

Regular Meeting

June 18, 2019

Meeting was called to order at 7:31p.m. with moment of silent meditation and salute to the flag.

Agenda Review: 12 E 7 - Appointment – Junior High Girls’ Basketball Volunteer

Executive Session Announcement:

An Executive Session was held during the June 11, 2019 Committee of the Whole Meeting from 7:47 – 8:12pm for personnel purposes.

Roll Call:

Members present: Barry England, Patricia Kensinger, Janet Lee, Julie Woodling, Marion Pheasant, Kristina Bratton, and Timothy Strohmeyer and Benjamin Postles

Members absent: Carlee Ranalli

Others present: Lisa Murgas, Michael Jones, Jennifer Metzler, Natalie Gorsuch, Mary Calhan

An Executive Session was held from 7:32-7:47 for personnel and school safety purposes.

Minutes

Mrs. Kensinger moved that the minutes of the Committee of the Whole Meeting of May 2, 2019 and the Regular Meeting of May 14, 2019 be approved and filed for audit. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Citizens’ Forum

None.

Treasurer’s Report

Mr. Postles moved that the Treasurer’s Report for May 2019 be accepted and filed for audit. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

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|---------------------------|-------------------------|
| Balance May 1, 2019 | \$3,806,591.88 |
| Receipts - May 2019 | + <u>\$1,074,214.39</u> |
| | \$4,880,806.27 |
| Disbursements -May 2019 | - <u>\$800,471.06</u> |
| Balance May , 2019 | \$4,080,335.21 |
| CAPITAL RESERVE | \$335,071.01 |
| Interest | \$3,948.87 |
| Delinquent P.C. Tax | \$115.50 |
| District Judge - Fine | \$6.69 |
| Local Realty Transfer Tax | \$1,688.05 |
| Local Services Tax | \$1,545.16 |
| P.C. Tax | \$57.75 |
| Wage Tax | \$50,401.23 |

Commonwealth of PA

| | |
|----------------------------------|--------------|
| Basic Subsidy | \$840,443.60 |
| Health Reimbursement | \$9,078.62 |
| Insurance Refund (tanks) | 836.45 |
| SD Special Ed (2018-2019) | \$93,254.19 |
| Social Security (2018-2019) | \$29,942.18 |
| Supplemental Equipment Grant | \$948.34 |
| Title I Improving Basic Programs | \$31,467.97 |
| Vocational Ed | \$4,720.19 |

Credits

| | |
|-------------------------------|------------|
| Hospital Ins - Retirees | \$2,550.46 |
| Raystown Fuel Expenses | \$5,495.78 |
| Student Activities Reim | \$0.00 |
| Track Transportation Reim | \$935.10 |
| PTO Reimbursement | \$377.13 |
| Cyber Class Student Reimburse | \$350.00 |

Budgetary Transfers

None

Athletic and General Fund Bills

Mrs. Lee moved that the Athletic Fund bills in the amount of \$1,137.46 and General Fund bills as listed be approved. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Athletic Fund

| | | |
|--------------------------------|---|-------------------|
| Randy Rupert | JH Softball Umpire 5/2 Mt Union | \$55.00 |
| Mike Morgan | JH Baseball Umpire 5/7 Claysburg | \$55.00 |
| Tom Stoner | JH Baseball Umpire 5/7 Claysburg | \$55.00 |
| Bill Sheehan | JH Softball Umpire 5/7 Claysburg | \$55.00 |
| Jason Helsel | JH Softball Umpire 5/7 Claysburg | \$55.00 |
| Bill Johnston | Varsity Softball Umpire 5/7 Claysburg | \$65.00 |
| Brian Bert | Varsity Softball Umpire 5/7 Claysburg | \$65.00 |
| PIAA District VI | PIAA District VI Softball | \$100.00 |
| Jim Noye | Varsity softball umpire 5/16 northern bedford | \$65.00 |
| Bob Muth | Varsity softball umpire 5/16 northern bedford | \$65.00 |
| Matt Cursio | Varsity baseball umpire 5/16 northern bedford | \$65.00 |
| John Garratano | Varsity baseball umpire 5/16 northern bedford | \$65.00 |
| Lady Pirates Softball Boosters | Softball Playoff Dinner | \$259.26 |
| Ken Wertz Hauling | Invoice # 32436- portable toilet 5/1 - 5/20 | \$113.20 |
| TOTAL | | \$1,137.46 |

General Fund

Check Number 14140 to Check Number 14229 in the amount of \$314177.30.

(See attached Listing)

Financial Reports

Mr. Postles moved that the following Financial Reports for May 2019 be accepted and filed for audit. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Athletic Fund
Budget Report

Student Activities Fund
Cafeteria

Information Reports

A. **Superintendent:** Mrs. Murgas reported on: (1) Graduation (2) End of Year (3) Navigate (4) Superintendent Annual Report (5) Sub Teacher Service (6) Technology (7) Teacher Assignments (8) Summer Cleaning

B. Instructional Reports

1. **Elementary** – (1) Award Assembly (2) PBIS Team Meeting (3) Kindergarten Meet and Greet
2. **Secondary** – (1) Career Carnival (2) Graduation (3) Basketball Camps (4) Task Force Blair County (5) Handbook
3. **Guidance** – Mrs. Loose
4. **Nurse** – Mrs. Ebersole
5. **Technology** – In-Shore

C. Instructional Reports

1. **Facilities** – Mr. Mingle

Curriculum Report

None

Board Reports

- A. GACTC – Mr. Pheasant reported on: (1) Purchase of Belmar (2) Roof Work (3) Director of Administration Retirement
- B. Appalachia IU8 - Mr. Pheasant reported on: (1) New Air Handling System (2) Parking Lot Lighting (3) Parking Lot Repairs

Board Policy Approval

Mrs. Woodling moved that the following policies, be approved as presented. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Policy # 123 - Interscholastic Athletics

Policy # 222 - Use/Possession of Tobacco Products

School Solicitor Appointment

Mr. Pheasant moved that Beard Legal Group, PC, be reappointed as school district solicitor for the 2019-20 school year at the rate of \$130/hour for Solicitorship matters and \$160/hour for Labor Relations and Litigation matters. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

School Dentist Appointment

Mrs. Lee moved that Dr. Jonathan Zimmerman be reappointed as school district dentist for the 2019-20 school year at the rate of \$3.00 per exam. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

School Physician Appointment

Mr. Pheasant moved that Dr. McLellan/Williamsburg Family Practice be reappointed as school district physician for the 2019-20 school year at a rate of \$25 for student physicals and \$30 for sports physicals. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

ACCESS Reappointment – Debbie Aigner

Mr. Pheasant moved that Debbie Aigner be reappointed to preview IEP's for ACCESS billing for the 2019-20 school year at the following rates: 1-2 billable services \$7 per IEP; 3-5 billable services \$8 per IEP; 6-9 billable services \$9 per IEP. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

ACCESS/Special Education Consultant

Mrs. Bratton moved that James Kaufman be reappointed as ACCESS/Special Education Consultant for the 2019-20 school year at a stipend of \$100 per hour. Seconded by Mrs. Lee. Motion carried – the following members voting in the affirmative: all members voting in the affirmative.

Professional Staff Salaries 2019-20

Mr. Postles moved that the list of professional staff salaries be placed on file as part of the official minutes. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative. (See attached salaries)

Administrative & Confidential Staff Salaries 2019-20

Mr. Pheasant moved that the list of administrative and confidential staff salaries be placed on file as part of the official minutes. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative. (See attached salaries)

Budget Transfers

Mr. Postles moved that the Board authorize the Business Manager and Auditor to make additional budget transfers as necessary through June 30, 2019. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Additional Bills

Mr. Pheasant moved that the Board authorize the Business Manager to pay any additional bills necessary through June 30, 2019. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

2019-20 General Fund Final Budget

Mr. Postles moved the 2019-20 General Budget be adopted reflecting Revenues in the amount of \$7,361,748 and Expenditures in the amount of \$7,854,610, reflecting a .292 tax increase and that the annual Tax Levy, Homestead/Farmstead Exclusion and Installment Payment Tax Resolution as presented, be approved. The 2019-20 mileage rate will be 8.882. Seconded by Mrs. Lee. Motion carried – the following members voting in the affirmative Barry England, Patricia Kensinger, Janet Lee, Julie Woodling, Kristina Bratton, and Timothy Strohmeier and Benjamin Postles. The following member voted in the negative: Marion Pheasant. (6-1-1). (See attached Resolutions)

Contract Renewals

Mrs. Lee moved that the following contracts be renewed for the 2019-20 school year. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

EES - \$4,541.65

CIPA - \$3,050

Camco - \$56/hr.

Skyward - \$3,577.50

ELECT

Computer Resources - \$8,217.94

LunchTime - \$1,990.00

Adelphi Education - Reg. Ed. \$81.89, Special \$90.16

IPI Security Services - \$14.95/hr. per event

The Meadows - \$67/day for educational services

Impact Counseling

Interim Services - \$45/hr. nurse, \$20/hr. personal care aide

Committed Fund Balance

Mr. Postles moved that as of June 30, 2019, \$1,105,000 of Williamsburg Community School District's fund balance be committed for future anticipated PSERS retirement costs. This amount is subject to change dependent on the final 2018-19 audited financial statements. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

School District Insurance 2019-20

Mrs. Bratton moved that Saleme Insurance be reappointed to provide School District Insurance through Liberty Mutual and PSBA for Workmen's Compensation for the 2019-20 school year. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Williamsburg Community Library Donation

Mrs. Lee moved that the Board approve a \$600 donation to the Williamsburg Community Library to assist with the mortgage payment. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Superintendent Evaluation

Mrs. Lee moved that the Board approve the satisfactory Superintendent Evaluation for the 2018-19 school year for Lisa M. Murgas. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Appointment - Secondary Science Teacher

Mr. Postles moved that the Board appoint Shawn Cunningham as a Secondary Science Teacher beginning with the 2019-20 school year, at a salary of \$39,935, Bachelors Step 2 of the negotiated contract. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

2019-20 Elementary Handbook Changes

Mrs. Bratton moved that the changes for the 2019-20 Elementary handbook be accepted as presented. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

2019-20 High School Handbook Changes

Mrs. Lee moved that the changes for the 2019-20 High School handbook be accepted as presented. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Elementary Teacher Furlough

Mr. Postles moved that the Board on recommendation of the Superintendent of Schools, in accordance with Section 1124.2 of the Pennsylvania Public School Code of 1949, as amended, in order to promote a more efficient educational program and to conform with the standards of reorganization, to approve alteration/curtailment of the educational program to approve the elimination of one kindergarten classroom. This will result in the elimination of one (1) position. Pursuant to its authority under Section 1124.2 of the Public School Code, the Board of School Directors approves the non-renewal/termination of a teaching contract with the following temporary professional employee, effective the end of 2018-2019 school term: Jessica Reese. . Seconded by Mrs. Kensinger. Motion carried – the following members voting in the affirmative Barry England, Patricia Kensinger, Janet Lee, Julie Woodling, Kristina Bratton, and Timothy Strohmeyer, Benjamin Postles, and Marion Pheasant. (6-0-1).

Field Trip Request

Mr. Pheasant moved that the following field trip requests be approved. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Resignation - Junior High Girls' Basketball Head Coach

Mr. Pheasant moved that the board approve Chelsey Rhodes' letter of resignation, effective immediately, as Junior High Girls' Basketball Head Coach. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

Appointment Junior High Girls' Basketball Head Coach

Mr. Postles moved that the board appoint Angela Detwiler as Junior High Girls' Basketball Head Coach for the 2019-20 school year at a stipend of \$2,416, Step 1. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Appointment - Volunteer Cross Country Head Coach

Mrs. Woodling moved that the board appoint April Wheland as a Volunteer Cross Country Head Coach for the 2019-20 school year. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Appointment - Varsity Girls' Volleyball Head Coach

Mrs. Lee moved that the board appoint Marina Brubaker as Varsity Girls' Volleyball Head Coach for the 2019-20 school year, at a stipend of \$2,899, Step 1. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Appointment - Varsity Girls' Basketball Volunteer

Mr. Postles moved that the board appoint Adam Hileman as Varsity Girls' Basketball Volunteer for the 2019-20 school year. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Appointment - Varsity Girls' Basketball Volunteer

Mrs. Lee moved that the board appoint Richard Hoy as Varsity Girls' Basketball Volunteer for the 2019-20 school year. Seconded by Mrs. Kensinger. Motion carried – all members voting in the affirmative.

Appointment – Junior High Girls' Basketball Volunteer

Mr. Postles moved that the board appoint Jeff Detwiler as Junior High Girls' Basketball Volunteer for the 2019-20 school year. Seconded by Mrs. Lee. Motion carried – all members voting in the affirmative.

Service Personnel Staff Salaries 2019-20

Mrs. Kensinger moved that the 2019-20 Service Personnel salaries be placed on file as part of the official minutes. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

Ratify - Leave Without Pay Request

Mrs. Lee moved that the Board ratify the Superintendent's decision to approve Gloria Ginter's leave without pay request for June 3, 2019. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Leave Without Pay Request

Mrs. Kensinger moved that Sabrina Corrigan's leave without pay request for June 17 & 18, 2019 be approved, as requested. Seconded by Mr. Pheasant. Motion carried – all members voting in the affirmative.

Custodial Substitutes

Mrs. Lee moved that the following names be added to the district Custodial Substitute List. Seconded by Mr. Postles. Motion carried – all members voting in the affirmative.

Trevor Bulter

Victoria Williams

School Police Officer Contract

Mrs. Lee moved that the Board approve the contract with Chuck Stitt to provide School Police Officer services beginning August 2019 -June 2022, as presented, reflecting an hourly rate of \$20.00 for 2019-20, \$20.50 for 2020-21 and \$21.00 for 2021-22. Seconded by Mrs. Woodling. Motion carried – all members voting in the affirmative.

Adjournment

Mrs. Lee moved to adjourn. Seconded by Mrs. Woodling. Motion carried – meeting was adjourned at 8:53p.m.

Board Secretary