San Bernardino County
School Boards Association

Executive Committee Meeting

6:00 p.m.
Monday, August 26, 2024

SAN BERNARDINO COUNTY SCHOOL BOARDS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
6:00 p.m. • Monday, August 26, 2024

Dorothy Inghram Learning Center, Conference Room E
670 E Carnegie Drive, San Bernardino, CA 92408

AGENDA

1. Call to Order by President
1.1 Pledge

2. Adoption of Agenda
Moved by _____ Seconded by _____ Vote _____

3. Approval of Minutes *(Refer to pages 5-8)*
3.1 Approval of Minutes from the March 25, 2024, SBCSBA Executive Committee meeting.
Moved by _____ Seconded by _____ Vote _____

4. Public Comments on Agenda Items
4.1 Any member of the public may address the SBCSBA Executive Committee on items on the agenda. Public comments are limited to two minutes per person and up to 10 minutes per topic. Public comments on any matter not on the agenda that is within the subject matter jurisdiction of the Executive Committee are received after Public Information and Correspondence. *(Refer to item 12)*

5. President's Report *(Cindy Gardner)*
5.1 Fall Joint Meeting
5.2 Update from SBCSBA
5.3 Resignation of Laura Hendison, SBCSBA Secretary
5.4 Appoint bylaws committee

6. County Superintendent & Staff Report
6.1 Education Hot Topics *(Stephanie Houston on behalf of Ted Alejandre)*
6.2 Staff Reports

7. CSBA Director's Report *(Karen Gray)*
7.1 CSBA News Roundup

8. Program Report
8.1 Beginning Boardsmanship workshop on December 2, 2024
8.2 Annual Meeting on January 27, 2025, or February 3, 2025, at _____
Moved by _____ Seconded by _____ Vote _____
8.2.1 Elections (Area Directors D, E, F, and SANDABS regional representatives)
8.2.2 Program – Golden Bell winners (?) vs. alternate program with presenter
8.3 Spring Awards Program on April 28, 2025, at _____
Moved by _____ Seconded by _____ Vote _____

9. **<u>Treasurer's Report</u>** *(Refer to separate handout available at meeting)*

9.1 Approval of the Ratifications and Expenditures
Moved by _____ Seconded by _____ Vote _____

9.1.1 Ratify reimbursement to Brianna Unzueta for dinner expense for SBCSBA Executive Committee meeting on March 25, 2024, in the amount of $135.08 *(Check #1098)*

9.1.2 Ratify payment to Sierra Lakes Golf Club for the contract for the Spring Awards Program for a total of $4,960.66 *(Check #1099)*

9.1.3 Ratify reimbursement to Brianna Unzueta for the purchase of name tags for the Spring Awards Program for a total of $59.80 *(Check #1100)*

9.1.4 Ratify reimbursement to Keith Brockie for the centerpieces for the Spring Awards Program for a total of $894.80 *(Check #1101)*

9.1.5 Ratify payment to SBCSS for the Distinguished Service Award recipient plaques and leaves for a total of $189.88 *(Check #1102)*

9.1.6 Ratify honorarium of $100 to the Chaffey High School Navy ROTC Color Guard for performing at the Spring Awards Program *(Check #1103)*

9.1.7 Approve payment to SBCSS for print, copy, postage, and conference room fees for Fiscal Year 2023-24 for a total of $1,027.36

9.1.8 Approve dinner expense for SBCSBA Executive Committee meeting on August 26, 2024, for a total of $_____

9.2 Approval of Checking and Savings Account
Moved by _____ Seconded by _____ Vote _____

9.2.1 Treasurer's Report Checking Account for March-June 2024

9.2.2 Treasurer's Report Savings Account for January-June 2024

9.3 Approval of Annual Budget and Assumptions for 2024-25 Fiscal Year
Moved by _____ Seconded by _____ Vote _____

10. **<u>Desert/Mountain Region Report</u>** *(Eric Swanson)*

10.1 Update

11. **<u>Public Information and Correspondence</u>**

11.1 Important Dates for 2024

Monday, August 26, 2024, Boardsmanship Planning Meeting - *Cancelled*
Monday, August 26, 2024, Executive Committee Meeting
Monday, September 30, 2024, Boardsmanship Planning Meeting
Monday, September 30, 2024, Executive Committee Meeting
Monday, October 21 or 28, 2024, Fall Joint Meeting
Monday, December 2, 2024, Beginning Boardsmanship, *Location TBD*
CSBA Delegate Assembly, December 3-4, 2024, *Anaheim*
CSBA Annual Education Conference, December 5-7, 2024, *Anaheim*

11.2 Important Dates for 2025

January 29-31, 2025, ACSA Superintendents' Symposium, *Monterey*
Monday, January 27, 2025, or February 3, 2025, SBCSBA Annual Meeting, *Location TBD*
Monday, February 24, 2025, Boardsmanship Planning Meeting
Monday, February 24, 2025, Executive Committee Meeting
Monday, March 3, 2025, Effective Boardsmanship, Communications, *Location TBD*
Monday, March 31, 2025, Boardsmanship Planning Meeting

Monday, March 31, 2025, Executive Committee Meeting
Monday, April 28, 2025, Spring Awards Program, *Location TBD*
May17-18, 2025, CSBA Delegate Assembly, *Sacramento*
Monday, June 30, 2025, Executive Committee Meeting *(tentative)*
Monday, August 25, 2025, Boardsmanship Planning Meeting
Monday, August 25, 2025, Executive Committee Meeting
Monday, September 22, 2025, Effective Boardsmanship, The Brown Act, *Location TBD*
Monday, September 29, 2025, Boardsmanship Planning Meeting
Monday, September 29, 2025, Executive Committee Meeting
Monday, October 27, 2025, Fall Joint Meeting *(San Bernardino to Host)*
CSBA Delegate Assembly, December 2-3, 2025, *Sacramento*
CSBA Annual Education Conference, December 4-6, 2025, *Sacramento*

11.3 Important Dates for 2026

January ____, 2026, ACSA Superintendents' Symposium
Monday, January 26, 2026 (preferred), or February 2, 2026, Effective Boardsmanship, Governance/Budgets, *(Pre-conference at the Annual Meeting)*
Monday, January 26, 2026 (preferred), or February 2, 2026, SBCSBA Annual Meeting, *Location TBD*
Monday, February 23, 2026, Boardsmanship Planning Meeting
Monday, February 23, 2026, Executive Committee Meeting
Monday, March 30, 2026, Boardsmanship Planning Meeting
Monday, March 30, 2026, Executive Committee Meeting
Thursday, April 23, 2026, or Monday, April 27, 2026, Spring Awards Program, *Location TBD*
May ___, 2026, CSBA Delegate Assembly, *TBD*
Monday, June 29, 2026, Executive Committee Meeting *(tentative)*
Monday, August 31, 2026, Boardsmanship Planning Meeting
Monday, August 31, 2026, Executive Committee Meeting
Monday, September 28, 2026, Boardsmanship Planning Meeting
Monday, September 28, 2026, Executive Committee Meeting
Monday, October ___, 2026, Fall Joint Meeting *(Riverside to Host)*
CSBA Delegate Assembly, December ___, 2026, *TBD*
CSBA Annual Education Conference, December ___, 2026, *TBD*
Monday, December 7, 2026, Beginning Boardsmanship

12. Public Comments on Non-Agenda Items

12.1 Any member of the public may address the SBCSBA Executive Committee on items not on the agenda item that is within the subject matter jurisdiction of the Executive Committee. Public comments are limited to two minutes per person and up to 10 minutes per topic.

The purpose of this Association is to promote sound governance practices in public education that advance the quality of instructional programs in a safe and orderly climate, have high expectations for student achievement, encourage effective community partnerships, and ensure proper fiscal management in order to enhance the educational opportunities for students in San Bernardino County.

13. Executive Committee Member Comments and Future Agenda Items

14. Adjournment

SAN BERNARDINO COUNTY SCHOOL BOARDS ASSOCIATION
EXECUTIVE COMMITTEE MEETING
Monday, March 25, 2024, 6:00 p.m.

Roy C Hill Education Center, Conference Rooms A-B
601 North E Street, San Bernardino, CA 92415-0020

MINUTES

ATTENDANCE

Mikki Cichocki, Area D Director, Delegate Assembly Rep.
Gwen Dowdy-Rodgers, Delegate Assembly Rep.
Cindy Gardner, President, Delegate Assembly Rep.
Maria Gomez, Area A Director, Delegate Assembly Rep.
Karen Gray, CSBA Region 16 Director
Laura Hendison, Secretary
Laura Mancha, Area F Dir., County Delegate Assembly Rep.
Roxanne Ramirez, Area C Director

MEMBERS ABSENT

Heather Allgood, Delegate Assembly Rep.
Joe Armendarez, Delegate Assembly Rep.
Mayra Ceballos, Delegate Assembly Rep.
Tom Courtney, Delegate Assembly Rep.
Barbara Dew, Delegate Assembly Rep.
Donald English, Area B Director
Stephanie Houston, Treasurer
Ronald Newton, Delegate Assembly Rep.
James O'Neill, Area E Director, Del. Assembly Rep.
Adam Perez, Delegate Assembly
Gabriel Stine, Delegate Assembly Rep.
Eric Swanson, Legislative Chair, Delegate Assembly Rep.
Kathy Thompson, Delegate Assembly Rep.
Scott Wyatt, Vice President, Delegate Assembly Rep.

OTHERS PRESENT

Eric Ditwiler, Jurupa USD
James Fields, SBCSS
Robert Garcia, RCSBMA
Dennis Mobley, Governance Consultant
Jenny Owen, SBCSS
Brianna Unzueta, Recording Secretary

Call to Order by President
Cindy Gardner called the SBCSBA Executive Committee meeting to order at 6:02 p.m.

Adoption of Agenda
Laura Hendison made a motion to adopt the agenda of the March 25, 2024, SBCSBA Executive Committee meeting as presented. Maria Gomez seconded the motion. A vote was taken, and the motion carried unanimously.

Approval of Minutes
Gwen Dowdy-Rodgers made a motion to approve the minutes of the February 26, 2024, SBCSBA Executive Committee meeting as presented. Roxanne Ramirez seconded the motion. A vote was taken, and the motion carried unanimously.

Public Comments on Agenda Items
Cindy opened the public comment session at 6:04 p.m. Since there were no comments, it was closed at 6:05 p.m.

President's Report
SBCSBA Executive Committee meetings
Dennis Mobley noted that it had been some time since the Executive Committee last met in person rather than virtually, and highlighted the new procedures for these meetings, such as posting agendas and implementing other processes.

Unexpired term appointment of SANDABS Representative – Desert/Mountain Region Ratification of Appointment
Cindy announced that Paul Zamoyta would assume the unexpired term as SANDABS Representative for the Desert/Mountain Region. Karen Gray made a motion to ratify this appointment. Laura Mancha seconded the motion. A vote was taken, and the motion carried unanimously.

Riverside County School Board Members Association
Robert Garcia introduced Eric Ditwiler, trustee of the Jurupa Valley Unified School District Board. He also mentioned that the date for the Fall Joint Meeting has not yet been confirmed but is expected to be either October 21 or October 28 and will be

hosted at the Riverside County Office of Education Conference Center. Robert highlighted several key priorities in Riverside County, including environmental awareness, workforce housing for teachers, safety and security measures, and protocols for school closures. He concluded by stating that the Riverside County School Board Members Association is currently doing well.

The committee had a short recess from 6:17 p.m. to 6:24 p.m.

County Superintendent & Staff Report

Staff Reports

No report.

Boardsmanship workshop

Dennis provided a brief overview of the foundation of the Boardsmanship workshops. He then announced that the next workshop is scheduled for early December, with another planned for March focusing on communications, followed by a Brown Act training. Dennis noted increased engagement with virtual workshops that are also available on YouTube for later viewing. He highlighted the recent workshops, including one on avoiding conflicts of interest led by attorney Paul Z. McGlocklin, and the workshop covering state budget/policies, local priorities, and good governance with Patti Herrera, all of which received highly positive feedback from participant evaluations.

CSBA Director's Report *(Karen Gray)*

CSBA News Roundup

Karen expressed appreciation for those serving on CSBA committees and noted that CCBE has been dissolved, now falling under CSBA. She invited suggestions for training initiatives and noted the upcoming mandate for a two-hour ethics training every two years, which CSBA is developing specifically for school boards. Karen also mentioned plans to enhance online training resources. At the Delegate Assembly, discussions centered on CSBA policy pillars, emphasizing legislative impacts and reviewing outcomes. CSBA is actively responding to proposed budget adjustments concerning Proposition 98, aiming to challenge it. Additionally, Karen referenced AB 2831, which addresses the Office of Small School Facilities and Construction, aiming to provide support and technical assistance to small school districts in securing statewide facilities bond funding.

Jonita Moore, CSBA PACER, announced that the upcoming Small School District workshop in San Bernardino may be canceled due to low registration, possibly affected by time constraints for attendees traveling to the conference.

Program Report *(Cindy Gardner, Dennis Mobley)*

Update on Education Medal of Honor and Distinguished Service Award

Dennis reviewed the recipients selected for the Education Medal of Honor and Distinguished Service Award. Karen Gray expressed appreciation for the quality of all the nominations received this year, highlighting the difficulty in choosing winners due to the substantial number of submissions.

Spring Awards Program on Monday, April 29, 2024, from 6-8 p.m. at Sierra Lakes Golf Club

Cindy went over the program outline for the Spring Awards Program. Jenny Owen spoke about the efforts of the Communications team and expressed gratitude for participating in an event that celebrates exceptional individuals who have made a significant impact on the educational community in San Bernardino.

Approval of event décor (centerpieces, etc.) not to exceed $

Laura Hendison made a motion to approve the budget for event décor not to exceed $2,000. Karen Gray seconded the motion. A vote was taken, and the motion carried unanimously.

Discussion on livestreaming the Spring Awards Program

The committee opted to livestream the Spring Awards Program with the aim that all guests unable to attend in person can still view the recognitions.

Treasurer's Report *(Stephanie Houston)*

Approval of Ratifications, Expenditures, Checking Account, and Savings Account

Mikki Cichocki motioned to approve the ratifications detailed in items 9.1.1 to 9.1.8. These include $135.08 for dinner expenses incurred during the Executive Committee meeting held on March 25, 2024, as well as the Checking Account for February 2024. Karen Gray seconded the motion. A vote was taken, and the motion carried unanimously.

Review Preliminary Budget for 2024-25

The committee opted to raise the projected expense for the next Spring Awards Program to $10,000. Mikki Cichocki suggested that a reassessment could be considered following this year's event.

Desert Mountain Region Report *(Eric Swanson)*
Update
No report.

Public Information and Correspondence
Important Dates for 2024
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Monday, March 25, 2024, Executive Committee Meeting
Monday, April 29, 2024, Spring Awards Program, *Sierra Lakes Golf Club*
May 18-19, 2024, CSBA Delegate Assembly, *Sacramento*
Monday, June 24, 2024, Executive Committee Meeting *(tentative)*
Monday, August 26, 2024, Boardsmanship Planning Meeting
Monday, August 26, 2024, Executive Committee Meeting
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CSBA Annual Education Conference, December ___, 2026, *TBD*
Monday, December 7, 2026, Beginning Boardsmanship

Public Comments on Non-Agenda Items
Cindy opened the public comment session at 7:13 p.m. Since there were no comments, it was closed at 7:14 p.m.

Executive Committee Member Comments and Future Agenda Items
Cindy Gardner, Mikki Cichocki, and Karen Gray mentioned that they could offer help, possibly by incorporating student artwork as centerpieces for the Spring Awards Program.

Adjournment
A motion was made by Mikki Cichocki to adjourn the SBCSBA Executive Committee Meeting and seconded by Karen Gray. A vote was taken, and the motion carried unanimously. The meeting adjourned at 7:15 p.m.