

## WCSD Regular Board Meeting

November 14, 2017

Meeting was called to order at 7:59 p.m. with moment of silent meditation and salute to the flag.

**Agenda Review:** None

**Roll Call:**

**Members present:** Barry England, Amy Hileman, Janet Lee, Marion Pheasant, Benjamin Postles, Julie Woodling, Kristina Bratton, Patricia Kensinger, and Carlee Ranalli

**Members absent:** None

**Others present:** Lisa Murgas, Jennifer Metzler, Michael Jones, Jennifer Frederick, Natalie Gorsuch, and Pam Sharp

**Executive Session Announcement**

Dr. England announced the following Executive Session was held:

- Executive Session held during the November 14, 2017 Committee of the Whole Meeting from 7:02-7:50 p.m. for Personnel purposes.

**Minutes**

Mrs. Kensinger moved that the minutes of the Committee of the Whole Meeting and the Regular Meeting of October 17, 2017 be approved and filed for audit. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

**Citizens' Forum** – None

**Treasurers' Report**

Mr. Postles moved that the Treasurer's Report for October 2017 be accepted and filed for audit. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

**Treasurer's Report  
November 2017**

Balance - November 1, 2017	\$	3,361,755.84
Receipts - November 2017	+	<u>402,488.16</u>
	\$	3,764,244.00
Disbursements - November 2017	-	<u>481,926.24</u>
Balance - November 30, 2017	\$	3,282,317.76
PLGIT		4,499.79
PLGIT-PLUS		71,000.00
CAPITAL RESERVE		4,032.07
Interest		1,972.42
Delinquent P.C. Tax		80.20
Local Reality Transfer Tax		1,739.50
Local Services Tax		627.40

P.C. Tax	1,150.00
Real Estate Tax	91,115.88
Wage Tax	38,121.94

**Commonwealth of PA**

ACCESS	23,430.68
ACCESS - Administrative Claims	339.55
IDEA	128,399.42
National School Lunch	21,406.50
SD Special Ed (2017-2018)	54,256.00
Social Security	33,718.31
Supplemental Equipment Grant	2,775.00

**Credits**

Hospital Ins - Retirees	3,355.36
-------------------------	----------

**Budgetary Transfers – None**

**Athletic and General Fund Bills**

Mrs. Kensinger moved that the Athletic Fund bills in the amount of \$1,961.73 and General Fund bills as listed be approved. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

**Athletic Fund**

1. VARSITY FOOTBALL OFFICIALS	SIX OFFICIALS	\$	420.00
2. JH FOOTBALL OFFICIALS	FOUR OFFICIALS	\$	200.00
3. VOLLEYBALL OFFICIALS	FIVE OFFICIALS	\$	400.00
4. INTER-COUNTY CONFERENCE	ICC DUES	\$	375.00
5. KEN WERTZ HAULING & SEPTIC	2 PORTABLE TOILETS	\$	160.00
6. IPI SECURITY SERVICES	SECURITY SERVICES 10/10-10/27	\$	406.73
			<b><u>\$ 1,961.73</u></b>

**General Fund**

Check Number 12932 to Check Number 12993 in the amount of \$147,101.41  
(See attached Listing)

**Financial Reports**

Mrs. Hileman moved that the following Financial Reports for October 2017 be accepted and filed for audit. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Athletic Fund	Student Activities Fund
Budget Report	Cafeteria

### **Information Reports**

**A. Superintendent:** Mrs. Murgas reported on (1) Superintendent Conference (2) PVAS Webinar (3) SPP Scores (4) STEAM Project

**B. Elementary:** Mrs. Metzler reported on (1) Cancer Awareness (2) Drug Free Program (3) Parent teacher conferences (4) Report Cards (5) Parent Visitation (6) Parent Math Workshops (7) SPP Scores (8) Reading Competition

**C. Secondary:** Mr. Jones reported on (1) Haunted High School (2) Fall Sports Celebration (3) Winter Sports (4) PVAS/SPP Scores (5) Conferences (6) End of First Marking Period (7) Extra Enrichment

**D. Guidance** – Mrs. Loose

**E. Nurse** – Mrs. Ebersole

**F. Technology** – Mr. Sell

**G. Maintenance** – Mr. Kagarise

**H. Custodial** - Mr. Mingle

**Curriculum Report** – Kindergarten teacher, Mrs. Frederick, demonstrated the use and functionality of the Promethean Boards in her classroom.

### **Board Reports**

A. GACTC – Mr. Pheasant reported on (1) Closed Truck Driving School (2) Budget Amendment for Perkins Grant (3) New Hires

### **Audit Contract Renewal**

Mrs. Kensinger moved that the three year Audit Contract with Young, Oakes, Brown & Company for the years ended June 30, 2018 through June 30, 2020 in the amounts of \$11,250, \$11,300 and \$11,375, be approved as presented. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

### **Retirement - Maintenance Supervisor**

Mr. Postles moved that Glenn Kagarise letter of retirement as Maintenance Supervisor be accepted, effective December 31, 2017, and that he be commended for his 29.5 years of service with the district. Seconded by Mrs. Hileman. Motion carried – all members voting in the affirmative.

### **Field Trip Requests**

Mr. Postles moved that the following field trip requests as listed be approved. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

- a. Christine Rhoads requests permission to take 1 band member to attend District Band pre-auditions at Hollidaysburg High School on November 19, 2017, at a cost of \$5.
- b. Christine Rhoads requests permission to walk 30 elementary chorus member to the Williamsburg Senior Center to sing on December 8, 2017, at no cost to the district.
- c. Robyn Bechtel requests permission to take 4 FFA members to attend the area FFA Degree Banquet at Bedford Hoss's on a day in December 2017 TBA, at no cost to the district.
- d. Christine Rhoads requests permission for 31 chorus members to sing at the Williamsburg United Methodist Church on December 11, 2017 at 7pm during the Lion's Club dinner, at no cost to the district.
- e. Christine Rhoads requests permission for 20 chorus members to sing at the Royer Mansion open house on December 2, 2017, at no cost to the district.
- f. Christine Rhoads requests permission for 31 high school chorus members to walk to

the Williamsburg Senior Center to sing on December 15, 2017, at no cost to the district.  
g. Robyn Bechtel requests permission to take 42 FFA members and Ag students to the PA Farm Show Complex to attend the PA FFA Mid-Winter Convention on January 8, 2018, at a cost of \$615.60.

h. Christine Rhoads requests permission to take 10 band members to attend the Junior High County Band at Tyrone High School on January 29 & 30, 2018, at a cost of \$504.92.

i. Robyn Bechtel requests permission to take 9 - 15 FFA students to attend the Pennsylvania FFA ACES Conference at the Sheraton Harrisburg Hershey Hotel on February 10-11 or 17-18, 2018, at a cost of \$327.70 or \$410.40.

### **Long-Term Secondary Science Substitute Teacher**

Mrs. Hileman moved to authorize Lisa Murgas, Superintendent to appoint a Secondary Science Long-Term substitute, at a rate of \$150/day.. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

### **Approval of Energy Resolution**

Mr. Postles moved that the Board the Resolution Authorizing the Pennsylvania Public Entity Energy Consortium to purchase electricity on behalf of Williamsburg Community School District be approved as presented and authorize the business manager to approve new energy rates.. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

### **WCSD 2018-2021 Comprehensive Plan**

Mrs. Lee moved that the Board approve the District Comprehensive Plan as presented from July 1, 2018 through June 30, 2021.. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

### **Use of Facilities Request**

Mr. Postles moved that the Use of Facilities Requests as listed be approved in accordance with Board Policy. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

a. The PTO is requesting permission to use the cafeteria to show a movie on December 1, 2017.

b. Amy Hileman is requesting permission to use the gymnasium and auditorium, when available, from mid November through mid March for basketball practice for girls in grades 3-6.

### **Transportation of Students**

Mrs. Hileman moved that April Davis be added to the substitute list as bus/van driver for students transported by Raystown Transit Services be approved, pending clearances. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

### **Other Information – None**

### **Adjournment**

Mrs. Hileman moved to adjourn. Seconded by Mrs. Woodling. Motion carried – meeting was adjourned at 8:45p.m.

---

Board Secretary