

**THE W. L. GILBERT SCHOOL CORPORATION**  
**REGULAR MEETING**  
**WEDNESDAY, AUGUST 21, 2024**  
**THE GILBERT SCHOOL**  
**6:30 PM**  
**Library**  
**MINUTES**

*(A portion of this meeting may be held in executive session)*

**1. Opening of Meeting**

The meeting is called to order by Chair Holly Cassaday at 6:30PM. In attendance is Scott Beecher, Jared Fritch, Theresa Padin, Ellen Marino, Shane Centrella, Jonathan Morhardt and Renata Waldron. Astrid Robitaille is absent excused. Head of School Greg Shugrue is also in attendance.

- A. Pledge of Allegiance - Shane Centrella
- B. Vision and Mission Statement - Holly Cassaday

**2. PUBLIC FORUM**

- A. General Public:

None

**3. CALL FOR AGENDA ITEMS**

None

**4. APPROVAL OF MINUTES**

- A. Minutes of Regular Meeting - June 19, 2024

***Motion by Ellen Marino to approve the minutes of the June 19th, 2024 meeting. Theresa Padin seconded the motion and the motion is approved. All were in favor, Jonathan Morhardt abstained.***

**5. COMMITTEE REPORTS**

- A. Finance

- 1. Monthly Finance Report. No quorum, no meeting.
- 2. Next Meeting - September 18, 2024

- B. Policy

No meeting to report on.

- 1. Next Meeting - September 5, 2024

- C. Building & Grounds

Roof project completed. Solar project currently in the works with a projected end/completion date of January 1, 2025. Leak in rooftop unit above library. Research needed on the lifespan of the rooftop units.

- 1. Next Meeting -September 18, 2024

- D. Personnel

- 1. Next Meeting - September 9th, 2024

**6. RESIGNATIONS & APPOINTMENTS**

- A. Resignations

- 1. Francesca Daniele

B. Appointments

1. Thomas Lutka
2. Matthew Mercure
3. Madeline Ziegler

**7. ENHANCEMENT GRANT REQUEST**

- A. The Hartford Stage 12-11-2024

***Motion to approve enhancement grant request by Ellen Marino, seconded by Scott Beecher and unanimously approved.***

**8. SECURITY UPDATE**

- A. ASO Update: Waiting on support from Town Manager Paul Harrington and approval from the Board of Selectmen. All set to hire once approval is granted.

**9. APPROVAL OF POLICIES**

- A. # 5124 - Reporting to Parents/Guardians

***Motion to approve policy #5124 by Ellen Marino, seconded by Jared Fritch and unanimously approved.***

- B. # 6146.11 - Grade Weighting/Class Ranking

***Motion to approve policy #6146.11 by Ellen Marino, seconded by Theresa Padin and unanimously approved.***

**10. SPED MOU w/WBOE**

Annual MOU, Nora has also signed.

***Motion to approve Special Ed MOU by Theresa Padin, seconded by Scott Beecher and unanimously approved.***

**11. PRINCIPAL'S REPORT**

- A. School opening update: Greg Shugrue, Head of School, reports on behalf of Deb.
- B. Reading Initiative

**12. HEAD OF SCHOOL REPORT**

- A. Greg P. Shugrue
1. 2024-2025 Enrollment: 450 students to begin the school year.
  2. Social Worker/Mental Health Report
  3. Food Service Reports
  4. Update on Increasing Educator Diversity Plan
  5. School Improvement -Theories of Action/Portrait of a Learner

**13. BOARD OF EDUCATION REPORT**

- A. Winchester

Renee Waldron, Jonathan Morhardt and Shane Centrella provide updates. Currently in the process of hiring a new Superintendent.

**14. SCHOOL CORPORATION CHAIRMAN'S REPORT**

- A. Holly Cassaday

**15. EXECUTIVE SESSION**

A. Head Of School - Year in Review

***Motion at 7:20PM to move to Executive Session by Jonathan Morhardt, seconded by Jared Fritch and unanimously approved.***

**16. ADJOURNMENT**

***Motion to adjourn at 7:45PM by Scott Beecher, seconded by Jonathan Morhardt and unanimously approved.***

Respectfully submitted,  
Lauren Jones Dombrowski