



## Silver Creek Elementary School Parent Involvement Policy

### General Expectations

Silver Creek Elementary School agrees to implement the following statutory requirements:

- Silver Creek Elementary School will jointly develop with parents and distribute to parents of participating children, a Parental Involvement Policy that the school and parents of participating children agree upon.
- Silver Creek Elementary School will notify parents about the Parental Involvement Policy in an understandable and uniform format and, to the extent possible, will distribute this policy to parents in a language the parents can understand.
- Silver Creek Elementary School will make the Parental Involvement Policy available to the local community.
- Silver Creek Elementary School will annually update the Parental Involvement Policy and Title I Schoolwide Plan to meet the changing needs of parents and the school with the assistants from the School Improvement Steering Team who will include parents, teachers, community members, teacher assistants, and administrators.
- Silver Creek Elementary School will revise the school parent compact as a component of its Parental Involvement Policy with the assistance of our School Improvement steering team each year.
- Silver Creek Elementary School will post all Title I related documents, curriculum descriptions, and parent involvement documents on the website at <https://www.scsc.school/resources/scsc-forms>.
- Silver Creek Elementary School agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

**Parental involvement means the participation of parents in regular, two way, and meaningful communication involving student academic learning and other school activities, including ensuring-**

- Parents play an integral role in assisting their child's learning;
- Parents are encouraged to be actively involved in their child's education at school;
- That parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child;

- The carrying out of other activities, such as those described in section 1118 of the ESEA.

**Silver Creek Elementary School will implement required school parental involvement policy components as follows:**

1. Silver Creek Elementary School will take the following actions to involve parents in the joint development and joint agreement of its Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

Gather and disseminate to parents for review the following materials:

- District wide Parental Involvement Policy, the School’s Parental Involvement Policy, the School-Parent Compact, and Parent Notices from the Table on page 45 of the Title I, Part A Non-Regulatory Guidance.
  - These materials will be disseminated to parents at regular Title I parent meetings, School Site Council meetings, and Parent/Teacher conferences. Written and oral input from parents will be solicited through Title I parent meetings, School Site Council meetings, Parent/Teacher Conferences, school newsletters, school web site, and other written communications with parents.
2. Silver Creek Elementary School will take the following actions to distribute to parents of participating children and the local community the Parental Involvement Policy:
    - The School Parental Involvement Policy will be distributed to parents at Title I parent meetings.
    - The policy will be posted on the school web site.
  3. Silver Creek Elementary School will annually update its Parental Involvement Policy to meet the changing needs of parents and the school through:
    - School Site Council meetings
    - Regular Title I meetings
    - Monthly PTO meetings
    - General School meetings: “Back to School” and “Open House”
  4. Silver Creek Elementary School will convene an annual meeting to inform parents of the following:
    - That Silver Creek Elementary School participates in Title I
    - The requirements of Title I

- Of their rights to be involved as outlined in Table B of Title I, Part A Parental Involvement Non-Regulatory Guidance (page 45), Section 1118; the school-parent compact, Appendix C, page 51 of Title I, Part A Parental Involvement Non-Regulatory Guidance, the district wide parental involvement policy, and the school’s parental involvement policy and
  - Meeting will be held at various and convenient times to encourage parents to attend. Parents will be notified about meetings through school memos, newsletters, the web page, and email.
    - Meetings include before school meetings (All Pro Dads)
    - Online meetings
    - School Site Council meetings
    - Regular Title I meetings
    - Monthly PTO meetings
    - General school meetings: “Back to School” and “Open House”
    - Parent teacher conferences throughout the day
5. Silver Creek Elementary School will hold a flexible number of meetings at varying times; paid for with Title I funding as long as these services relate to parental involvement:
- To encourage parents to attend these meetings, the school will offer training to parents to improve student success and achievement.
  - In situations that prevent parents from coming to the school for meetings, school personnel may arrange to meet parents at other mutually convenient times.

Silver Creek Elementary School will provide information about Title I programs to parents of participating children in a timely manner through the automated phone system, memos, newsletters, and the web page.

Silver Creek Elementary School will provide parents of participating children with a description and explanation of the curriculum in use at the school, the form of academic assessment used to measure student progress, and proficiency levels students are expected to meet through:

- The annual Title I parent meeting
- Regular parent/teacher conferences
- Title I meetings and Family Nights throughout the year
- Grade Level Quarterly Goals

- (a) If requested by parents, Silver Creek Elementary School will provide parents of participating children opportunities for regular meetings to formulate suggestions and to

participate, as appropriate, in decisions relation to the education of their children, and respond to any such suggestions as soon as practicably possible:

- Through pre-arranged meetings with the Title I Coordinator
- Through meetings with the student's teacher which may include the Title I Coordinator, the principal, and other staff as appropriates.

(b) Silver Creek Elementary School will submit to the district any parent comments if the school wide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:

- Parents may submit comments in writing regarding the school wide plan to their child's teacher, the Title I Coordinator, the principal, or the appropriate department with Silver Creek School Corporation.
- The complaint form (3.1) can be found on the SCSC website under the Title I page.

### **Responsibilities for High Student Academic Achievement**

1. Silver Creek Elementary School will build the schools' and parents' capacity for strong parental involvement in order to ensure effective involvement of parents and to support a partnership between the school, parents, and the community to improve student academic achievement through the following activities described below:
  - Parent training
  - Family nights
  - Parent partnership
2. The school will incorporate the school parent compact as a component of its School Parental Involvement Policy:
  - The school parent compact will be a part of the School Parental Involvement Policy on the school's web page.
  - With the enrollment packet procedures, the school parent compact will be completed and signed by the teacher, the parents, and the student.
  - As needed, the school parent compact will be included in school newsletters along with the School Parental Involvement Policy.
3. The school will, with the assistance of the district, provide assistance to parents of children served by the school in understanding topics such as the following:
  - the State's academic content standards
  - the State's student academic achievement standards,
  - the State and local academic assessments including alternate assessments,
  - the requirements of Title I,
  - how to monitor their child's progress, and
  - how to work with educators:

Parents will receive training and necessary information on the topics above through:

- PTO, school sponsored trainings or workshops
  - Kid friendly standards
  - School-Parent Intervention Compact
  - Highlights of the grade level standards
4. As appropriate, the school will, with the assistance of the district, provide materials and training such as literacy training and using technology to help parents work with their children to improve their children's academic achievement and to foster parental involvement, by:
- Holding regular Title I meetings
  - Family Nights
5. The school will, with the assistance of the district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- Encouraging staff to attend parental involvement workshops and conferences, web-based learning, and site staff development.

#### Compliance with Head Start:

SCSC provides speech/language/hearing screenings for Sellersburg Head Start students annually and oversees the referral and evaluation process for Head Start students suspected of having disabilities. Once identified, eligible Head Start students who live within SCSC boundaries may receive speech therapy at the Head Start center during the preschool day and/or consult services as needed. Students who are found eligible for SCSC Developmental Preschool and for Head Start may be dually enrolled in both programs. Additionally, SCSC provides information on kindergarten roundup to Head Start families via flyers and announcements at the Sellersburg Center. Finally, SLPs have volunteered as guest readers in the Head Start classrooms, and the Preschool Coordinator has attended and participated in Head Start's annual self-assessment events.