

Board of Directors Monthly Meeting Minutes

Pine Lake Preparatory, Inc.

Wednesday, June 26th, 2024 at 6:30 PM

Location: Remote

Attendees: Lauren Millovitsch, Caroline Mones, Arlene Mu, Manish Jain, Eduardo Haynes, Brie Leggat Johnson, Fred Shilmover, Bobby Peterson

Absent: Dorothy Powers Gorman

Incoming Board Members Present: Sarah Phillips, Chris Cody, Bryan Thurtle-Schmidt

School Leadership Present: Andrew Mocerri, Lauri Schatz, Lori Reuter, Sherri Fletcher, Tim Hoffman, Jennifer Liberatore

1. Call to Order and Attendance (6:30 pm)

2. Conflict of Interest Reminder per NCGS 138A-15(e) (6:31 PM)

In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.

No conflict.

3. Mission, Vision, and Values Moment (6:32 PM)

4. Public Comment (6:32 PM)

No public comment.

5. Board Business (6:33 PM)

a.) Approval of Open Meeting Minutes: 05.22.24 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: Bobby Peterson

b.) Approval of Closed Meeting Minutes: 05.22.24 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: Bobby Peterson

c.) Approval of Open Meeting Minutes: 06.10.24 (For Approval)

Move to motion made by: Fred Shilmover

Second motion made by: Lauren Millovitsch

Motion passed: Yes

Anyone abstained: Dorothy Powers Gorman

d.) Approval of Closed Meeting Minutes: 06.10.24 (For Approval)

Move to motion made by: Fred Shilmover
Second motion made by: Lauren Millovitsch
Motion passed: Yes
Anyone abstained: Dorothy Powers Gorman

e.) 2023-2024 Board Officer Nominations/Elections

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

f.) Approve Board Meeting Dates for 2024-2025 (For Approval)

Move to motion made by: Fred Shilmover
Second motion made by: Arlene Mu
Motion passed: Yes
Anyone abstained: None

g.) Affirm Committee Structure

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

h.) Approval of contracts for returning employees (For Approval)

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

6. Financial Matters (6:36 PM)

- a.) May 2024 Financial Dashboard
- b.) May 2024 Fundraising Dashboard
- c.) 2024-2025 Budget Forecast (For Approval)

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes
Anyone abstained: None

7. Executive Session (7:05 PM)

Motion to move into Executive Session pursuant to § 143-318.11(a)(3&6) *To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee; or to consult with an attorney by the PLP Board of Directors in order to preserve the attorney-client privilege between the attorney and the Board, which privilege is hereby acknowledged.*

Move to motion made by: Fred Shilmover
Second motion made by: Caroline Mones
Motion passed: Yes

Anyone abstained: None

9. Resumed Open Session and Vote as Needed (7:30 PM)

Motion that the minutes of the closed session held on (1/16/18) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.

Move to motion made by: Fred Shilmover

Second motion made by: Arlene Mu

Motion passed: Yes

Anyone abstained: None

Motion to approve the hiring of Amber Mathis as a Lower School Teacher.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

Motion to approve the hiring of Amanda Acevedo as a Lower School Teacher.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

Motion to approve the hiring of Christine Honeycutt as a Lower School Teacher.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

Motion to approve the hiring of Regan McEntee Middle School English Language Arts Teacher.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

Motion to approve the hiring of Wayne Miller as the Middle School Math Teacher.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

Motion to approve the hiring of Kaitlyn Disedare as the Upper School Chemistry Teacher.

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None

10. Motion to adjourn (7:40 PM)

Move to motion made by: Fred Shilmover

Second motion made by: Caroline Mones

Motion passed: Yes

Anyone abstained: None