

# Williamsburg Community School District

## Policy Guide

SECTION: PROGRAMS

TITLE: VOCATIONAL TECHNICAL  
EDUCATION

ADOPTED: 3/17/87

REVISED: 10/17/06

	115. VOCATIONAL TECHNICAL EDUCATION
1. Purpose Title 22 Sec. 4.31	<p>The Board shall provide a program of vocational technical education in order to:</p> <p>Prepare students for gainful employment as skilled workers or technicians in recognized, new and emerging occupations.</p> <p>Prepare students for enrollment in postsecondary education programs.</p> <p>Assist students in choosing meaningful career pathways.</p>
2. Definition Title 22 Sec. 4.31 SC 1801	<p>For purposes of this policy, <b>vocational technical education</b> shall be defined as a series of planned academic and vocational technical education courses articulated with one another to teach the knowledge and skills necessary to prepare students to effectively pursue recognized profitable employment.</p>
3. Authority  Title 22 Sec. 4.31 SC 1806  SC 1809  Title 22 Sec. 11.28  Title 22 Sec. 4.31, 11.8, 11.28 SC 1801	<p>The Board shall support a program of vocational technical education which may include:</p> <p>Vocational technical courses of study interwoven and articulated throughout the curriculum of the school.</p> <p>A recognized school-to-work program experience in private employment.</p> <p>A work-study program for the employment of qualified students in public agencies and institutions.</p> <p>A cooperative education program to offer students experience in private employment.</p>

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SC 1807, 1841	Attendance at Greater Altoona Career & Technology Center and participation in a cooperative program of career development.
	In order to maintain a program of vocational technical education, the Board shall:
Title 22 Sec. 4.13, 4.31	Approve the content, organization and assessment standards of all vocational courses stated in the Strategic Plan.
Title 22 Sec. 4.31, 11.28	Approve the placement of students in work-study and career preparatory programs and supervise the nature and conduct of their employment.
Title 22 Sec. 4.35 SC 1850.1 SC 1809	Operate programs in compliance with the current state plan for vocational education.
	Approve the transfer of students to out-of-district vocational technical programs.
SC 1106	Employ and supervise certified district vocational technical staff.
Title 22 Sec. 4.34 SC 1806	Provide adequate facilities and equipment for maintenance of the district's program.
Title 22 Sec. 4.31	In cooperation with the Greater Altoona Career & Technology Center, establish the number of credits to be awarded toward graduation for vocational technical education courses of study and for cooperative education programs.
Title 22 Sec. 4.33 SC 1808, 1842	The Board shall establish appropriate advisory committees to advise the Board, administration and staff concerning the aspects of the educational program delegated to each committee.
4. Delegation of Responsibility	The Superintendent or designee shall be responsible for developing procedures which ensure that:
Title 22 Sec. 4.31, 4.32, 4.35 SC 1850.1	All district programs are operated in conformance with the current state plan for vocational technical education and State Board regulations.
SC 1212	All district teachers are properly certified for their specific vocational technical teaching assignments.
Title 22 Sec. 4.31	All approved planned instruction is carried out.
	Students participating in cooperative education programs are not exploited, illegally employed, or employed under conditions that fail to safeguard their health and

<p>Title 22 <b>Sec. 4.31, 12.41</b></p>	<p>interests.</p> <p>Development of district vocational technical curricula is integrated with a continuing assessment of the employment demands of the community and the state, as well as the needs and interests of students.</p> <p>Students and parents/guardians are informed that admission to vocational technical education programs is accessible to regularly enrolled students, in accordance with established criteria for admittance.</p> <p>The Superintendent shall seek and utilize all available state and federal sources of revenue for the financial support of vocational technical education.</p> <p>All students participating in vocational technical programs supervised by this Board or in vocational technical programs sponsored by this Board</p> <p>are considered to be regularly enrolled in district schools and are subject to the policies and rules of the Board, and jointly established policies and rules of this district and the Greater Altoona Career &amp; Technology Center.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 1106, 1212, 1801, 1806, 1807, 1808, 1809, 1841, 1842, 1850.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 4.13, 4.31, 4.32, 4.33, 4.34, 4.35, 11.8, 11.28, 12.41</p>
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