

Ferndale Area School District Chain of Communication Matrix

Topic of Concern	Level 1	Level 2	Level 3	Level 4	Level 5	Level 6
Potential Child Abuse	Childline 1-800-932-0313	Emergency 911 (For Immediate Response)	After Communication at Level 1 and/or Level 2, contact school administration at 814-535-1507 (Request Building Principal). The school district will follow up with additional reporting and coordination with support systems for child(ren).			
Threats of Any Nature	Administration (During School Hours) – Please contact school directly and request to speak to either. Safe2Say – Anonymous Tip Line: 1-844-723-2729 or Website: SAFE2SAY.ORG					
Safety and Security Matters	Teacher	District School Safety & Security Coordinator	Building Principal	Assistant Superintendent/JSHS Principal	Superintendent	School Board
Disciplinary Matters	Teacher	Building Assistant Principal/Principal	Director of Special Education (Special Education Related Only)	Assistant Superintendent/JSHS Principal	Superintendent	School Board
Health/Medical Matters	School Nurse	Building Principal	Director of Special Education (Special Education Related Only)	Assistant Superintendent/JSHS Principal	Superintendent	School Board
Attendance	Teacher	School Office	Assistant Superintendent/JSHS Principal		Superintendent	School Board
Instructional Questions/Concerns	Teacher	Assistant Superintendent/JSHS Principal		Director of Special Education (Special Education Related Only)	Superintendent	School Board
School Counselor Services	School Counselor	Assistant Superintendent/JSHS Principal		Director of Special Education (Special Education Related Only)	Superintendent	School Board
PK-12 Curriculum	Teacher	Assistant Superintendent/JSHS Principal		Director of Special Education (Special Education Related Only)	Superintendent	School Board
Special Education Services	Teacher	IEP Case Manager	Building Principal	Director of Special Education	Superintendent	School Board
Technology Services	Teacher	Director of Technology	Assistant Superintendent/JSHS Principal		Superintendent	School Board