

Williamsburg Community  
School District

SECTION: PUPILS

TITLE: PROMOTION AND RETENTION

ADOPTED: 4/21/87

REVISED: 5/17/94, 7/16/13

## Policy Guide

	<b>215. PROMOTION AND RETENTION</b>
1. Purpose Pol. 215	The Board recognizes that the emotional, social, physical, and educational development of students will vary and that students should be placed in the educational setting most appropriate to their needs. The district will establish and maintain high standards for each grade and monitor student achievement in a continuous and systematic manner.
2. Authority SC 1531, 1532 Title 22 Sec. 4.42  SC 1532 Pol. 213	The Board establishes that each student shall be moved forward in a continuous pattern of achievement and development that corresponds with the student's development, the system of grade levels, and attainment of the academic standards established for each grade.  A student shall be promoted when s/he has successfully completed the curriculum requirements and has achieved the academic standards established for the present level, based on the professional judgment of the teachers and the results of assessments. A student shall earn the right to advance to the next grade by demonstrating master of the required skills and knowledge.
3. Delegation of Responsibility Title 22 Sec. 4.12, 4.13 Pol. 100  SC 1532 Pol. 217	The Superintendent or designee shall develop procedures for promotion and retention of students which assure that every effort will be made to remediate the student's difficulties before the student is retained.  The recommendation of the classroom teacher(s) shall be required for promotion or retention of a student. Satisfactory completion of credit requirements shall also be required for promotion of students in grades 7 – 12.
4. Guidelines	The building principal shall be assigned the final responsibility for determining the promotion or retention of each student.  In all cases of retention, the parents/guardians shall be fully involved and informed throughout the process. Parents/guardians and students shall be informed of the possibility of retention of a student in advance.

Pol. 213	The district shall utilize a variety of assessment strategies in connection with promotion and retention decisions.
Pol. 217	<p>Progress toward high school graduation will be based on the student's ability to achieve the established academic standards and pass the required subjects and electives necessary to earn the number of credits mandated by the Board for graduation.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1531, 1532</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.12, 4.13, 4.42</p> <p>Board Policy – 000, 100, 212, 213, 217</p>

## **PROMOTION AND RETENTION PROCEDURES**

(To be used in conjunction with Policy Guide 215)

The final responsibility for determining the promotion and retention of each student is assigned to the building principal. In making a determination, the building principal will consider the recommendation made by the classroom teacher(s). No child will be retained at grade level without parents/guardians receiving timely notice as to the possibility of retention. Ample opportunity should be given for the student to remediate his/her difficulties.

### **ELEMENTARY PROCEDURES**

#### **GRADES K, 1, 2 and 3**

Students at the elementary level, grades Kindergarten through 3rd Grade, shall be promoted when she/he has successfully completed the curriculum requirements which are aligned to the PA Academic Standards and Common Core Standards established for the present level, based on the professional judgment of the teachers and the results of assessments. A student shall earn the right to advance to the next grade by demonstrating master of the required skills and knowledge.

#### **GRADES 4, 5 and 6**

At the intermediate level, Grades 4, 5 and 6, any student failing two or more core content areas (Mathematics, Reading, English, Spelling, Science or Social Studies) will be considered for retention at that grade level.

### **SECONDARY PROCEDURES**

#### **GRADES 7 and 8**

Students failing two or more core content subjects (mathematics, English, social studies, science) will be considered for retention at that grade level.

#### **GRADES 9, 10, 11, and 12**

Students are earning credit toward graduation. Credit courses are individually scheduled based on PA academic and common core standards and requirements, student preference, and class availability. Once receiving credit, students may be promoted to the next course in the content area program. However, homeroom assignments are based upon credits earned and graduation projection benchmark completion.

#### **Credits to be earned to enter each grade level**

<b>Grade</b>	<b>Credit Minimum</b>
10	6 credits
11	13 credits
12	19 credits
Graduation	26 credits