



Folsom High School

STUDENT HANDBOOK 2024~2025

1655 Iron Point Road

Folsom, CA 95630

Phone: (916) 294-2400

Fax: (916) 294-9070

Website: <http://www.fcusd.org/fhs>

This PAWS PORT Belongs To:

Name: _____	Address: _____
_____ City: _____	Zip: _____ Phone #:
_____ Email: _____	

MY SCHEDULE

Semester 1

Period	Room	Teacher	Subject	Evac. Area
Pd 0				
Pd 1				
Pd 2				
Pd 3				
Pd 4				
Pd 5				
Pd 6				
PAWS				

Semester 2

Period	Room	Teacher	Subject	Evac. Area
Pd 0				
Pd 1				
Pd 2				
Pd 3				
Pd 4				
Pd 5				
Pd 6				
PAWS				

Lunch Evacuation Areas: Mon____, Tue____, W____ Thurs____, Fri,_____

FOLSOM HIGH SCHOOL PTSA MEMBERSHIP

Volunteer Form

To receive the FHS newsletter and bulletins by email please log on to
www.folsomhighptsa.com

We are always looking for help! Please email the PTSA Membership Chairperson, fhsptsaprez@gmail.com, or visit our website www.FCUSD.org/FolsomHighPTSA and click on "Volunteer" if you are interested in volunteering for any PTSA program

Specific Programs

1. Fall PTSA Fundraiser (Fall 2024)
2. Online Auction Fundraiser (Spring 2025)
3. Sober Grad Night (Senior Grad Event May 2025)
4. Staff/Teacher Appreciation (Spring 2025)
5. SAT/ACT Practice Tests (Fall and Spring)

Ongoing Opportunities

1. Assist in library and other departments at FHS as needed
2. Assist with Reflection Art Contest (September- November)
3. Sell FHS Bulldog logo apparel Fridays at lunch, sporting events and school activities
4. Shadow a PTSA Executive Board member or a Committee Chairperson for 2024/25 school year.
5. 2024-2025 PTSA Secretary Donations/Sponsorships/Gifts in Kind
6. *We gladly accept cash donations at our website (www.folsomhighptsa.com). If you would like to donate products or services to our Spring Online Auction, or become a Sponsor, please contact fhsPTSAfundraising@gmail.com*

PTSA Membership:

*****COPY THIS PAGE OUT AND SEND IN WITH YOUR MEMBERSHIP *****

Yes, we would like to become a FHS PTSA Member. Each membership is \$10.00

Seniors must be a PTSA member to qualify for the PTSA Scholarship

Name(s) _____	Phone: ____	Address: _____
_____	Email Address: _____	Student Name(s) _____
_____	Grade _____	
# of Memberships _	Membership for Parent_ Student _____	FHS Teacher _____

Please note: Email addresses are exclusively maintained by the FHS PTSA and used strictly for the purpose of communicating with our members.

Please make your check payable to FHS/PTSA

- Mail a copy of this completed form and your check to: Folsom High School, Attn: PTSA Membership, 1655 Iron Point Rd., Folsom, CA 95630. Or you or your student can give it to any teacher or anyone in the office. Thank you!!! Questions can be sent to the FHS PTSA Membership Chairperson at fhsPTSAfundraising@gmail.com
- Questions can be sent to FHS PTSA Membership Chairperson at FHSPTSAmembership@yahoo.com

PTSA to complete: _____	Payment date _____
Membership amount _____	Donation amount _____
Check # _____	Cash _____ Notes _____



FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT

1965 Birkmont Drive

Rancho Cordova, CA 95724-6407

Phone (916) 294-9000

Fax (916) 294-9020

Board of Education

Tim Hooey

Jennifer Laret

David Reid

Chris Clark

Kara Lofthouse

Student Member

DISTRICT ADMINISTRATION

Erik Swanson, Superintendent

Donald Ogden, Asst. Sup., Human Resources

Dr. Jim Huber, Asst. Supt., Educational Services

Betty Jo Wessinger, Asst. Sup., Special Education & SELPA

Sean Martin, Asst. Sup., Business Services

FOLSOM HIGH SCHOOL ADMINISTRATION

Howard Cadenhead, Principal

Suzanne Ambrosini, Assistant Principal

Greg Crannell, Assistant Principal

Louise Cranston, Assistant Principal

Eric Eklund, Assistant Principal

Nicole Estrada, Assistant Principal

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School History

The first high school in Folsom opened at the Methodist Church in 1922 with 26 students. Mr. Charles Hargrove was the first principal. In 1924, classes were moved to the Riley Street campus, and in 1926, the first class of 12 students graduated from Folsom High School. In 1998, the junior and senior classes were moved to the present campus on Iron Point Road. The freshmen and sophomores were reunited for the 2000-2001 school year.

School Colors & Mascot

Folsom High School's colors are red and royal blue, and the mascot is the Bulldogs.

Vision Statement

Balance in pursuit of excellence

Guiding Principles

- Represent Your School Positively
- Celebrate the Success of Others
- Give Grace
- Create Community
- Look to Lead

Mission Statement

Folsom High School Provides an academically rigorous and emotionally supportive culture where all students have the opportunity to develop the skills necessary to succeed in a diverse, global society.

School-wide Learner Outcomes (SLO'S)

Folsom High School students will become:

- Life-long learners: Students will value and develop the skills necessary to support life-long learning
- Critical Thinkers: Students will develop critical thinking skills necessary for success in a competitive, global society
- Effective Communicators: Students will develop effective speaking, writing and listening skills
- Globally Responsible Citizens: Students will develop environmental and community responsibility

ALMA MATER

May the lofty Sierra watch over you,
As you teach from your chair of gold,
And we who have heard your inspiring word,
Are the heirs to wealth untold.
We pledge our eternal devotion,
Our loyalty will never die,
O' mother of truth,
Wise mentor of youth,
All hail to you
Folsom High

PAWS (Personal Achievement with Support)

Block schedule days have been designated for one hour every Wednesday and Thursday, offering students valuable academic opportunities to engage with teachers for extra assistance, collaborative study sessions, catching up on missed work, utilizing the library, or participating in enrichment activities and special events.

Both students and teachers will utilize the FlexiSched platform to manage students PAWS destinations effectively. It is imperative for students to proactively sign up for PAWS each week. Repeated failure to sign up for PAWS, tardiness, or failure to attend a "required" destination may lead to consequences such as revoked travel privileges, detentions, Saturday School, or other disciplinary measures.

For further details regarding the PAWS schedule and program, please refer to the school website.

Process for Resolving School Issue

The Folsom High School process is a defined four step and progressive procedure.

Step 1: Contact the teacher directly (by phone, email or letter).

Step 2: Contact your student's counselor (they have access to information about your student's status & Progress).

Step 3: Contact the appropriate Assistant Principal per first letter of student's last name.

Step 4: If you have completed the previous three steps and your problem/issue still needs to be addressed, then contact the principal.

SCHOOL SERVICES

Bus Transportation

Please visit the FCUSD Transportation webpage for bus transportation information. The page can be found at www.fcusd.org/transportation

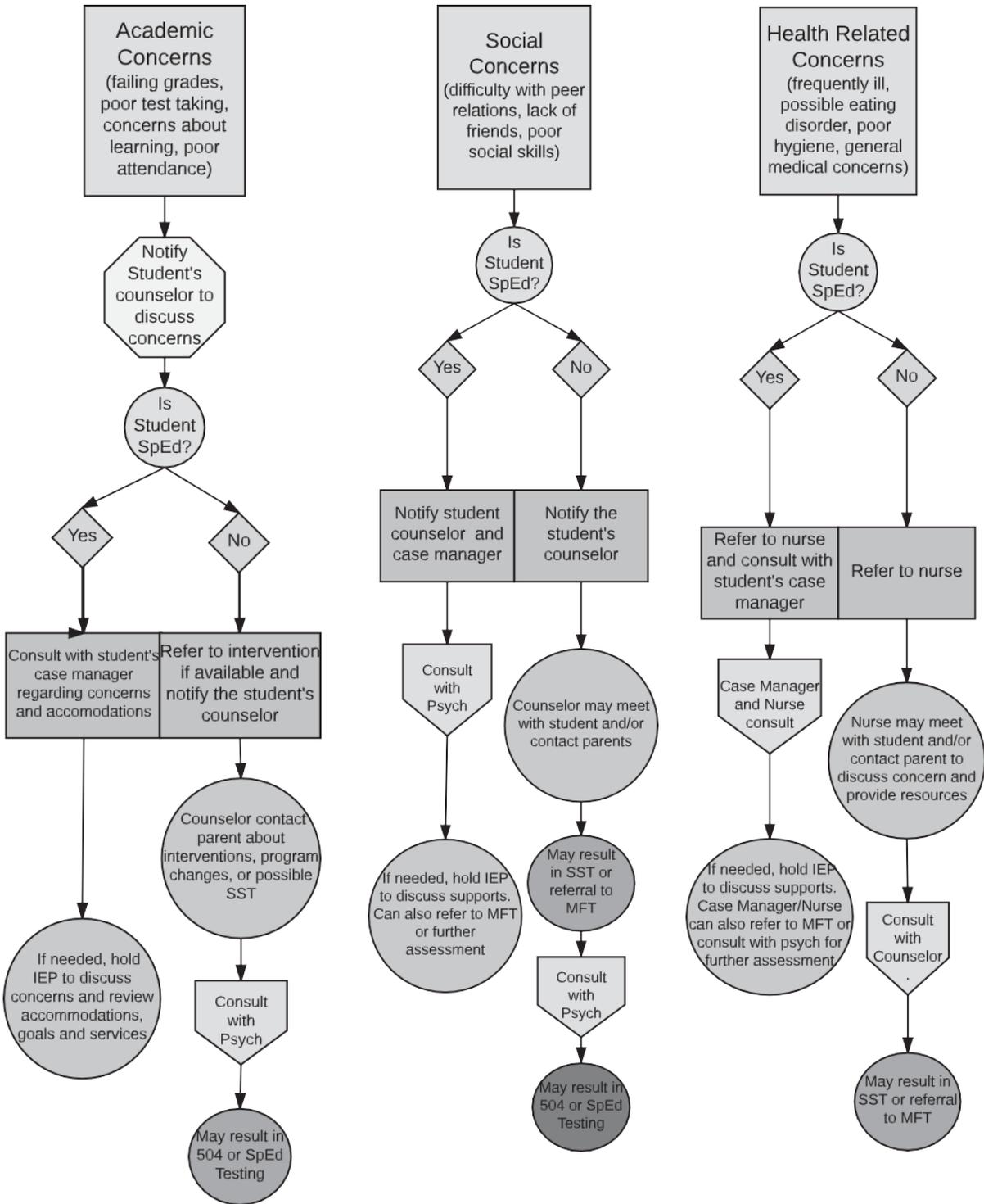
Conflict Resolution Program

Conflict resolution, peer mediation and restorative practices are available to students on a voluntary basis. It allows students to settle their differences themselves, with dignity – away from the view of other students. Campus supervisors, counselors, teachers, and administrators can arrange this for any student who requests their assistance.

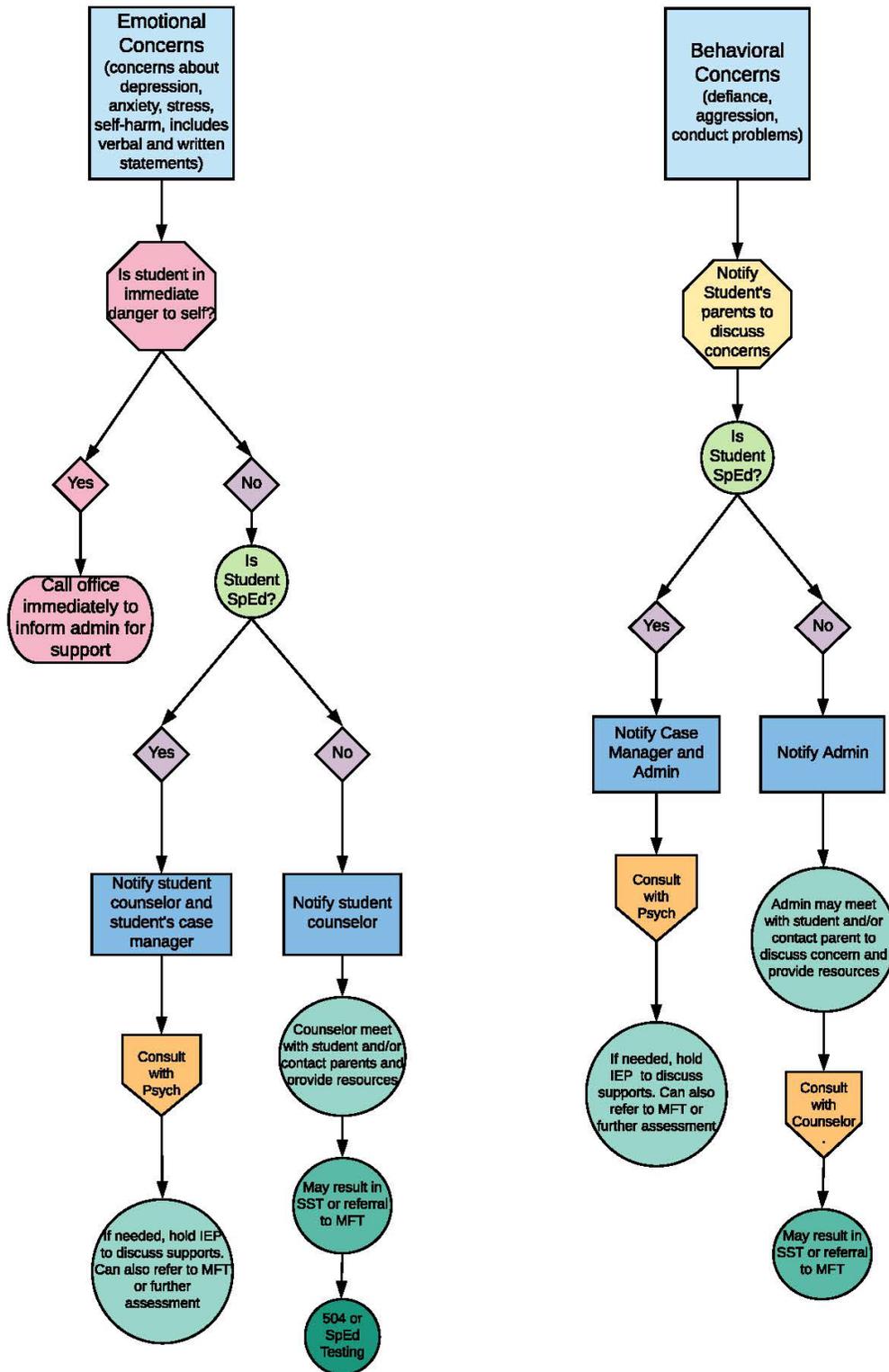
Counseling & Career Services

The Counseling Department, located in the Administration Building, strives to provide the best possible service to students in academic, career, and personal guidance. The counseling department provides information about the SAT, ACT, tutors, scholarships, colleges, and free handouts on community resources, scholarship searches, career and college planning. Should parents and students have questions about graduation requirements, career planning, and career guidance, please visit (www.fcusd.org/fhs/counseling) to see if your questions can be answered prior to contacting the counseling office. Folsom High counselors are working hard to provide you with up-to-date information on the website that will answer many questions. If you have checked the website and still have a question, please either call or email your student's counselor.

Folsom High School Intervention Chart



Folsom High School Intervention Chart



Crisis & Community Resources

Crisis Lines

24-hr Suicide Prevention Hotline.....	(916) 368-3111
CA Youth Crisis Hotline.....	(800) 843-5200
Gamblers Anonymous.....	(855) 222-5542
Sacramento County Mental Health.....	(916) 875-1055
Domestic Violence/Sexual Assault.....	(800) 656-4673
Alcoholics' Anonymous.....	(916) 454-1771
WEAVE (Women Escaping a Violent Environment).....	(916) 448-2321
Summit (eating disorders).....	(916) 574-1000

Sacramento Area Support Resources

Sacramento LGBT Community Center (gay/lesbian issues).....	(916) 442-0185
Girls & Boys Town (out of control teens).....	(800) 989-0000
CSU Sacramento (free psychotherapy).....	(916) 278-6416
Child Protective Services – CPS.....	(916) 875-5437
MediCal.....	(916) 874-3100
New Directions (drug & alcohol counseling).....	(916) 966-4523
Sacramento County Access Team (Children's Mental Health).....	(916) 875-1055
Crisis Pregnancy Center.....	(916) 880-4040
Mental Health.....	TEXT 988

Health Services

A school Health Assistant is available to assist students with medications and to provide first aid. A Registered Nurse is available as a health resource for students, parents, and staff four days per week, typically Monday through Thursday. The School Nurse conducts annual hearing screenings for all tenth graders and is available for vision, hearing, and health/ developmental assessments upon referral. The School Nurse will develop individual health service plans for students with health concerns, such as asthma, diabetes, seizure disorders, etc. The Nurse coordinates efforts to control communicable disease, check immunization status, provide health referrals, and offer health education.

Students must have a signed pass or PAWS-PORT to visit the Health Office and must sign in and out on the attendance record. Students are allowed fifteen minutes of rest. When a student is not feeling able to return to class, a phone call is made to notify a parent/guardian. Students must check out with the attendance office in order to be released from school.

Student Medication

Students are NOT to keep medication of any kind, including over-the-counter medication, in their possession while on campus. If it is necessary to take medication during school hours, the medicine must be brought in the original labeled container to the health office, along with a district release form completed and signed by a parent/ guardian. Prescription medications or prescription-strength dosages of over-the-counter medicines require a physician's signature. Medication release forms may be downloaded from the FCUSD Health Programs website, the FHS website, and are available in the nurse's office. No medication (including "over the counter" medications) will be given without a consent form signed by the student's doctor and the student's parent/guardian.

Learning Resources Center/Library

Hours: Monday -Thursday 8 am – 4 pm; Friday 8 am – 3 pm

Phone: 916-294-2400 ext. 415175

Email: Dregan@fcusd.org

Services

The LRC is available for students to read, check out books, get ahead on homework, do research, make copies (at a cost) or use a computer. Chromebooks and more robust laptops are available for use in the LRC. The LRC is open every school day before school, during lunch and after school; however, on some occasions it may be closed for alternative use. The LRC staff is happy to assist students and all students are welcome.

A valid student ID card is required for all checkouts. Students are not allowed to check out material for other students. The FHS library has over 11,000 books available for students to use. The library is also the distribution center for school textbooks and English Dept. novels.

Lost Books

If a fiction or non-fiction book is lost or damaged beyond usability, the student's account will be charged the replacement cost of the book. No further checkouts will be allowed on the student's account until the debt is cleared. Students are responsible for the safekeeping of the textbooks, which are provided by the school district for their education and use. All textbooks are to be returned to the library by the last day of school for the academic year. If a textbook is lost or damaged beyond usability, the student will be provided with a replacement copy, however, the student's account will be charged the current replacement cost of the material (BP 6161.2 Instruction). This can also result in the school withholding the student's grades, diploma/certificate or transcripts until reparation is made (AR5125.2).

Computer Use

All students will be issued a Chromebook and are intended for academic purposes during class, PAWS and at home. They may be used for personal reasons before and after school as long as that use complies with district technology use policies.

Behavior

The LRC may be used for quiet, study-related activities. Classroom rules apply in the LRC. Please be respectful of fellow students by not being disruptive.

PE Lockers

PE locks and PE lockers are assigned to PE students and student athletes. Lockers for use other than for PE are not available at Folsom High School. Physical Education lockers are school property and are subject to being searched by authorized personnel at any time. Report any locker problems to the physical education office and remember to turn the locker dial to be certain the locker is safely locked. Do not share lockers or give your locker combination to anyone. The school is not responsible for lost or stolen personal property so leave valuables and unnecessary items at home. Bring all items needed for the day with you in the morning; cars are NOT to be used as lockers! The parking lot is off limits during school hours. Do not leave your valuables outside of your locker – place them in your locker.

Lost & Found

The lost and found is located in the On-site Suspension Office. Articles will be held for two weeks during the school year, and through the last Friday of the school year.

Personal Property

The school/school district is not responsible for the loss of personal property. Please do not bring large sums of money or valuable personal items to school. Your personal property is your responsibility. The school district does not carry insurance for the loss of personal property for staff or students.

School Property

Students are financially responsible for all textbooks, Chromebooks and materials issued to them. Students will be billed for lost or damaged materials. Report cards, schedules, and/or diplomas are held until all fines are paid. Stolen textbooks must be immediately reported to administration

Student Accounts

Student business such as purchasing PE uniforms, ASB membership, activity tickets, parking permits, club dues and activities, yearbooks and/or paying fines are handled through student accounts. The office is open daily from 8:30 -4. Students may access the financial office before/after school and during lunch. Students can use cash, checks or credit/debit cards for their purchases. The office will not accept checks after April 15. Many items can also be purchased via the Folsom High School Web Store accessible through the Folsom High School website.

Students MUST show a current FHS student identification card for every transaction. Replacement cards can be purchased at Student Accounts

Debts are charged to a student account for returned checks, outstanding fundraiser materials (i.e., discount cards or books issued to students to sell for a club), overdue library books and/or outstanding or damaged textbooks. Debts must be cleared at the Student Accounts office before any other transaction can be processed. Seniors with unpaid debts will not be allowed to participate in graduation ceremonies

Work Permits

To request a work permit, requestors/students must complete a “Statement of Intent to Employ Minor and Request Work Permit” form. Forms can be obtained online at <http://www.cde.ca.gov/ci/ct/we/documents/b1-1.doc> or on the wall rack in the front office of the Folsom High School administration building. The application must be filled out and signed by your employer and signed by your parent or guardian before the work permit will be issued. You must have a new work permit for each job. The requestor/student must drop off the completed form with the college and career tech in the counseling office. Within 24 hours, the work permit will be issued. The requestor/student must come back to the front desk to sign and pick up the work permit. Work permits are issued and maintained only if a student demonstrates regular attendance and acceptable citizenship and a GPA of 2.0 or better.

Folsom High School Graduation Requirements

Complete the following high school courses for a total of 220 credits:

World Cultures (or AP European History) 10th grade	10 Credits	1 Year
U.S. History 11th grade	10 Credits	1 Year
American Government 12th grade	5 Credits	1 Semester
Economics 12th grade	5 Credits	1 Semester
English 9th-12th grade	40 Credits	4 Years
Math - IM1 & IM2 OR IM2 & IM3; 9th – 10th Grade	20 Credits	2 Years
Additional Mathematics Course 11th Grade	10 Credits	1 Years
Science (Must include Physical and Life Science) 9th-10th grade	20 Credits	2 Years
Fine Arts (VAPA) or World Language or CTE	10 Credits	1 Year
Physical Education (9 th /10 th Grade)	20 Credits	2 Years
Health	5 Credits	1 Semester
CTE or 3rd year science	10 Credits	1 Year
Electives	55 Credits	
Total Credits:	220 Credits	

Midterm Graduation Requirements

Students may graduate after the first semester of the senior year if a Midterm Graduation Application has been submitted and approved through their counselor during the spring registration process of the junior year. Once students have completed graduation requirements, they are no longer a student of Folsom High School and may not re-enroll as a high school student. Students who take a college course after graduating midterm (but prior to enrolling in a four-year college) may be reclassified as a “transfer student” by the four-year college. This could negatively affect a student’s enrollment status at the four-year college. Folsom High School midterm graduates may attend Senior Ball, Senior Breakfast, Sober Grad Night, and the FHS graduation ceremony.

Course Selection Process

The FHS Curriculum Guide (accessible via the Counseling link of the Folsom High School website) has descriptions of all



classes at FHS and information for high school and college planning). It is essential that all students put serious consideration into their course selections during the spring registration process because there may be limited opportunities to make changes in the future.

Schedule Change Process

1. If a parent or student believes that there is a compelling need to change a class/schedule, the student or parent should contact the counselor during the published schedule change window.
2. The counselor will review the schedule change request and/or pass it on to administration.
3. Counseling and administration will determine final class placement.
4. Folsom High does not honor requests for specific teachers, lunches and/or periods.

District Policy

1. A student who drops a course after the first two weeks of the semester shall receive an F grade on his/her permanent record card. (cf. 5125-Student Records) A student who drops a non-AP course during the first two weeks of the semester may do so without any entry on his/her permanent record card. A student who drops a course after the first two weeks of the semester shall receive an F grade on his/her permanent record, unless otherwise decided by the principal or designee because of extenuating circumstances.

Enrichment Opportunities

In order to be eligible to take an enrichment course, students must show evidence of an “impacted” schedule that meets **ALL** the following criteria.

1. Full schedule of six classes
2. No TA period.
3. A remaining need for classes that complete graduation requirements.
4. A remaining need for classes that complete A-G requirements or AP course.
5. A remaining need for classes that complete a Career Technical, Project Lead the Way, World Language, GPS, arts or music pathway.

Course Substitution Contract and Guidelines

Students may choose to take courses outside of the Folsom Cordova Unified School District when a student is, for good reason, unable to take the course of study offered at their school site. In order for permission to be granted for a student to take such a course, the following stipulations must be met:

* Students must have demonstrated academic preparation and ability. *Students must have a full, inflexible academic schedule planned for their entire time enrolled at their school site. A student may not be approved for a course substitution if the student has an unscheduled class period or electives during the regular school year that do not meet high school graduation requirements or pathway/college preparatory needs. * Course Substitution Contracts must be approved in advance of enrollment in any non FCUSD course. * Course substitutions will only be approved if the course is an FCUSD graduation requirement and taken through a WASC accredited program. * Students are not guaranteed a seat, when completing a course in a sequence in the higher-level course depending on seat availability at the time of transcript submission.

* Only courses needed to earn a Folsom High School diploma will be placed on the Folsom High School transcript. Students who take a-g courses that are not needed to earn their high school diploma will submit a separate transcript from the institution in which they take the course along with their high school transcript when applying for college.

**This contract must be completed and approved prior to the start of the high school term. Students should not enroll in an independent study, online, or college course for the purposes of substitution until they have received notification that their Course Substitution Contract has been granted final approval by the counselor and principal. **

Course Challenge by Examination (FCUSD AR 6155) – Petition to Challenge Course

One month prior to the end of the current year, currently enrolled students interested in challenging a course for the next year shall file a petition form with their counselor. No course may be challenged once the semester has started. The counselor shall inform the course instructor of the student's intent to challenge the course. The student shall be allowed to challenge the course by examination if his/her petition is signed by the counselor, department chair, and parent/guardian. The student's petition shall include, but not be limited to, the following:

1. Grades in courses of the subject area of the challenge
2. Recommendations from the teacher
3. Substitute courses to be taken by the student
4. Student's rationale or reasons for challenging a specific course

The challenge examination may be offered when the course is part of a sequence of courses normally taken in specific order or when the course is normally required for entry into another course.

1. During their enrollment in high school, students may challenge no more than four courses which meet graduation requirements. While successful challenge will exempt a student from those specific courses required for graduation, the student is still responsible for the total units required for graduation
2. A student may challenge a particular course only once
3. A student may challenge only one course per semester. This may be a course in which the student is enrolled or any other approved course offering
4. A student may not attempt credit for a course below his/her ability or grade placement
5. Courses previously taken where credit was received, remedial courses and physical education courses are exempted from the course challenging program.

Dual Enrollment Through FCUSD:

Dual Enrollment allows high school students to enroll simultaneously in college classes for credit while earning their high school diploma. (Courses are taken on the high school campus) Specific courses are offered each term and must be registered for at the high school and at the community college. Courses that are transferable to UC/CSU are given weight in your high school GPA (5.0 scale).

Dual Enrollment Through Community college: Concurrent college courses will not be awarded FHS credit .Students taking these courses will submit a separate transcript to colleges.

College Credit Program (ACE Credit)

The College Credit Program allows qualified high school students to enroll in specific classes at Folsom High School and earn college credits while completing regular school studies. In some classes, there is some overlap between the advanced high school curriculum and college and university work and an articulation agreement between the high school and the college has been developed. Some high school classes are parallel to Folsom Lake College and others with the California State University, Sacramento.

All rules and regulations governing the Los Rios Community College District will be in effect for all college courses taken by high school students. It is the student's responsibility to check the college catalog for verification of transferable credit.

The criteria for advanced education eligibility are as follows:

1. Student must have a minimum 2.70 cumulative GPA and counselor/administration approval.
2. Student must have completed 10th grade or be 16 years of age by the first day of instruction.
3. Student must meet any prerequisite(s) for the college course.

Final Exam Policy

Final examinations are mandatory at Folsom High School and will not be given early. Students who miss their final exams will be issued a grade of "incomplete" for the semester. An "incomplete form" must be filled out and signed. Students are required to make up their missed final exams prior to the first two weeks of the following semester in order to replace the "incomplete" grade with a letter grade. Failure to do so may result in a semester grade of "F" (fail).

Grading Policy

At the beginning of the school year, students will receive from each of their teachers a written grading policy explaining the class requirements and behavioral expectations. The grading policy will be sent home for signature and must be returned to each individual teacher.

Letter grades are assigned on the following scale (see each teacher's course expectations):

A: 90% - above	D – 60% - 69.9%
B: 80% - 89.9%	F - Failing
C: 70% - 79.9%	I – Incomplete

Citizenship Marks

Shall be assigned by each teacher. These marks set standards that describe an appropriate educational environment for all students.

Citizenship Mark Descriptions

O = Attitude elevates the behavioral and academic level of class. Attendance is exceptional; lates/tardies are very rare. Participation and volunteerism is continuous and constructive. Respect is always demonstrated for people and property.

S = Attitude is positive and constructive. Attendance is excellent; lates/tardies are uncommon. Participation and volunteerism are frequent and constructive. Respect is consistently demonstrated for people and property.

N = Attitude is negative and nonproductive. Attendance is mediocre; lates/tardies exceed teacher's limit. Participation and volunteerism are rare or inappropriate. Respect is sometimes not demonstrated for people or property.

U = Attitude diminishes the behavioral and academic level of class attendance is poor; lates/tardies are excessive. Participation and volunteerism are nonexistent or inappropriate. Respect is often not demonstrated for people or property.

Progress Reports/Report Cards

Progress reports and report cards will be available online, through PowerSchool. A printed version of the report card will be provided upon request.

Homework Policy

Homework will be assigned when necessary and will vary in quantity according to subject matter. Homework will be assigned to provide the students with the independent practice necessary to successfully complete the student expectancies designated in each course outline. Teachers will communicate their homework policies in writing to the students, division leaders and administration. Teachers and administration will continually monitor the quality of assigned homework.

Transcript Requests

Current Folsom High School students may obtain a copy of their unofficial transcript via Power School (please visit counseling website for steps). If an official transcript is needed (university or scholarship purposes) students must submit a request through the FHS Counseling Website. Transcripts may be picked up within 48 hours in the counseling office or they may be mailed to the specific a college or university when requested

Selection of Valedictorian(s) FCUSD BP 5127B

1. Student possesses a cumulative un-weighted GPA of 4.0 in all courses posted to their high school transcript. [Note: any course grade below an A- (including course challenge grades) posted to the high school transcript that is later repeated by a student and replaced with a higher grade would disqualify them from being named a valedictorian candidate.]
2. Student must have completed a completed a minimum of 60 credits in "advanced" courses, such as Honors, AP, and/or college classes, grades 10-12. No fewer than 10 of these "advanced" credits must be earned during the student's final year of high school [Note: A mid-term /mid-year graduate could take two "advanced" courses in the first semester/term of the final year of high school to meet this requirement.]

3. If no student with the minimum required number of “advanced” credits completed meets the cumulative 4.0 un-weighted GPA requirement, then it will be left to the discretion of the site principal to name a valedictorian(s) – or the principal has the option to not name a valedictorian for that school year.
4. Students selected for salutatorian or valedictorian may not have Honor Code violations.
5. If a tie exists, the principal may honor more than one valedictorian and/or salutatorian.

Awards

1. Scholarships – students are encouraged to visit www.fcusd.org/fhs/counseling regularly.

AB428 Required Annual Notification For FCUSD Students In Grades 9-12

Students in grades 9 through 12 in the Folsom Cordova Unified School District have the opportunity to meet with school counselors each year during the enrollment/registration process to receive assistance with choosing courses that will meet college admission requirements and/or to enroll in Career Technical Education courses. Outside of the enrollment/registration period, students and parents/guardians may schedule individual appointments (as available) with school counselors for additional guidance.

College Entrance Requirements

1. California Community Colleges (Two-Year Associate Degrees, Vocational/Certificate Programs, Transfer Opportunities) www.cccco.edu
 - a. Admission requirements: 1. Earn a high school diploma, or 2. Be eighteen years of age. Assessment tests are required in Math and English.
2. California State University System (Undergraduate & Graduate Degree Programs) www.universityofcalifornia.edu/admissions
 - a. Complete the 15 unit “a-g” subject requirements with ‘C’ grades or higher.
 - b. Attain a minimum 3.0 grade point average in the approved “a-g” subjects.
 - c. Meet the UC eligibility index, which includes SAT Reasoning or ACT Plus Writing exam scores. UC won’t require SAT Subject Tests for admission, but you may submit scores if you want to show your mastery of a particular subject. Some campuses may recommend certain Subject Tests for competitive majors.
3. UC/SCU (A-G) Requirements:
 - a. History/Social Science 2 Years Required
 - b. English 4 Years Required
 - c. Mathematics 3 Years Required / 4 Years Recommended Including Integrated Math 1, Integrated Math 2, Integrated Math 3
 - d. Laboratory Science 2 Years Required / 3 Years Recommended Chosen from Biology, Chemistry, and Physics
 - e. Language other than English 2 Years Required / 3 Years Recommended Must be the same language
 - f. Visual & Performing Arts 1 Year Required Chosen from approved UC “a-g” course list
 - g. College Preparatory Elective 1 Year Required Chosen from approved UC “a-g” course list. Approved UC “a-g” High School Course List <https://doorways.ucop.edu/list/Courses> taught at FCUSD high schools that fulfill these UC/CSU subject requirements can be found online by entering the high school name at the above website
4. Private Colleges & Universities www.aiccu.edu www.californiacolleges.edu www.peterson.com
 - a. Students meeting the UC/CSU admission requirements generally will meet the admission requirements of many California and out-of-state schools. Some private schools have different admission requirements than UC/CSU; students are encouraged to refer to the specific institution’s website for further details.
5. Career-Focused Schools & Programs www.allschools.com
 - a. Students can earn associate degrees, bachelor’s degrees, and even graduate degrees through many accredited campus- based and online colleges and universities. Fast-growing career fields,

such as business, art, computers, and nursing are emphasized at many of these schools.

6. Career Technical Education

- a. The California Department of Education defines Career Technical Education (CTE) as follows: Career technical education engages all students in a dynamic and seamless learning experience resulting in their mastery of the career and academic knowledge and skills necessary to become productive, contributing members of society (www.cde.ca.gov/ci/ct/). Additional career information and self-assessment tools can be found online at www.californiacolleges.edu

Alternative Programs & Independent Study

Folsom High School is considered a “comprehensive” high school and attempts to meet the needs of all students and provide a successful educational experience for each student. When it is determined by the school, parents, and student that the student is not attaining success in this environment, placement in an alternative program within the school district will be considered. Available alternative programs are:

1. Adolescent Parent Program

- a. Available at an alternative high school setting for pregnant students or students who are parents. Childcare is provided in this program. Contact your counselor for information.

2. Alternative Education

- a. Folsom Cordova Unified School District offers alternative educational programs: Folsom Lake High School, Kinney High School, Walnutwood High School and Innovations Academy. Contact your counselor for information.

3. Independent Study Agreement

- a. Short-term independent study contracts are available to students who know in advance that they will be absent from school for a minimum of **three** days through a maximum of **fourteen** days. At least **four** days prior to the absence period, the parent/ guardian must request the Independent Study Contract of the Independent Study Coordinator at ext. #415162 and sign an Independent Study Agreement. Independent study may be denied based upon previous noncompliance of an Independent Study Contract, unsatisfactory grades, or if the school determines a contract is not in the best interest of the student. Following the approval of the request, class work will be provided from teachers for the student to complete during the absence period. See Long-Term Independent Study (below) for absences exceeding 15 days.

4. Long-Term & Medical Independent Study

- a. Independent study for periods of time greater than fifteen days is considered long-term and is offered through FCUSD’s Walnutwood High School. Contact your counselor for information.

Activities & Athletics

Athletic & Extra Curricular Activities

1. Academic Eligibility

- a. Participant must be a full-time student at their middle/high school. Exception: Juniors and Seniors on graduation track may have a reduced schedule as long as the student is enrolled in 20 semester credits or otherwise satisfies CIF rules regarding enrollment
- b. Students must maintain an unweighted GPA of 2.0 (on a 4.0 scale) in enrolled courses at the conclusion of the previous grading period. Students with less than a 2.0 GPA may be placed on academic probation until the next grading period. (BP 6145, CIF 205 b.(2)) This is a one-time per year probationary status that can only be used for one grading period, within one semester and meets the criteria listed below. Students may be required to provide a periodic grade check when requested by the coach or athletic director.

2. Academic Probation

- a. A student applying for academic probation must complete the Academic Probation Application (the application can be obtained from the AD) and
- b. A minimum of 1.5 GPA (FCUSD requirement)

- c. Passing at least 20 semester credits (CIF 205.B. (c) for high school only
 - d. No school disciplinary issues during probationary period (BP 6145)
3. Non-Attendance
- a. Non-attendance of any part of the school day may result in the loss of participation in any athletic or extra-curricular activity occurring the same day unless prior approval is obtained by an administrator. Participation in any extra-curricular activities is subject to approval by school administration and is based upon student behavior and attendance.
4. General Questions
- a. Please direct any questions about athletics to the athletic director.
5. Athletic Teams
- a. Folsom High is a member of the CIF Sac-Joaquin Section, Sierra Foothill League (SFL). The 'BULLDOGS' have enjoyed great athletic success in the past and are looking forward to a competitive year. The following schools join the FHS 'Bulldogs' in the Sierra Foothill League: Del Oro, Granite Bay, Grant (Football), Oakridge, Rocklin, and Whitney. Folsom has the following sports teams: baseball, basketball, cross country, golf, football*, lacrosse, sideline cheer, soccer, softball, stunt cheer, swimming & diving, tennis, track & field, volleyball and wrestling. *Whenever the school provides only a team or teams for boys in a particular sport, girls are permitted to qualify for the student team(s) per CIF Bylaws, Article 2, Section 200 (B). Participants in sports must complete an athletic clearance packet, including a physical examination every year, and be covered by health insurance.
6. Athletic Team Expectations
- a. Any athlete who has been suspended (under California Ed Code, Section 48900 'C' and 'H') for possessing, using, selling, furnishing, or being under the influence of any controlled substance (drugs, alcohol or other intoxicant); for possession or use of tobacco or any tobacco product; or inappropriate conduct / unsportsmanlike behavior during an athletic contest (California Ed Code, Section 48900 'K'), will be immediately suspended from team participation (no practice or games). A formal hearing with the vice-principal, coach, and athletic director may be held during this time. The results of that hearing will determine whether or not the athlete may remain on the team. Team coaches will issue additional rules pertinent to each sport. These rules cover participation, uniforms, transportation, expected behavior, eligibility, and how letters are earned. Students may not receive a letter unless they have purchased a student body card sticker.
7. Athletic Event Behavior
- a. Show school spirit by using appropriate language and supportive cheers/chants.
 - b. Cheer using positive language.
 - c. Remain in the bleachers during the game.
 - d. Refrain from entering the field of play after the game.
 - e. Do not direct any comments to the officials.
 - f. Do not degrade or address opposing players or coaches.
 - g. Good conduct, which is a credit to the student body and school, must be observed at all times or a student may forfeit the right to attend athletic contests.

Academic Clubs

1. National Honor Society – Applicant must be a junior or senior with the following:
 - a. A cumulative GPA equal to or greater than 3.5
 - b. A cumulative citizenship grade with a minimum of two "Outstanding" and the rest "Satisfactory" in leadership and service:
 - i. Documented leadership in school & community activities
 - ii. Documented service to the school and community through the school
 - c. The minimum acceptance level in the previous years has been proven and continuous leadership AND service in school and community organizations with primary focus on school activities. Students are awarded a special stole to be worn in their graduation ceremony.
2. California Scholarship Federation – CSF is a statewide organization to honor outstanding high school students. It

was first organized in 1921. Semester membership is open to students in the 2nd semester of the 10th grade and in grades 11 and 12, who meet the eligibility criteria. Associate membership is open to students in the second semester of ninth grade and in the first semester to 10th grade who meet the eligibility criteria. Membership is based on points awarded for A and B grades in selected classes. No students with D's, F's, N's, or U's on their report cards will be awarded membership (See application form for details). In order to join, a student must apply each semester, bring a copy of your previous semesters report card with your application. Dues of \$5.00 are collected at the time of application to pay for state membership fees, awards, and upcoming events. Membership is recorded on your transcript

3. CSF Life Member - A Life Member is a student who has earned the following: Has a minimum of four semesters of membership, beginning in the second semester of sophomore year. These semesters must include one semester based on senior year grades (January or May). A Life Member is recognized with highest honors if he or she has earned all qualifying semesters beginning in ninth grade. Life Members are recognized with a certificate, pin, and gold cord at Cum Laude; they have the privilege of wearing the pin and gold cord at graduation.
4. Student Government - Is a group that consists of elected student officials plus appointed representatives of each organization. Student Government is responsible for running the extracurricular student program. Class officers are elected by their classmates to promote and plan activities. Class officers and representatives must maintain a minimum 2.5 grade point average in order to run for and remain in office. The student activities director is the advisor.
5. Student Senate - Is an organization comprised of elected and appointed student representatives, although any students are welcome to participate. The group works to enhance two-way communication between students and staff and provides feedback to both groups regarding pertinent school issues.
6. Cultural Diversity Student Council - The mission of the Folsom High School Culture and Diversity Student Council is to create a supportive environment for everyone in the Folsom High and Folsom Lake High School Community in order to educate others about the prejudice of, advocate for and empower those in marginalized groups. All students are welcome and encouraged to attend CDSC meetings.

Campus Rules & Policies

Academic Honesty

Honest behavior is the expectation for all FHS students. Academic honesty and personal integrity are fundamental components of a student's education and character development. The academically honest student produces work representative of his/her own efforts and abilities, whereas the academically dishonest student attempts to show knowledge and skills he/ she does not possess by claiming another person's work as his/her own. Therefore, the purpose of this school policy is to create and maintain an ethical academic environment. Any behavior that is contrary to the purpose of the school's "academic honesty" policy will be considered a violation, will be subject to the disciplinary consequences outlined in the school policy, and will apply for the duration of the student's enrollment at FHS. Students need to know that teachers, coaches, advisors, counselors, and administrators will hold them accountable for behaviors that violate the provisions of the school's Academic Honesty policy. Students denying the allegation of academic dishonesty must request an appeal with an administrator.

The definitions of behaviors that are considered to be violations of the school's Academic Honesty policy include, but are not limited to, the following:

1. Cheating on Tests or Assignments - Any soliciting, giving, using external assistance related to a test, quiz, or other individually graded assignment without the express permission from the teacher is considered cheating. This includes looking on another student's paper, sharing answers, copying another student's assignment/paper, allowing someone to copy your paper, or using an electronic device while testing.
2. Fabrication – Is considered any falsification and/or invention of data, citation, or another authority in an academic exercise.
3. Unauthorized Collaboration - While collaboration is often encouraged, unauthorized collaboration is not permitted. Unauthorized collaboration includes any intentional attempt to solicit an assignment, a paper, and/or test information from another person or the act of giving information, materials, answers, or an unfair advantage to another person.
4. Plagiarism - Is any representation of another's ideas, words, or work as one's own. Plagiarism includes the misuse of published material, electronic material, and/or the work of other students. The original writer who shares his/her

paper for another to copy, without the permission of the teacher, is engaged in plagiarism. Self-plagiarism, double dipping, or dovetailing is the process of recycling and/or re-using papers, class work, projects, and/or assignments without authorization in multiple classes.

5. Alteration of Material – Any unauthorized alteration of student, teacher, library, school data/information and/or electronic materials.
6. Forgery – Any unauthorized signing of another person’s name to school related documents.
7. Theft – Any theft of material or information
8. Transfer of Unauthorized Materials - Any soliciting, giving, or selling of unauthorized materials

Consequences for Violation of Academic Honesty Policy

Any alleged violation of this school policy will be investigated thoroughly and appropriate disciplinary action will be taken. All violations of this school policy will not be limited to each separate class but will be considered as school-wide violations; and all of the student’s teachers, coaches, advisors, counselors, administrators, and parents/guardians will be notified. All consequences apply for the duration of the student’s enrollment at FHS. The prescribed consequences for violating the school’s “academic honesty” policy will include:

For the Student’s First Offense:

- Teacher will notify the administration and will provide a written description of incident and submit any related supporting evidence.
- Teacher will notify the student
- Teacher will notify the student’s parent/guardian by telephone or email.
- Teacher will issue a “zero” for the assignment that was associated with the violation.
- Teacher may issue the student an “N” or a “U” on his/her report card for the semester.
- Teacher may issue a class suspension based upon the nature of the incident.
- Administration will notify the student’s teachers and counselors.
- Administration will document the incident and place it in the student’s file.
- Administration may restrict student from participating in school activities
- Administration may issue a 1-3 day out-of-school suspension.

Second Offense:

- Teacher will notify the administration and will provide a written description of incident and submit any related supporting evidence.
- Teacher will notify the student
- Teacher will notify the student’s parent/guardian by telephone or email.
- Teacher will issue a “zero” for the assignment that was associated with the violation.
- Teacher will issue the student a “U” on his/her report card for the semester.
- Teacher may issue a “class” suspension based upon the nature of the incident.
- Administration will notify the student’s teachers, advisors, counselors, and parent/guardian; and the student will be dropped from school leadership positions and organizations (i.e. CSF, NHS, etc.).
- Administration will document the incident and place it in the student’s file.
- Administration will consider the possibility of issuing the student a “Drop F” in the affected course.
- Administration may issue a 1-5 day out-of-school suspension.

Third Offense:

- Teacher will notify the administration and will provide a written description of incident and submit any related supporting evidence.
- Teacher will notify the student’s parent/guardian by telephone.
- Teacher will issue a “zero” for the assignment that was associated with the violation.
- Teacher will issue the student a “U” on his/her report card for the semester.
- Teacher may issue a class suspension based upon the nature of the incident.

- Administration will notify the student’s teachers, coaches, advisors, counselors, and parent/guardian; and the student will be dropped from school leadership positions, academic organizations, clubs or teams.
- Administration will document the incident and place it in the student’s file.
- Administration will issue the student a mandatory “Drop F” in the effected course.
- Administration will restrict student from participating in school activities.
- Administration may issue a 3-5 day out-of-school suspension.

For Teacher Assistants/Student Aides - Due to the level of trust and responsibility given to the students enrolled in the school’s TA (teacher assistant/student aide) program, they are expected to adhere to the appropriate standards of behavior and ethics. The consequences for any violation of the school’s policies by a teacher assistant/student aide will include the following options based upon the seriousness of the offense:

Consequences:

- Staff member will notify the administration and will provide a written description of incident and submit any related supporting evidence.
- Staff member will notify the student.
- Staff member will notify the student’s parent/guardian by telephone or email
- Staff member will issue an “F” grade for the semester or may request an immediate “Drop F” and removal from the student’s teacher assistant/student aide assignment.
- Staff member will issue the student a “U” on his/her report card for the semester.
- Staff member may issue a “class” suspension based upon the nature of the incident.
- Administration will notify the student’s teachers, coaches, advisors, counselors, and parent/guardian.
- Administration may drop the student from school leadership positions, academic organizations, clubs, and teams.
- Administration will not allow the student to serve as a teacher assistant/student aide again for the duration of their enrollment at FHS.
- Administration will document the incident and place it in the student’s file.
- Administration may issue the student a “Drop F” in the affected assignment.
- Administration will restrict student from participating in school activities.
- Administration may issue a 3-5 day out-of-school suspension.

State, National & International Assessments - Any student who violates the school’s Academic Honesty policy while taking a state, national, and/or international examination (i.e. CAHSEE, STAR, AP, IB, PSAT, SAT, ACT, etc.) jeopardizes the academic reputation, integrity, and future of all other FHS students. Therefore, he/she will receive the following consequences in addition to those outlined in the directions for administration of the specific test. All consequences apply for the duration of the student’s enrollment at FHS.

Consequences:

- Staff member will notify the student’s parent/guardian by telephone or email.
- Staff member will notify the administration and will provide a written description of incident and submit any related supporting evidence.
- Administration will immediately notify the appropriate testing agency and impose the exact and prescribed sanctions that are designated by the testing agency.
- Administration will notify the student’s teachers, coaches, advisors, counselors, and parent/guardian.
- Administration will drop the student from school leadership positions, academic organizations, clubs, and teams.
- Administration will document the incident and place it in the student’s file.
- Administration will restrict student from participating in school activities.
- Administration may issue a 3-5 day out-of-school suspension.

Attendance

FHS Late Policy

- 4th Late to the same class: Student will receive a 50-minute detention.
- 5th Late to the same class: Student will receive a 50-minute detention.
- 6th Late to the same class: Student will receive Saturday School
- 7th Late to the same class: Student will receive a 50-minute detention.
- 8th Late to the same class: Student will receive a 50-minute detention.
- 9th Late to the same class: Student will receive Saturday School

Note: Late process of two 50-minute detentions and then Saturday School repeats throughout the semester. Policy is semester based and resets with the start of the second semester.

Detention is served every Wednesday before school at 7:15 am to 8:05 am in the AP office & after school from 3:40 to 4:30 in the library.

Failure to serve detention and or Saturday School when assigned may result in the offending student being assigned in house suspension, denied participation in sports, student activities, dances, Jr. Prom, Senior Ball and being able to participate in graduation.

California State Law

~ Requires parents/guardians of children ages 6 to 18 to send their children to school, unless otherwise provided by law.

~ An absence is considered "excused" only for these reasons:

- student illness
- death in the student's immediate family
- for purpose of having medical, dental, vision or chiropractic services rendered.
- observation of a religious holiday or ceremony
- court appearance

FCUSD District Standards

- The statewide average absence rate for typical childhood illness is 5 days. FCUSD allows each child up to 10 days of "parent/guardian excused illness" without verification from a medical professional.
- Students too ill to attend school after the 10 days are required to bring a physician note.
- Absences for illnesses not verified after 10 days will be marked unexcused and subject the student and/or parents to compulsory education law guidelines.

ATTENDANCE

AUTOMATIC ALL DAY ATTENDANCE REPORTING

**For FHS ONLY

Entries for early dismissal and late arrivals will not be accepted. ALL DAY ONLY!

In order to make absence reporting easier, parents may now report their child's absence by completing this online form. Please fill out the form completely.

[Click here for ALL DAY Attendance Reporting Form](#)

*You will be automatically emailed a copy of your responses after you complete this form. No need to call the office and leave a voicemail or verify that it was submitted.

OR By Email or handwritten note

- Send an email to CEgan@fcusd.org
- Handwritten notes must be in pen
- Both email and handwritten notes must include
 - The name of the student (first and last).
 - The date, times, and reason for the total absence.

- Notes must include the signature of the parent or legal guardian.

Doctors Note

- Need to be dropped off with the attendance office.

Falsification/forgery of a note, phone call, Google form or email is grounds for disciplinary action. A student presenting a forged note must have a parent or guardian report all future absences by phone to the attendance clerk.

Absences must be cleared within three days of the absence, or it becomes a truancy.

Single period absences will be the responsibility of the student to clear. If you receive a call from the auto dialer and were at school, check with the attendance office to see which period you were marked absent from, pick up a slip to take to the teacher and have signed that you were present, and return it to the attendance office immediately.

Truancy

Any pupil who has been absent from school without a valid excuse for more than 10 days in one (1) school attendance year, shall be reported as a truant to the students assigned Assistant Principal (AP). The AP shall initiate the SART/SARB process. If a student's attendance continues to not improve, the AP will continue with the SARB process which may include a SARB hearing, truant citations from law enforcement, fines and/or referral to the district attorney's office for Truancy Court. Single-class truanies, full-day truanies, one or more unexcused full-day absences and tardiness may result in after school detention, or Saturday School. Consequence will be determined by the students Assistant Principal.

Early Dismissals

This is a closed campus, so prior to the close of the school day or during class time, a student must obtain a "Permit to Leave Campus" from the attendance office. The Attendance Office must be contacted prior to the student leaving campus. Contact for absences after the facts do not excuse the absence. Students 18 years old or older wishing to check themselves out early must check out with an administrator. Parents will be notified unless they have been removed from all educational records.

1. Emergency – the student checks out with the Attendance Office.
2. Illness – the student will visit and check out with the school nurse in the Health Office.
3. Appointments -- A student/family must follow the process below.

ON-LINE EARLY DISMISSAL REQUEST

* For FHS ONLY

Must be submit by 9:00 a.m. the day of the Early Dismissal OR at least 2 hours notice

This information will be sent directly to the Attendance Office staff and your child will be issued a pass to leave school at the requested time.

[Click here for Early Dismissal Request Form](#)

*You will be automatically emailed a copy of your responses after you complete this form. No need to call the office and leave a voicemail or verify that it was submitted. Phone call requests will not be accepted for early dismissals.

REMEMBER: Do not leave campus during class time or between classes without first checking out in the attendance office. Failure to physically check out with the attendance office and receive a permit to leave campus is a violation of school rules, constitutes being truant and is cause for disciplinary action such as but not limited to Saturday School, or campus clean-up. Being in the parking lot during school hours is a violation of the school's closed campus policy and is punishable as per the above corrective disciplinary actions. See section on Closed Campus.

Absence Make-Up Policy

The FCUSD's School Board passed a policy that reinforces our expectations of positive attendance for success in school:

1. Students shall be given the opportunity to make-up schoolwork missed because of an absence and shall receive full credit for work that is turned in according to a reasonable make-up schedule. Students may have two school days for each excused day of absence to make up the work, not including their first day back to school. It is the student's responsibility to request the missed work. (Education Code 48205).
2. Students who miss school due to an unexcused absence will be given the opportunity to make-up missed work. Teachers shall assign such make-up work as necessary to ensure academic progress, not as a punitive measure.
3. Students who miss class due to a verified cut may not be allowed to complete the missed work or an exam.
4. Students who have non-truant absences, been suspended or who receive in-house suspensions will be allowed to

complete all assignments and tests missed during their absence.

5. It is the student's responsibility to request the work assigned during the absence and to clarify with the teachers when the make-up work is due.
6. Long-term assignments (assigned prior to the day of absence) are still due on the date originally set, regardless of the student's attendance on that due date.

Classroom Rules/Student Expectations

1. Be in class and seated when the late bell rings.
2. Have required books and materials daily.
3. Cellphones/headphones must be put away unless given explicit consent from your teacher.
4. Do not bring food and/or drinks (except water) into the classroom.
5. Respect school and personal property. Do not litter.
6. Clear desk of materials not pertaining to the task at hand.
7. Remain seated until dismissed by the instructor.
8. Complete class work and homework on time.
9. Use appropriate and respectful language.
10. Treat others with respect and acceptance.
11. Do not distract or disrupt student learning.

Closed Campus

Folsom High School is a closed campus. Closed campus violations may result in assignment of Saturday School and/or a truancy citation served by the Folsom Police Department. The parking lot is off limits during school hours. Students are not allowed to return to their cars or to go to the parking lot during the school day. Failure to abide by this regulation may result in Saturday School. In addition, certain behavior is expected before, during, and after school hours. Good behavior will be expected at all times.

1. Students will not loiter on private property or disturb the peace.
2. Students are not allowed to sit in cars or be in the parking lot during lunch or school hours.
3. Students shall not litter on campus or private property.

Computer & Internet Use

Folsom High is connected to the Internet. All students must abide by the Internet Use Policy (FCUSD #6118.01) as signed and agreed to during the registration process.

Folsom High School is continually striving to incorporate the latest technology within our classes. With this investment in technology and the need to keep our computer systems in excellent condition, it is important that we establish and maintain the highest level of respect for this equipment.

Technology Expectations

- Use the Folsom High computer facilities for educational purpose only and remain on task assigned by the teacher.
- Utilize the hardware and software in an ethical manner. This implies respect for the security and privacy of students, teachers, and computer systems, and prohibits illegally gaining access to the network, hardware or software.
- Send to the printer only those assignments requested by the teacher.
- Do not take or copy any copyrighted and/or patented software or part thereof and acknowledge that it is illegal to do so.
- Do not copy another person's program or part thereof.
- Do not bring any flash drives into the class without prior approval from the teacher, in addition to not installing any program or software, shareware program included, on the computer system including loading or creating computer viruses, in addition to installing games on the computer or using the computer for game playing.

- Accept personal responsibility for reporting any misuse of the computer, equipment, or network to the teacher.
- Abide by the District’s Internet Use Policy while using the Internet. Sites visited may be monitored by the district.
- Avoid using Electronic Mail to transmit threatening, obscene, or harassing materials. Folsom High School reserves the right to maintain the Electronic Mail on all campus computers, which may include monitoring messages.
- Not disrupting any of the Folsom High School networks as a whole or any equipment or system forming part of its systems, or any services provided over, or in connection with, any of the Folsom High School networks.
- Download only those files approved by the instructor and move them to personal disks or personal directory as soon as possible. Purging of files may be required by the teacher.

Digital Citizenship

Folsom High students are expected to:

- Value personal privacy.
- Respect the privacy of others.
- Use polite and appropriate language in all messages—including personal messages.
- Maintain security for their own or anyone else’s personal address, phone number, or password.
- Recognize that e-mail is not private.
- Recognize that text messages and group messages are not private.
- Recognize that significant school or social consequences may be applied due to inappropriate, digital behavior if the behavior occurs during school hours or activities or has a substantial impact on the school environment.
- Recognize that significant personal and social consequences—including the loss of college acceptance, scholarship or job offers--may occur.

Daily Bulletin

A daily bulletin is emailed to all teachers and students and is broadcasted during third period. You may view the bulletin on the Internet by visiting www.fcusd.org/fhs . If students wish to place an item in the daily bulletin, pick up a bulletin form in the reception foyer of the main office. Write your bulletin, have your club sponsor or advisor and an administrator sign it, and then return it to the reception foyer.

Deliveries To Students

Flowers, balloons, commercial food, and gifts are not to be delivered or brought to Folsom High School as it is very difficult for the FHS staff to ensure accurate deliveries of these items while effectively serving our students, parents and staff. Balloons may unnecessarily set off fire alarms and are prohibited on campus.

Please do not visit campus to drop off lunch to a student, unless in the case of emergency. If a parent or guardian is going to make a delivery, they must do so at the receptionists’ desk in the Administration building. A variety of lunch entrees is available daily in the cafeteria.

Student food orders from outside commercial vendors (eg: Grubhub, DoorDash, Food to You) will not be accepted at the front office or permitted on campus during school hours. For health and safety reasons, bringing home-made goods to share with others is strongly discouraged.

Discipline Procedures

Discipline – A major point in the philosophy of education for Folsom High School is that all students should be ensured uninterrupted access to their education. The presence of chronic behavior problems is not conducive to maintaining discipline or to effective teaching/learning situations. Every attempt is made to eliminate or reduce obstacles to our goal of successful learning experiences. Discipline is defined in the Parents’ Rights and Responsibilities Booklet and the District’s “Student Conduct Code Booklet and a comprehensive due process outline with considerations and consequences is contained within; both booklets are found on the school’s website, www.fcusd.org/fhs. Students who violate school rules or are referred for discipline may be subject to:

1. Student conference with teacher, counselor, or other school official
2. Parent conference with teacher, counselor, or other school official
3. Letter and/or telephone call to parent or guardian
4. Detention
5. Campus clean-up
6. Saturday School
7. Class suspension
8. At home suspension
9. Administrative transfer
10. Expulsion

Detention

Any staff member can assign up to 50 minutes of after school detention for behavior infractions. Detention is served every Wednesday before school at 7:15 am to 8:05 am in the AP office & after school from 3:40 to 4:30 in the library. Students scheduled to work (verification needed) may serve the required time before school if prior arrangements made, at the discretion of an administrator. Students are required to sign the detention form to acknowledge receipt of the form. If a student believes s/he has been assigned unjustly: 1) sign the form, and 2) make an appointment with the vice-principal. Appeals will not be considered if the student has not signed the form.

Expulsion Process

In addition to suspension from school, a written recommendation to expel from the school district shall be given to the superintendent for the following offenses committed while under school supervision:

1. caused serious physical injury to another person; CEC 48915(a)(1);
2. possessed, sold, or otherwise furnished any firearm, knife (brandished, locking or switchblade) or other dangerous object (including mace, stunguns, tasers, lasers, or otherwise normal objects used in a threatening manner, etc.); 48915 (a) (2),(c)(2);
3. unlawfully possessed, used or furnished any controlled substance (such as marijuana, methamphetamines, acid, or other hallucinogens); 48915 (a)(3),(c)(3);
4. committed robbery or extortion; CEC 48915 (a)(4)
5. committed or attempted to commit sexual assault; CEC 48915 (c)
6. committed assault or battery upon any school employee; CEC 48915 (a)(5)

Class Suspension

Any student who has been suspended from the classroom will report immediately to his/her vice-principal's office with work assigned by the teacher. If a student is suspended from a classroom, the teacher will inform the student of:

1. The section of 48910 the student has violated to cause disciplinary action;
2. The teacher's intention to suspend; **and**
3. the student's opportunity to respond to the reason for suspension.

By law, the teacher may request that the parent or guardian attend that class on the day the student is scheduled to return to the class or within three days of the student's return. The suspending teacher will make a notation on the suspension form requesting that this procedure be implemented. The principal/designee shall mail notification of such request to the parent or guardian. The teacher will attempt to make telephone contact with the parent/guardian on the day of the suspension. Students who receive excessive classroom suspensions, that is, greater than 10 hours, will receive an at home school suspension.

Interesting Facts About Searches & Conduct –

1. "School officials may search individual students and their property, (including cars and cell phones), when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of

the District or school.” In the interest of health and safety, trained drug detection canines and metal detectors may be utilized (B.P. 5145.12).

2. “Law enforcement officers have the right to interview and question students on school premises” (B.P. 5145.11).
3. School officials are deemed “In Loco Parentis” by CA State Ed. Code, whereby school officials will do whatever is necessary to insure a safe and productive learning environment for all students.
4. All pupils shall be held to a strict account of their conduct on the way to and from school, on school grounds and during passing periods (CA State Ed. Code 44807) and in the community if the event should affect school safety or climate.
5. FCUSD occasionally partners with law enforcement to use trained, non-aggressive dogs that use their sense of smell to detect drugs and other substances, such as gunpowder, that could threaten school safety. Per our school board policy, the canines will not be used in rooms occupied by students or employees. The canines will not be used to smell any individual employee or student unless there are reasonable grounds to suspect that the search will provide evidence of wrongdoing. The canines may be used to smell lockers, personal belongings such as backpacks, and vehicles located on school property. If a dog alerts on a specific item or place, the student using or responsible for it will be called to witness the search.

Discipline Plan Grid

Interventions & Support F All Folsom-Cordova Unified School District administrators are committed to utilizing interventions and disciplinary supports, and consequences that are consistent, reasonable, fair, age appropriate, and reflective of the severity of the student’s misconduct. Even though there are situations that might signal suspension from school, it is the District’s goal to support students in learning the skills necessary to function in the school environment and to avoid negative behavior.

Please note that this document is intended as a reference tool for illustrating and clarifying existing federal, state law and regulations as well as Board policies and regulations. Such laws, rules and regulations are subject to frequent change and court interpretation, and shall prevail in the event of any conflict with statements in this summary. As a “living document” this resource may be updated without notice from time to time to conform to law or as otherwise deemed appropriate.

There is a wide range of support interventions used to minimize suspension and expulsions, and to provide our students with meaningful experiences in our learning communities. The following are some representative examples of the interventions our school and district staff employ in order to improve climate and reduce or eliminate behavior exhibited by students that may result in suspension from school or possible recommendation for expulsion:

Parent Outreach

- School to Home Communication
- Parent-Teacher Conferences
- Parent Outreach
- Campus Parent Portal
- Parent Observation of Child in Class
- District Knock and Talks/Tap and Chats
- BlackBoard email, text, phone communication
- District Digest/social media outreach
- Informational Parent Nights
- Parent Group Meetings for At-Risk Students
- Parent Focus Groups
- Anti-Bullying Campaigns and annual policy distribution to parents and other members of our school communities.
- Strengthening Families Program

Counseling & Mental Health Support

- School Counselor Contacts
- MHS/School Social Worker referral
- School Psychologist
- Resource Referrals
- Conflict Mediation
- Counseling for Skill Building
- Focus Groups
- Brief Interventions
- SRO

Academic Support

- Student Study Team (SST) meetings
- Peer Tutoring
- Homework Center/Homework Help
- Study Hall
- Every Child by Name
- MTSS

- Response to Intervention (RtI) Programs with Tiered Support
- Online Credit Recovery Programs
- Student Government/Leadership/ASB, Link Crew Opportunities at the middle and high schools.

- Behavior Support
- Curriculum/Character Education
- Campus Clean-up, Community Service
- Warnings/Formal Reprimands/Teachable Moments
- Saturday School/detention
- Timeouts/Referrals to SRO
- Loss of Recess/Free time
- Individual Crisis Management Plan
- Section 504 Accommodations
- Administrative Transfers to other comprehensive school sites
- Student Handbooks reviewed with students in class.
- School Attendance Review Board (SARB) and School Attendance Review Team (SART)
- Link Crew mentoring program
- Restitution
- Reintegration meetings
- Check in/Check out

Accommodations and Special Education

- IEP Team Meetings
- Behavior Intervention Plan
- PBIS Plan
- Behavior Specialist Services
- Manifestation
- Classroom Modifications
- Specialized Academic Instruction and related services
- Alternative Dispute Resolution (ADR) Meeting

Behavioral Interventions

- Response to Intervention (RtI)
- Programs with Tiered Support
- Positive Behavior Interventions and Supports (PBIS)

Student Discipline Code

The student discipline code applies to all students attending school in the Folsom Cordova Unified School District who engage in conduct at school, at a school activity, or related to school attendance, including, by way of illustration and not limitation, the following circumstances: (1) while on any school grounds; (2) while going to or coming from any school; (3) during the lunch period, whether on or off the school campus; and (4) during, going to, or coming from a school-sponsored activity. Where appropriate, discipline should be progressive. This means that a student's first violation will usually merit a consequence of a lesser degree than subsequent violations, taking into account all factors relevant to the severity of the current violation. Except where specified by Education Code Section 48900.5, a student may be suspended when there has been a determination that other means of correction have failed to bring about proper conduct or are not currently feasible, or that the student's presence causes a danger to persons.

Consequences/Interventions - Understanding that consequences and interventions represent "teachable moments" is fundamental to a positive approach to discipline. The goal of progressive consequences and interventions is the teaching of pro-social behavior. Progressive consequences seek accountability and behavioral change. Prevention of negative behavior occurs by helping students learn from their mistakes. Essential to progressive discipline is helping students who have engaged in unacceptable behavior to:

1. Understand why the behavior is unacceptable and the harm it caused
2. Understand what they could have done differently in the same situation
3. Take responsibility for their action
4. Be given the opportunity to learn pro-social strategies and skills to use in the future
5. Understand the progression of more stringent consequences if the behavior reoccurs

Consequences and interventions are most effective with students when they deal directly with the problem,

in a way that is fair and impartial. These procedures were developed to establish a uniform discipline code for the District; it is expected that this code would be followed and consistently enforced throughout the Folsom Cordova Unified School District. All District staff who are authorized to impose disciplinary actions are expected to do so in a prompt, fair and lawful manner and to place emphasis on the student's ability to grow in self-discipline. All District staff are to assure due process for students. When choosing interventions and consequences for a student's behavior, District staff should consider the following factors:

1. Age, health, maturation and disability or special education status of the student
2. Student's prior conduct and record of behavior
3. Student's understanding of the impact of their behavior
4. Student's willingness to repair the harm caused by their behavior
5. Seriousness of the behavior offense and the degree of harm caused
6. Impact of the incident on overall school community
7. Whether the student's violation threatened the safety of any student or staff member
8. The likelihood that a lesser intervention or consequence would adequately address the violation

When students are disruptive or act inappropriately, and following consideration of the factors previously mentioned, District staff shall determine the level of consequence and intervention needed to assist the student in bringing about proper conduct. Consequences should be paired with an appropriate intervention. The following levels of interventions and consequences shall be applied in a logical, appropriate, and consistent manner:

Levels of Response – Interventions and Consequences			
Level 1	<p style="text-align: center;">Examples of Classroom Managed Responses</p> <p>These interventions and consequences aim to teach correct behavior so students may learn and demonstrate safe, respectful, and responsible behavior. Teachers are encouraged to try a variety of teaching and classroom management strategies. Below are possible interventions and consequences that may be used.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Establish positive relationship with student • Seat change • Pre-correction and redirection • No contact contract • Establish buddy teacher system • Parent/Guardian accompany student in class • Daily progress report for behavior • Increase positive recognition • Goal setting with student, possible counseling check-in </td> <td style="width: 50%; vertical-align: top;"> <p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Contact parent • Verbal corrective feedback • In-class timeout, Teacher detention • Parent/Guardian conference, Teacher meeting • Student verbal or written apology • Use buddy teacher system • Loss of class privileges • Student written reflection • Teacher and student conference/pose logical consequences </td> </tr> </table>	<p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Establish positive relationship with student • Seat change • Pre-correction and redirection • No contact contract • Establish buddy teacher system • Parent/Guardian accompany student in class • Daily progress report for behavior • Increase positive recognition • Goal setting with student, possible counseling check-in 	<p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Contact parent • Verbal corrective feedback • In-class timeout, Teacher detention • Parent/Guardian conference, Teacher meeting • Student verbal or written apology • Use buddy teacher system • Loss of class privileges • Student written reflection • Teacher and student conference/pose logical consequences
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Level 2	<p style="text-align: center;">Examples of Administrative Responses</p> <p>These interventions and consequences used in response to an office discipline referral, aim to correct behavior by stressing the seriousness of the behavior while keeping the student in school. Interventions often involve support staff and aim to engage the student's support system to ensure successful learning, consistency, and change the conditions that contribute to the student's inappropriate or disruptive behavior. Below are possible interventions and consequences that may be used. Level 1 interventions may still apply.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>Required Interventions</i></p> <ul style="list-style-type: none"> • Refer to SST/individual Education Plan (IEP) 504 team • Increase positive recognition • Collaborative problem solving • Establish positive relationship with student • Refer for substance abuse intervention • Mentoring, Social/Academic Skills Group • Develop/revise Behavior Support Plan (BSP) • Check In/Check Out • Refer to counseling program • Refer for educational/psychological evaluation • Refer to school/community based mental health </td> <td style="width: 50%; vertical-align: top;"> <p><i>Possible Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification required • Detention/Saturday School • Student verbal or written apology • Use buddy teacher system • Change of class/withdrawal from class • Conference with student • Remove privilege/restricted activity • Restitution/community Service • Time out • Relationship development action • Restorative conferencing </td> </tr> </table>	<p><i>Required Interventions</i></p> <ul style="list-style-type: none"> • Refer to SST/individual Education Plan (IEP) 504 team • Increase positive recognition • Collaborative problem solving • Establish positive relationship with student • Refer for substance abuse intervention • Mentoring, Social/Academic Skills Group • Develop/revise Behavior Support Plan (BSP) • Check In/Check Out • Refer to counseling program • Refer for educational/psychological evaluation • Refer to school/community based mental health 	<p><i>Possible Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification required • Detention/Saturday School • Student verbal or written apology • Use buddy teacher system • Change of class/withdrawal from class • Conference with student • Remove privilege/restricted activity • Restitution/community Service • Time out • Relationship development action • Restorative conferencing
<p><i>Required Interventions</i></p> <ul style="list-style-type: none"> • Refer to SST/individual Education Plan (IEP) 504 team • Increase positive recognition • Collaborative problem solving • Establish positive relationship with student • Refer for substance abuse intervention • Mentoring, Social/Academic Skills Group • Develop/revise Behavior Support Plan (BSP) • Check In/Check Out • Refer to counseling program • Refer for educational/psychological evaluation • Refer to school/community based mental health 	<p><i>Possible Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification required • Detention/Saturday School • Student verbal or written apology • Use buddy teacher system • Change of class/withdrawal from class • Conference with student • Remove privilege/restricted activity • Restitution/community Service • Time out • Relationship development action • Restorative conferencing 		
Level 3	<p style="text-align: center;">Examples of Administrative Removal Responses</p> <p>Level 3 interventions and consequences involve short-term removal of a student from the school environment due to the severity of the behavior or because Level 1 and Level 2 consequences have failed to bring about proper conduct. Level 1 and Level 2 interventions may still be applied in addition to those listed in Level 3. The duration of the suspension is to be limited as much as practicable while adequately addressing the behavior.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Develop/revise Behavior Support Plan (BSP) • Revise 504/IEP (students with disabilities) • Develop Functional Behavioral Assessment • Behavior Intervention Plan • Restorative Justice re-entry conferencing </td> <td style="width: 50%; vertical-align: top;"> <p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification • Suspension from school (one to five days) and <u>or</u> In-School Suspension (one to four days) or Alternative to Suspension class, and (one to five days) <i>Saturday School-applicable to middle and high school students</i> </td> </tr> </table>	<p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Develop/revise Behavior Support Plan (BSP) • Revise 504/IEP (students with disabilities) • Develop Functional Behavioral Assessment • Behavior Intervention Plan • Restorative Justice re-entry conferencing 	<p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification • Suspension from school (one to five days) and <u>or</u> In-School Suspension (one to four days) or Alternative to Suspension class, and (one to five days) <i>Saturday School-applicable to middle and high school students</i>
<p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Develop/revise Behavior Support Plan (BSP) • Revise 504/IEP (students with disabilities) • Develop Functional Behavioral Assessment • Behavior Intervention Plan • Restorative Justice re-entry conferencing 	<p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification • Suspension from school (one to five days) and <u>or</u> In-School Suspension (one to four days) or Alternative to Suspension class, and (one to five days) <i>Saturday School-applicable to middle and high school students</i> 		

Level 4	Examples of Administrative Removal Responses Including Possible Expulsion	
	<p>Level 4 involves the removal of the student from the school environment due to the severity of the behavior or because Level 1, 2, or 3 interventions and consequences have failed to bring about proper conduct and/or due to the nature of the act, the student's presence causes a danger to persons. These consequences focus on protecting the safety of the school community and ending self-destructive and dangerous behavior. Level 1, 2 and 3 interventions may still be applied, if applicable.</p>	
	<p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Manifestation determination (IEP only)/504 compliance review • Develop/revise Behavior Support Plan (BSP) • Revise IEP (for students with disabilities) • Develop Functional Behavioral Assessment • Behavior Intervention Plan (BIP) • Alternative educational placement 	<p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification • Suspension from school (5 days) • May refer for Expulsion (total removal from school if other means of correction have not brought about proper conduct <u>or</u> are not feasible <u>or</u> there is a continuing danger to the physical safety of the student or others • Mandatory recommendation for Expulsion for violations of Ca Ed Code 48915 (a1 A-E)
Level 5	Mandatory Recommendation for Expulsion and Mandatory Expulsion	
	<p>Mandatory removal from school and referral for expulsion for acts as specified in CA Ed. Code 48915 (C1-5)</p>	
	<p><i>Possible Interventions</i></p> <ul style="list-style-type: none"> • Manifestation determination(IEP only) /504 compliance review • Alternative educational placement 	<p><i>Required Consequences</i></p> <ul style="list-style-type: none"> • Parent/Guardian notification • Suspension from school (5 days) • Mandatory referral for expulsion, mandatory expulsion

PROBLEM BEHAVIOR AND APPLICABLE LEVELS OF RESPONSE

Note: If the problem behavior is assigned to two or more levels, then whenever possible, the lowest level of intervention and consequence should be used first. A Level 3 or above response may only be given if other means of correction have failed to bring about proper conduct; or due to the nature of the act, the student's presence causes a danger to persons; or suspension is authorized by law. In accordance with law, a Level 3 response may be used on a first offense for behaviors marked with an asterisk (*).

Problem Behavior or	Level 1	Level 2	Level 3	Level 4	Level 5	Requires Law Enforcement Notification
Absence from Class or School						
• Tardiness	•	•				
• Cutting class	•	•				
• Excessive absences/truancy	•	•				
Bullying						
• Intentional physical or verbal act or conduct including communications made in writing or by means of an electronic act that has an effect described in law (EC 48900(r))	•	•	•	•		
• Severe or pervasive physical or verbal act(s) or conduct including communications made in writing or by means of an electronic act that has an effect described in law (Suspension. Gr. 4-12 only EC 48900 (r))		•	Grade 4-12 only	Grade 12 only		
• Engaged in, or attempted to engage in, hazing as defined in law (EC 48900 (q))		•	•	•		
Contraband – Tobacco						
• Possession of tobacco or any products containing tobacco or nicotine (EC 48900 (h))	•	•	•			
• Possession of nicotine delivery systems (e.g., vaporizers, hookah pens) (EC 48900 (h))	•	•	•			
• Use of tobacco or any products containing tobacco or nicotine (EC 48900 (h))		•	•			
Contraband - Alcohol and Intoxicants						
• Possessed or under the influence of an alcohol beverage or an intoxicant of any kind (EC 48900 (c)) *		•	•	•		•
• Used, sold, or furnished an alcohol beverage or an intoxicant of any kind (EC 48900 (c))			•	•		•
Contraband - Controlled Substances						
• Possessed, offered, arranged, or negotiated to sell any drug paraphernalia (EC 48900 (j))		•	•	•		
• Possessed, or came to school under the influence of, a controlled substance (EC 48900 (c), 48915 (a1C)) *		•	•	•		•

• Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (EC 48900(p), 48915(c3))			•	•	•	•
• Used or offered a controlled substance (EC 48900 (c))			•	•		•
• Unlawfully offered, arranged, or negotiated to sell and delivered a "look alike" represented as a controlled substance, alcoholic beverage, or other intoxicant (EC 48900 (d))			•	•		•
• Sold a controlled substance (EC 48915 (c3))					•	•

PROBLEM BEHAVIOR AND APPLICABLE LEVELS OF RESPONSE

Note: If the problem behavior is assigned to two or more levels, then whenever possible, the lowest level of intervention and consequence should be used first. A Level 3 or above response may only be given if other means of correction have failed to bring about proper conduct; or due to the nature of the act, the student's presence causes a danger to persons; or suspension is authorized by law. In accordance with law, a Level 3 response may be used on a first offense for behaviors marked with an asterisk (*).

Problem Behavior	Level 1	Level 2	Level 3	Level 4	Level 5	Requires Law Enforcement Notification
Contraband – Weapons						
• Possessed an imitation firearm (EC 48900 (m))		•	•	•		
• Possessed a knife or other dangerous object (EC 48900 (b), 48915 (a1B)) *		•	•	•		•
• Sold or otherwise furnished any knife or other dangerous object (EC 48900 (b))			•	•		
• Brandished a knife at another person (EC 48915 (c2))					•	•
• Possessed an explosive as defined in federal law (EC 48915 (c5))					•	•
• Possessed, sold, or otherwise furnished a firearm (EC 48915 (c1))					•	•
Contraband - Other items						
• Possession of unauthorized items not otherwise included in this code	•	•				
• Unauthorized sale or distribution of goods not otherwise included in this code	•	•	•	•		
• Use of over-the-counter or prescription medicine in a manner other than prescribed by a physician or Education Code (EC 48900 (a1), (b), (c), (d)) *		•	•	•		•
Disruption						
• Engaged in behavior causing an interruption during class or other school activity	•	•				
• Ran, made excessive noise, or loitered in a hallway or between classes	•	•				
• Engaged in gambling	•	•	•			
• Repeated and chronic behavior that creates an environment preventing teaching and learning (Susp. Gr. 4-12 only EC 48900 (k))		•	Grade 4-12 only	Grade 4-12 only		
• False activation of a fire alarm (Susp. Gr. 4-12 only EC 48900k)		•	Grade 4-12 only	Grade 4-12 only		
• Caused a major disruption to the atmosphere of order and safety in the school, such as a riot (Susp. Gr. 4-12 only EC 48900(k))			Grade 4-12 only	Grade 4-12 only		
Dress Code Violation						
• Wearing clothing that does not fit within dress code guidelines established by the District or school in accordance with BP/AR 5132 - Pupil Dress and Grooming (EC 35183)	•	•				

• Wearing clothing that does not fit within dress code guidelines and causes a major disruption to a safe school environment <i>(EC 48900 (k))</i>	•	•	Grade 4-12 only			
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PROBLEM BEHAVIOR AND APPLICABLE LEVELS OF RESPONSE

Note: If the problem behavior is assigned to two or more levels, then whenever possible, the lowest level of intervention and consequence should be used first. A Level 3 or above response may only be given if other means of correction have failed to bring about proper conduct; or due to the nature of the act, the student's presence causes a danger to persons; or suspension is authorized by law. In accordance with law, a Level 3 response may be used on a first offense for behaviors marked with an asterisk (*).

Problem Behavior	Level 1	Level 2	Level 3	Level 4	Level 5	Requires Law Enforcement Notification
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Harassment

• Minor annoying behavior or negative gestures toward other students	•	•				
• Repeated annoying behavior or negative gestures toward other students despite directions to stop by staff <i>(Susp. Gr. 4-12 only EC 48900 (k))</i>		•	Grade 4-12 only			
• Intentionally engaged in harassment, threats or intimidation directed against District personnel or student(s) causing disorder and creating a hostile school setting <i>(Susp. Gr. 4-12 only EC 48900.4)</i>		•	Grade 4-12 only	Grade 4-12 only		
• Harassed/threatened/intimidated a student victim/witness in a school disciplinary proceeding <i>(EC 48900 (o))</i>		•	•	•		

Immodest/Offensive Behavior

• Inappropriate display of affection	•	•				
• Viewing or displaying obscene or sexually explicit content <i>(EC 48900 (i))</i>		•	•	•		
• Intentional physical or verbal act or conduct that is of a sexual nature or considered obscene by a reasonable person <i>(EC 48900 (i))</i>		•	•	•		
• Sexual harassment; Severe or pervasive physical or verbal act(s) or conduct of a sexual nature that has an effect described in law <i>(Susp. Gr. 4-12 only EC 48900.2)</i>			Grade 4-12 only	Grade 4-12 only		
• Committed a sexual battery <i>(EC 48900 (n), 48915 (c4))</i>					•	•
• Committed or attempted to commit a sexual assault <i>(EC 48900 (n), 48915 (c4))</i>					•	•

Lying/Cheating

• Lying to get self or others out of trouble	•	•				
• Intentional lying to get another person(s) in trouble <i>(Susp. Gr. 4-12 only EC 48900 (k))</i>		•	Grade 4-12 only			
• Cheating or plagiarism	•	•				

Non-cooperative Behavior

• Trespassing; Unauthorized attendance at school activities	•	•				
• Failure to follow directions, share, respond to staff requests, or allow others to participate in an activity	•	•				
• Failure to follow directions leading to potential disruption or harm to self or others <i>(Susp. Gr. 4-12 only EC 48900 (k))</i>	•	•	Grade 4-12 only			
• Failure to follow directions that directly leads to disruption or the harm of self or others <i>(Susp. Gr. 4-12 only EC 48900 (k))</i>		•	Grade 4-12 only	Grade 4-12 only		

PROBLEM BEHAVIOR AND APPLICABLE LEVELS OF RESPONSE

Note: If the problem behavior is assigned to two or more levels, then whenever possible, the lowest level of intervention and consequence should be used first. A Level 3 or above response may only be given if other means of correction have failed to bring about proper conduct; or due to the nature of the act, the student's presence causes a danger to persons; or suspension is authorized by law. In accordance with law, a Level 3 response may be used on a first offense for behaviors marked with an asterisk (*).

Problem Behavior	Level 1	Level 2	Level 3	Level 4	Level 5	Requires Law Enforcement Notification
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Physical Aggression

• Minor physical aggression without injury	•	•				
• Mutual fight <i>(EC 48900 (a1))</i>	•	•	•			



• Mutual fight (repeated instances and/or with moderate physical injury and/or other serious aggravating factors)			•	•		
• Attack on student, attempting to cause physical injury (EC 48900 (a1)(a2)) *		•	•	•		
• Aides or abets in the infliction or attempted infliction of physical injury (EC 48900 (t))		•	•	•		
• Caused or attempted to cause or participated in an act of hate violence (Susp. Gr. 4-12 only EC 48900.3)		•	Grade 4-12 only	Grade 4-12 only		
• Attack on student, causing physical injury (EC 48900 (a1))			•	•		
• Willfully used force or violence upon the person of another, except in self-defense (EC 48900 (a2))			•	•		•
• Caused serious injury to another person, except in self-defense (EC 48915 (a1))				•		•
• Unintentional, incidental physical contact with school personnel	•	•				
• Unintentional striking of a staff member who is intervening in a fight or other disruptive activity (EC 48900 (a1)) *		•	•	•		
• Intentional assault or battery upon any school employee (EC 48915 (a1))				•		•
Property Misuse/Damage						
• Littering	•	•				
• Minor or accidental damage	•	•				
• Attempted to cause damage to property (EC 48900 (f))	•	•	•			
• Caused damage to property (EC 48900 (f))		•	•	•		
• Breaking and entering on District property (EC 48900 (f))		•	•	•		•
• Set fire to property (EC 48900 (f))		•	•	•		•
Stealing/Possessing Stolen Property						
• Stole school or private property (EC 48900 (g))	•	•	•	•		
• Knowingly possessed stolen property (EC 48900 (h))	•	•	•	•		
• Attempted to commit robbery or extortion (EC 48900 (e), 48915 (a1D)) *			•	•		
• Committed robbery or extortion (EC 48900 (e), 48915 (a1D))			•	•		•
Tantrum						
• A combination of disruptive behavior (e.g., whining, yelling, throwing objects) to express frustration or gain attention	•	•				
PROBLEM BEHAVIOR AND APPLICABLE LEVELS OF RESPONSE						
Note: If the problem behavior is assigned to two or more levels, then whenever possible, the lowest level of intervention and consequence should be used first. A Level 3 or above response may only be given if other means of correction have failed to bring about proper conduct; or due to the nature of the act, the student's presence causes a danger to persons; or suspension is authorized by law. In accordance with law, a Level 3 response may be used on a first offense for behaviors marked with an asterisk (*).						
Problem Behavior	Level 1	Level 2	Level 3	Level 4	Level 5	Requires Law Enforcement Notification
Technology Violation						
• Violation of school rules regarding use of personal technology not resulting in harm	•	•				
• Violation of District's Acceptable Use Agreement for using District technology not resulting in harm	•	•				
• Using District technology without permission	•	•				
• Repeated violations of: school rules, District Acceptable Use Agreement, or using District technology without permission (Susp. Gr. 4-12 only EC 48900 (k))		•	Grade 4-12 only	Grade 4-12 only		
• Use of electronic device(s) for which it is determined that such use directly causes physical or emotional harm to another person as defined in law (Susp. Gr. 4-12 only EC 48900 (r))		•	Grade 4-12 only	Grade 4-12 only		
Verbal and Written Aggression (Not Arising to Level of Bullying or Other Serious Offense)						
• Yelling or using aggressive language towards another student	•	•				
• Minor name calling or teasing, whether written or verbal, towards other students	•	•				

• Repeated name calling or teasing, whether written or verbal, towards other students despite directions to stop by staff (Susp. Gr. 4-12 only EC 48900 (k))		•	Grade 4-12 only			
• Use of profanity or vulgarity not directed at others (Susp. Gr. 4-12 only EC 48900 (k))	•	•	Grade 4-12 only			
• Habitual use of profanity or vulgarity (EC 48900 (j))		•	•			
• Threatened to cause an act of hate violence (Susp. Gr. 4-12 only EC 48900.3)		•	Grade 4-12 only	Grade 4-12 only		
• Threatened to cause physical injury (EC 48900 (a1)) *		•	•	•		
• Made terroristic threats against school officials or school property or both (EC 48900.7)		•	•	•		•

Bullying

Folsom High School is committed to providing a safe learning environment for all of our students. Bullying behavior in any form is not tolerated at Folsom High School. Students that are engaged in bullying can receive up to a five-day suspension and possible expulsion from Folsom High School.

In our continued efforts to provide a safe, secure, and welcoming environment for all students, we have established an online bullying reporting system. When a bullying report is submitted, a message is automatically sent to Vice Principal Greg Crannell, who will review the information and begin an investigation. This information can be entered anonymously.

To report bullying type this link into your internet browser: This link is also available on the school's home page.

www.fcusd.org/bullying. For more information regarding FCUSD anti-bullying and character education programs, please visit the following link <http://www.fcusd.org/character>. If you believe that you are being bullied, please report it right away to a school official (a Teacher, Counselor, Coach, or Vice Principal). If you know someone that is being bullied, please report it right away to a school official.

Donations & Fees

With the exception of field trips and transportation, state law does not allow school districts to charge fees to students for educational activities; many of our programs benefit from financial contributions from participating families. Please know that a donation is not required to participate, and families that choose to contribute may do so at any amount. A suggested donation can help sustain school wide programs.

Dress Code Guidelines

Folsom Cordova Unified School District dress code can be found here: <http://www.fcusd.org/DressCode>

Drug & Weapon Free Zone

Folsom High School is declared a drug and weapon-free zone. Enhanced penalties will be applied to anyone prosecuted for drug or weapon violations.

Electronic Devices On Campus

The Governing Board recognizes that the use of cell phones, smartphones, smart watches, and other mobile communication devices on campus may be beneficial to student learning and well-being, but could also be disruptive of the instructional program. The Board permits limited use of mobile communication devices on campus in accordance with law and the following policy:

Students in grades 9-12 may use cell phones, smartphones, smart watches or other mobile communication devices on campus--during non-instructional time--as long as the device is utilized in accordance with law and in accordance with BP/E 6163.4

Mobile communication devices shall be turned off during instructional time. However, a student shall not be prohibited from possessing or using a mobile communication device under any of the following circumstances: (Education Code 48901.5, 48901.7)

1. In the case of an emergency, or in response to a perceived threat of danger.
2. When a teacher, administrator, or other district employee grants permission
3. When a licensed physician or surgeon determines that the possession or use is necessary for the student's health and well-being.
4. When the possession or use is required by the student's individualized education program.

Smartphones and other mobile communication devices shall not be used in any manner that infringes on the privacy rights of any other person. The use of any electronic device, to include cell phones, may NOT be used at any time in the gym locker rooms.

For more information please see FCUSD board policy 5131.8: Mobile Communication Devices

During class, all electronic devices, including cell phones, earbuds, and air pods, must be turned off and stored away. Any electronic devices not authorized by the teacher to be taken out during class will be confiscated by the teacher and turned over to the AP office.

On the first offense, confiscated electronic equipment will be given back to the student. Parental pickup of the device(s) will be necessary in the event of further confiscations. Students who have had their electronic devices seized three or more times may additionally be required to attend Saturday school and/or detention as a result of the infringement.

Emergency Procedures

Emergency drills are held regularly throughout the year. Students must follow the procedures posted in classrooms for lock down, evacuation, and duck and cover commands. Students must write down their emergency assembly evacuation areas for each classroom in the grid located at the beginning of the Pawsport.

Flag Salute & Fledge of Allegiance

Students are not required to take part in the Flag Salute or Pledge of Allegiance if doing so violates their beliefs or values. Students may choose not to participate in the flag salute for personal reasons in a way that is non-disruptive to others.

Gum

Chewing gum is not permissible at any time on campus as clean up and removal of discarded gum is consumes far too much campus maintenance time. In order to promote adherence to this policy, detention may be assigned for each infraction

Harassment/Hazing

Because hazing/harassment is against the California State Education Code,

Section 220 and Calif. Law AB 537, steps will be taken by faculty and administrators to discourage this activity. Engaging in hazing/harassment of other students including sexual orientation / gender discrimination may result in suspension from school. Sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, or other verbal, visual, or physical conduct of a sexual nature made by someone from or in the educational setting. Complete procedures for filing a complaint are mailed home in the first school newsletter and delivered as a classroom lesson during the first week of school. Any student, who believes that he/she has a legitimate reason for filing a formal "Sexual Harassment" or "Title IX" violation complaint, should immediately contact his/her counselor or vice-principal

Identification Card/Student Body Card

Student Body Cards (I.D.) cards are required to access student accounts, the library (book checkout and computer usage), cafeteria food purchase, travel during PAWS, and for some extra-curricular activities.

Students are provided a printed I.D. card. Students are also encouraged to download the Minga application on their electronic devices so they have access to their I.D. card even if the card is lost. ID cards may also be accessed online at <https://minga.io/>.

Open period/off campus stickers will be issued and affixed to the backside of the I.D. cards and will be available on the digital ID as accessed through Minga.of students enrolled in college courses, and early dismissal for travel off campus.

Replacement ID Cards

Replacement ID cards can be purchased from the student accounts office for \$5. Students who cannot afford a replacement ID will need to report to their assigned Assistant Principal.

False ID's

Any student presenting an ID which is not their own or an ID from a previous school year will be considered in violation of the ID policy and face progressive discipline.

Non Discrimination and/or Sexual Harassment Complaint Process

The Governing Board is committed to providing equal opportunity for all individuals in education. District programs, activities, and practices shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. (EC 200, 220)

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in

alleging sexual harassment. (BP 5145.7)

A complaint concerning unlawful discrimination, harassment, intimidation, or bullying may be filed only by a person who alleges that he/she personally suffered unlawful discrimination, harassment, intimidation, or bullying or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged discrimination, harassment, intimidation, or bullying occurred, or six months from the date when the complaint first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying. However, upon written request by the complainant, the Superintendent or designee may extend the filing period for up to 90 days. (5 CCR 4630)

The following compliance officer shall receive and investigate complaints and shall ensure district compliance with law: Assistant Superintendent, Human Resources
1965 Birkmont Drive Rancho Cordova, CA 95742 (916) 294-9025

Parking

A parking permit does not guarantee a parking space; it only grants a right to park on campus. Please remember that DMV requires teen drivers to have their license for one year before being allowed to transport young passengers without an adult in the car. See the DMV website for exceptions to this law based on transportation issues. Parking violations may be issued to any vehicle parked in a non-student permitted area on campus. Fines for violations range from \$10 to \$30 and may include a loss of parking privileges for the remainder of the school year. Unpaid parking fines are treated the same as all other student debts. All vehicles on campus are subject to search without cause; students are responsible for any items found in their vehicle—drugs, alcohol, tobacco and weapons on campus will result in suspension and/or expulsion. The school district is not responsible for any damage to or theft of a vehicle or its contents while parked on campus. Students should not leave any books or items that will be needed during the school day as students are not permitted to be in the student parking area during school hours without administrator permission. Parking on campus is a privilege, not a right. In addition to progressive disciplinary action, your Parking Permit may be revoked at any time for, but not limited to, the following reasons: • Leaving school grounds without permission. • Failure to follow all parking lot rules, signage etc. • Driving over/around parking cones and/or flexible delineators • Any behavior or action that results in an off-campus suspension.

Posters, Banners, Signs,

Any materials posted on campus shall be school-related and must be approved and stamped by an administrator prior to posting. Only BLUE masking tape may be used. Scotch tape or duct tape is not allowed. All items must be posted only in areas of the school that are not visible from the street.

Rallies, Assemblies & Dances

Rallies and assemblies are held to promote events and school spirit and are provided for the enjoyment and benefit of the students. Teachers accompany their classes to assemblies. Students are to be on their best behavior and give full attention to performers. During rallies, students are to sit in designated areas and follow the cheerleaders, staff members, and directors. Students who do not display proper manners may be removed from the assembly and may be prohibited from attending future assemblies. Electronic devices are to be turned off and placed out of sight during rallies and assemblies. Please note: no gum, food, or drinks are permitted in the gym or theatre.

Inappropriate dancing/behavior or attire will lead to removal from the dance; tickets will not be

refunded. Gum, mints, water bottles, perfume bottles, cologne bottles, and other items deemed as inappropriate will be confiscated at the door.

Saturday School

Saturday School may be assigned to students who are in violation of the school's attendance or discipline policy, including but not limited to truancy, unexcused absence, closed campus violation, and excessive lates and tardies. Students will be informed and a letter mailed home to parents stating the Saturday School date. Saturday School will be held in the library. Saturday School typically meets one Saturday per month at Folsom High School from 8:00 AM – 12:00 PM. Failure to attend Saturday School may result in suspension from school for defiance.

Saturday School Expectations

1. Saturday School is from 8 am to 12 pm.
2. Students will not be admitted after 8:05 am.
3. Students will be given a 10-minute break at 10 am. Students who are tardy from the break will be dismissed AND will not receive credit for serving Saturday School.
4. Students are expected to be prepared with enough schoolwork, school supplies and/or reading materials to keep themselves busy.
5. Students are expected to be polite, cooperative, courteous, and quiet. Students who are not, will be dismissed without receiving credit for Saturday School. Additionally, your parent/guardian will be notified of your behavior.

Skateboards/Skates/Bikes

No skateboarding, skating, roller-blading or cycling by students is allowed on campus. Violation of this rule may result in confiscation of the equipment and appropriate disciplinary consequences, with return of equipment after school or to a parent or guardian.

Social Events

Social activities and dances are for Folsom High School students. Other students may be admitted in some cases if a guest bid is secured prior to the function, and, based upon attendance and discipline, is subject to the discretion and approval of school administration. Since the Folsom High student is responsible for his/her guest's actions, Folsom High students should inform themselves and their guests of the following rules pertaining to school activities:

1. Your Folsom High School I.D. card, printed or on Minga, is required for admission to all social events.
2. You must remain in the event. If you leave, you will not be permitted to return.
3. All students and guests must exhibit acceptable behavior or they will be asked to leave.
4. Breathalyzer tests may be utilized randomly at any time upon entrance or during a school activity. All school rules are in effect at school activities. Students who do not comply with these rules may be removed from the activity, and may be restricted from future social activities, and/or may be suspended from school.

Telephone

Students shall obtain permission from school personnel to use school telephones for any calls. In case of illness or emergencies, students may use the telephone in the office after securing approval from office

personnel. Except in the case of an emergency, students are not excused during class time to make telephone calls. Cell phones are never to be used during class time unless directed by a teacher.

Tobacco-Free School Policy

Effective July 1, 1995 – It is the intent of the Folsom Cordova Unified School District Board of Education to comply with State Law (AB 816). Therefore, the use of tobacco products is prohibited at all times on district property, in district vehicles, and within 1,000 feet of campus. This prohibition applies to all students, employees, visitors, and other persons (District policy 1115).

Visitors

To provide for the protection and safety of students, teachers, employees, and school property, all visitors (non-students) are required to register in the reception foyer of the administration office at the time of arrival and departure. In accordance with the closed campus policy and in an effort to preserve instructional time for students, classroom visitations are not permitted. Should you have any questions, please contact the school's office.

****Note:** A current edition of the Paws Port student handbook, including additional revisions that may occur after printing, can be found on the school's website: <http://www.fcusd.org/fhs> .