourned at 7:35 p.m.

Respectfully Submitted,

*Is Cassie Price*

Cassie Price, Secretary

2023-2024 Wheatland Elementary Monthly Summary  
3/26/2024

Category	Total	July	August	September	October	November	December	January	February	March
<b>Cash Balance</b>										
<b>Income</b>		\$13,639.15	\$14,148.70	\$13,878.70	\$13,282.66	\$52,705.57	\$16,825.72	\$16,250.11	\$16,614.63	\$6,923.45
Fall Fundraiser (Warrior Dash)	\$441,027.47				\$339,823.02	\$574.45	\$630.00			
Spirit Wear/Gear	\$938.93				\$814.81			124.12		
Yearbooks	\$-									
Scrip Gift Cards	\$1,120.18	509.55			137.66	\$1,065.01	42.37			
Dillons Community Rewards Program	\$1,670.00				\$-	\$512.59				
FFN Fundraiser	\$-									
Book Fair	\$5,151.32				\$5,151.32					
Box Tops	\$82.90							82.90		
Event Night (Social)	\$365.60					\$365.60				
Event Night (Restaurant)	\$770.20									
Amazon	\$-				\$688.54					
Donations	\$333.83			5.00		5.00	90.00	227.50	6.33	81.66
<b>Total Income</b>	\$51,460.43	\$509.55	\$-	\$5.00	\$46,615.35	\$2,522.65	\$762.37	\$434.52	\$529.33	\$81.66
<b>Direct Expense</b>										
Fall Fundraiser (Warrior Dash)	\$6,671.21				\$1,766.21	\$4,905.00				
Spirit Wear/Gear	\$-									
Yearbooks	\$-									
Scrip Gift Cards	\$871.29					\$871.00			0.29	
Dillons Community Rewards Program	\$-									
FFN Tickets	\$-									
FFN Prizes	\$-									
FFN Baskets	\$-									
FFN Games	\$-									
FFN Concessions	\$-									
FFN Other (Meals & Insurance)	\$-									
FFN Startup Cash	\$-									
Book Fair_Vendor	\$5,151.59				\$5,151.59					
Book Fair_Library	\$-									
Box Tops	\$-									
Event Night (Social)	\$-									
Event Night (Restaurant)	\$-									
Amazon	\$-									
Donations	\$-									
<b>Total Direct Expense</b>	\$12,694.09	\$-	\$-	\$-	\$6,917.80	\$5,776.00	\$-	\$-	\$0.29	\$-
<b>Margin</b>										
Fall Fundraiser (Warrior Dash)	\$34,356.26	\$-	\$-	\$-	\$38,056.81	\$(4,330.55)	\$630.00	\$-	\$-	\$-
Spirit Wear/Gear	\$938.93	\$-	\$-	\$-	\$814.81	\$-	\$-	124.12	\$-	\$-
Yearbooks	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Scrip Gift Cards	\$248.89	\$-	\$-	\$-	\$-	\$194.01	42.37	\$-	\$-	\$-
Dillons Community Rewards Program	\$1,670.00	\$509.55	\$-	\$-	\$137.66	\$512.59	\$-	\$-	\$-	\$-
FFN Fundraiser	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Book Fair	\$(0.27)	\$-	\$-	\$-	\$(0.27)	\$-	\$-	\$-	\$-	\$-
Box Tops	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-	\$-
Event Night (Social)	\$365.60	\$-	\$-	\$-	\$-	\$365.60	\$-	\$-	\$-	\$-
Event Night (Restaurant)	\$770.20	\$-	\$-	\$-	\$688.54	\$-	\$-	\$-	\$-	\$81.66
Amazon	\$-	\$-	\$-	\$5.00	\$-	\$5.00	\$90.00	\$227.50	\$6.33	\$-
Donations	\$333.83	\$509.55	\$-	\$5.00	\$39,697.55	\$(3,253.35)	\$762.37	\$351.62	\$529.04	\$81.66
<b>Total Margin</b>	\$38,683.44	\$509.55	\$-	\$5.00	\$39,697.55	\$(3,253.35)	\$762.37	\$351.62	\$529.04	\$81.66

2023-2024 Wheatland Elementary Monthly Summary 3/26/2024

Category	Total	July	August	September	October	November	December	January	February	March
<b>Operating Expense</b>	<b>\$ 643.78</b>								\$ 303.78	
Administrative - Tax Prep & Annual Report	\$ -						\$ 340.00			
Donation for 5th Graders	\$ -									
Meet the Teacher/Popcicles on Playground	\$ 25.89						\$ 25.89			
Assemblies	\$ -									
Author	\$ -									
Bank Fees	\$ 1,147.80					\$ 326.00	\$ 821.80			
Field Trips	\$ 3,291.00				\$ 99.00	\$ 3,291.00				
AR	\$ 99.00									
Signup.com	\$ -									
Constant Contact (pay in Jan)	\$ -									
Water Filters	\$ -									
Committee Expenses	\$ -									
GAD Parade Expense	\$ 517.11			\$ 517.11						
Bulletin Board/Staff Doors	\$ -									
Printing Expenses	\$ 88.20				\$ 88.20					
Staff Meals (Back to School/Conferences)	\$ 499.50		\$ 180.00			\$ 319.50	\$ 146.55	70.00	93.75	106.56
Staff Birthdays	\$ 678.23		\$ 90.00		\$ 83.93	\$ 670.00	\$ 3.74			
Staff Celebrations (Holiday Gift Card)~Net out of Scrip Order	\$ 673.74									
Staff Appreciation Week (May Meals and Non Teaching Staff C	\$ -									
Fun in the Sun	\$ -									
Allocations	\$ 37,842.69					\$28,020.00			9,822.69	
Outdoor Garden	\$ -									
<b>Total Operating Expense</b>	<b>\$ 45,506.94</b>	<b>\$ -</b>	<b>\$ 270.00</b>	<b>\$ 601.04</b>	<b>\$ 274.64</b>	<b>\$ 32,626.50</b>	<b>\$ 1,337.98</b>	<b>\$ 70.00</b>	<b>\$ 10,220.22</b>	<b>\$ 106.56</b>
<b>Total Expenses</b>	<b>\$ 58,201.03</b>	<b>\$ -</b>	<b>\$ 270.00</b>	<b>\$ 601.04</b>	<b>\$ 7,192.44</b>	<b>\$ 38,402.50</b>	<b>\$ 1,337.98</b>	<b>\$ 70.00</b>	<b>\$ 10,220.51</b>	<b>\$ 106.56</b>
<b>Net Income (Loss)</b>	<b>\$ (6,823.50)</b>	<b>\$ 509.55</b>	<b>\$ (270.00)</b>	<b>\$ (596.04)</b>	<b>\$ 39,422.91</b>	<b>\$ (35,879.85)</b>	<b>\$ (575.61)</b>	<b>\$ 281.62</b>	<b>\$ (9,691.18)</b>	<b>\$ (24.90)</b>

Wheatland Elementary PTO  
 Budget VS Actual Report  
 2023-2024

Category	As of 3/26/2024	2023-2024 Budget	2023-2024 Actual
<b>Operating Expense</b>			
Administrative - Tax Prep & Annual Report		\$ 240.00	\$ 643.78
Donation for 5th Graders		\$ 500.00	\$ -
Meet the Teacher/Popsicles on Playground		\$ 50.00	\$ -
Assemblies		\$ -	\$ 25.89
Author		\$ 1,000.00	\$ -
Bank Fees		\$ 50.00	\$ -
Field Trips		\$ 3,163.00	\$ 1,147.80
AR		\$ 3,291.00	\$ 3,291.00
Signup.com		\$ 100.00	\$ 99.00
Constant Contact (pay in Jan)		\$ 400.00	\$ -
<b>Committee Expenses</b>			
GAD Parade Expense		\$ 500.00	\$ 517.11
Bulletin Board/Staff Doors		\$ 200.00	\$ -
Printing Expense		\$ 500.00	\$ 88.20
Staff Meals		\$ 1,500.00	\$ 499.50
Staff Birthdays		\$ 1,000.00	\$ 678.23
Staff Celebrations (Holiday Gift Card)		\$ 750.00	\$ 673.74
Staff Appreciation Week (May)		\$ 1,700.00	\$ -
Fun in the Sun		\$ 250.00	\$ -
Allocations		\$ 28,000.00	\$ 37,842.69
Outdoor Garden		\$ 445.00	\$ -
<b>Total Operating Expense</b>		<b>\$ 43,639.00</b>	<b>\$ 45,506.94</b>
<b>Total Expenses</b>		<b>\$ 67,489.00</b>	<b>\$ 58,201.03</b>
<b>Net Income (Loss)</b>		<b>\$ (8,489.00)</b>	<b>\$ (6,823.50)</b>

Wheatland Elementary PTO  
 Budget VS Actual Report  
 2023-2024

Category	As of 3/26/2024	2023-2024 Budget	2023-2024 Actual
Cash Balance		\$ 5,077.00	\$ 6,898.55
<b>Income</b>			
Fall Fundraiser (Warrior Dash)	\$	33,000.00	\$ 41,027.47
Spirit Wear/Gear	\$	1,000.00	\$ 938.93
Yearbooks	\$	1,700.00	\$ -
Scrip Gift Cards	\$	5,000.00	\$ 1,120.18
Dillons Community Rewards Program	\$	1,800.00	\$ 1,670.00
FFN Fundraiser	\$	15,000.00	\$ -
Book Fair	\$	-	\$ 5,151.32
Box Tops	\$	-	\$ 82.90
Event Night (Social)	\$	800.00	\$ 365.60
Event Night (Restaurant)	\$	700.00	\$ 770.20
Donations	\$	-	\$ 333.83
<b>Total Income</b>		\$ 59,000.00	\$ 51,460.43
<b>Direct Expense</b>			
Fall Fundraiser (Warrior Dash)	\$	8,000.00	\$ 6,671.21
Spirit Wear/Gear	\$	-	\$ -
Yearbooks	\$	1,000.00	\$ -
Scrip Gift Cards	\$	4,750.00	\$ 871.29
Dillons Community Rewards Program	\$	-	\$ -
FFN_Tickets	\$	300.00	\$ -
FFN_Prizes	\$	300.00	\$ -
FFN_Baskets	\$	500.00	\$ -
FFN_Games	\$	700.00	\$ -
FFN_Concessions	\$	1,200.00	\$ -
FFN_Other	\$	4,000.00	\$ -
FFN_Start up-Cash	\$	3,000.00	\$ -
Book Fair_Vendor	\$	-	\$ 5,151.59
Book Fair_Library	\$	-	\$ -
Box Tops	\$	-	\$ -
Event Night (Social)	\$	100.00	\$ -
Event Night (Restaurant)	\$	-	\$ -
Donations	\$	-	\$ -
<b>Total Direct Expense</b>		\$ 23,850.00	\$ 12,694.09
<b>Margin</b>			
Fall Fundraiser (Warrior Dash)	\$	25,000.00	\$ 34,356.26
Spirit Wear/Gear	\$	1,000.00	\$ 938.93
Yearbooks	\$	700.00	\$ -
Scrip Gift Cards	\$	250.00	\$ 248.89
Dillons Community Rewards Program	\$	1,800.00	\$ 1,670.00
FFN Fundraiser	\$	5,000.00	\$ -
Book Fair	\$	-	\$ (0.27)
Box Tops	\$	-	\$ -
Event Night (Social)	\$	700.00	\$ 365.60
Event Night (Restaurant)	\$	700.00	\$ 770.20
Donations	\$	-	\$ 333.83
<b>Total Margin</b>		\$ 35,150.00	\$ 38,683.44