

BETHEL HIGH SCHOOL



2024-2025 STUDENT HANDBOOK

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Bethel High School Mission Statement:

Bethel High School’s mission is to cultivate lifelong learners by providing all students with the opportunity to learn at high levels and reach personal and educational goals by all means necessary.

Motto:

Our herd is only as strong as each Bison.

Vision:

Be
Inclusive
Supportive
Open-Minded
Noble

CREDITS FOR GRADUATION

English	4.0
Social Studies	3.0
Math	3.0
Science	3.0
Health	0.5
Physical Education	1.5
Fine Arts	2.0
Career and Technical Ed	1.0
World Language	2.0
<u>Electives*</u>	<u>6.0*</u>
<i>Total credits</i>	<i>26.0</i>

[Additional pathways for graduating](#)

Meet SBA Standard in ELA, Math, SAT, ACT test, ASVAB test, CTE pathway, ect.

* Culminating Project (0.5) and Careers/Advisory (0.5) credits are listed under electives for total count of 6.0

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Daily Bell Schedule:



Bethel High School Daily Schedule

Monday - Late Start			
0 Period		7:45 - 8:40	55 mins
1st Period		8:45 - 9:40	55 mins
2nd Period		9:45 - 10:40	55 mins
3rd period	1st Lunch	10:40 - 11:10	30 mins
3rd period	Class time	11:15 - 12:20	65 mins
3rd period	Class time	10:45 - 11:15	30 mins
3rd period	2nd Lunch	11:15 - 11:45	30 mins
3rd period	Class time	11:50 - 12:20	30 mins
3rd period	Class time	10:45 - 11:50	65 mins
3rd period	3rd Lunch	11:50 - 12:20	30 mins
4th Period		12:25 - 1:20	55 mins
5th Period		1:25 - 2:15	50 mins
Cambridge Monday Late Start			
11th Period		8:45 - 9:21	36 mins
12th Period		9:24 - 10:00	36 mins
13th Period		10:04 - 10:40	36 mins

2-Hour Late Start			
1st Period		9:45 - 10:25	40 mins
2nd Period		10:30 - 11:10	40 mins
3rd period	1st Lunch	11:10 - 11:40	30 mins
3rd period	3rd Period	11:45 - 12:50	65 mins
3rd period	3rd Period	11:15 - 11:45	30 mins
3rd period	2nd Lunch	11:45 - 12:15	30 mins
3rd period	3rd Period	12:20 - 12:50	30 mins
3rd period	3rd Period	11:15 - 12:20	65 mins
3rd period	3rd Lunch	12:20 - 12:50	30 mins
4th Period		12:55 - 1:30	35 mins
5th Period		1:35 - 2:15	40 mins
Cambridge 2-hour Late Start			
11th Period		9:45 - 10:11	mins
12th Period		10:14 - 10:40	mins
13th Period		10:44 - 11:10	mins

Tuesday, Wednesday, Thursday & Friday			
0 Period		6:45 - 7:40	55 mins
Advisory / Flex		7:45 - 8:15	30 mins
1st Period		8:20 - 9:20	60 mins
2nd Period		9:25 - 10:25	60 mins
3rd period	1st Lunch	10:25 - 10:55	30 mins
3rd period	3rd Period	11:00 - 12:05	65 mins
3rd period	3rd Period	10:30 - 11:00	30 mins
3rd period	2nd Lunch	11:00 - 11:30	30 mins
3rd period	3rd Period	11:35 - 12:05	ama
3rd period	3rd Period	10:30 - 11:35	65 mins
3rd period	3rd Lunch	11:35 - 12:05	30 mins
4th Period		12:10 - 1:10	60 mins
5th Period		1:15 - 2:15	60 mins
Cambridge Tuesday, Wednesday, Thursday & Friday			
11th Period		8:20 - 8:59	39 mins
12th Period		9:03 - 9:42	39 mins
13th Period		9:46 - 10:25	39 mins

Early Dismissal - No Lunch Served			
1st Period		7:45 - 8:10	25 mins
2nd Period		8:15 - 8:40	25 mins
3rd period		8:45 - 9:10	25 mins
4th Period		9:15 - 9:40	25 mins
5th Period		9:45 - 10:15	30 mins
Cambridge Tuesday, Wednesday, Thursday & Friday			
11th Period		7:45 - 8:01	16 min
12th Period		8:04 - 8:20	16 min
13th Period		8:24 - 8:40	16 min

Attendance Policies: Procedures and Interventions:

Regular attendance is essential for the on-going social and academic growth of a student. Excessive absences often leave a student feeling behind and overwhelmed but it may also mean that s/he has missed the introduction or development of important skills. Another important consideration is that state law requires students between the ages of 6 and 18 to attend every school day. (RCW 28A.225.010)

Absences-Excused and Unexcused:

Sometimes there are extenuating circumstances that cause a student to miss school. An illness or health condition, a family emergency, a religious observance when requested by the parent/guardian, a medical appointment, a pre-arranged administrative approved absence, or other absences deemed appropriate by administration are considered excused.

Students are expected to attend all days that school is in session. When an absence occurs, the student must bring a note from home explaining the reason for the absence.

- The note must be brought to the attendance secretary no later than two (2) school days after the absence.
- The note should be dated and signed by the parent/guardian, state the number of days and date(s) absent and the cause of the absence.
- A parent/guardian may choose to call the secretary within two (2) school days instead of sending a note.
- Absence requests can also be submitted online via Family Access.
- ***Special note:*** If a student brings a falsified excuse note they will no longer be allowed to bring written excusal notes. Face-to-face contact between the parent/guardian and the attendance office staff will be required for all subsequent absences.

Excused absences (WAC 392-401-020) shall be defined as absences resulting from:

- Illness, health condition or medical appointment (including, but not limited to, medical, counseling, dental, optometry, pregnancy, and in-patient or out-patient treatment for chemical dependency or mental health) for the student or person for whom the student is legally responsible;
- Family emergency including, but not limited to, a death or illness in the family;
- Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
- Court, judicial proceeding, court-ordered activity, or jury service;
- Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
- State-recognized search and rescue activities consistent with RCW **28A.225.055**;
- Absence directly related to the student's homeless or foster care/dependency status;
- Absences related to deployment activities of a parent or legal guardian who is an active duty member consistent with RCW **28A.705.010**;
- Absences due to suspensions, expulsions or emergency expulsions imposed pursuant to chapter **392-400** WAC if the student is not receiving educational services and is not enrolled in qualifying "course of study" activities as defined in WAC **392-121-107**;
- Absences due to student safety concerns, including absences related to threats, assaults, or bullying;
- Absences due to a student's migrant status; and

- An approved activity that is consistent with district policy and is mutually agreed upon by the principal or designee and a parent, guardian, or emancipated youth.

Unexcused absences shall be defined as follows:

- Absences not falling under the above definition of excused absences.
- Failure to submit any type of excuse statement authorized by the parent or guardian.
- Truancy and/or unverified absences will be cause for disciplinary action or legal action.

Checking In and Checking Out of School:

For the safety, well-being, and protection of our students the BHS campus is a **CLOSED** campus. Parent/guardian cooperation in the following areas is essential in maintaining campus security.

- ALL students leaving campus during the school day must go through the attendance office and fill out the proper form that is filled out by proper school authorities.
- Habitual checking out during lunchtime will be referred to administration.

Parents/guardians checking out a student may send a note with the student, call the school or come into the main office and sign the student out. Calls to pick up students after 1:30 pm will be attempted but not guaranteed to get out before the end of the school day.

- Anyone picking up a student, other than parent, must be listed on the Student Pick-Up Form that is available in the attendance office. If the adult is not listed then notification from the parent or guardian is required before the school may release the student.
- When a student is to be picked up during school hours s/he must attend class until the attendance office notifies the student for check out.
- Excusals out of the school on the day of school assemblies in the gym or auditorium must be done **2 hours prior** to the assembly start time. It is not possible for students to be contacted during the assembly so we cannot guarantee the student to get out at the desired check out time.

If a student leaves school and wants the absence excused, s/he must follow the procedure described above. Failure to follow the check-out procedure upon leaving will be treated as truancy. Explanations from the student or parents/guardians will not be accepted in lieu of signing out.

There are no exceptions to the above requirements. The school is not held liable for students' actions that do not follow the check-out procedures.

Levels of Attendance Interventions:

When a student's attendance habits are hindering academic growth then it is the responsibility of the adult guardians of the student, as well as the BHS staff to provide support to the student. BHS offers a wide-range of supports divided into three groups (Tiers):

TIER 1: Student with infrequent tardiness and/or absenteeism

- **Robo-Call home:** Whenever a student is absent an automated phone call is made to the designated parent/guardian of the student.
- **Teacher-Parent Contact:** Whenever a pattern of tardiness and/or absenteeism is suspected the teacher makes parent contact and the teacher informs administration.
- **Attendance Letters:** Once a student reaches 3 or more unexcused absences in a month a letter is sent home.

- **Advisory Lessons:** Students are instructed in advisory class about attendance expectations. These lessons repeat throughout the school year.

TIER 2: Students with regular tardies and/or absenteeism

- **Attendance Intervention Meeting (AIM):** Students and parents/guardians will be required to attend an attendance meeting explaining attendance laws, and next steps that the high school is required to do before the BECCA Truancy process will start.
- **Attendance Contract:** Given at the AIM meeting. Whenever a student is experiencing regular absenteeism, the student and parent/guardian are required to enter into an attendance plan of improvement and/or contract.
- **Barriers to Attendance Assessment:** Given if a student continues to have attendance issues after the AIM meeting. Students will be assessed by their counselor or an administrator to determine why they are not attending school.

TIER 3: Students with habitual absenteeism (i.e. more than once a week, 10 for the year)

- **Outside Services:** Referral to Mental Health support and/or community partners.
- **Community Truancy Board:** Whenever a student is experiencing habitual absenteeism the law requires that the school engage the student, their parent/guardian, the community and other officials in a meeting focused on entering into an attendance plan of improvement.
- **BECCA Truancy Process:** State law dictates that when a student accumulates seven (7) unexcused absences in a month or ten (10) in a year, a petition will be filed with the Pierce county Juvenile Court (RCW 28A.225.030). Both student and parent/guardian may be held to the petition order. This will likely involve appearing in court and may involve paying a fine.

Truancy:

Students are expected to arrive to all classes on time. Good study and work habits are vital to our students' academic success at Bethel High School. Time spent on-task in the classroom is absolutely essential to good grades and student comprehension of content. When a student misses all or part of a class, they miss valuable instructional time and may fall behind academically.

Truancy, also called skipping school, is defined by all states as unexcused absences from school without the knowledge of a parent or guardian. Students who are consistently arriving late to school, consistently tardy to class, have been skipping class periods or assemblies, will be referred to administration. These can all result in lunch detentions, after school detentions, and progressive discipline.

- Tardy Policy
 - Every 10th tardy will result in a lunch detention.
 - Tardies do not reset at trimester and are cumulative throughout the year.
 - Chronic violations will result in progressive discipline.
 - If a student comes to class late, they are required to have a late pass to gain access to the classroom. If they do not have a late pass, teachers are to send the student to get a late pass. Passes are printed by campus safety, administration, and the attendance office. The front office can print passes if the attendance office is closed.
 - The 25th Tardy and every 5th after results in an After School Detention.
- Skipping Policy
 - Skipping 1 or more classes will result in serving an automatic after school detention within 2 school days.

- Teachers will mark all students with “TAB” in Synergy if they miss a class period. Later it will turn into an unexcused absence “UA” in Synergy if not excused by a guardian.
- Chronic violations will result in progressive discipline.
- Missing more than 50% of class will result in an unexcused absence and will qualify as skipping class.

BECCA Bill is a Washington State law that requires students from ages 6 to 18 to attend school regularly.

- State law dictates that at some point after the second and before the seventh unexcused absence, the school will take data-informed steps to eliminate or reduce the student's absences. RCW 28A.225.020 (1c).
- Not later than the student’s seventh unexcused absence in a month the district will enter into an agreement with the student and parents that establishes school attendance requirements, refer the student to a community engagement board or file a petition and affidavit with the juvenile court alleging a violation of Board Policy 3122.
- When a student accumulates seven (7) unexcused absences in a month or ten (10) unexcused absences in a year, a petition will be filed with the Pierce County Juvenile Court (RCW 28A.225.030). Both student and parent or guardian may be held to the petition order.

Academic Requirements for Release from class:

Student academic growth is linked to their attendance in class. A student with two (2) failing grades may not be granted release from class and excused to attend BHS athletic, club activities, or any class activities that occur during the school day.

- It is recommended that parents/guardians review the academic progress of their student(s) via Family Access when considering whether to excuse their students(s) from class.

Make-Up Work/Assessments:

When a student is absent, excused or unexcused, they miss an important educational experience. There is often work that must be completed to stay on track in the course. *For any makeup work/assessments, teachers will follow the building policy for reassessments. This can be found in the Academics section of the student handbook.*

Other Attendance Expectations:

- Students with release, PCSC, Running Start, or work-based learning should only be on campus during scheduled class time or with prior administrative approval. Otherwise, those students having release time may not come to school until 10 minutes prior to their first class.
 - When a student is in Running Start or Pierce County Skills Center, and are required to be absent or tardy due to their off-campus learning schedule they must ensure they follow the excusal/check-in/out procedures described above.
- Students are expected to correct attendance discrepancies with the Attendance Office and the staff member involved.

CLOSED Campus:

BHS is a closed campus. Once students arrive on campus, students must remain on campus in designated areas of BHS until the end of the scheduled school day. Students are not permitted during the school day, unless given permission, to be in the following areas: parking lots, vehicles, stadium,

fields behind the stadium, and any other areas deemed by personnel at BHS that are not suitable for students to occupy. Students are subject to search for their safety as well as the safety of others upon return. Additionally, if a student goes to an off-limits area during the school day, they are subject to search to include their vehicle if on district property. Failure to comply with closed campus may result in disciplinary action.

10/10 Rule:

BHS expects bell to bell instruction, where teachers use the entire class period to maximize instruction. Therefore, **student passes will be given at the discretion of the teacher and only in the case of an emergency during the first 10 minutes and last 10 minutes of class.** Students found in hallways during this time may have disciplinary consequences.

Hall Passes:

There are no hall passes allowed during 3rd period or during the first and last 10 minutes of class; unless, in the best judgment of the teacher, it is absolutely necessary. (See 10/10 rule). Students are not allowed in the halls without an electronic SmartPass issued hall pass. Failure to follow these rules can result in progressive discipline.

Student Core Responsibilities:

	Classroom	Hallway	Restroom	Bus zone	Cafeteria	Electronics
Be safe	Walk at all times Enter/exit in an orderly manner	Walk at all times Stay on the right	Wash your hands Use bathroom for bathroom purposes only See something say something	Remain seated during ride Wait for bus to come to a complete stop	Walk at all times See something say something Follow staff directions	Use at appropriate times only Keep earbuds in one ear at appropriate times No videoing or photographing without permission
Be respectful	Use appropriate language Follow teacher direction	Use appropriate language Follow staff direction Hands to yourself Mash-free zone	Keep walls graffiti free One person per stall Mind your personal space	Follow staff directions Use appropriate language Mind your personal space	Use good manners Clean up area Use appropriate language Welcome others	Turn off sound Place out of sight Learning is the priority

	Classroom	Hallway	Restroom	Bus zone	Cafeteria	Electronics
Be responsible	Turn in assignments on time Be on time Practice digital citizenship	Walk directly to class Keep hallways clean and clear Have a pass in hand during passing	Maintain clean facility Flush, wash, dispose	Keep track of your belongings Keep your area clean	Bring ID Attend only your lunch Wait your turn Walk directly to class	Follow teacher expectations Learning is the priority Use only at appropriate times

Student Discipline Policies and Procedures:

All students will follow the reasonable rules of Bethel School District and Bethel High School. Refusal to comply with rules and regulations will constitute sufficient cause for discipline, suspension or expulsion.

BHS Discipline Procedures:

Progressive discipline is part of the Bethel High School operating procedures. Various forms of interventions in the form of corrective actions may be taken for violations of the rules of conduct. The determination of consequence will be made with the consideration given to the nature of the violation and individual circumstances. A student may be disciplined at a more severe level if the behavior warrants it.

When appropriate other interventions will be implemented such as restorative practices, temporary removal from class, contracts with parents and students for improving behavior, and/or exclusion from school sponsored activities/honors/events/ceremonies (including graduation.) ***Students who have been given Short Term Suspension, Long-Term Suspension or an Expulsion will NOT be allowed to participate in school related activities or be on school property until the conclusion of the suspension unless consent has been given by an administrator.***

If a student commits a crime during the school day, on school grounds, on district transportation, on district property, or at any school sponsored event s/he will be subject to school discipline under the Exceptional Misconduct Procedure (see below) and may also be referred to the Pierce County Sheriff's Department to face criminal charges.

Student privacy is paramount and all discipline records are protected under The Family Educational Rights and Privacy Act (FERPA).

Exceptional Misconduct Procedure:

The following behaviors constitute substantial disruptions to the educational process and pose serious threats to security and safety of both students and staff at Bethel High School. Therefore, these behaviors constitute exceptional misconduct under WAC section 392-400. Participation in these acts

may result in an immediate short-term suspension, long-term suspension, or emergency expulsion and may be referred to law enforcement for criminal prosecution.

1. Harassment, Intimidation and Bullying (HIB)
2. Possession, sale, use of, and/or consumption of tobacco or nicotine products or paraphernalia.
3. Possession, use of, under the influence of, or distribution of alcoholic beverages, or substances represented as alcohol.
4. Possession, use of, under the influence of, or distribution of any controlled drug or narcotic substance
5. Any incident that is considered a violent offense- fighting, assaults, making threats of harm or violence to self and/or others.
6. Possession or control of a gun, knife or other dangerous weapons/explosives.
7. Substantial disruptions to the educational process including but not limited to: continual defiance of school authority, tampering with school documents/property/technology, unsafe or reckless behavior, willful disobedience as an individual or part of a group, continual gang activity (behavior, dress, writing,) and lewd conduct.
8. Criminal acts against the school, students, staff, and personnel.

Behavior & Discipline Matrix

	Consequences								
	Warning	Conference	Detention Lunch/ASD	Confiscation	Assessment	Restitution	Suspension	Police Contact	Emergency Expulsion
Behavior									
Alcohol: Using, Transmitting, or being in possession of any alcoholic beverage.				X	X		X	X	X
Arson: Intentionally setting, or causing a fire, including fireworks or an explosive device.		X				X	X	X	X
Computer or Publications Abuse: Failure to adhere to the computer use or publications policy.			X			X	X	X	
Contraband: Cigarette lighters or matches.				X	X		X		
Disobedience/Insubordination: Not obeying staff instructions.	X	X	X				X		X
Disruptive Behavior: Any action that threatens the educational environment; threatens safety.	X	X	X				X		X
Extortion, Blackmail, or Coercion: Attempting to obtain money, property, or favor by violence or threat; forcing anyone to do anything against their will.	X	X	X			X	X	X	X
Fighting: Physical confrontation with another student.							X	X	X
Firearm: Any item working or not working, including facsimiles and look-alikes.				X			X	X	X

Behavior & Discipline Matrix (Continued)

	Consequences								
	Warning	Conference	Detention Lunch/ASD	Confiscation	Assessment	Restitution	Suspension	Police Contact	Emergency Expulsion
Forgery/Plagiarism/Cheating: Copying notes, assignments, tests, etc.		X	X	X			X		
Harassment, Bullying, Intimidation: Use of words in any form, or actions that intimidate, hurt or humiliate others.	X	X					X		X
Illicit Drugs: Possession, use, transmission of illegal drugs or prescription drugs without proper permission.				X	X		X	X	X
Inappropriate Dress: Any inappropriate dress that violates the dress code.	X	X	X				X		
Inappropriate Lunch Behavior: Food in halls, not cleaning up after eating, throwing food, etc.	X	X	X						
Obscenity: Any comments and/or gestures directed at or toward a teacher, staff member, or another student. This includes gestures and obscenities.	X	X	X				X		
Public Display of Affection (PDA): Any display of affection in the hall or on campus; including hugging, kissing, etc.	X	X	X						
Repeated Violations: Any previous repeated violations will result in progressive discipline.				X			X		
Theft and/or Vandalism: Removing, taking, and/or destroying someone else's property.			X	X		X	X	X	X
Tobacco: Any possession, use or transmission, including any electronic devices designed to deliver nicotine or other banned substances.				X	X		X	X	X
Unsafe Behavior: Throwing things, pushing, running, jumping, etc.	X	X	X				X		
Verbal Threats: Threats directed towards students or staff.			X				X	X	X
Vulgar or Lewd Conduct: Acts of sexually explicit nature; lewd, vulgar, indecent or obscene act or expression.	X	X	X				X	X	X
Weapons: Any item that could be used as a weapon, including facsimiles. Laser pens and knives are dealt with as weapons.				X			X	X	X

Rules while in detention:

1. No cell phones. Must be out on the table, face down at all times. Not allowed in pockets, backpacks. Exception: put on charger away from student.
2. No AirPods/Headphones
3. iPad usage is strictly for school work ONLY.

Violation of rules 1-3 will result in an immediate removal from detention and suspension.

4. No talking.
5. No communication with others, both verbal and non-verbal.

Continued violation of rules 4-5 will result in an immediate removal from detention and suspension.

NOTE:

If a student has an F in any class (including students who are stating they are passing, but the teacher hasn't updated the gradebook), the expectation is to do homework. If there is no homework to do, then the expectation is to read a book. If a student is passing all classes with 70% or higher, students can free-draw on their personal paper. All other rules are to be followed still.

No-Trespass:

- Below is a list of some examples of suspendable violations that when/if a student commits a violation, they will no longer be allowed to attend after school activities and extracurricular activities for at least 1 trimester.
- The student may be issued a "No-activities" letter stating the student can only be on BSD school property during the hours of 7:15 am - 2:25 pm on school days.
- If a student who receives a no-activities letter still attempts to enter any extracurricular activity or after-school event, that student's no-activities letter may be extended to the following season and potential progressive disciplinary action will be taken.

*Bethel High School reserves the right to modify a no-activities order at any time.

Disqualifying behaviors for extracurricular activities and after school events :

- Destruction or Theft of District Property
- Disobedience - Insubordination - Failure to Cooperate
- Fighting
- Harassment - Intimidation - Bullying (HIB)
- Physical Contact
- Substances
- Threats
- Weapons

Harassment, Intimidation and Bullying (HIB) - School Board Policy 3207PR

A. DEFINITIONS

Aggressor is a student, staff member, or other member of the school community who engages in the harassment, intimidation or bullying of a student.

Harassment, intimidation or bullying is a persistent intentional, electronic, written, verbal, or physical act that:

- Physically harms a student or damages the student's property; or
- Has the effect of substantially interfering with a student's education; or
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
- Has the effect of substantially disrupting the orderly operation of the school.

Conduct that is "substantially interfering with a student's education" will be determined by considering a targeted student's grades, attendance, demeanor, interaction with peers, participation in activities, and other indicators. Additional issues regarding student misconduct are addressed in policy 3240.

Conduct that may rise to the level of harassment, intimidation and bullying may take many forms, including, but not limited to: slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, ostracism, physical attacks or threats, gestures, or acts relating to an individual or group whether electronic, written, oral, or physically transmitted messages or images. There is no requirement that the targeted student actually possess the characteristic that is the basis for the harassment, intimidation or bullying.

Incident Reporting Forms may be used by students, families, or staff to report incidents of harassment, intimidation, or bullying.

Retaliation is when an aggressor harasses, intimidates, or bullies a student who has reported incidents of bullying.

Staff includes, but is not limited to, educators, administrators, counselors, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, advisors to extracurricular activities, classified staff, substitute and temporary teachers, volunteers, or paraprofessionals (both employees and contractors).

Targeted Student is a student against whom harassment, intimidation or bullying has allegedly been perpetrated.

B. BEHAVIORS & EXPRESSIONS

"Harassment", "intimidation", and "bullying" are separate but related behaviors. Each must be addressed appropriately. Although this procedure differentiates the three behaviors, this differentiation should not be considered part of the legal definition of these behaviors.

- *Harassment* refers to any malicious act which causes harm to any person's physical well-being. It can be discriminatory harassment, malicious harassment, or sexual harassment.
- *Intimidation* refers to implied or overt threats of physical violence.
- *Bullying* refers to unwanted aggressive behaviors(s) by another youth or group of youths that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. Bullying may inflict harm on the targeted youth including physical

or educational harm. Bullying can also occur through technology and is call "electronic bullying" or "cyberbullying".

C. RELATIONSHIPS TO OTHER LAWS

This procedure applies only to RCW 28A.300.285 – Harassment, Intimidation and Bullying prevention. There are other laws and procedures to address related issues such as sexual harassment or discrimination.

At least four Washington laws may apply to harassment or discrimination:

- RCW 28A.300.285 – Harassment, Intimidation and Bullying
- RCW 28A.640.020 – Sexual Harassment
- RCW 28A.642 – Prohibition of Discrimination in Public Schools
- RCW 49.60.010 – The Law Against Discrimination

The district will ensure its compliance with all state laws regarding harassment, intimidation or bullying. Nothing in this procedure prevents a student, parent/guardian, school or district from taking action to remediate harassment or discrimination based on a person’s gender or membership in a legally protected class under local, state, or federal law.

Some examples of HIB:

Physical Aggression	
<ul style="list-style-type: none"> ● Shoving ● Hitting ● Pushing ● Kicking ● Physical violence toward family, friends, or peers 	<ul style="list-style-type: none"> ● Defacing property ● Stealing ● Inflicting bodily harm ● Physical acts that are humiliating but not bodily harmful ● Threatening with a weapon
Social Alienation	
<ul style="list-style-type: none"> ● Gossiping ● Embarrassing others ● Spreading rumors ● Excluding from group ● Threatening with total isolation by peer group 	<ul style="list-style-type: none"> ● Setting up to look foolish ● Ethnic slurs ● Setting up to take the blame ● Social rejection ● Texting rumors and/or hate messages ● Publicly humiliating
Verbal Aggression	
<ul style="list-style-type: none"> ● Taunting ● Mocking ● Name calling ● Intimidating phone calls or text messages 	<ul style="list-style-type: none"> ● Teasing about clothes or possessions ● Teasing about appearance ● Verbal threats of aggression against property or of inflicting bodily harm
Intimidation	
<ul style="list-style-type: none"> ● Threatening to reveal personal information ● Graffiti ● Threats using coercion against family, friends, peers ● Publicly challenging to do something 	<ul style="list-style-type: none"> ● Defacing property or clothing ● Coercion ● Playing a trick ● Threatening with a weapon ● Extortion ● Taking possessions

Racial and Ethnic Harassment	
<ul style="list-style-type: none"> ● Joke telling with racial or ethnic targets ● Physical or verbal attacks due to a group membership ● Public humiliation 	<ul style="list-style-type: none"> ● Exclusion (ethnic, cultural group) ● Racial or ethnic slurs ● Destroying or defacing property due to ethnic or cultural group ● Verbal accusations, putdowns
Sexual Harassment	
<ul style="list-style-type: none"> ● Sexual or “dirty” jokes ● Conversations that are too personal ● Cornering, blocking, standing too close, following ● Wedgies ● Sexual assault and attempted sexual assault ● De-panting 	<ul style="list-style-type: none"> ● Howling, cat calls, whistles ● Leers and stares ● Rape ● Repeatedly asking someone out when s/he is not interested ● Hitting/slapping in private areas ● Spreading sexual rumors ● Pressure for sexual activity
Bullying	
<ul style="list-style-type: none"> ● Malicious gossip 	<ul style="list-style-type: none"> ● Texting/Personal Messaging/Direct Messaging gossip

Gang Activity:

Any activity, words, behavior, dress, or paraphernalia that is related to gang activity may result in immediate removal from Bethel High School. BHS takes student relations very seriously and expects criminal behavior such as gang activity to not compromise the safety and security of the staff and students at Bethel High School.

Fighting:

Fighting is a mutual participation by two or more students in an incident involving physical violence. This can include, but not limited to, any confrontation, touching, scuffling, “stepping up”, slap boxing, or fisticuffs done to intimidate, subdue, or injure another person. At BHS, any student engaged in fighting for whatever reason will be subject to disciplinary action including but not limited to, In-School Suspension, Short-Term Suspension, Long-Term Suspension, or Expulsion.

Additionally, students who document the fight or share the fight with cell-phones or other recording devices will be subject to school discipline and for participating and promoting the fight as well as students who watch and prevent school personnel from stopping the fight.

Vandalism and School Property Damage:

Students who damage, destroy or vandalize school property will be required to pay for losses or damages. If a student willfully damages or destroys school property, school discipline may occur with possible referral to law enforcement for further action.

General Campus and Hallway Conduct:

General respect for others extends to the hallway and all other parts of BHS campus. Students are expected to treat one another with courtesy and respect while on school property.

Restrooms:

Students are expected not to loiter or hang out in the restroom. The expectation is that they use the facilities and then leave the room.

Fragrances:

Students are not allowed to spray perfume/cologne/deodorant while at school. We need to maintain a fragrance free zone while at school due to people who suffer from allergies or breathing conditions. Fragrances can create breathing issues for people who have asthma. Please only bring fragrance-free hand sanitizer if applicable.

Bus Conduct:

School bus transportation is provided to students for their convenience and safety. Students who disrupt or jeopardize the safety of bus transportation are subject to discipline and/or revocation of bus riding privileges. Additionally, bus loading zone areas, bus stops, and areas around them are under jurisdiction of the school district and disruption or misconduct by students may result in disciplinary action by the school.

Dress, Decorum and Professionalism:

Dress is defined as what students wear, and professionalism is defined as how students behave. All students are expected to dress, groom themselves, and behave in ways that reflect appropriate public behavior and do not disrupt the learning environment. At Bethel High School, students are not allowed to wear flags as clothing as it is a disruption to the educational learning environment.

As per School Board Policy 3224, students may not wear clothing, jewelry, or personal items that:

- Displays obscene or sexual words, pictures, messages, innuendoes, etc.;
- Displays drug or alcohol-related words, pictures, messages, innuendoes., etc.;
- Displays threats, violent conduct, weapons, etc.;
- Demonstrates hate group association/affiliation and/or use hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation, other protected groups, or gang association/affiliation, etc.;
- Shows private parts (clothing must cover private parts in opaque - not able to be seen-through material);
- Covers the student's face to the extent that the student is not identifiable (except clothing/headgear worn for a religious or medical purpose);
- Attire worn in observance of a student's religion is not subject to this policy.

Students must wear:

- Top (shirt, blouse, sweater, sweatshirt, tank, etc.);
- Bottom (pants, shorts, skirt, dress, etc.); and
- Footwear.

Spirit Days:

Students are expected to adhere to normal dress code requirements outlined in the district dress code policy.

Public Displays of Affection:

Excessive, overt displays of affections are prohibited and subject to disciplinary action. Actions and behaviors at school should mirror that of a professional job site. Displays of affection can also be considered an act of harassment. Students may be subject to school disciplinary action for engaging in

inappropriate affection towards one another (kissing, inappropriate touching, embracing etc.). Subsequent offenses will follow regular discipline procedures.

Interviewing Students:

School officials have the right to interview students regarding their conduct and/or the conduct of others. School officials have physical custody of students during the school day and hours of approved school activities. School officials stand en loco parentis to students and have responsibility regarding the circumstances under which access to students is allowed. Students will be asked to surrender electronic devices during an interview until released.

Investigations regarding violations of the law may be referred to law enforcement. During the course of an investigation, administration may permit a law enforcement officer to meet with students and conduct any necessary questioning.

Interfering with student interviews or investigations:

Interfering with an investigation means knowing or withholding information or providing false information when questioned by staff or administrator. Students interfering with an interview or investigation are subject to disciplinary action. Electronic devices will not be allowed during any point of an investigation unless authorized by staff.

Contraband Dogs:

In accordance with Bethel School District Policies 3230 and 3243, searches of student personal property, lockers, and vehicles may include the use of trained dogs to detect unlawful drugs or other contraband.

Student Searches:

An administrator or administrator's designee may search a student and the student's possessions if the administrator or administrator's designee has reasonable suspicion or probable cause to suspect that the search will yield evidence of the student's violation of the law or school rules. This includes when a student is in a vehicle without school permission during the school day, returning from off campus without school permission to leave, multiple students in a bathroom stall, and being in off limits areas.

Vehicle Searches:

An administrator or administrator's designee may search a vehicle on school grounds if there is reasonable suspicion to do so.

Skateboards, Scooters, Bicycles, Toys, and Athletic Equipment:

Skateboards, scooters, toys, toy weapons, etc. are not permitted at school at any time day or night. Bicycles are allowed but must be walked once on campus and parked in the designated bike racks. Sports equipment needs to be checked in before school starts. Other vehicles and/or toys may not be permitted on campus depending on size and/or use.

Automobiles and Parking:

Bethel High School is a closed campus and students are not permitted to leave during the school day. Driving to school and parking on campus is a privilege. Students driving private vehicles to school and parking on school property must have a parking permit.

To obtain a parking permit, all students must complete the following:

- Complete an application form
- Have all fines paid
- Show current drivers license, current registration, and proof of insurance
- Pay a forty-dollar (\$40) parking fee

Students must park in designated areas and must have the parking permit in plain view while on campus during school business hours. Automobiles and parking lots are off limits to students during school hours. **Speed limit is 5 MPH** in the school parking lot. Sound systems should not be heard within 25 feet from the vehicle. No revving engines, maintenance on vehicle, or vulgar/offensive language on vehicle is allowed on campus. Violation of school driving and parking privileges, illegally parked cars, or cars without a visible parking permit may be ticketed and/or towed. Violation of rules may result in temporary or permanent loss of driving and parking privileges on campus.

Vehicles parked on school property are subject to a search if school administrators or administrator designee have reasonable suspicion to believe that alcohol, drugs or controlled substances, weapons, stolen property, or other contraband that is not permissible on school grounds as per Board Policy 3243. Additionally, any student in violation of parking lot expectations are subject to search. Searches may include the use of trained dogs to detect unlawful drugs or other contraband (See Contraband Dogs).

Care of School Property:

Students are responsible for the proper care of all books, supplies, and furniture supplied by the school. Students who disfigure property or equipment will be required to either pay for the damages or replace the item and be subject to disciplinary action. All students have a responsibility to keep their school clean and free of litter. Use the receptacles around campus for trash.

Visitors:

We encourage parents to visit our school. All adult visitors to BHS campus are required to carry photo ID, check-in and check-out of the main office and obtain consent for the visit at the main office. All visitors must have a visitor's pass and have it visible at all times while on campus.

Student visitors from other campuses during academic hours are not permitted because it does not enhance the learning of BHS students. Students may not bring younger children/family to school. It is not in the best interest of the school, students, or the child's health and safety.

Parents are welcome to attend their child's class, s/he must receive permission from administration and administration will then provide twenty-four (24) hour notice to the teachers before a visit is permitted. Parent visitors must show their pass to each teacher at the beginning of each class period.

Bethel High School reserves the right to restrict visitors at any time.

Deliveries to students:

Bethel High School does *not* accept balloons, flowers, or other deliveries for student distribution. Any items brought to school or dropped off at the school will be held in the main office until the end of the school day. Students are not eligible to pick up items until the end of the school day. Bethel School District Transportation will *not* allow any of these items on the buses. Students may not receive food

deliveries (UberEats, for example) on campus during the school day. Drivers will be asked to cancel the order and return it to the vendor.

ASB Cards/ID Cards:

ID Cards: All students are required to have a BHS ID Card. When asked by staff, students are required to show their ID Card and give their correct name. Student's ID Cards are also used as a school Library Card. If a student loses their ID card there may be a fee for a replacement ID Card.

ASB Card: When the ASB fee is paid, the card is validated to make the student eligible for ASB activities/athletics and various discounts or free admission at BHS on site events. **The cost of the ASB card is \$50.** This cost is waived for students who qualify for free and reduced lunch and have completed the [Free and Reduced Meal Application](#) found on the district website.

Athletics and Attendance:

Prior to participation in practice or contests athletes must complete:

- A current physical. *Current through the entire athletic season.*
- A signed Athletic Handbook, Parent permission form, and Concussion form.
- Emergency Contact Card and Safety Guidelines for the specific sport.
- Purchase an ASB Card
- Pay to Participate fee per sport is \$40. This fee is waived for those who have completed and been approved for free and reduced meals. This form can be found on the district website.
- All fines and fees must be paid in full prior to the first contest.
- When the games/events occur during the week, students are expected to attend all classes the following day.
- When the games/events occur on a weekend, attendance in all classes the Friday prior to the activity is expected.
- Students who do not comply with these regulations may be declared ineligible and prohibited from participating in the games/events unless cleared by administration.
- Detailed rules regarding eligibility of athletics can be found in the [Bethel School District Athletic Handbook](#).

Activities and Attendance:

- Students who participate in any after school activities are expected to attend *ALL* classes on the day of the scheduled activity.
- When the event/activity occurs during the week, students are expected to attend *ALL* classes the following day.
- When the event/activity occurs on a weekend, attendance in *ALL* classes the Friday prior to the activity is expected.
- Students who do not comply with these regulations may be declared ineligible and prohibited from participating in the activity unless cleared by administration.
- Participation in school related activities can be denied to students with excessive unexcused absences or tardies.
- Students must depart the school immediately after any events/activities at the conclusion of the event and must plan accordingly for transportation.
- Students who fail to make adequate and timely arrangements for pickup from events may be excluded from future activities outside of regular school hours.
- There is no re-entry to after school activities.

Student Clubs, Organizations, and Activities:

Bethel High School supports a variety of student activities. All students are encouraged to participate in music, drama, athletics, student government, and the many co-curricular and extra-curricular activities and clubs sanctioned by the school. All clubs must be chartered through the school prior to any club activities. Scheduling of all activities, fundraising drives, dances, and the use of the building before/after school is done through the administration. All bulletins, advertising and signs of any nature must have prior approval of the administration before being posted to school property. Some clubs and organizations offer students the opportunity to receive activity or school letters.

ASB and Non-ASB, student-initiated groups are permitted at BHS. Students interested in forming such groups should contact an administrator for additional information regarding approval and recognition as a school sponsored, curriculum-related activity. Students who are involved in ASB clubs, activities and/or athletics are required to purchase an ASB card prior to participation. Each approved group shall operate under the guidelines set forth by the principal, including, but not limited to objectives, membership, supervision, proposed activities, and funding. Groups that are not recognized under Bethel School District policy 2150 may apply for use of school facilities as community organizations (see policy 4260).

In accordance with Bethel School District Policy 2154:

- Every student club shall be advised by a member of the faculty approved by the principal of the school.
- Every organization must have the approval of the advisor in advance for the time and place of all meetings, all social and athletic events, and other activities of the organization.
- All meetings shall be held on campus and the advisor shall be present throughout such meetings.
- Every school club shall have a constitution approved by the student council and by the principal of the school.

Club activities are subject to school authority and disciplinary action (policy 3241):

- At all times on any school district property;
- On district owned and operated or chartered vehicles;
- During any school-sponsored activity whether held on Bethel School District property or elsewhere;
- Away from school grounds if the activity would directly affect the good order, efficiency, management and/or welfare of the school's staff or students.
- Students cannot attend after school activities if they did not attend all of their classes that day.
- Repeated violations after school may result in no-trespass order.

After-School Expectations

- If you stay after school for a club or activity you must be supervised at all times by an adult.
- You must remain with your after-school group until the activity bus arrives unless a guardian picks you up and checks out with your activity supervisor.
- You cannot ride the activity bus unless you have attended an after-school event or activity for the entire duration of the event.
- If you do not follow your after school supervisor's expectations and/or building expectations you may be subject to disciplinary action up to and including a no-trespass from after-school events and activities.

- You must be picked up by your guardian promptly following an after-school event or activity. If you are picked up late you may not be allowed to attend future events. Supervisors cannot leave until you are picked up.
- It is encouraged that students be at good academic standing to fully participate in after-school clubs. If students are failing any classes, they will be encouraged to focus on their grades after school. Club advisors and administrators have full authority to release students from their club if they do not maintain good academic standing

RideShare Apps:

Per Uber and Lyft policy, adults can't request a ride for someone under the age of 18 or allow children to ride alone—they must be accompanied by an adult. Therefore, parents cannot send an Uber or Lyft to pick up their child from school.

Assembly Conduct:

During Pep assemblies the noise expectations are different from that of a program assembly. Pep Assemblies you are allowed to yell/shout when appropriate (not when someone is speaking into the microphone). During a program assembly this behavior is unacceptable. Unacceptable behavior includes not limited to whistling, uncalled for clapping, boisterousness, or other distracting or rude behavior.

Eighteen-Year-Old Students:

All students who attend BHS and live with their parents or guardians are considered to be under their supervision. Students who are eighteen and still at home are expected to follow normal procedures for having notes when absent. No matter how old the student is, a parent/guardian must sign notes and requests for student release. Only exceptions apply to students who have legal emancipation from their parents/guardians.

Health Center:

The Health Center is provided for all students requiring first aid or health counseling. All injuries, however small, should be reported and cared for immediately. When ill, students must get a pass from the classroom teacher before reporting to the Health Center. Students will not be accepted to the Health Center without a pass.

Medications at School: ALL over-the-counter medications such as cough drops, Tylenol, cold medications, etc. must be accompanied by a physician's order and parental permission. ALL over-the-counter medications must be stored in the Health Center. ***Any student in possession of over-the-counter or prescription medications may be disciplined according to the drug and alcohol policy.***

Prescription medications need to be stored in the Health Center and distributed by the Health Center nurse. ***Students are not allowed to carry any medication on them at any time.*** Medication forms can be obtained at the Health Center.

Emergency Closure of School:

On days when weather is questionable or there are other reasons why school may be closed, there may be no direct notification to students/parents. Students and parents are expected to listen to local radio, television stations or visit the district website for information about possible closure. School staff is

not available on days when there is a school closure. Additionally, all activities, including athletic practices and contests are canceled, and students should not come to campus. School phones are not answered on emergency closure days.

Emergency and Evacuation Drills:

Emergency drills are conducted once a month. Exit routes and instructions are posted in each classroom and work area. All staff and students are required to abide by procedures for such drills. Any student who refuses to leave the building, follow instructions, or otherwise refuses to cooperate during an evacuation or emergency drill is subject to disciplinary action and will be reported to authorities. During evacuation, students are expected to stay with their class and are not permitted in vehicles.

Fees and Fines:

All students are expected to be in good standing, including having all fines and fees paid. Students with fines and fees will not have the opportunity to attend school dances, athletics, and activities or participate in the graduation ceremony.

Fines, or replacement costs, are assessed for lost school items, damaged school property, overdue library books, unpaid fees, unreturned items from school fundraisers, stolen school property and other reasons determined on a case-by-case basis. Students with outstanding fines will not be given diplomas, transcripts, or other school information until fines are paid in full. Students who claim to have paid a fee or fine that still shows on school records must produce a receipt for the payment in order for the payment to be verified.

Field Trips:

Field trips are a privilege and are reserved for students in good standing. Teachers reserve the right to deny permission of a student for failing grades or are in jeopardy of failing a class. Students must also have no behavior infractions.

Dances:

To ensure safety and proper behavior of BHS students at school dances, the following dance policy will be enforced:

- Students need to show their current year ASB/ID Card to enter the dance.
- Students must also be in good standing (passing classes, no fines, no detentions to serve, attending all classes.)
- Students planning on bringing a guest to the dance that does not attend BHS, must have a completed guest dance pass returned to the office. If the guest is not in good standing at their school, they will not be allowed at any BHS dances.
- Guests must be under the age of 20 to attend the dance.
- Students will not be allowed to enter the dance an hour after the dance begins.
- Students are not permitted to re-enter the dance if a student leaves.
- Students must follow instructions of any chaperone, class or club advisor, security personnel or any staff or administrator.
- Students removed from the dance will not be refunded money for the dance ticket(s).
- If a student is removed from the dance, they may not be allowed to attend any other dance for the remainder of that school year.

- Students must depart the event immediately at the conclusion of the event and must plan accordingly for transportation.

Academics:

Advisory/Student Led Conferences:

Advisory meets during the school day. Additionally, students are required to participate in a Student-Led Conference at the end of each year. All students are required to pass Advisory and attend and meet the expectations for their Student Led Conference. Successful completion of Student Led Conferences each year is a requirement for graduation.

Class Drop:

Requests to drop or add a class are only approved in the first ten (10) days of the semester if the reason meets specific criteria. Requests after ten (10) days must be approved by the administration. The class will be recorded as an “F” on the official transcript. Class drops after ten (10) days are usually denied.

Withdrawal from Bethel High School:

Other than when graduating, students leaving BHS to go to another school, to enter a non-Bethel program, or to end their school attendance are required to turn in all books and school-owned items, pay all fines, and sign out through the Counseling Office. No student is allowed to withdraw from a class except through the Counseling Office.

Grades and Report Cards:

Grades in each class will be using the new Standards Based Instruction and Grading (SBIG) grading system. The purpose of SBIG is to communicate a student’s progress toward mastery of academic standards using practice that are accurate, equitable, and motivating.

Reassessment Format/Scoring: The highest score for an assessment will be the one calculated in the final grade. The format of a reassessment is up to teacher discretion. The format may involve any of the following:

- Retaking/redoing/completing the original assessment
- Retaking/redoing/completing a portion of the original assessment
- Completing a different assessment
- Completing a future assessment that measures the same standard

Reassessment Timing: Reassessment is available up until five school days prior to the end of a trimester. The final ten days of a trimester may include new assessments that are not eligible for reassessment.

Progress Reports/Report Cards:

Reports are issued to students at the midpoint of each trimester. At the midpoint of each trimester, a report card will be sent home with students. At the end of each trimester, a trimester report card is mailed home. Incomplete grades may be given on trimester report cards and progress reports; but no incomplete grades are given on report cards at the end of the trimester except when there are extenuating circumstances approved by administration.

ParentVue:

Students and parents/guardians are encouraged to check their personal email and ParentVue calendar once a week for important updates and announcements. Students are expected to monitor their grades, assignments, and attendance for accuracy.

Graduation:

For students to be eligible for a diploma from BHS, 24/25 Grad year must have earned 26 credits. Students must meet all graduation requirements including four years of Advisory and Student Led Conferences. Additionally, all fines and fees must be paid. Courses required for graduation are waived only through the principal and only during Senior year. Seniors who are caught cheating on final exams and final projects may not participate in the graduation ceremony. Students must meet state assessment requirements. Running Start Students must be enrolled through the end of the year to walk at graduation. Seniors must have a full schedule of at least 5 classes (not including Advisory/Culminating Project) each trimester at BHS your Senior year. Running start courses count for this.

Students must meet all graduation requirements in order to participate in the graduation ceremony.

The school reserves the right to restrict a student's participation in graduation ceremony if s/he is not in good standing or is deemed by the staff to be a possible danger or disruption to the ceremony. Specifically, any Senior suspended (short or long term) during the last month of school may not be eligible to participate in the graduation ceremony.

In order to be a Valedictorian at Bethel High School, students must have a 4.0 GPA and successfully completed at least one AP class, Cambridge class, or Running Start course.

The four student speakers for graduation are chosen by the staff committee. Speakers are meant to be representative of the graduating class- involvement in the school community is strongly considered.

All senior students are encouraged to check their district email and calendar weekly along with our school website regarding important announcements and dates for senior activities. This is especially important for Pierce County Skill Center students and students enrolled in Running Start.

Students may receive cords for the following:

Gold Cord-3.5 GPA and above	White Cord-A/B in an AP class, or Pass the AP Test
Royal Blue/Gold Cord-National Honor Society	Blue/White Cord-DECA
Light Blue Cord-Cambridge	Purple Cord-ASB Officer
Black Cord-Band/Orchestra/Choir	Pink Cord-Leadership
Navy Blue/Silver Cord-JROTC	Navy Blue/White-Graduate with PCSC Two-Year Cert

Academic Integrity, Cheating and Plagiarism:

Bethel High School understands the need to hold students to values of honesty and integrity as part of preparing students to be responsible, and contributing members of society. As a result, BHS is holding the students to a code of academic integrity.

Cheating is defined as, an action done by a student to supply work for another student, or turn in work, use work, or rely on work that is not their own, other than in circumstances clearly understood to involve collaborative or group learning.

Examples, but not limited to:

- Copying or attempting to copy from another student's work
- Using ChatGPT and submitting it as their own work
- Allowing another student to copy work
- Bringing information materials, or devices to class or taking information, materials, or devices from a class.

Plagiarism is defined as, copying or attempting to copy another's work and claiming it as one's own.

Examples, but not limited to:

- Passages
- Pictures/illustrations
- Graphs/diagrams
- Information directly from books, magazines, newspapers, compositions, essays, internet sources
- Using ChatGPT and submitting it as their own work

The teacher or staff will investigate any discovery of alleged cheating or plagiarism. Teachers will notify parent/guardian by telephone and/or email of the violation of academic code of conduct. Students may be subject to progressive disciplinary action.

Seniors who are caught cheating on final exams and projects may not be permitted to participate in the graduation ceremony.

Any student found using an electronic device during testing (without specific teacher permission) will be disciplined for cheating.

Electronic Devices:

Electronic devices other than the district-issued iPad are not to be used in the classroom. This includes cell phones for texting, earbuds, taking any phone calls, or taking pictures.

Parents may call 1-253-800-7000 or 1-253-800-7092 to relay emergency messages to students. Students may use the school phones at the discretion of teachers and staff.

Students are solely responsible for their items if they choose to bring them to school. Lost, stolen or damaged equipment is not the responsibility of the school regardless of where it is left.

Bethel High School does not permit the use of personal recording devices while on campus. Conversations concerning a student's educational record are protected by Federal law under the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). Additionally, it is unlawful in Washington State to record conversations without the consent of all parties engaged in private communication prior to recording a conversation. ***Therefore, students are prohibited from videotaping, recording, or taking pictures of any student or staff member without consent. If consent is not given, students will be in violation of RCW 9.73.030 intercepting, recording, or divulging private communication and RCW 9.73.060 violating the right of privacy and***

may be subject to school discipline. Students who record an event at school may have their device searched during a school investigation.

Technology:

BHS allows students to access many computers throughout the building. Online access to the Internet requires that students sign off that they understand their responsibility to work in cyberspace, following rules and expectations laid down by the school. Students who misuse the computers may be issued an informational referral or lose computer privileges for the year the first time. The second time a student is using technology for non-educational purposes, the computer access will be revoked for the remainder of the school year and progressive disciplinary action will be taken.

Internet Code of Conduct:

- Internet usage must be in support of education research and consistent with the purposes of the Bethel School District
- Any student on a prohibited site(s) i.e. Facebook, Instagram, SnapChat, etc. will receive disciplinary action that may involve suspending computer privileges for the year.
- Chat rooms are prohibited
- Any use of the network for commercial or for-profit purposes is prohibited
- Extensive use of network for personal and private business is prohibited
- Network accounts are to be used only by the authorized owner. Sharing of this information with others is grounds for deleting the individual user.
- Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to others users, or misrepresent other users on the network.
- No use of the network shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified or abused in any way.
- Malicious use of the network to develop programs that harass other users or infiltrate a computer or system and/or damage the software components of the computer or system is prohibited.
- Hate mail, harassment, discriminatory remarks or antisocial behaviors are prohibited.
- The illegal installation of copyrighted software is strictly prohibited.
- Use of the network to access or process pornographic material, inappropriate text files, or files dangerous to the integrity of the district's local area network is prohibited.
- At any time the district and building administration will make determination on whether specific uses of the network are consistent with the acceptable use practices. Bethel School District reserves the right to monitor use and reserve the right to remove a user's account at any time. Students violating the Internet Code of Conduct will be subject to disciplinary action.

iPad Student Use Pledge:

- I will be a responsible user of my iPad; know where it is at all times, charge my iPad's battery daily, never leave it unattended, and always remember to bring it to school.
- I will take steps to properly save and/or submit student work completed on the iPad and make sure it is accessible when needed in class.
- I will use my iPad on a table or desktop, never in my lap, and keep it in a designated spot when not in use.
- I will download all apps required for classroom use, and acknowledge that any personal apps will be deleted if space becomes an issue and more educational apps are needed.
- I will stay on task and on app-not use my iPad as a communication device during class or as a means to communicate with anyone outside of school during the school day.

- I agree to return the iPad and case in good working condition.
- I will immediately report the theft of my device to an adult at my school

Respectful:

- I will be respectful when using the iPad camera, obtain permission before taking or sharing photos and videos, and use it in accordance with BSD rules and expectations.
- I will not attempt to bypass security settings, disassemble my iPad, remove district labels or markings, or make any modifications or repairs myself.
- I will use my iPad in ways that are appropriate, educational, and that meet BSD expectations and comply with BSD Internet Use Agreement, both during the school day and at home.

●

Safe:

- I will keep my iPad safe, and acknowledge that I am responsible for all damage or loss of my iPad caused by neglect, accident, or abuse.
- I will not lend my iPad to anyone.
- I will protect my iPad by keeping it in a protective case and keep all food and liquids away.
- I will keep all pass codes and passwords for my device private and never share any personal information.
- I understand that my iPad is subject to inspection at any time, without notice, and remains the property of Bethel School District.

Library:

Students are welcome to use the Library on a drop-in basis before and after school and during lunches. Otherwise, students must have a written pass signed by the teacher to use the Library during class time. The BHS ID Card is required to check out books or use computers. The circulation period for books is two (2) weeks and books may be renewed once. Overdue and unreturned books result in an overdue fine.

Cafeteria and Food Program:

Students must consume food in the cafeteria or commons only. Please remember to respect yourself and others during your lunch period. Students are expected to pick up their trash and place trash in proper receptacles. Students are to wait patiently in lines and not to cut. **BHS is a closed campus** and students must remain on campus in appropriate lunchtime locations.

Free & Reduced Lunch:

Applications for Free and Reduced Lunch are available in the counseling office and from Cafeteria staff. Forms must be filled out and processed through the Child Nutrition Services Office before services will be put into place. There is usually a 48 hour wait to process forms once turned in to the Child Nutrition Services Office.

Counseling Center:

BHS provides professionally trained counselors that offer a comprehensive program to help all BHS students academically, socially and emotionally. Counselors often operate as a liaison to establish clear and effective communication between students, teachers, parents and administration.

Students may schedule appointments with their counselor before or after school, at lunch or between classes.

Career Center:

The Career Center is filled with a plethora of information about career paths, colleges, vocational/technical schools, job shadowing, scholarships and military careers. The Career Center is open before school, during lunches, and after school. Stop in and talk with a career center specialist to find out more information about opportunities.

Lost and Found:

Bethel High School is not responsible for any items brought to school by students; however, BHS will make every effort to help when items are lost or stolen. Stolen items should be reported to the Campus Safety Office. The Counseling Center entrance by the commons entrance has the lost and found area.

Staff Contact:

Email is the preferred form of contact with staff. Staff email information can be found on our school website. During school hours, staff can be contacted directly through the Main Office. Calls will be directed to the staff member's office line. Teachers will not be interrupted during instructional time.

Student Contact:

Parents/guardians may leave messages for students through the Main Office. Office staff will relay a message to your student. Please do not call or text message students' cell phones during school hours and expect them to respond. ***Students choosing to access a parent/guardian text or phone call during class time will be considered violating school electronic devices policy and subject to discipline.***

Bethel High School Extracurricular Organizations, Activities, and Athletics:

Look for a current list of clubs on our school website, in our Main Office, or the Career Center.

Fall Sports:

Football, Girls Volleyball, Girls Golf, Boys and Girls Cross-Country, Boys Tennis, Girls Soccer, Girls Swimming, Cheer

Winter Sports:

Boys and Girls Basketball, Boys and Girls Wrestling, Girls Bowling, Cheer, Flag Football

Spring Sports:

Baseball, Fastpitch, Boys and Girls Track & Field, Girls Tennis, Boys Golf, Boys Soccer, Girls Lacrosse