

# 2024-2025 Cottage School Program

Weekly News – Week of August 26th



August rain: the best of the summer gone, and the new fall not yet born. The odd uneven time.

~Sylvia Plath

In Partnership,

Justin Peterson

Cottage School Program and College Pathways Principal

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719-487-2000

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# Announcements

## **IMPORTANT/NEW INFORMATION:**

**1. August hot lunch menu** for all students in grades 1-6 can be found [here](#).

**2. Picture days are THIS WEEK!**

- Students will have individual photos taken during class. Students may come dressed up in nice shirts/pants/dresses or in uniform. If dress shoes are worn, please remember to send your child with tennis shoes for PE. Note that denim is never considered dressing up.
- To order individual photos online, go to [inter-state.com/order](https://inter-state.com/order) and enter code 89377KA.
- If ordering via check or cash is preferred, click [here](#), print out the order form, and send form and payment to school with your child the week of pictures.

**3. Student Fees**

- Student fees are now posted in Infinite Campus and they can be paid in the [Infinite Campus Parent Portal](#); information about how to pay fees in the Infinite Campus Parent Portal can be found [HERE](#).
- Fees can be paid from your Infinite Campus portal. We encourage you to attach your bank account as a payment method in Infinite Campus to avoid paying higher transaction fees. Paying with an e-check will only incur a \$0.35 fee for the entire transaction, but card payments will incur a 3.5% transaction fee. If you have previous years' fees to pay, you will have to change the year in the dropdown menu at the top of the Fees page in order to select and add the older fees to your cart.

**4. CSP MONDAY STUDENTS--Friday Make-up Day on September 6th**

- Due to the Labor Day holiday, there is no school for Monday students on Monday, September 2nd. Students will instead attend school on Friday, September 6th.
- All students must bring a lunch from home on this Friday as no hot lunch is served.
- Students may wear denim bottoms with a uniform top on Friday Make-up Days.

**5. Grandparents' Week--September 9th-12th**

- Be watching in grade level newsletters for specific times grandparents and special guests are invited to visit classrooms.

**6. School Accountability Committee (SAC)--Tuesday, September 10**

- Interested in joining CSP/CP's SAC? Come to the first meeting Tuesday, September 10, 10 - 11 AM in the TCA East Conference Room (childcare not provided). Meetings are held each quarter throughout the school year with the purpose of discussing budget priorities, safety, the school improvement plan, and other items pertaining to the operation of both CSP and CP.

**7. Volunteer Application Process--NEW**

- Interested in being a field trip chaperone, attending a field trip, or helping out in the classroom in some capacity (i.e. class parties, art show preparation, field day)? All individuals who are around students are required to be cleared as volunteers and undergo a background check. A few important things to note:
  - Field trip chaperones are filled on a first-come, first-served basis via your child's classroom teacher.



- If a field trip venue permits, parents sometimes choose to drive themselves to the venue and pay their own entrance fee. A volunteer application must still be completed for all who might be interested in doing this. (Please remember attending a field trip is not always possible unless one is a chaperone.)
- Volunteer paperwork must be completed even if one is not working directly with students (such as art show preparation).
- **Please click [here](#) to start the application process.** It should only take about five minutes. For Step One, please read the Volunteer Guidelines, print out the last page and sign, and either hand deliver or email to Tiffany Jolly in the CSP office ([tjolly@asd20.org](mailto:tjolly@asd20.org)). For Step Two, the most important thing to remember to do is to select one "function"/volunteer classification only: "**Legal Guardian (Non-Overnight)**." Email Stef Hille, [shille@asd20.org](mailto:shille@asd20.org), if you have any questions.

**8. Typing Pal will be made available to students in 3rd-6th grades in early September.** More information to come.

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## ***A Note from the East Campus Librarian***

Hello CSP Families!

Did you know that you have access to the East Campus Library and not just your students? You can come and check out materials (4 items per account) and have them for 2 weeks! Parents are welcome as soon as 8:00am until 8:20am. If you are here during school hours, feel free to stop by, however, if Mrs. Hinkin has a class with her in the library then we ask that you wait until after school or come back when she isn't with a class. The library is also open from 3:30pm-4:00pm.

Your student is also welcome to come by and checkout books! Without a parent, your student(s) can come in at 8:05am until 8:15am OR at the end of the day. However, we do ask that your student spends no more than 5min as we have to make sure the library isn't a "holding" area for late carpoolers, but rather an environment of finding great books and interacting with the library staff to help them find great books! You also have online access to audio books and e-books. Checkout our library page <https://www.tcatitans.org/schools/east-elementary/grade-level-information/east-elementary-library> for more information.

If you have any questions, contact the East Campus Librarian: Mrs. Hinkin, [ahinkin@asd20.org](mailto:ahinkin@asd20.org)

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## ***Additional Information and Helpful Links***

**[CSP K-6 Uniform Information](#)** (Contact: CSP Assistant Principal, Stef Hille, [shille@asd20.org](mailto:shille@asd20.org))

**[CSP Grade Level Supply Lists](#)** (Contact: Grade Level Teachers)

- Please send all supplies with your child on the first day of school. All items should be labeled with your child's name except for general classroom supplies (i.e. paper towels, Kleenex, wet

wipes, antibacterial gel, etc.).

**CSP REQUIRED Paperwork** (Contact: CSP Office Jen Smith, [jsmith1@asd20.org](mailto:jsmith1@asd20.org))

- [Notice of Intent to Homeschool](#) (one per family required; link provides access to a fillable PDF –open, complete, save, and email completed PDF to the contact listed above)

**CSP Immunizations and Health Care Plans** (Contact: TCA Lead Nurse, Kelly Tagliere, [ktagliere@asd20.org](mailto:ktagliere@asd20.org))

- [Health Forms](#) (i.e. Health Care Plans and Permission to Administer Medication forms—please see information sent out from our school nurse about times to drop off meds and health forms to the school; all immunization records or exemption forms may be turned in to your child's classroom teacher or scanned and emailed to the East Campus Nurse)

**CSP Fees** (Contact: CSP Office Staff Jen Smith, [jsmith1@asd20.org](mailto:jsmith1@asd20.org))

- Pay fees (i.e. field trips, IEW, lunch (optional) but see additional lunch information below) online in the Infinite Campus Parent Portal under the fees tab or during Meet & Greet or Back-to-School Night. Payment can also be sent with your child on his/her first day (cash or check made out to TCA).
- Hot Lunch Accounts may also be filled/paid in the Infinite Campus Parent Portal (again, see additional lunch information below). Lunch calendars will be made available in weekly newsletters.

**CSP Lunch** (Contact: CSP Principal, Justin Peterson, [jpeterston1@asd20.org](mailto:jpeterston1@asd20.org))

- For the 2024-2025 school year, District 20 and TCA have opted into the Healthy School Meals for All program. All students will have access to lunch school meals at their school for no cost. A la carte purchases and the cost to double a meal will continue to be offered for a fee. These purchases will be charged to the student's meal account, or the student may pay for the food items with cash.
- Information about TCA elementary lunch and the Colorado Healthy School Meals for All program can be found [HERE](#).

**CSP Lending Library** (Contact: CSP Office Staff Tiffany Jolly, [tjolly@asd20.org](mailto:tjolly@asd20.org))

- All K-2 families are required to purchase a set of Spalding Phonogram Cards for \$16. Cards may be purchased by cash or check (made out to TCA) during Meet & Greet or Back-to-School Night.
- Click [here](#) for other required CSP Curriculum Information that families may purchase on their own or borrow from our Lending Library. Lending Library materials may be checked out during Meet & Greet or Back-to-School Night.

**Digital Health Policy (Student cell phone use on campus)** (Contact: CSP Principal, Justin Peterson, [jpeterston1@asd20.org](mailto:jpeterston1@asd20.org))

- TCA has adopted a Digital Health Policy to help preserve an educational environment free from distraction and promote emotional wellbeing and relationship building. Please read the policy in its entirety [HERE](#).

**CSP 2024-2025 Handbook** (Contact: CSP Assistant Principal, Stef Hille, [shille@asd20.org](mailto:shille@asd20.org))

- Please read this handbook thoroughly and sign off that you have done so in Infinite Campus.

**Infinite Campus Parent Portal** (Contact: CP Principal, Justin Peterson, [jpeterston1@asd20.org](mailto:jpeterston1@asd20.org); CP Assistant Principal, Stef Hille, [shille@asd20.org](mailto:shille@asd20.org); for log-in help, contact the D20 help desk at [help@asd20.org](mailto:help@asd20.org))

- Click [here](#) to log in to the Infinite Campus Parent Portal. In the Parent Portal, you can check your student's grades (4th – 6th grade during the semester and final semester grades for all grade levels), attendance, schedule, and district messages. Need help logging in for the first time? Click [here](#).

**Extended Parent Portal** (Contact: CP Principal, Justin Peterson, [jpeterston1@asd20.org](mailto:jpeterston1@asd20.org); CP Assistant Principal, Stef Hille, [shille@asd20.org](mailto:shille@asd20.org); for login help, contact the D20 help desk at [help@asd20.org](mailto:help@asd20.org)). Click [here](#) for the Extended Parent Portal Log-In. Within the Extended Parent Portal, you can:

- **Sign Student Agreements Electronically** – Before you can access the main Extended Parent Portal, you must first acknowledge having read the Student Handbook. Once you accept, you will gain access to the other features.
- **View and update student information** on transportation, immunizations, health, and physician information.
- **View and update household information** including guardian contact information and text message preferences.

If you need help with your Extended Parent Portal account, please contact District 20 at (719) 234-1777 or [help@asd20.org](mailto:help@asd20.org).

### **CSP Grade Level Newsletters**

- Grade level teachers will email weekly newsletters to families. Newsletters are an important source of information help you stay up to date on what's happening in the classroom and around CSP throughout the school year.

**CSP Carpool** (Contact: CSP Assistant Principal, Stef Hille, [shille@asd20.org](mailto:shille@asd20.org))

- Please review the link below to ensure carpool moves smoothly. All traffic rules and road signs must be followed throughout carpool. Please ensure you never block thru-traffic or entrances and exits.
- [East Carpool Instructions](#) and [video](#).

### **CSP 2024-2025 Calendar**

- NOTE: There has been a slight change in the calendar. The April in-service has been moved to April 8th (it was originally schedule on April 1st). The attached calendar is updated.
- Thank you for being mindful of school dates when scheduling appointments and planning, family trips, etc.

### **Landsharks Running Club**

#### **TCA East**

- Registration for the fall XC Landsharks season is open! You can register at <https://www.landsharksrunningclub.com>.
- Practices begin Thursday, September 5th, at 7:10 AM on the turf field and will run every Tuesday/Thursday through Tuesday, October 8th.
- Meets are at Challenger Middle School on 9/22, 9/29, and 10/6 at 3:00pm at Challenger Middle School.
- Please text Mandy Souder at 719-258-7786 with questions.



## Homeschool Hammerheads

- Registration for the fall XC Landsharks is open! You can register at <https://www.landsharksrunningclub.com> under "Homeschool Hammerheads". Registration closes September 11 at 5 PM.
  - Practices are scheduled on **Wednesdays** 8:30-9:15am at Lizard Leap Park in Flying Horse and **Fridays** 4:45-5:30pm west of Frank Costello Park at the trailhead off of Potomac Dr. Our first practice will be September 4, 2024, and end on October 4, 2024. Practices consist of running games and workouts with a strong focus on fun.
  - Races are held Sunday afternoons at the Air Force Academy. Meets are tentatively scheduled at 3:00pm at the Falcon Stadium South Parking Lot on the following Sunday afternoons: September 22, September 29, and October 6, 2024. Runners run ONE (1) of the following distances: Kindergarten & 1st grade 0.5 miles only, 2nd-5th grade 1 mile OR 1.5 miles.
  - See the flyer [here](#) for more information on practices, meets, and registration.
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## TCA Cottage School Program

Website: [tcatitans.org](http://tcatitans.org)

Location: [12201 Cross Peak View, Colorado Springs, CO, USA](#)

Phone: (719) 487-2000



## Cottage School Program

College is using Smore to create beautiful newsletters