

Williamsburg Community
School District

SECTION: Property

TITLE: Safety

ADOPTED: 9/15/1987

REVISED: 5/11/2010

CLASSIFICATION: Highest

Policy Guide

	705. SAFETY
1. Purpose	The Board directs that the facilities of this district shall be maintained and operated in a condition that is safe for students, staff and visitors.
2. Authority	The Board directs that a district-wide safety program shall be maintained to ensure a safe and secure environment for all students, staff and visitors as well as to protect district buildings, equipment and property. The safety program shall provide: instruction for students and staff in safety and accident prevention; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational program and operation of the schools.
3. Delegation of Responsibility	The Superintendent or designee shall prepare rules governing school safety and prevention of accidents and fire, which shall include the requirements of law and applicable regulations of various departments of state government.
SC 1518	The Superintendent shall annually review with the Board all procedures and rules dealing with the safety of student and staff, and the safe operation of school facilities.
4. Guidelines	<p><u>Certified Safety Committee</u></p> <p>The Board recognizes the need to create a safe environment for all students, employees and visitors. The Board will therefore establish a Safety Committee to promote, through observation, study and communication, the district's goals concerning safe schools.</p> <p>The Superintendent or his/her designee shall direct the Committee formation, and shall be guided by the principle that the Safety Committee should consist of management, instructional and support employees with equal or greater representation by the employee vs. Employer. The Safety Committee will consist of at least five (5) members.</p> <p>Safety Committee meetings shall be conducted monthly, minutes shall be taken and maintained, and the Committee shall submit an annual report to the Superintendent.</p>

In matters of potential hazard or safety violations, the Committee shall respond to the Superintendent immediately in a written communication.

It shall be the responsibility of the Safety Committee to:

1. Perform safety inspections of school buildings and grounds for the purpose of locating and identifying safety and health hazards.
2. Review accident reports and accident investigation forms, to the extent permissible under federal or state law. As a general principle, the names of individuals or personally identifiable information should be redacted prior to review.
3. Promote safety awareness throughout the district.
4. Implement required safety programs as mandated by the government.
5. Organize and/or provide a safety training program for staff.
6. Review appropriate procedures and recommend changes as necessary.
7. Study safety concerns and recommend methods of resolve, as necessary.

All decisions of the Committee shall be by majority vote of members present.

The Superintendent or designee shall ensure that all Committee members are adequately trained.

Non-Retaliation

No employee shall be discharged, threatened with discharge, demoted, suspended or in any other manner discriminated against because she/he has participated in any Committee function, including but not limited to, serving as a Committee member, making statements, complaints or recommendations to the Committee or participated in a Committee workplace inspection.

REFERENCES

School Code – 24 P.S. Sec. 510, 1518

Certification of Safety Committee – 77 P.S. Sec. 1038.2

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