

AFSA K-12 Work Session Minutes, K-8 Cafeteria

July 23, 2024

4:10 - 5:06pm

Board Members Present: Jamie Goulet, Kate Plaisance, Kerry Schulte, Scott Stene, Melissa Farler, Julie Cox

Board Members Absent: Jenny Cook, David Smith, Laura Wyatt, Leslie Scherer, Sam Wakefield.

Guests: Becky Meyer, Liz Burkwald, Kate Bald, Meghan Eschenbach-O'Shea,

A. DISCUSSION ITEMS

- 1. Review Board Roles and Responsibilities:** It is time to (re)elect for the roles of Board Chair, Vice Board Chair, Treasurer, and Clerk. Nominees are Kate Plaisance for Board Chair, Julie Cox for Vice Chair, Kerry Schulte for Treasurer, and Melissa Farler for Clerk. A vote will take place during the action items portion of the Board Meeting.
- 2. Review Committee Needs:** The current committees are the Executive Committee, Finance Committee, and the Governance Committee. Next meeting (August 20, 2024) we will talk about the possibility of adding a policy committee to help build better understanding around the new Minnesota laws/policies.
- 3. Review By-Law Changes:** Kerry Schulte went through the new Minnesota laws and annotated them to help the Board make the best informed decisions possible. Major talking points were term limits, new requirements from the State, and defining who can/cannot qualify to serve on the School Board. An update can be made to the by-laws mid year if need be.

B. ADJOURN

Adjourning time: 5:06pm

AFSA K-12 Board of Education Meeting Minutes, K-8 Cafeteria July 23, 2024 5:06 - 6:25pm

Board Members Present: Jamie Goulet, Kate Plaisance, Julie Cox, Kerry Schulte, Melissa Farler, Scott Stene.

Board Members Absent: David Smith, Sam Wakefield, Laura Wyatt, Leslie Scherer, Jenny Cook.

Guests: Becky Meyer, Liz Burkwald, Kate Bald, Meghan Eschenbach-O'Shea

A. PROCEDURAL ITEMS

- 1. Call to Order:** Kate Plaisance called the meeting to order at 5:06pm
 - a. Mission:** The Academy for Science and Agriculture (AFSA), a public charter school for grades K-12, engages learners in academically rigorous, student-centered, hands-on experiences and leadership opportunities within a science, environmental education, and agricultural context.
 - b. Vision:** AFSA will develop lifelong learners who are curious, care for others, have high skill levels in applied sciences, and will be prepared for a future in a diverse, global, and changing society.
 - c. Honoring Native Peoples:** We would like to acknowledge that this meeting is being held on the traditional lands of the Dakota people, and pay our respect to elders both past and present.
- 2. Determination of Quorum:** A quorum of board members is present.
- 3. Determination of Conflict of interest on any agenda items:** No conflicts of interest were noted.

Approve agenda: Julie Cox moved to approve of the agenda, Kerry Schulte seconded, the motion passed unanimously.

Approval of Minutes: Julie Cox moved to approve the minutes as circulated, Kerry Schulte seconded, motion passed unanimously.

Approval of Financial Report: Jamie Goulet deferred to Becky Meyer to present the Financial Report; including the payment of invoices and the acceptance of gifts.

Kerry Schulte moved to accept the Financial Report, seconded by Julie Cox, motion passed unanimously.

B. SCHOOL GUEST SPEAKERS

None

C. GUEST COMMENTS

None

D. INFORMATIONAL ITEMS

1. School Activities Reports:

PK-6: Liz Burkwald reported that the previously K-6 building will be adding a Pre-K program for the upcoming fall; there are currently 8 interested families. Kate Bald is taking over as Dean of Students. An after school program (Eagles Club) will start up again this year. Attendance is about 125 registered students with 8 pending for Pre-K.

7-12: Jamie Goulet reported that Amanda Vorwald is taking over as Athletic Director. Jamie Goulet and Sam Wakefield are reaching out to the 7-12 families to remind them of the upcoming "Back to School" picnic on August 27th 2024, and trying to build excitement around coming back to AFSA this upcoming September. Attendance is about 285 registered students.

PK-12: Liz Burkwald reported that we were given permission to have a new attendance goal from Osprey Wilds, this goal would be for a 90% annual attendance rate. The Board will vote on this new goal at the August Board meeting.

2. Administrative Report: None

3. Committee Report: None

E. DISCUSSION ITEMS

- 1. Pre-K Update:** As previously announced, AFSA is adding a Pre-K program this upcoming Fall. This will be done with the help of our current Kindergarten and 1st grade Teachers, as well as a designated support EA for the class.
- 2. Procurement Policy:** The upcoming Food Service bid for the next school year was discussed. As well as updating the State and Federal funding information. A vote will be taken during the action items to update the State funding information for now and to leave the Federal funding for a later meeting.
- 3. District Employee Handbook:** Jamie Goulet would like to condense the 3 existing handbooks into 1. There are also new laws that need to be added into the handbook(s).

F. ACTION ITEMS

1. **Election of Board Officers:** Scott Stene moved to have Kate Plaisance as Board Chair, Julie Cox as Vice Board Chair, Kerry Schulte as Treasurer, and Melissa Farler as Clerk. Kerry Schulte seconded the motion, motion passed unanimously.
2. **Designation of Depository:** Melissa Farler moved to approve, Kerry Schulte seconded the motion, the motion passed unanimously.
3. **Authorized List of Bank Signers:** Julie Cox motioned to approve, Scott Stene seconded the motion, the motion passed unanimously.
4. **Electronic Transfer:** Julie Cox motioned to approve, Kerry Schulte seconded the motion, the motion passed unanimously.
5. **Procurement Policy:** Approved Procurement through article 6, leaving out Federal funding for a later date. Kerry Schulte motioned to approve, Julie Cox seconded the motion, the motion passed unanimously.
6. **By-laws Amendments:** By-law amendments through article 11 striking the section pertaining to admin qualifications. Julie Cox moved to approve, Kerry Schulte seconded, the motion passed unanimously.

G. ANNOUNCEMENTS

- a. Next Work Session and Regular Board Meeting is August 20th, 2024.

H. ADJOURNMENT

Scott Stene motioned to adjourn the meeting, Melissa Farler seconded, the motion passed unanimously. Adjourned at 6:25pm.