Williamsburg Community School District

Policy Guides

SECTION:

COMMUNITY

TITLE:

PUBLIC PARTICPATION IN

BOARD MEETINGS

ADOPTED:

2/18/86

REVISED:

12/8/98

11/21/06

903. PUBLIC PARTICIPATION AT BOARD MEETINGS

 Purpose Act 93, 1998 The purpose of these guidelines is to provide for amore orderly atmosphere in which to conduct the business of the Williamsburg Community School Board. "Member of the public" shall mean residents or taxpayers of the school district. Copies of these rules will be available at the meetings for those who wish to address the Board.

- 1. Members of the Public who wish to be on the formal agenda of the monthly Board Meeting must contact the Superintendent by 4:00 p.m. on the Tuesday prior to the regularly scheduled meeting and specify details and the intent of their request.
- 2. Members of the public not on the scheduled agenda, will be asked to identify themselves and state their business at the beginning of the Citizens' Forum if they wish to address the Board.
- 3. Members of the public who are recognized to be heard will conduct themselves in a business-like and respectful manner. Groups will designate one to be a spokesperson and only one person will speak at a time. A five minute time limit may be imposed at the discretion of the person in charge of the meeting. That speaker would then speak for five minutes only. The speaker will also limit his remarks to the topic before the Board. Media shall remain in area designated for members of the public.
- 4. It will be the responsibility of the person in charge of the meeting to see that these guidelines are strictly followed. It will further be his/her responsibility to impose time limits, if necessary and to keep an orderly atmosphere in which to the business of the Williamsburg Community School Board. Any situation not covered by these guidelines may be heard at the discretion of the person in charge of the meeting.

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Public participation shall be permitted only as indicated on the order of business in the Procedures of this Board at the discretion of the presiding officer on a given issue.