

**EAST CENTRAL INDEPENDENT SCHOOL DISTRICT
DUTY REPORTING DATES
2024-25 SCHOOL YEAR**

* 187 days (Teachers - see note below)		July 25, 2024 - May 23, 2025
** 191 days (New Teachers - see note below)		July 18, 2024 - May 23, 2025
200 days (Staff who are required to attend DLT)		July 16, 2024 - July 17, 2024 July 22, 2024 - June 04, 2025
200 days (Staff who are NOT required to attend DLT)		July 22, 2024 - June 06, 2025
210 days		July 08, 2024 - June 06, 2025
220 days	12 FLEX DAYS THIS YEAR	July 01, 2024 - June 30, 2025 Must work Oct 10th and 11th or take leave.
226 days	6 FLEX DAYS THIS YEAR	July 01, 2024 - June 30, 2025 Must work Oct 10th and 11th or take leave

* Teachers employed at ECISD during 2023-24 school year.

** Teachers not employed at ECISD during 2023-24 school year.

Important - Flex Days 220 & 226 Day Employees Only

Flex days are unpaid days between the contract ending date for 220 or 226 days employee and the beginning of the next fiscal year contract period. A 220 day employee for 24/25 has 12 flex days while a 226 day employee for 24/25 has 6 flex days. Employees who are 220 or 226 days are allowed to start using their flex days after September 1, 2024. All flex days must be used by August 31, 2025. Using flex days during this time period is not an issue unless an employee resigns or retires during the 24/25 school year and have used flex days before their last day of employment. It will affect their final paycheck. Remember flex days are unpaid days. Please contact the payroll department or the CFO to discuss your flex days if you are going to resign or retire prior to June 30, 2025.