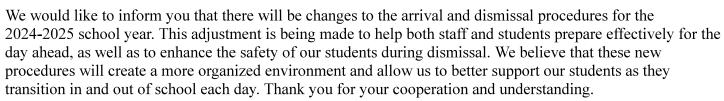
Ogden Elementary School Hewlett-Woodmere School District

TO: Parents/Guardians

FROM: Bob Machado DATE: August 2024

RE: Arrival-Dismissal Procedure



ARRIVAL: (All locations will be supervised by staff members.)

Students will be let into the building at 7:50 am and proceed to the following locations to sit with their grade:

Grade 2- Front gym Grade 4- Back Gym

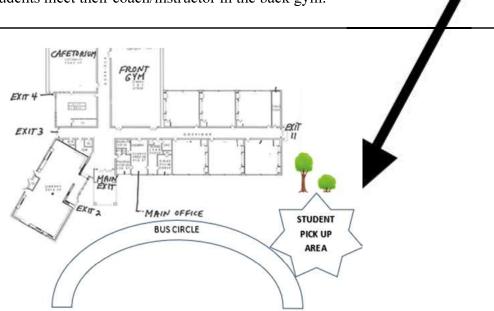
Grade 3- Back Gym Grade 5- Front Gym

At 8:05, students will be sent to their classrooms to start their day.

NOTE: For the first day of school only, students will meet their teachers outside for arrival. Remind your child to look for their class sign located by a street cone.

DISMISSAL:

| BUS | Students will line up in the front gym by bus number. Once attendance is taken, students will be escorted to their bus. No parents should be in this dedicated space. |
|-----------------------|---|
| PICK-UP | Students who are getting picked up will meet their parent/guardian at the designated pick-up area at the side gate. See image below. |
| AFTER-SCHOOL CLUBS | Students meet their coach/instructor in the back gym. |





^{*}Any students wishing to get breakfast, will go to the cafeteria at 7:50. Students in band, chorus, orchestra will be able to get breakfast around 8:15.