



Ottawa Hills Local Schools

**Personnel Committee Meeting
August 26, 2024 8:15 a.m.
Village Green Conference Room**

AGENDA/MINUTES

1. Meeting Called to Order

Present: Kathy Lathrop, Jen Kielczewski, Adam Fineske, Tom Siloy, Jill Michaelson

2. Items for discussion

A. Update and discussion on staffing need for special education at the JHHS

- a. Jill shared the staffing challenges at the JHHS in the area of special education support. With increased needs and new students who have moved in after the school year started, we will need to add 3 additional periods to one of our intervention specialists in order to meet the needs required. The personnel committee asked a few questions and the team, with Tom's input decided that this is a need and can move forward. This will start as of Wednesday.

3. Items for possible Board approval

- A.
- B.
- C.

4. Additional issues or concerns?

- A.
- B.
- C.

5. Adjournment