

**COAST UNIFIED SCHOOL DISTRICT
SAFETY COMMITTEE MEETING AGENDA**

DATE: Tuesday, April 23, 2024
TIME: 3:30 PM
LOCATION: District Office Conference Room

MISSION STATEMENT

The CUSD Safety Committee is dedicated to building a culture of Safety through training, education, and policy development with the intent of achieving and maintaining a safe, healthful working environment.

GOAL

The goal of the CUSD Safety Committee is to effectively eliminate accidents and illnesses by involving Staff and Supervisors alike in identifying hazards and suggesting ways to eliminate and prevent them from occurring.

CALL TO ORDER

Safety Coordinator, Ruben Campos will call the meeting to order.

ROLL CALL

Ruben Campos will take attendance of Committee Members:

Ruben Campos:	Alondra Bustillos:	Sherry Aguilar:
Christie Cosme:	Megan Dedic:	Sheri McClain:
Jennie Bautista :	Taylor Henderson:	SIPE Representative:

APPROVE MINUTES

Committee members will consider approving the meeting minutes from meeting on February 27, 2024.

BUDGET REPORT

Ruben Campos will report on the following budget:

	<u>BEGINNING</u>	<u>CURRENT</u>	<u>EXPENSE</u>	<u>ENCUMBERED</u>	<u>ENDING</u>
	<u>BALANCE</u>	<u>BUDGET</u>			<u>BALANCE</u>
Grant Fund - 0066	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Premium Rebate - 0071	\$8,879.73	\$6,000.00	\$2,010.41	\$0.00	\$6,869.32
District Match – 0072	\$6,954.47	\$6,000.00	\$799.03	\$0.00	\$6,155.44
Credit Funds - 0073	\$4,713.80	\$1,244.00	\$175.86	\$0.00	\$4,537.94
Disc. Funds – 0073-0074	\$1,784.92	\$2,000.00	\$1,158.53	\$0.00	\$626.39

Balances	\$22,332.92	\$15,244.00	\$3,778.20	\$0.00	\$18,554.72
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Budget Expenditures

Current Expenses •

Deposits

OLD BUSINESS

Ruben will report on the following Old Business that does not require committee action:

- Nothing to report.

NEW BUSINESS

Ruben will report / discuss the following:

- Nothing to Report.

FUNDING REQUESTS

Ruben will report on the following, then Committee will vote:

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SAFETY INCENTIVE PROGRAM

Ruben will report on the following, then the winner of the Newsletter Trivia Drawing will be chosen:

- SIPE Monthly Safety Topic – April Distracted Driving Awareness
- February SIPE Quiz Winner – Monica Melendrez-D.O
- March SIPE Quiz Winner - Moises Jimenez-CUHS
- April SIPE Quiz Winner - Andrew Crosby- CUHS
- Caught In The Act Drawing – 2 Received -CGS
- Safety Concerns / Suggestions –
- Online Safety Trainings –
- Quarterly Online Safety Training Drawing-

ACCIDENTS OR NEAR HIT MISSES

Ruben will report on the following injury data, accident reports and near hit misses.

- **Finger injury at CGS, Instructional Aide had finger jammed with a basketball.**

EMERGENCY PREPAREDNESS, EVACUATIONS, FIRE DRILLSE

Ruben will report on the following drills, evacuations, emergency trainings that have taken place:

- **CGS had a fire drill 3/21, not sure if this was reported as part of the last safety meeting. CGS had a lockdown drill Wednesday 4/17.**

HAZARD IDENTIFICATION, EVALUATION, AND CONTROL

Committee discussion regarding corrective action of identified safety hazards by committee members, employees, and supervisors.

- **Nothing to Report**

SAFETY TRAINING AND EDUCATION

Ruben will report on any recent training's and committee members to recommend trainings, refreshers, and emergency response trainings.

- **Monthly safety topics are sent out. March (Ladder Safety), April (Distracted driving awareness).**

COMMITTEE MEMBER COMMENTS / REPORTS

Committee Members to report on various activities and issues that do not require committee action.

NEXT MEETING

- May 21, 2024

ADJOURNMENT

Ruben to order meeting adjournment.

Meeting Adjourned:

Jenni Bautista
Alondra Bustillos
Asst. Safety Coordinator