

# WCSD Regular Board Meeting

November 13, 2018

Meeting was called to order at 8:01 p.m. with moment of silent meditation and salute to the flag.

**Agenda Review:** 12 E 3 – Appointment – Part Time Custodian

**Roll Call:**

**Members Present:** Dr. Barry England, Amy Hileman, Janet Lee, Marion Pheasant, Benjamin Postles, Julie Woodling, Kristina Bratton(7:14 p.m.), and Patricia Kensinger,

**Members Absent:** Carlee Ranalli

**Others present:** Lisa Murgas, Jennifer Metzler, Michael Jones, Jayme Elvey, Kelly Moushlian, Natalie Gorsuch, Karen Divine, and Pam Sharp

**Executive Session Announcement**

Dr. England announced the following Executive Session was held:

- Executive Session held following the November 13, 2018 Committee of the Whole Meeting from 7:04-7:54 p.m. for Personnel purposes.

**Minutes**

Mrs. Kensinger moved that the minutes of the Committee of the Whole Meeting and the Regular Meeting of October 16, 2018 be approved and filed for audit. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

**Citizens' Forum** – Karen Divine from PSBA came to present years of service acknowledgement plaques to Patty Kensinger for 12 years and Dr. Barry England for 32 years on the Williamsburg Community School District Board.

**Treasurers' Report**

Mr. Postles moved that the Treasurer's Report for October 2018 be accepted and filed for audit. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

**Treasurer's Report  
October 2018**

Balance October 1, 2018	\$3,931,994.02	
Receipts - October 2018	+ \$985,356.79	*
Disbursements -October 2018	- \$818,657.22	
Balance October 31, 2018	\$4,098,693.59	
CAPITAL RESERVE	\$3,625,440.96	
* Interest	\$4,279.42	
Delinquent P.C. Tax	\$27.00	
Delinquent Real Estate Tax	\$18,127.92	
Local Reality Transfer Tax	\$2,459.80	
Local Services Tax	\$20,475.26	
P.C. Tax	\$2,402.00	
PURTA	\$2,060.90	
Real Estate Tax	\$267,719.58	

**Commonwealth of PA**

Basic Subsidy	\$504,401.00
National School Lunch	\$19,359.74
Property Tax Relief	\$102,076.55
Title I Improving Basic Programs	\$30,488.30
Title II Improving Teacher Quality	\$3,138.00
Title IV Student Support and Acad.	\$1,526.58
Vocational Ed	\$2,987.00

**Credits**

Refund Workers Comp.	\$413.13
Retirement Health Ins. Reimb	\$2,550.46
Reimb. From Staff for Polo Shirts	\$661.00
Reimb. From Staci Harnden	\$1,141.31
Refund from Suburban Heating	\$56.68
Rebate from First Energy Corp	\$3,284.58

**Budgetary Transfers – None**

**Athletic and General Fund Bills**

Mrs. Kensinger moved that the Athletic Fund bills in the amount of \$7,476.80 and General Fund bills as listed be approved. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

**Athletic Fund**

Danielle McCall	V-BALL OFFIC. 10/11 Glendale	\$80.00
Mike Farrell	V-BALL OFFIC. 10/11 Glendale	\$80.00
John Garritano	Varsity FB 10/12 West Branch	\$70.00
Steve Winterstein	Varsity FB 10/12 West Branch	\$70.00
Bill Krause	Varsity FB 10/12 West Branch	\$70.00
Zach Haulman	Varsity FB 10/12 West Branch	\$70.00
Jeff Fink	Varsity FB 10/12 West Branch	\$70.00
Bill Sheehan	Varsity FB 10/12 West Branch	\$70.00
Randy Rupert	Volleyball 10/18 Mount Union	\$80.00
Ron Rupert	Volleyball 10/18 Mount Union	\$80.00
Casey Hanlon	JH Football Official 10/18 West Branch	\$50.00
Tom Kern	JH Football Official 10/18 West Branch	\$50.00
Bob Weld	JH Football Official 10/18 West Branch	\$50.00
Steve Winterstein	JH Football Official 10/18 West Branch	\$50.00
IPI SECURITY SERVICES, LLC	Security vb 10/9, 10/11 fb 10/12, Homecoming	\$339.00
IPI SECURITY SERVICES, LLC	Security vb 9/11, 9/12, JV FB 9/13, fb/dance 9/14	\$347.48
Dave Adams	Official Varsity FB 10/26 Mt. Union	\$70.00
Robert Muth II	Official Varsity FB 10/26 Mt. Union	\$70.00
Robert Muth Sr	Official Varsity FB 10/26 Mt. Union	\$70.00
Joe Thompson	Official Varsity FB 10/26 Mt. Union	\$70.00
Jim Noye	Official Varsity FB 10/26 Mt. Union	\$70.00

Randy Lang	Official Varsity FB 10/26 Mt. Union	\$70.00
ICC	Inter-County Conference	\$375.00
Sportsmans	JH Girs BB supplies	\$448.15
Sportsmans	Varsity Girls Basketball	\$556.01
Sportsmans	Varsity Boys Basketball	\$560.74
AL Kizina	Fall Game Worker	\$110.00
Ken Wertz Hauling	Portable toilets (2)	\$198.30
Sportsmans	JH Boys B-Ball Supplies	\$542.36
WCSD	Reimb for Amazon Order- JH B-ball	\$87.76
WCSD Payroll	Reimb for Fall Game Workers	\$2,552.00
		<u><u>\$7,476.80</u></u>

### General Fund

Check Number 13592 to Check Number 13669 in the amount of \$249,952.31  
(See attached Listing)

### Financial Reports

Mr. Postles moved that the following Financial Reports for October 2018 be accepted and filed for audit. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Athletic Fund  
Budget Report

Student Activities Fund  
Cafeteria

### Information Reports

**A. Superintendent:** Mrs. Murgas reported on (1) \$25,000 School Safety Grant (2) Statewide Safe to Say Program (3) County Wide In-Service (4) Superintendent and Legislator Conference

**B. Elementary:** Mrs. Metzler reported on (1) County Wide In-Service (2) Dairy Princess & Molly the Cow (3) Parent teacher conferences (4) Classroom Observations (5) Report Cards (6) Altoona Curve Reading Program (7) Pirate in the Cafeteria (8) Reading Competition

**C. Secondary:** Mr. Jones reported on (1) 9<sup>th</sup> Grade GACTC Visit (2) Model UN Trip (3) Career Day with WCSD Alumni (4) SOLE Presentation by Mrs. McMullin (5) Conferences (6) Edgar Allen Poe

**D. Guidance** – Mrs. Loose

**E. Nurse** – Mrs. Ebersole

**F. Technology** – In-Shore Technologies

**G. Facilities** – Mr. Mingle

**Curriculum Report** – First Grade Teachers, Mrs. Elvey and Mrs. Moushlian, presented to the board on how they utilize Mass Customized Learning in their classes.

### Board Reports

- A. GACTC – Mr. Pheasant reported on (1) Auto Program (2) AWS Testing (3) Classes
- B. IU8 – Mr. Pheasant reported on (1) UPMC/Pittsburgh Penguins – STEM Donations (2) Dell Computers (3) Resignations (4) New Hires

### **Policy Approval**

Mrs. Lee moved that policy 806 – Child Abuse be approved as presented. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

### **Field Trip Requests**

Mr. Postles moved that the following field trip requests as listed be approved. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

- |            |             |  |
|------------|-------------|--|
| 12/14/2018 | C. Rhoads   | 30 elementary chorus members to walk to the Williamsburg Senior Center to sing, at no cost to the district.                                    |
| 12/17/2018 | C. Rhoads   | Take the High School Chorus members to the Williamsburg Senior Center to sing, at no cost to the district.                                     |
| 12/12/2018 | A. Detwiler | 10 Family and Consumer Science class members to the Williamsburg Senior Center to decorate cookies, at no cost to the district.                |
| 12/4/2018  | C. Ebersole | 13 Health Careers Club students to Allegheny General Hospital in Pittsburgh to attend and observe open heart surgery, no cost to the district. |
| 4/12/2019  | J. Nevins   | 20 Spanish IV students to the Palmer Museum in State College, at a cost of \$40 (sub).   |
| 12/5/2018  | R. Smith    | 20 students paint windows in town as a community involvement project, at a cost of \$40 (sub).   |

### **Spanish Club MOU**

Mr. Pheasant moved to approve the MOU with the Williamsburg Education Association for the creation of the Spanish Club and appointment of Julianna Nevins at a stipend of \$600, step 1 as advisor. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

### **Appointment – Special Education Teacher**

Mr. Postles moved to appoint Jessica Reese as Special Education Teacher, effective immediately, at a salary of \$41,154, Masters Step 1, of the negotiated contract. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

### **IU8 Teacher Substitute**

Mrs. Bratton moved to add Ron Scheeler to the IU8 Substitute Teacher list. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

### **Resignation – Elementary Aide**

Mr. Postles moved to approve Jamie Shultz's letter of resignation as Elementary Aide, effective October 22, 2018. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

### **Appointment - Assistant Junior High Boys' Basketball Coach**

Mr. Pheasant moved to appoint Michael Farrell as Assistant Junior High Boys' Basketball Coach for the 2018-19 school year, at a stipend of \$2,734, Step 3. Seconded by Mrs. Bratton. Motion carried – all members voting in the affirmative.

### **Use of Facilities Request**

Mrs. Kensinger moved that the Use of Facilities Requests as listed be approved in accordance with Board Policy. Seconded by Mrs. Hileman. Motion carried – all members voting in the affirmative.

a. PTO is requesting the use of the cafeteria on December 7, 2018 from 5pm-9pm to show the movie, The Polar Express.

b. Lori Lower is requesting the use of the High School and Elementary Libraries for two mornings per week for district staff to use for devotionals.

### **Custodial Substitute**

Mr. Postles moved to approve that Nathaniel Lancaster be added to the District Custodial Substitute list for the 2018-19 school year. Seconded by Mrs. Hileman. Motion carried – all members voting in the affirmative.

### **Appointment - Part-Time Custodian**

Mr. Lee moved to appoint Lisa Gipson as part-time custodian, effective November 14, 2018, at a rate of \$9.95/hour, per the negotiation contract. Seconded by Mrs. Bratton. Motion carried – all members voting in the affirmative.

### **Other Information – None**

### **Adjournment**

Mrs. Hileman moved to adjourn. Seconded by Dr. England. Motion carried – meeting was adjourned at 8:55p.m.

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Board Secretary