

Williamsburg Community
School District

SECTION: PROGRAMS
TITLE: GUIDES FOR PLANNED INSTRUCTION
ADOPTED: 3/17/87
REVISED: 5/21/13

Policy Guide

106 GUIDES FOR PLANNED INSTRUCTION	
<p>1. Purpose Title 22 Sec. 4.4, Pol. 107</p>	<p>Guides shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards established for a course of study. Guides may take the form of curriculum maps and may be maintained in written or electronic form.</p>
<p>2. Guidelines</p>	<p>Each guide may contain, as appropriate to that planned instruction:</p> <ol style="list-style-type: none"> 1. Objectives of the instruction. 2. Concepts and skills to be taught. 3. Suggested activities designed to achieve the objectives. 4. Suggested methods of instruction. 5. Assessment criteria and methods intended to evaluate the extent to which learning objectives have been achieved. 6. Reading list of supplemental titles for the guidance of teachers. <p><u>Content</u></p> <p>Each guide shall be in compliance with the Department of Education format, and reflect the academic and common core standards.</p> <p>Each guide shall be construed as providing a basic framework for the planned instruction. Within this framework, each teacher shall use the guide in a selective manner best designed to meet the needs of students.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent or building principal shall be responsible for development of administrative regulations for preparation of such guides which includes:</p> <ol style="list-style-type: none"> 1. Participation by appropriate staff members, parents/guardians and resource personnel.

2. Continuing research in instructional methods, materials, activities and assessment strategies.

3. Systematic review of all guides to ensure their continuing effectiveness in achieving established academic standards.

A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.

Whenever new guides are develop or existing guides revised, copies of additions or changes shall be available to the Board for informational purposes.

Copies of all current guides for planned instruction shall be kept on file in the offices of the Superintendent and building principals for parental review.

References:

School Code - 24 P.S. Sec. 508, 1511, 1512

State Board of Education Regulations - 22 PA Code Sec. 4.4, 4.11,

Board Policy - 000, 100, 107