

Policy Guide

SECTION: LOCAL BOARD PROCEDURES

TITLE: FUNCTIONS

ADOPTED: MARCH 21, 1985

REVISED: JANUARY 17, 2012

	<p style="text-align: center;">003. FUNCTIONS</p> <p>Section 1. <u>Legislative</u></p>
SC 301, 407, 510, 511	<p>The Board shall exercise leadership through its rule-making power by adopting Board procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or regulations of the State Board, or ordered by a court of competent authority may be adopted, amended or repealed at any meeting of the Board,</p> <p>Provided the proposed adoption, amendment or repeal has been proposed at a previous Board meeting and has remained on the agenda of each succeeding Board meeting until approved or rejected.</p>
SC 407	<p>Changes in a proposed Board procedure or policy, except for minor editorial revisions, at the second reading shall cause that reading to constitute a first reading.</p>
SC 407	<p>The Board may, upon a majority vote, cause to suspend at any time the operation of a Board procedure or policy, provided the suspension does not conflict with legal requirements. Such suspension shall be effective until the next meeting of the Board, unless an earlier time is specified in the motion to suspend.</p>
Pol. 006	<p>Board procedures and policies shall be adopted, amended or repealed by a majority vote of the Board.</p>
Pol. 007	<p>The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board meeting. All current procedures and policies shall be maintained in the Board Policy Manual and disseminated appropriately.</p>

<p>SC 510</p> <p>2 Pa. C.S.A. Sec. 551 et seq</p> <p>2 Pa. C.S.A. Sec. 551 et seq</p>	<p>Whenever responsibility is delegated to the Superintendent or other administrator, it is understood that such individual may designate a representative to act on his/her behalf.</p> <p>Section 3. <u>Review</u></p> <p>The Board may assume jurisdiction over controversies or disputes arising within this school district concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.</p> <p>In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p> <p>Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences that may flow from it, the difficulty of establishing findings of fact from conflicting evidence, and the impact of the Board's decision on the school district.</p> <p>Section 4. <u>Evaluation of Board Procedures</u></p> <p>The Board shall plan an annual evaluation of its functions as a Board. The Board may evaluate Board procedures, relationships, or activities, or focus on a particular area or issue.</p> <p>The Board President, working with the Superintendent, shall develop an annual plan.</p> <p>References:</p> <p>School Code - 24 P.S. Sec. 301, 407, 508, 510, 511, 1001, 1081</p> <p>Local Agency Law - 2 Pa. C.S.A. sec. 551 et seq.</p> <p>Public Officials and Employee Ethics Act - 65 Pa. C.S.A. Sec. 1101 et seq.</p> <p>Board Policy - 006, 007</p>
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