HARWOOD JUNIOR HIGH



PRINCIPAL

Dr. Givens



ASSISTANT PRINCIPALS

Mr. Griffin (A-K)



Mrs. Wilson (L-Z)



Officer Caudill



HJH Ins and Outs

BUILDING HOURS: 7:55-3:35

7:55 am

Cafe, library, courtyards, or tutorials only

Not walking the halls

After 3:35

Outside ONLY

unless serving detention or in tutorials

Hanging around inside the building or courtyard after school is prohibited, regardless of weather.

BREAKFAST

7:55-8:15

Breakfast cost: $2.25

*Must have ID number

TO LEARN, YOU NEED TO BE IN CLASS

- Use the bathroom during passing periods. You have plenty of time. If you need to go during class, wait until instruction is over - not during the first or last ten minutes of class. **Must leave cell phone in class.**
- **You will have a hall pass of a certain color and must go to the restroom assigned to that color.**
- Teachers dismiss students, not the bell.
- If you need to leave class for any reason, you must have a pass.

ATTENDANCE

Your attendance affects your exemptions

Requirements for Exemptions

- 0-2 Absences = 2 Exemptions, 3-4 Absences = 1 Exemption
  - 5 or more absences = No Exemptions

You must **not** have received a placement in ISS, OSS or AEP

Your must have an 80% or higher in the class in order to use the exemption

Excused Absences

Parent must call or bring a note next day

Sickness, RCA, death in the family, etc.

Can only have 8 per Semester then you have to make up time

Still count toward loss of exemption

Unexcused Absences

Vacations, club sports, no notification, etc.

Unexcused Absences = Disciplinary Consequences

Attendance contract, detentions, or ISS

REMINDERS

- No lockers
- Do not spray things in class
- Don’t share your logins or passwords
- You must have a pass in order to leave class for any reason
- All exterior doors must remain closed every school day
  - You may not prop the door open ever for any reason. If anyone tells you to, tell them you cannot and let the office know
  - You may not open the door for **anyone** during the day - they must go around to the front door and be let in by office staff

CELL PHONE POLICY

If you have a cell phone out in a bathroom or locker room, you will have additional consequences. **Any pictures taken in a bathroom, locker room, or area where privacy is expected can be considered a felony.**

Cell Phones/Electronic devices can only be used with teacher permission.

****Failure to give your cell phone to staff upon request will result in ISS/OSS****

No phones or <u>headphones/earbuds</u> from the time you enter the building until 3:35.

Parent must pick it up

**The school is not responsible for lost or stolen items.

CODE OF CONDUCT

Read the Student Handbook and the Student Code of Conduct.

- Available online through the district webpage
- Ask if you don't understand
- You and your parents have already signed saying you reviewed and understand
  - *Digital Signatures kept on file in office*

FIGHTING VS. ASSAULT

Fighting:

- Immediate ISS or suspension
- Mandatory 30 day SOS placement
- All involved parties receive consequences

Assault:

- Immediate ISS, suspension or arrest
- Mandatory 30 day SOS placement
- Aggressor receive consequence
- Victim goes to class

Drug, Vape, Tobacco, and Alcohol-FREE Campus

Tobacco, E-Cigarettes, Vapes

- Mandatory SOS placement of 5 or more days

THC Vapes, Drugs, Alcohol ("Drugs" can include **prescription medication**)

- Arrested by Bedford Police Department
- SOS or JJAEP **(expulsion)**

No medications in your possession - prescription or over the counter medicines - Ibuprofen, Tylenol, Aspirin, etc.

Disciplinary Consequences

	Truancy Unexcused
1	---
2	---
3	Conference
4	Thursday Detention
5	Thursday Detention
6	Contract
7	Friday Detention
8	Friday Detention
9	ISS
10+	Truancy Court

	Tardy Referral
1	Thursday Detention
2	Thursday Detention
3	Friday Detention
4	Friday Detention
5	ISS
6	ISS
7	ISS
8	ISS/OSS/SOS*
9	ISS/OSS/SOS*
10+	ISS/OSS/SOS*

*Administrator Discretion

	Bus Violations
1	Call Home
2	Call Home
3	Suspension
4	Removal

	No Show Detention
1	Friday Detention*
2	ISS
3	ISS
4	Referral

*ISS if Friday missed

	Discipline Referrals
1	Thursday Detention
2	Thursday Detention
3	Friday Detention
4	Friday Detention
5	ISS
6	ISS
7	ISS
8	ISS/OSS/SOS*
9	ISS/OSS/SOS*
10+	ISS/OSS/SOS*

*Administrator Discretion

	Hallway/Dress Violations
1	Call Home
2	Call Home
3	Detention

THE CORE FOUR

Safe, Orderly Learning Environment

No Phones / AirPods / Headphones

Follow Dress Code / No Hood

No Gum / Food

Violations

NO GUM



NO HORSEPLAY



NO PDA



FOOD IN CAFE ONLY



NO TOYS ON CAMPUS



DRESS CODE

Fingertip Rule:

- All shorts, skirts, and/or holes in pants MUST be below your fingertips
- If you are wearing leggings you must have something over them that covers your front and back
- Want to wear ripped jeans? Cool, all you have to do is put leggings on under them.

Tops:

- NO tank-tops, exposed backs, low-cut fronts, spaghetti straps, midriffs, or muscle shirts
- Arms up, 3 and 4 rule

Undergarments are not to be visible at any time

No sagging – **pants** at waist



DRESS CODE

NO house shoes or pajama pants

NO spiked jewelry and NO chains

NO hats or hoods of any kind

NO bandanas or sunglasses

NO inappropriate graphics, logos, bracelets

SAFE/ORDERLY LEARNING ENVIRONMENT

You are here to gain the knowledge you will need to reach your full potential

Use professional language

If you are disrupting the learning of others, consequences will follow

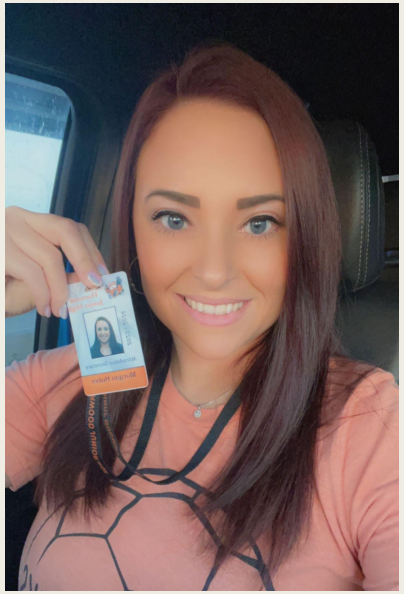
DON’T BE TARDY

HJH Tardy Policy:

Student are to be in their seat, ready to learn, when the bell rings

Mrs. Huber Attendance Office

All notes for absences go to Attendance Office



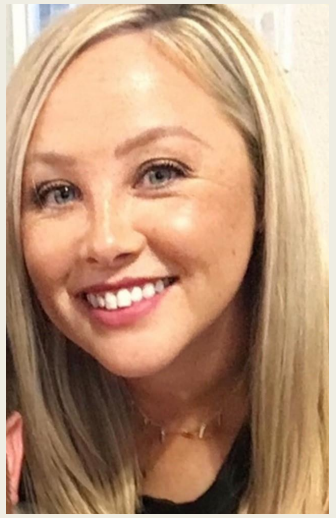
SMILE!

Video cameras are monitoring the building and halls.



Counselors

Mrs. Cox (A-K)



Mrs. Lovas (L-Z)



HARASSMENT



Do not insult, threaten, intimidate, or harass

No slurs about family, race, religion, sex, ethnicity, appearance, or disability

ZERO TOLERANCE

BULLYING

- Written or verbal conduct that has the effect of physically harming another student, damaging their property, or intimidating the student.

CYBER-BULLYING

- When one or more people intentionally harm, harass, intimidate, or reject another person using technology.
- Includes: Text Messages, Social Networks, Email, Instant Messaging, Twitter, etc.

HOW TO MOVE FROM 9th TO 10th GRADE

You should have 7+ credits when you go to THS

You must earn a minimum of 5 credits, with at least 2 credits from core classes.

CORE CLASSES

- English
- Math
- Science
- Social Studies

STAAR CLASSES

- Some students may have additional STAAR classes (Math and/or Reading)
- Placement is based on STAAR scores
- Removal from these classes is based on grades and CBA/IA/DBA scores



CAMPUS RETEST POLICY

- A student who fails a test will have an opportunity to correct or retest in order to raise their grade to a maximum grade of 70.
- The retest should be taken before or after school and within one week of the original test administration.
- Students may retake a failed test one time. If a student chooses to retake the test and scores a lower grade than on the original test, the higher of the two scores will be recorded.

WANNA BE AN EXEMPLAR?

Be Honest

Stand Up for Others

Have School Pride

Pick up after yourself/others

Be Accountable

Hear/See Something, SAY SOMETHING!