

## AFTER SCHOOL CARE PROGRAM TERMS AND CONDITIONS

### 1. Introduction

Parents and/or legal guardians (hereinafter referred to as “you” and “your”) agree to enter into an agreement with Amity Global Education (hereinafter called “we”, “us” or “our”) and acknowledge to have read and accepted without reservation the Terms and Conditions for the After School Care Program hereinafter referred to as “ASCP”) as outlined below.

### 2. Application and Registration

2.1 When you make an online application for your child(ren) (hereinafter referred to as “Student”) via our website, we will confirm receipt of your application within 2 (two) business days.

2.2 Registration will be subject to availability. If there are places available we will reserve a place for the Student. If there are no places available we will place the Student on a waiting list and contact you via email as soon as a place does become available.

2.3 Once the Student is registered for the ASCP, (except for Ad Hoc or Emergency Care), you agree to pay the fees on a recurring basis according to the plan you have chosen. Details can be found in Appendix A.

2.4 Cancellation of the ASCP must be given in writing to [afterschoolcare@amityamsterdam.nl](mailto:afterschoolcare@amityamsterdam.nl) no later than two weeks before the end of term.

### 3. Fees

3.1. The fees for the ASCP are exhibited in Appendix A. Payment of all invoices will be due within 2 (two) weeks of the date of the invoice. Fees will be prorated for Students who join the program after the term has begun.

3.2 If your payment is not received by the due date we reserve the right to suspend or cancel your registration.

### 4. Cancellations

4.1 If you want to change your registration in any way you must inform us in writing as soon as possible. We will use our best endeavours to change the registration date(s) but any such changes are subject to availability at the time.

4.2 You can make changes during the first 14 (fourteen) days after the afterschool started, including changes like reducing the number of days or changing the days they would like your child to attend. All these changes come in first come first serve and it is not guaranteed; subject to availability. After the 14 (fourteen) days, we will invoice and no changes for the remainder of the term is possible.

4.3 There will be no refunds for days missed, due to the need for employing staff and purchasing supplies for registered Students.

4.4 Should it be necessary for us to cancel an ASCP session, we will inform you via email and/or text message in as timely a manner as is reasonably possible. Please note that some situations may require last minute cancellations due to extenuating circumstances such as severe weather, fire, flooding, government actions, etc. In these instances, a canceled ASCP session will not result in a refund of charges. If a series of ASCP sessions are canceled due to a long-term issue (such as facility maintenance), revised options for continuation or rescheduling will be sought to redress the situation. Solution options may also include a pro-rated refund of fees paid.

### 5. Liability and Insurance

5.1 We apply the same high standards concerning child safety and supervision for the ASCP as we do for day-to-day student care. In the event that a Student gets injured, we have insurance that can supplement payment of any claims which are not covered by the families’ Dutch health insurance (as is mandated by law). We also have insurance for instances where the school is legally liable for damage caused, such liability is limited to the maximum as covered by the school’s insurer.

5.2 We will not be liable for any loss or damage that arises from your use of the ASCP, except where such loss or damage is caused by our negligence or wilful misconduct.

### 6. Your responsibilities and the responsibilities of the Students

6.1 Each Student must be collected no later than 5.30 pm on Monday to Thursday inclusive and 3:30 pm on a Friday. If you are going to be late you must call the After School Care Coordinator. A financial penalty of 20 Euros will be charged if you are late in collecting the Student. If you are late 3 times during a term then we have the sole right to exclude the Student from future After School Care Programme sessions.

6.2 If you are unable to collect the Student then you must notify the Amity After School Care Coordinator in writing and provide the full name of the person who will be collecting the Student. The person collecting the child must bring a valid ID with them.

6.3 Whilst at the ASCP all Students are required to adhere at all times to the advice and instructions given by our staff or those retained by us to supply any services or activities which form part of the ASCP.

6.4 If a Student falls ill or suffers an injury or in our opinion is not able to continue with the ASCP, we will notify you immediately and you must collect the Student within 1 hour of notification. We reserve the right, following consultation with the relevant parent or guardian, to require such Student to either leave the ASCP or for a period.



## 7. Miscellaneous

7.1 We will not be liable to pay any compensation if we are forced to cancel or in any way change your arrangements as a result of unusual or unforeseeable circumstances beyond our control, the consequences of which could not have been avoided even with all due care. These include unavoidable technical problems with transport, war or threat of war, civil strife, industrial disputes, natural disaster, bad weather, epidemic/pandemic or terrorist activity.

2. Information about you and the Student, including names, contact details and any special needs, disabilities or dietary requirements is collected by us. We may disclose this information to our service providers. Some information, for example relating to health, may be “sensitive personal data” within the meaning of the Data Protection Regulation 2016. We need this information to cater for the Students’ needs, but it is collected on condition that we have your consent.

If you do not agree to our use of such information, we cannot accept your reservation. You have the right to ask us in writing for a data subject access request form to obtain a copy of the information which we hold about you or the Student named on your reservation. Any request should be addressed to us at Amsterdamseweg 204, 1182 HL Amstelveen or email us at [afterschoolcare@amityamsterdam.nl](mailto:afterschoolcare@amityamsterdam.nl) giving all relevant information.

## 8. Applicable Law

Any dispute, claim or other matter of any description (and whether involving personal injury or not) which arises out of or in connection with the After School Care Program must be brought in the Dutch Court only.

## APPENDIX A

### After School Care Programme

Types of Care	Days and Times Available	Cost in Euros per day	Eligibility	Notice Period
After School Program 16.00pm finish*	Monday to Thursday 14.50pm until 16.00	7.50	Primary Years students who have siblings in Co-curricular activities or who use the Amity transport services.	Registration at least 2 business days notice.
After School Care	Monday to Thursday 14.50pm until 17.30pm  Friday 12.30pm until 15.30pm	19.50	Primary Years students.	Registration can be throughout the Academic Year for a minimum period of 1 Term. Dates cannot be changed after the first 14 days of the start of each term.
Ad Hoc Care	Monday to Thursday 14.50pm until 17.30pm  Friday 12.30pm until 15.30pm	30	Primary Years students.	Registration can be made throughout the Academic Year with at least 2 business days notice.
Emergency Care	Monday to Thursday 14.50pm until 17.30pm  Friday 12.30pm until 15.30pm	50	Primary Years students.	Requests for Emergency Care can be made via email directly to the ASCP coordinator by <a href="mailto:afterschoolcare@amityamsterdam.nl">afterschoolcare@amityamsterdam.nl</a> or by phone to the reception.

\* Available Term 2 and Term 3 only.

All After School Care listed above is subject to availability.