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Connect with RM Moore Elementary STEM Academy

Website  
<https://rmmes.cherokeek12.net/>

Facebook  
<https://www.facebook.com/RMMooreWaleskaGA/>

Twitter  
<https://twitter.com/RMMooreSTEM>

**School Directory:**

Kim Moody  
 Principal  
 Kim.moody@cherokeek12.net

Leah Bleisath  
 Assistant Principal  
 Leah.bleisath@cherokeek12.net

Jennifer Dupoux  
 Assistant Principal  
 Jennifer.dupoux@cherokeek12.net

Jon Cortales—1, 3, 5  
 School Counselor  
 Jon.cortales@cherokeek12.net

Krystal Seiz—K, 2, 4  
 School Counselor  
 Krystal.seiz@cherokeek12.net

Eva Godfrey  
 School Registrar  
 Eva.Godfrey@cherokeek12.net

Lisha Smith  
 School Nurse  
 Lisha.smith@cherokeek12.net

Nora Vizuete/Emily Ingram—  
 Family Engagement Facilitators  
 Nora.vizuete@cherokeek12.net  
 Emily.ingram@cherokeek12.net

Jodi Henderson  
 Book Keeper/ASP Money Questions  
 Jody.henderson@cherokeek12.net

Kelly Pruitt  
 Cafeteria Manager  
 Kelly.pruitt@cherokeek12.net



**Welcome to  
 R.M. Moore  
 Elementary  
 STEM Academy**

*Helping Little Braves  
 become Mighty Warriors*

R.M. Moore Elementary School  
 1375 Puckett Road  
 Waleska, GA 30183  
 770-704-1212



# Information about our School....



## School Hours-

- School open at 7:05
- School starts promptly at 7:35.
- Dismissal starts at 2:15.
- Office Hours 7:00–3:00
- ASP hours 2:15–6:00



## ASP Program—

- ASP pick up requires a driver's license by a person that is on the students approved check out list provided to school by their legal guardian.
- All parents will need to register and select days their child will attend ASP online at <https://ccsdgraystep.com> using a Visa or Mastercard credit or debit card or American Express.
- ASP will be upgrade this year to allow pre-purchases of specific dates for afterhours student care.
- Parents will designate which dates students will attend after school and also view all after school purchases.
- Purchases of full weeks of attendance can be made at the rate of \$12 per school day.
- Purchase by the day may also be made for \$15 per day.
- All purchases must be made by the Sunday of the week preceding the after school attendance in order to properly staff the program.
- Drop-in care is available for \$20.

## Car Rider—

- Car rider adult must have the R.M. Moore ES STEM Academy car rider sign. Also, this person needs to be on the students approved check out list provided to school by their legal guardian.
- If pick up person does not have a R.M. Moore ES STEM Academy car rider sign, this person will need to park and come into the office with photo id to pick up the student.

## Transportation Change Procedures:

- **All transportation changes MUST occur prior to 12 p.m.**
- Transportation changes can still be sent in the morning with a note to the teacher or on the student folder.
- Transportation changes can only be made by legal guardian.
- To change transportation, the legal guardian must send an email to the front office. The email should include a copy of their driver's license along with the student's name and transportation change.
- Send it to: [rmes.transportation@cherokeek12](mailto:rmes.transportation@cherokeek12).



## Check Out Procedures:

- **All check outs MUST occur prior to 1:30 p.m.**
- Name of the person that is checking out a student **MUST** be on the students approved check out list provided to school by their legal guardian.
- Check out person is required to provide a driver's license to office staff at the time of check out.
- An excuse for a student absence/check-out/tardy should be provided the day a student returns to campus.

