

**MINUTES OF BON HOMME SCHOOL DISTRICT #04-2
SCHOOL BOARD PROCEEDINGS**

July 8, 2024

The Bon Homme School District's School Board met in regular session on Monday, July 8, 2024, at 6:00 p.m. at the Tyndall School, with the following members present:

Present: Keith Dvoracek, Derrick Johnson, Amanda Larson, Mark Povondra, Ann Rohlfling,
Absent: Raya Nagel, Angela Schnetzer

Officers and other persons present: George Seiler, Superintendent; Gary Kortan, Business Manager; Zachary Wevik, MS/HS Principal; Becky Tycz, B&H Publishing; Jeremiah Bertschinger; Sam Hajek, Kristina Hajek

President Derrick Johnson called the meeting to order at 6:00 p.m.

Rohlfling led the Pledge of Allegiance.

Mark Povondra thanked all of the Bon Homme staff who volunteered at Czech Days.

Item #184-2324-07 Motion by Larson, seconded by Povondra, to approve the agenda as amended.

Aye: Dvoracek, Johnson, Larson, Povondra, Rohlfling

Item #185-2324-07 Motion by Povondra, seconded by Rohlfling, to approve the consent agenda as follows:

- A. Minutes of Bon Homme School District #04-2 School Board Proceedings of June 10, 2024
- B. Open Enrollments
- C. Surplus Items

Aye: Dvoracek, Johnson, Larson, Povondra, Rohlfling

GENERAL FUND

JULY PAYROLL--\$263,667.68(404 Contracts Payable-\$210,653.34 **2227** Computer Services-\$6,083.00; **2321** Office of the Superintendent-\$7,886.67; **2410** Office of the Principal-\$12,781.67; **2440** Title Program Admin-\$322.33; **2529** Business Office-\$5,812.50; **4500** Early Retirement-\$19,129.09; **6100** Male Extra Duty-\$214.58; **6200** Female Extra Duty-\$102.00; **6900** Co-Ed Extra Duty-\$682.50)

JULY BENEFITS--\$69,503.72(Delta Dental-\$406.36; EFTPS-\$18,387.79; Flex 125-\$389.56; Health Equity-\$221.14; SDRS-\$14,474.94; Wellmark-\$35,623.93)

JULY GENERAL FUND CLAIMS--\$156,480.27(A-OX WELDING SUPPLY, vo-ag equipment rental, \$42.05; ACTIVE INTERNET TECHNOLOGIES, CMS Core (school website), \$5,480.00; ALL AMERICAN SPORTS CORP, helmet reconditioning, \$1,866.97; ASBSD, ASBSD dues, \$1,431.35; AT&T MOBILITY, wireless fees, \$170.69; B&H PUBLISHING, publishing fees, \$266.91; BEST WESTERN RAMKOTA INN, lodging, \$428.00; BLACK HILLS SPECIAL SERVICES COOPERATIVE, MTSS conference, \$1,200.00; BON HOMME SCHOOL DIST 4-2, imprest checks, \$1,771.89; VICKY CARDA, meal reimbursements, \$41.20; CMC NEPTUNE, music library, \$1,000.00; CULLIGAN, softener rent/salt, \$107.00; STEPHANIE DUFFEK, meal reimbursement, \$34.30; DUST-TEX SERVICE, cleaning service, \$86.56; ESTECH SYSTEMS, INC., toll free phone, \$125.00; THE FLOWER SHOP, memorial flowers, \$40.00; FORT RANDALL TELEPHONE CO., Tyndall telephone, \$640.90; FREMAR LLC, generic roundup, \$87.00; GOLDEN WEST TELECOM, Springfield telephone, \$158.90; GRAVES IT SOLUTIONS, off site backup renewal, \$720.00; HILLYARD, custodial supplies, \$1,065.81; JODY KAFKA, first aid course/meal reimbursement, \$75.00; KAUL'S AG & AUTO INC., mower repair/blades, \$45.09; KOCH INSURANCE, insurance policies, \$114,635.00; THE LODGE AT DEADWOOD, lodging, \$310.00; JENNIFER MUDDER, meal reimbursement, \$25.57; NAFIS, dues, \$421.49; NORTHWESTERN ENERGY, electricity, \$813.79; OVERDRIVE, digital library, \$375.00; MEGAN PESEK, meal reimbursement, \$38.36; PITNEY BOWES GLOBAL FINANCIAL SERVICE LLC, postal meter rent, \$145.08; SASD, registration, \$300.00; SCHMIDT'S SERVICE, vehicle maintenance, \$278.33; SCHOOL ADMINISTRATORS OF SD, registration, \$200.00; SDHSAA, softball plaques/medals/rule books, \$346.80; SHERWIN WILLIAMS, paint, \$154.10; SOFTWARE.HARDWARE.INTEGRATION, windows programs, \$3,880.22; SOUTH CENTRAL COOPERATIVE, admin costs, \$1,281.25; CITY OF SPRINGFIELD, water/sewer, \$137.23; PAIGE STEWART, meal reimbursement, \$40.00; SUN GOLD SPORTS, pins/chenille letters, \$1,312.50; SUPREME SCHOOL SUPPLY, school calendars/class record books, \$72.52; TEACHER INNOVATIONS, INC., \$600.00; TK ELEVATOR CORPORATION, quarterly elevator, \$413.79; TYNDALL ACE HARDWARE, supplies, \$562.94; CITY OF TYNDALL, electricity/water/sewer, \$6,945.28; WAGNER COMMUNITY SCHOOL, gymnastics fee, \$1,500.00; RANDY WEIER, meal reimbursements, \$93.94; WILLIAMS SANITATION, sanitation services/dumpster, \$1,505.00; WINNER SCHOOL DIST 59-2, Impact Schools of SD dues, \$2,184.46; YANKTON FIRE & SAFETY, fire extinguishers/recharge/valve stems, \$1,023.00)

TOTAL GENERAL FUND EXPENDITURES--\$489,651.67

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JULY CAPITAL OUTLAY FUND CLAIMS--\$79,032.05(HEARTLAND ROOFING CONSULTANTS, Springfield roof repair, \$26,156.00; MENARDS, cabinet/folding tables, \$469.97; READ NATURALLY, Read Live licenses, \$2,470.00; RENAISSANCE LEARNING, INC., accelerated reader/fast bridge subscription, \$10,881.12; STATE OF SOUTH DAKOTA, loan payment, \$21,360.00; VINCE'S CONSTRUCTION, daycare flooring, \$17,694.96)

TOTAL CAPITAL OUTLAY FUND EXPENDITURES-\$79,032.05

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SPECIAL EDUCATION FUND

JULY PAYROLL- First Savings Bank--**\$31,216.79**(404 Contracts Payable-\$27,836.79; 2710 Sped Director-\$3,380.00)

JULY BENEFITS--\$8,739.98(Delta Dental-\$14.82; EFTPS-\$2,013.23; Flex 125-\$20.83; Health Equity-\$56.00; SDRS-\$1,873.00; Wellmark-\$4,762.10)

JULY SPECIAL EDUCATION FUND CLAIMS--\$47,937.00(BRIGHT SOLUTIONS FOR DYSLEXIA, INC., barton reading & spelling, \$4,049.50; KOCH INSURANCE, insurance policies, \$5,030.00; SOUTH CENTRAL COOPERATIVE, services, \$38,857.50)

TOTAL SPECIAL EDUCATION FUND EXPENDITURES-\$87,893.77

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FOOD SERVICE FUND

JULY PAYROLL – First Savings Bank--**\$1,357.90**(2569 Food Service-\$1,357.90)

JULY BENEFITS--\$462.34(Delta Dental-\$12.82; EFTPS-\$99.09; Flex 125-\$2.13; Health Equity-\$2.86; SDRS-\$81.47; Wellmark-\$263.97)

JULY FOOD SERVICE FUND CLAIMS--\$10,029.52(INFINITE CAMPUS, food service license/support, \$1,392.00; KOCH INSURANCE, food service work comp, \$8,546.00; SD DEPT OF ED – CHILD & ADULT NUTRITON SERVICES, commodities, \$91.52)

TOTAL FOOD SERVICE FUND EXPENDITURES-\$11,849.76

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ENTERPRISE FUND

JULY PAYROLL – First Savings Bank--**\$5,916.08**(1141 Preschool-\$4,156.08; 3900 Drivers Ed-\$1,760.00)

JULY BENEFITS--\$1,525.54(EFTPS-\$452.58; SDRS-\$354.96; Wellmark-\$718.00)

JULY ENTERPRISE FUND CLAIMS--\$150.00(KOCH INSURANCE, preschool, \$150.00)

TOTAL ENTERPRISE FUND EXPENDITURES-\$7,591.62

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Reports were reviewed from the following: George Seiler-Superintendent, Amy Cooper-Elementary Principal, Zach Wevik-MS/HS Principal, Gary Kortan-Business Manager/AD, Zach Behrens-Student Council, Matt Aarstad-Technology.

Item #186-2324-07 Motion by Larson, seconded by Povondra, to approve Payment of Bills as presented on white sheets.

Aye: Dvoracek, Johnson, Larson, Povondra, Rohlfing

The Administration would like to thank and acknowledge departing Board members Povondra and Rohlfing for their dedicated years of service.

Item #187-2324-07 Motion by Povondra, seconded by Rohlfing, to adjourn the 2023-2024 School Board regular meeting at 6:06 p.m.

Aye: Dvoracek, Johnson, Larson, Povondra, Rohlfing

MINUTES OF BON HOMME SCHOOL DISTRICT #04-2 SCHOOL BOARD PROCEEDINGS

July 8, 2024

The Bon Homme School District's School Board met for its annual meeting on Wednesday, July 8, 2024, at 6:10 p.m. at the Tyndall School, with the following members present:

Present: Jeremiah Bertschinger, Keith Dvoracek, Sam Hajek, Derrick Johnson, Amanda Larson

Absent: Raya Nagel, Angela Schnetzer

Officers and other persons present: George Seiler, Superintendent; Gary Kortan, Business Manager; Zachary Wevik, MS/HS Principal; Becky Tycz, B&H Publishing; Mark Povondra; Ann Rohlving

Business Manager Gary Kortan called the meeting to order at 6:10 p.m.

Oath of Office was taken by newly elected Board members: Jeremiah Bertschinger, Keith Dvoracek, Sam Hajek

Nominations for School Board President were opened.

Nagel was nominated by Johnson for School Board President.

Item #1-2425-07 Motion by Johnson, seconded by Bertschinger, that nominations cease and declare Nagel as 2024-25 President.

Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Nominations for School Board Vice President were opened.

Larson was nominated by Hajek for School Board Vice President.

Item #2-2425-07 Motion by Johnson, seconded by Dvoracek, that nominations cease and declare Larson as 2024-25 Vice President.

Aye: Bertschinger, Dvoracek, Hajek, Johnson,

Abstained: Larson

Vice President Larson took over the meeting

Gary Kortan was appointed as Business Manager and read the Oath of Office.

Item #3-2425-07 Motion by Johnson, seconded by Dvoracek, to approve agenda.

Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #4-2425-07 Motion by Johnson, seconded by Dvoracek, to approve as amended moving Item B to August and changes to Item A to reflect Board meeting locations hand out.

Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

CONSENT AGENDA

- ◆ Regular meetings will be held in one of the school buildings in the district on the second Monday of each month at 6:00 p.m. The September meeting will be held in the Bon Homme Hutterische Colony School. The October meeting will be held in the Dawson Colony School. The August, November, January, March, and May meetings will be held in the Springfield School. All other meetings will be held in the Tyndall School unless specifically scheduled in another school.
- ◆ Springfield Times and Tyndall Tribune and Register are designated as local newspapers.
- ◆ Designate School Depositories as: First Savings Bank of Springfield (2024-2025); CorTrust Bank of Tabor (2025-2026); Security State Bank of Tyndall (2026-2027). It is rotated, annually, among banks.
- ◆ Superintendent Seiler is designated as the Director of Federal Programs.
- ◆ Gary Kortan shall be the Business Manager and is designated as the Director of all accounts and custodian of the 10-General Fund; 21-Capital Outlay Fund; 22-Special Education Fund; 25-Auditorium Building Fund; 27-Impact Aid Fund; 51-Food Service Fund; 53-Enterprise Fund; 56-Unemployment Insurance Fund; 71-Agency Fund; 76-Private Purpose Trust Fund; 90-General Capital Assets; and 00-General Long-Term Liabilities.
- ◆ Gary Kortan shall be the Business Manager is authorized to invest and borrow money on behalf of the Bon Homme School District and its various funds in accordance with school policy.
- ◆ Bon Homme School District is authorized to be a member of the South Dakota High School Activities Association for the following activities: Girls Basketball, Boys Basketball, Football, Girls Golf, Boys Golf, Girls Gymnastics, Boys Track, Girls Track, Boys Wrestling, Girls Wrestling, Boys Cross Country, Girls Cross Country, Competitive Cheer, Girls Volleyball, Girls Softball.
- ◆ Bon Homme School District is authorized full membership within the Associated School Boards of South Dakota at the annual rates established by ASBSD.

- ◆ Superintendent Seiler and the Bon Homme County Sheriff are appointed as Truant Officers.
- ◆ Resolution Authorizing Signature Stamps for Designated Board Member and Business Manager
Whereas it is necessary for the President of the School Board and the Business Manager of the Bon Homme School District #04-2 to affix their signatures to more than 200 checks each month; And whereas the time and effort of doing so is unnecessary when a signature stamp will suffice and save considerable time; Now therefore be it resolved that the President of the School Board Nagel, Board Member Larson, and the Business Manager, Mr. Gary Kortan of the Bon Homme School District #04-2 are hereby authorized to secure and use a signature stamp for the purpose of executing checks, vouchers, and contracts wherein such signature is required and said stamp when affixed shall be of full force and effect the same as if the particular voucher, contract, or check has been executed by the above person in handwriting. SDCL 13-8-16. The President, or in the absence of any Board member designated by the School Board at a Board meeting, shall countersign all checks or warrants drawn by the Business Manager which have been authorized for payment by the School Board.

 School Board President

 Business Manager Signature

- ◆ Superintendent Seiler, or authorized chain of command, shall be authorized to close school in the event of inclement or another emergency.
- ◆ After negotiations for all staff have been completed the Business Manager shall publish a complete list of district employees and their salaries in accordance with SDCL 6-1-10.

ADMINISTRATION:

Superintendent/Special Education George Seiler	\$135,200
Elementary Principal Amy Cooper	\$76,440
Homeless Children Liaison and Migrant Coordinator	\$500
MS/HS Principal Zachary Wevik	\$76,440
Business Manager Gary Kortan	\$77,500
Activity Director	\$6,600

CERTIFIED STAFF:

Matthew Aarstad	\$72,996
Cindy Anderson	\$62,626
Amanda Beeson	\$46,920
Zachary Behrens	\$51,288
Cara Bovero	\$50,232
Melissa Bruna	\$54,415
Paula Bures	\$52,167
Hanna Cameron	\$50,232
Vicky Carda	\$54,386
Kevin Connors	\$58,001
Tom Culver	\$46,884
Stephanie Duffek	\$55,066
Shawna Dvoracek	\$47,328
Katherine Gall	\$48,247
Keeley Hagge	\$45,760
Jason Hein	\$50,356
Anna Hejna	\$46,920
Rick Hudson	\$58,843
Amy Humpal	\$50,855
Morgan Jaeger	\$46,920
Jennifer Jensen	\$46,920
Jody Kafka	\$48,247
Tracy Kopejtka	\$48,275
Bailey Kortan	\$45,760
Ross Kortan	\$47,328
Jill Kotalik	\$55,008
Tayleigh Koupal	\$47,023
Jennifer Maggs	\$47,328

Tara McAllister	\$51,435
Tara Meyer	\$55,115
Breanna Milbrandt	\$46,592
Elisa Misar	\$46,920
Mark Misar	\$50,356
Jennifer Mudder	\$59,569
Samantha Pedersen	\$49,000
Megan Pesek	\$49,220
Christi Schmidt	\$55,794
Kelli Schonebaum	\$53,408
Neveah Schreiber	\$45,500
Lisa Sestak	\$55,070
Deb Sternhagen	\$60,786
Paige Stewart	\$52,955
Lisa Stoebner	\$63,421
Katelyn Ulmer	\$48,275
Kayli Van Winkle	\$47,328
Krista Veik	\$46,592
Randy Weier	\$60,771
Megan Winckler	\$52,895

CLASSIFIED STAFF:

Troy Baird	\$15.70/hr.
Debra Baune	\$15.62/hr.
Kari Boyd	\$15.09/hr.
Donna Bult	\$15.09/hr.
Jon Cvrk	\$17.62/hr.
Jack Eckert	\$18.40/hr.
Yolanda Hall	\$15.40/hr.
Rita Honner	\$15.09/hr.
Connie Hovorka	\$19.69/hr.
Joan Hudson	\$16.18/hr.
Ellie Kopejtka	\$14.70/hr.
Janelle Kozak	\$17.63/hr.
Adrianna LeFebvere	\$15.09/hr.
Ruth Melichar	\$19.40/hr.
Angela Nagel	\$15.40/hr.
Crystal Povondra	\$15.00/hr.
Karen Reissig	\$17.76/hr.
Karla Schoenfish	\$16.78/hr.
Brooke Slade	\$15.09/hr.
Danielle Startz	\$15.00/hr.
Brittany Stockholm	\$14.00/hr.
Heather Thompson	\$15.09/hr.
Mike Travnicek	\$21.11/hr.
Allisan Van Winkle	\$14.00/hr.
Teresa Vavruska	\$15.09/hr.
Marcia Vellek	\$15.09/hr.
Victoria Vellek	\$19.50/hr.
Ann Ven Osdel	\$15.40/hr.
Nancy Young	\$18.54/hr.

- ◆ Superintendent Seiler is designated as Title IX Coordinator for the district.
- ◆ Superintendent Seiler and Paige Stewart are designated as the OCR Coordinators for the district.
- ◆ Jill Kotalik is designated as the LEP (Limited English Proficient) Coordinator for the district.
- ◆ Superintendent Seiler is authorized to represent Bon Homme School District in matters of interest to the district before the South Dakota Legislature and Board and Commissions of the State of South Dakota.
- ◆ Membership in the Impacted Schools of South Dakota, Federal Lands Impacted Schools Association, and National Association of Federally Impacted Schools is authorized.

- ◆ Superintendent Seiler is designated as the official representative to apply for Federal Impact Aid Funds.
- ◆ Each year we must renew our application to participate in the School Food Services Program sponsored by the State Department of Education and the US Department of Agriculture.
- ◆ The Board of Education hereby re-adopts all policies in existence in the district and published in the Board Policy Manual. Policies may be revised in accordance with established procedure for revisions at any time during the ensuing year that the Board deems necessary and appropriate.
- ◆ The administration is authorized to advertise for bids for snow removal for Springfield and Tyndall schools.
- ◆ Approve Schoenfish & Co. Inc. as Auditor for fiscal year 2024.
- ◆ Each teacher is assigned a home base for the purposes of determining travel allowances when the teacher is required to travel to do his/her job. The district has several people who travel regularly.

2024-25 Teacher Home Base Assignments

Matthew Aarstad	Tyndall
Cindy Anderson	Tyndall
Amanda Beeson	Dawson Colony
Zachary Behrens	Tyndall
Cara Bovero	Springfield
Melissa Bruna	Tyndall
Paula Bures	Tyndall
Hanna Cameron	Tyndall
Vicky Carda	Tyndall
Kevin Connors	Tyndall
Tom Culver	Tyndall
Stephanie Duffek	Tyndall
Shawna Dvoracek	Tyndall
Katherine Gall	Tyndall
Keeley Hagge	Dawson Colony
Jason Hein	Tyndall
Anna Hejna	BH Colony
Rick Hudson	Tyndall
Amy Humpal	Tyndall
Morgan Jaeger	Dawson Colony
Jennifer Jensen	Tyndall
Jody Kafka	Springfield
Tracy Kopejtka	Tyndall
Bailey Kortan	Tyndall
Ross Kortan	Tyndall
Jill Kotalik	BH Colony
Tayleigh Koupal	Springfield
Jennifer Maggs	Tyndall
Tara McAllister	Tyndall
Tara Meyer	Tyndall
Breanna Milbrandt	Tyndall
Elisa Misar	Tyndall
Mark Misar	Tyndall
Jennifer Mudder	Tyndall
Samantha Pedersen	Tyndall
Megan Pesek	Tyndall
Christine Schmidt	Tyndall
Kelli Schonebaum	Tyndall
Neveah Schreiber	Springfield
Lisa Sestak	Tyndall
Deb Sternhagen	Tyndall
Paige Stewart	Tyndall
Lisa Stoebner	Tyndall
Kayli Van Winkle	Tyndall
Krista Veik	Tyndall
Randy Weier	Tyndall
Megan Winckler	BH Colony

- ◆ Membership in the South-Central Cooperative is authorized.
- ◆ The Director of Special Education, George Seiler, is appointed as 504 Director.
- ◆ Appoint Board Member Larson to South Central Cooperative Board of Directors
- ◆ Appoint Liaison for Migrant and Homeless Children as Amy Cooper
- ◆ Appoint Director for Title I, Title II, and Title III Programs as Amy Cooper
- ◆ Appoint Business Manager Gary Kortan as Privacy Officer for Group Health Insurance Plan
- ◆ The School Calendar shall be the same for all Grades JK-12 (SDCL 13-26-1) excluding the Colony calendars.
- ◆ Approval to participate in Emergency School Bus Pact
- ◆ Appoint Rodney Freeman as School Attorney

Item #5-2425-07 Motion by Bertschinger, seconded by Hajek, to table 2024-25 Dues and Fees schedule to August.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #6-2425-07 Motion by Dvoracek, seconded by Bertschinger, to approve Johnson as School Board Representative on SDRS Board or Trustees.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Recess for Budget Hearing

Item #7-2425-07 Motion by Johnson, seconded by Dvoracek, to approve Chris Long as SDHSAA West River At-Large Representative.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #8-2425-07 Motion by Johnson, seconded by Bertschinger, to table 2024-25 Budget approval until next meeting.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #9-2425-07 Motion by Dvoracek, seconded by Johnson, to enter into executive session to discuss Personnel SDCL 1-25-2 (1) at 6:43 p.m.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Vice President Larson declared the Board out of executive session at 7:08 p.m.

Item #10-2425-07 Motion by Johnson, seconded by Dvoracek, to pay \$1,000 per year towards Para to Teacher pathway.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #11-2425-07 Motion by Johnson, seconded by Bertschinger, to approve hire of Haley Rothschadl at \$22.46/hr. as Preschool Teacher.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #12-2425-07 Motion by Hajek, seconded by Dvoracek, to approve hire of Allisan Van Winkle as Paraprofessional.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

Item #13-2425-07 Motion by Johnson, seconded by Bertschinger, to adjourn the meeting at 7:11 p.m.
Aye: Bertschinger, Dvoracek, Hajek, Johnson, Larson

School Board President

Gary Kortan, Business Manager

Published once in the Tyndall Tribune & Register at the approximate cost of \$_____ (Becky fill in).

Published once in the Springfield Times at the approximate cost of \$_____ (Becky fill in).