



Oneida-Herkimer-Madison BOCES

4747 Middle Settlement Road • New Hartford, NY 13413
www.oneida-boces.org

VII A. 1.
Approval of Minutes of the
Regular Meeting of
July 10, 2024
August 14, 2024

Cooperative Board 2024-2025

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UNAPPROVED
MINUTES OF THE PUBLIC HEARING FOLLOWED
BY THE REORGANIZATIONAL/REGULAR
MEETING OF JULY 10, 2024

The Public Hearing and Reorganizational/Regular meeting of the Board of Cooperative Educational Services was held on July 10, 2024 at 4:15 p.m. in The Howard D. Mettelman Learning Center, Middle Settlement Road, New Hartford, New York.

MEMBERS PRESENT

Michelle Anderson, President
Steve Boucher
Elaine M. Falvo
Heather Johnson (4:35 p.m.)
Michael H. Head
Gary P. Nelson, Vice President
Ryan P. Rogers
Timothy Thomas

MEMBERS EXCUSED

Anthony J. Nicotera,
Joseph H. Hobika, Jr
Dr. Gary W. Porcelli
Russell Stewart

OTHERS PRESENT

Patricia N. Kilburn, Ed.D.
Christopher Hill
Scott Morris
Lori A. Wrobel
Deborah Kimball
Diana D. Giffune

District Superintendent
Assistant Superintendent
Assistant Superintendent
Clerk of the Board Pro Tempore
Former Clerk of the Board
BTA President

Date

Introduction

Members Present

Members Excused

Others Present

*Michelle Anderson, President, Gary P. Nelson, Vice President,
Steve Boucher, Elaine M. Falvo, Michael H. Head, Joseph H. Hobika, Jr., Heather Johnson,
Anthony J. Nicotera, Dr. Gary W. Porcelli, Ryan P. Rogers, Russell Stewart, Timothy Thomas*

We are collaborators, working together and partnering with leaders in education, business, industry, government and the local community to promote inclusive educational and career opportunities and equitable access in order to prepare all of our learners for the dynamic world of today and tomorrow.

4:15 p.m. PUBLIC HEARING FOR CODE OF CONDUCT

Dr. Kilburn called the Public Hearing for the Code of Conduct to order. Assistant Superintendent Christopher Hill noted that there were no changes to the Code of Conduct. Diana Giffune was present and asked if the Workplace Violence Prevention Policy would be affected by the Code of Conduct. Mr. Christopher Hill responded that the Code of Conduct would not have any affect on the Workplace Violence Prevention Policy. Dr. Kilburn further discussed the Code of Conduct with Ms. Giffune.

Dr. Kilburn adjourned the Public Hearing at 4:32 p.m.

ITEM I. CALL TO ORDER

A quorum was noted and Michelle Anderson asked that the meeting be called to order at 4:35 p.m.

ITEM II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

ITEM III. RECOGNITION

BTA President Diana D. Giffune who recently retired from her position as a Special Education Teacher was present. Ms. Giffune noted that she had recently cleaned out her classroom and came across a book that was published by BOCES and distributed to 4th Graders in 1986. Ms. Giffune will leave the book so it can be reviewed and admired. Ms. Giffune noted the book talked about the history of Oneida County and she feels it would be a great project for someone to update the book. Ms. Giffune talked about coaching, mentoring, and perceptions before leaving the book "The geranium on the windowsill just died but teacher you went right on" for the President of the Board, Dr. Patricia Kilburn, Assistant Superintendent Christopher Hill and District Superintendent Scott Morris.

ITEM IV. RECOGNITION OF VISITORS

REORGANIZATIONAL AGENDA ITEMS 1-72

1. ELECTION OF THE PRESIDENT OF THE BOARD

Lori A. Wrobel, Clerk of the Board Pro Tempore, called on Steve Boucher to present the slate for President of the Cooperative Board for 2024 – 2025. Mr. Boucher indicated that Michelle Anderson has been nominated to serve as President of the Oneida-Herkimer-Madison BOCES Board for 2024 – 2025. Clerk of the Board Pro Tempore Lori A. Wrobel asked if there were any additional nominations for the office of President.

Since there were no other nominations for the office of President. Without objection, the nominations were closed.

Michelle Anderson accepted the nomination of President of the Cooperative Board for 2024-2025.

The Clerk entertained a vote on the Office of President of the Board for 2024-2025.

Lori A. Wrobel announced the results of the voting: 7 votes in favor of Mrs. Anderson with 4 absent and 1 abstain. Mrs. Michelle Anderson was elected President of the Cooperative Board for the school year 2024-25.

Yes	No	Excused	Abstain
Steve Boucher		Anthony J. Nicotera	Michelle Anderson
Elaine M. Falvo		Joseph H. Hobika, Jr.	
Michael Head		Dr. Gary W. Porcelli	
Heather Johnson		Russell Stewart	
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

The Vote: 7-0

2. OATH OF OFFICE—PRESIDENT

Lori A. Wrobel as Clerk Pro Tempore of the Cooperative Board administered the oath of office to the newly elected President of the Cooperative Board, Mrs. Michelle Anderson.

3. ELECTION OF THE VICE PRESIDENT OF THE BOARD

Michelle Anderson as President of the Cooperative Board called on Steve Boucher to present the slate for Vice President of the Cooperative Board for 2024 – 2025. Mr. Boucher indicated that Gary P. Nelson has been nominated to serve as Vice President of the Oneida-Herkimer-Madison BOCES Board for 2024 – 2025. President Michelle Anderson asked if there were any additional nominations for the office of Vice President.

Since there were no other nominations for the office of Vice President. Without objection, the nominations were closed.

Gary P. Nelson accepted the nomination of Vice President of the Cooperative Board for 2024-2025.

The vote for the Office of Vice President of the Cooperative Board for 2024-2025 was entertained.

Lori A. Wrobel as Clerk Pro Tempore announced the results of the voting: 7 votes in favor of Gary P. Nelson with 4 absent and 1 abstain. Gary P. Nelson was elected Vice President of the Cooperative Board for the school year 2024-25.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	Gary P. Nelson
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Ryan Rogers			
Timothy Thomas			

The Vote: 7-0

4. OATH OF OFFICE — VICE PRESIDENT

Lori A. Wrobel as Clerk Pro Tempore of the Cooperative Board administered the oath of office to the newly elected Vice President of the Cooperative Board, Gary P. Nelson.

The Meeting was turned over to President of the Cooperative Board Mrs. Michelle Anderson.

5-53. REORGANIZATIONAL RESOLUTIONS

The following motion covering Resolution Items 5-53 was made by Michael Head; seconded by Gary P. Nelson. Motion was carried 8-0.

5. APPOINTMENT OF THE TREASURER OF THE COOPERATIVE BOARD

That **Ms. Christine Turczyn** be and hereby is appointed the Treasurer of the Cooperative Board for the 2024-25 fiscal year, with excess faithful performance blanket bond coverage for the Treasurer in the amount of \$5 million. (No additional compensation.)

6. APPOINTMENT OF THE DEPUTY TREASURER OF THE COOPERATIVE BOARD

That **Ms. Michele North** be and hereby is appointed the Deputy Treasurer of the Cooperative Board for the 2024-25 fiscal year, with excess faithful performance blanket bond coverage for the Deputy Treasurer in the amount of \$5 million. (No additional compensation.)

7. APPOINTMENT OF THE CLERK OF THE COOPERATIVE BOARD

That **Lori A. Wrobel** be and hereby is appointed Clerk of the Cooperative Board effective July 1, 2024, at an annual salary rate of \$27,225.00.

8. APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD

That **Mr. Donald Gerace, Esq.**, 2613 Genesee Street, Utica, be and hereby is appointed as Attorney of the Cooperative Board for the 2024-25 fiscal year at an hourly rate of \$230.00. (The 2023-2024 hourly rate was \$225.00.)

9. APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD

That the firm of **Ferrara, Fiorenza, P.C.**, 5010 Campuswood Drive, East Syracuse, be and hereby is appointed as Attorney of the Cooperative Board for the 2024-25 fiscal year at an hourly rate of up to \$235.00. (The 2023-2024 hourly rate was \$230.00.)

10. APPOINTMENT OF THE ATTORNEY OF THE COOPERATIVE BOARD

That pursuant to an executed inter-municipal agreement between Oneida-Herkimer-Madison BOCES and Madison-Oneida BOCES, **Attorneys employed by Madison-Oneida BOCES** are appointed as Attorneys for the Cooperative Board for the 2024-25 fiscal year at an hourly rate of up to \$130.00. (The 2023-2024 hourly rate was \$120.00.)

11. **APPOINTMENT OF THE DIRECTOR OF SCHOOL HEALTH SERVICES FOR THE ONEIDA-HERKIMER-MADISON BOCES**

That **Dr. Christopher Alinea** be and hereby is appointed the Director of School Health Services for the Oneida-Herkimer-Madison BOCES for the 2024-25 fiscal year, and for the supervision of the nurse practitioners at **\$1,086.09 per .1 FTE**. (The 2023-2024 rate was \$1,056.46 per .1 FTE.)

12. **APPOINTMENT OF THE PURCHASING AGENT OF THE ONEIDA-HERKIMER-MADISON BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

That the **Assistant Superintendent for Support Services or the Supervisor of Central Business Office/Human Resources** be and hereby is appointed Purchasing Agent of the Oneida-Herkimer-Madison Board of Cooperative Educational Services for the school year 2024-25. (No additional compensation.)

13. **APPOINTMENT OF THE INTERNAL CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Heidi Manzano** be and hereby is appointed the Internal Claims Auditor of the Cooperative Board for the 2024-25 fiscal year. (Additional stipend of \$3,000 for 2023-2024, no change for 2024-2025.)

14. **APPOINTMENT OF THE DEPUTY CLAIMS AUDITOR OF THE COOPERATIVE BOARD**

That **Robin Masters** be and hereby is appointed the Deputy Internal Claims Auditor of the Cooperative Board for the 2024-25 fiscal year. (Additional stipend of \$1,000 for 2024-25.)

15. **APPOINTMENT OF CIVIL RIGHTS COMPLIANCE OFFICER**

That **Ms. Margherita Manoiere** be and hereby is appointed the Civil Rights Compliance Officer whose responsibility it is to ensure compliance with the various federal and state statutes and regulations prohibiting discrimination in educational programs. (No additional compensation.)

16. **APPOINTMENT OF RECORDS MANAGEMENT/ACCESS OFFICER**

That **Ms. Margherita Manoiere** be and hereby is appointed the Records Management/Access Officer to coordinate requests for access to the records consistent with law and regulation and for ensuring compliance with the Freedom of Information Laws, the Personal Privacy Protection Law, the Commissioner's Regulations and Education Law. (No additional compensation.)

17. **APPOINTMENT OF RECORDS RETENTION AND DISPOSITION OFFICER**

That **Ms. Kimberly Hibbard** be and hereby is appointed Records Retention and Disposition Officer to be responsible for the retention and disposition of records in accordance with state regulations. (No additional compensation.)

18. **APPOINTMENT OF DESIGNATED EDUCATIONAL OFFICIAL**

That **Mr. Christopher Hill** be and hereby is appointed as Designated Educational Official to receive court notifications regarding students' sentences/adjudication in certain criminal cases and juvenile delinquency proceedings. (No additional compensation.)

19. **APPOINTMENT OF DISTRICT INTEGRITY OFFICER**

That **Mr. Christopher Hill** be and hereby is appointed as the District Integrity Officer for Oneida-Herkimer-Madison BOCES and Component districts. (No additional Compensation.)

20. **APPOINTMENT OF DATA PROTECTION OFFICER**

That the **Assistant Superintendent for Support Services** be and hereby is appointed as the Data Protection Officer for Oneida-Herkimer-Madison BOCES.

21. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR TEACHERS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Ms. Ann Turner, Mr. Kevin Healy, Ms. Angela Evans, Ms. Heather Gaetano, Mr. Michael Hoover, Ms. Xiuyan Huo, Ms. Ellen Mahanna, Ms. Lisa Rizzo, Mr. Timothy Rowland, Ms. Christina Warner, Ms. Sarah Walker, Mr. Greg Smith, Mr. Dominick Stewart, and Mr. Vince Tripodi** be and hereby are appointed as the Certified Lead Evaluators for Teachers of the Oneida-Herkimer-Madison BOCES. (No additional compensation.)

22. **APPOINTMENT OF CERTIFIED LEAD EVALUATORS FOR PRINCIPALS**

That **Patricia N. Kilburn, Ed.D., Mr. Christopher Hill, Mr. Scott Morris, Ms. Ann Turner and Mr. Kevin Healy** be and hereby are appointed as the Certified Lead Evaluators for Principals of the Oneida-Herkimer-Madison BOCES. (No additional compensation.)

23. **APPOINTMENT OF DIGNITY ACT COORDINATOR**

That **Mr. Michael Hoover, Ms. Christina Warner, Ms. Ellen Mahanna, and Mr. Vincent Tripodi** be and hereby are appointed as Dignity Act Coordinator(s) of the Oneida-Herkimer-Madison BOCES. (No additional compensation.)

24. **APPOINTMENT OF DISTRICT AUDITOR**

That the firm of **WEST & Company**, 97 N. Main Street, P. O. Box 1219, Gloversville, be and hereby is appointed the District Auditor of the Cooperative Board for the fiscal year 2024-25 at the rate not to exceed \$18,000.00 to audit financial records for 2023-2024.

25. **APPOINTMENT OF CENTRAL TREASURER, EXTRA-CURRICULAR ACTIVITY ACCOUNT**

That **Connor Utesch** be and hereby is appointed the Central Treasurer, Extra-curricular Activity Account, for the 2024-25 fiscal year, with faithful performance blanket bond coverage in the amount of \$25,000. (Additional stipend of \$1,250 for 2024-25.)

26. **APPOINTMENT OF FOOD CLERKS**

That **Gillian Gallagher** be and hereby is appointed as Food Clerk for the 2024-25 fiscal year, with faithful performance blanket bond coverage in the amount of \$500,000. (The Food Clerks handle the daily receipts and deposits for the School Lunch Program.) (No additional compensation.)

27. **APPOINTMENT OF BOARD CLERK PRO TEMPORE**

That the **Patricia N. Kilburn, Ed.D. or designee** be and hereby is appointed as Board Clerk Pro Tempore for the 2024-25 fiscal year in the absence of the Board Appointed Clerk whose responsibility it is to ensure compliance regarding minutes taking at the board meeting. (No additional compensation.)

28. **APPOINTMENT OF MEDICAID COMPLIANCE OFFICER**

That **Ms. Margherita Maniero** be and hereby is appointed as Medicaid Compliance Officer for the 2024-25 fiscal year. (No additional compensation.)

29. **APPOINTMENT OF OHM BOCES (LEA) ASBESTOS DESIGNEE**

That the **Director of Facilities** is appointed as the OHM BOCES (LEA) Asbestos Designee for OHM BOCES Buildings.

30. **DESIGNATION OF OFFICIAL BANK DEPOSITORIES**

That the **Bank of America, the J. P. Morgan Chase Bank, the (M & T) Manufacturers and Traders Trust Company, Citizens Bank, Key Bank, Metropolitan Bank and the (NBT) National Bank & Trust Company of the Mohawk Valley Region** be designated as official depositories of the Cooperative Board and that the maximum amount that may be kept on deposit at any one time in each designated bank is \$25 million. In addition, for investment and borrowing purposes **HSBC (Marine Midland Bank,) Key Bank, BNY Mellon, and Albany Commercial Bank** be designated as official depositories for the school year 2024-25. Revenue anticipation note borrowing may result in institutions not on this list be used for borrowing purposes.

31. **DESIGNATION OF OFFICIAL NEWSPAPER**

That the **Utica Observer-Dispatch, Daily Sentinel and the Waterville Times** be designated as the official newspapers of the Cooperative Board during the school year 2024-2024 for the publication of all legal notices and such other data as is required to be published by law for which the same may be qualified to act.

32. **DESIGNATION OF REGULAR MONTHLY MEETING DATES**

That the regular monthly meetings of the Cooperative Board be designated for the **second Wednesday of each month at 4:30 p.m. in The Howard D. Mettelman Learning Center, Middle Settlement Road** (*unless otherwise noted) with the option of changing the time of the meeting with proper advance notification. The calendar of meetings will be as follows:

July 10, 2024 – Reorg./Reg.	January 8, 2025
August 14, 2024	February 12, 2025
September 11, 2024	March 12, 2025
October 9, 2024	April 2, 2025 - Annual
November 13, 2024	April 9, 2025 - Regular
December 11, 2024	May 14, 2025
	June 11, 2025

33. **AUTHORIZATION OF APPOINTMENT OF STAFF ON AN INTERIM BASIS**

That the **District Superintendent or designee** be and hereby is authorized to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

34. **AUTHORIZATION FOR CERTIFICATION OF PAYROLLS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to certify all payrolls prepared on behalf of the Cooperative Board for the 2024-25 fiscal year.

35. **AUTHORIZATION FOR DISPOSAL OF EXCESS EQUIPMENT**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to dispose of excess equipment for the 2024-25 fiscal year.

36. **AUTHORIZATION FOR USAGE OF CREDIT CARD ACCOUNT**

That the **District Superintendent or designee and the Assistant Superintendent for Support Services** be and hereby is authorized to use for legitimate business expenditures credit card account with credit limit of \$10,000 each for the 2024-25 fiscal year.

37. **AUTHORIZATION FOR USAGE OF GASOLINE CREDIT CARDS**

That the attached list of individuals in the **Division of Support Services and the Division of Instructional Programs and Professional Learning** be and hereby is authorized to use the gasoline credit cards for the 2024-25 school year.

38. **AUTHORIZATION FOR USAGE OF BOCES CELL PHONE**

That the attached list of **Oneida-Herkimer-Madison BOCES Employees** are hereby authorized to have issued a cell phone from the BOCES for the 2024-25 fiscal year.

39. **AUTHORIZATION OF PURCHASING AGENT**

That the **Assistant Superintendent for Support Services or the Supervisor of Central Business Office** be and hereby is authorized to purchase supplies, and equipment and enter into contracts on behalf of the Cooperative Board for services as provided in the 2024-25 budget.

40. **AUTHORIZATION OF PETTY CASH FUNDS**

That the attached list of individuals in the **Division of Support Services and the Division of Instructional Programs and Professional Learning** be and hereby is authorized to use Petty Cash funds in the amount of \$100.00 each for the purpose of emergency purchases of items less than \$20.00 with proof of receipt.

41. **AUTHORIZATION FOR FOOD SERVICE STARTUP MONEY**

That the list of districts utilizing School Food Service department of the **Division of Support Services** be and hereby is authorized to withdrawal from the School Food Service account \$50 per cash register for the purpose of startup money.

42. **AUTHORIZATION FOR STAFF TRAVEL AND CONFERENCE**

That the **District Superintendent or designee** be and hereby is authorized to approve requests of staff personnel to attend conferences, workshops, meetings and seminars, and to conduct workshops, seminars, and meetings for BOCES and Supervisory District personnel within the limits of the budget or appropriations within the special grants.

43. **DESIGNATION OF AUTHORIZED SIGNATURE ON CHECKS**

That the **Treasurer and Deputy Treasurer** be and hereby are authorized to sign by electronic signature for the disbursement of all funds of the Cooperative Board from the checking accounts.

44. **AUTHORIZATION FOR APPROVAL OF BUDGET TRANSFERS**

That the **District Superintendent or designee** be and hereby is authorized to make transfers of appropriations within the budget of each program or service, and a summary document of budget transfers will be provided on a monthly basis as part of the Treasurer's report showing the reasons for the adjustments to contract and the amounts (plus or minus.)

45. **AUTHORIZATION TO INVEST FUNDS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to invest available monies in accordance with the Education Law and any other pertinent regulations.

46. **AUTHORIZATION TO TRANSFER FUNDS BETWEEN INTEREST AND CHECKING ACCOUNTS**

That the **Assistant Superintendent for Support Services or the Treasurer** be and hereby is authorized to make transfers between the interest and checking accounts.

47. **AUTHORIZATION TO LOAN FUNDS**

That the **District Superintendent or the Assistant Superintendent for Support Services** be and hereby is authorized to loan from the General Fund to the Federal funds such sums as are necessary, to be repaid to the General Fund when revenues are received from the respective funds.

48. **AUTHORIZATION FOR REVENUE ANTICIPATION NOTES**

That the **Cooperative Board** shall issue and sell Revenue Anticipation Notes, as needed, not to exceed **\$15.0 million**, in anticipation of the collection of revenues other than real estate taxes or assessments, namely, monies to be received from the State of New York, and contractual payments due from its component school districts, which are due and payable in the fiscal year July 1, 2024 to June 30, 2025.

49. **AUTHORIZATION FOR COMPONENT SCHOOL DISTRICTS TO DESIGNATE BOCES CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL FOR SERVICE TO THEIR DISTRICTS**

That the **Cooperative Board** authorizes any component school district seeking the services of the BOCES Career and Technical Education Advisory Council to receive those services based on the submission of a formal resolution from the component Board.

50. **AUTHORIZATION FOR COOPERATIVE BIDDING**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly school supplies, equipment, food products, etc.; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 103; in particular, the Cooperative Board is desirous of participating in the cooperative purchasing CO-SER's of both Madison-Oneida BOCES and Herkimer-Hamilton-Fulton-Oswego BOCES. The Board of Cooperative Educational Services also wishes to participate to the maximum extent possible in cooperative bids awarded by other Agencies, i.e. County, State or Federal as outlined in General Municipal Law, Section 103.

51. **AUTHORIZATION FOR BOCES EDUCATIONAL CONSORTIUM**

That the **Cooperative Board** authorizes the expenditure of **\$5,745.00** for the 2024-25 school year as the membership fee for the "BOCES Educational Consortium," an association formed by boards of cooperative educational services from throughout New York State for the promotion of BOCES through education and advocacy, oversight, and membership with the Association of Educational Service Agencies.

52. **AUTHORIZATION FOR CASUALTY AND LIABILITY INSURANCE**

That it is the plan of a number of public school districts in Oneida, Herkimer and Madison Counties, New York, to bid jointly casualty and liability insurance; and the Board of Cooperative Educational Services is desirous of participating with other school districts in Oneida, Herkimer and Madison Counties in the joint bidding of the casualty and liability insurance mentioned above; and the Board authorizes a Regional Committee of Administrators to represent it in all matters leading to the purchase of casualty and liability insurance.

53. **READOPTON OF BOARD POLICIES AND BYLAWS**

That the **Cooperative Board** readopts all policies and bylaws contained in the BOCES HANDBOOK OF POLICIES AND BYLAWS.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

The following motion covering Resolution Item 54 was made by Elaine Falvo; seconded by Timothy Thomas. Motion was carried 8-0.

54. **STATEMENT OF CONFLICT OF INTEREST**

That the **Cooperative Board** members submit a Conflict of Interest Statement. Statements were completed and collected from Michelle Anderson, Steve Boucher, Elaine M. Falvo, Michael H. Head, Heather Johnson, Gary P. Nelson, Ryan P. Rogers, and Timothy Thomas.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

The following motion covering Resolution Items 55-58 was made by Steve Boucher; seconded by Michael H. Head. Motion was carried 8-0.

55. **MEMBERSHIP IN CHAMBER OF COMMERCE**

That the Cooperative Board approves the renewal of its membership in the **Greater Utica Chamber of Commerce** for the period of 2024 to 2025 at an annual dues' amount of \$525.00.

56. **MEMBERSHIP IN NYSSBA**

That the Cooperative Board approves the renewal of its membership in the **New York State School Boards Association** for the calendar year January 1, 2025 to December 31, 2025 at an annual dues' amount of \$10,516.00.

57. **MEMBERSHIP IN NSBA**

That the Cooperative Board approves the renewal of its membership in the **National School Boards Association** for the period July 1, 2024 to June 30, 2025 at an annual dues in the amount of \$2,700.00.

58. **MEMBERSHIP IN RURAL SCHOOLS**

That the Cooperative Board approves the renewal of its membership in the **Rural Schools Association of New York State** for the period July 1, 2024 to June 30, 2025 at an annual dues' amount of \$850.00.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motions carried 8-0

59. **REPRESENTATIVE TO THE BOCES CONSORTIUM OF CONTINUING EDUCATION**

The following motion was made by Steve Boucher; seconded by Ryan Rogers and unanimously carried: That the Board selects Gary P. Nelson and Michael Head as the representatives to the **BOCES Consortium of Continuing Education Policy Board**, with Heather Johnson and Russell to serve as alternates.

60. **REPRESENTATIVE ON THE CAREER AND TECHNICAL EDUCATION ADVISORY COUNCIL**

The following motion was made by Timothy Thomas; seconded by Michael Head and unanimously carried: That the Board selects Ryan Rogers as the representative to the **Career and Technical Education Advisory Council**, with Joseph H. Hobika, Jr., Anthony Nicotera, and Russell Stewart to serve as alternates.

61. **REPRESENTATIVE ON THE EXECUTIVE COMMITTEE OF THE ONEIDA-MADISON-HERKIMER COUNTIES SCHOOL BOARDS INSTITUTE**

The following motion was made by Michael Head; seconded by Ryan Rogers and unanimously carried: That the Board selects Anthony Nicotera as the representative to the **Oneida-Madison-Herkimer Counties School Boards Institute Executive Committee**, with Steve Boucher, Heather Johnson, and Dr. Gary W. Porcelli to serve as alternates.

62. **VOTING DELEGATE TO THE NYSSBA CONVENTION**

The following motion was made by Michael Head; seconded by Timothy Thomas and unanimously carried: That the Board selects Michelle Anderson as the delegate to the **Voting Delegate to the NYSSBA Convention**, with Heather Johnson to serve as alternate.

63. **REPRESENTATIVE ON THE SCHOOL AND BUSINESS ALLIANCE DEVELOPMENT ADVISORY COMMITTEE**

The following motion was made by Steve Boucher; seconded by Michael Head and unanimously carried: That the Board selects Elaine Falvo as the representative to the **School and Business Alliance Development Advisory Committee**, with Steven Boucher, Joseph H. Hobika, Jr., Russell Stewart, and Timothy Thomas to serve as alternates.

64. **SELECTION OF REPRESENTATIVE ON THE ALTERNATIVE EDUCATION ADVISORY COMMITTEE**

The following motion was made by Timothy Thomas; seconded by Ryan Rogers and unanimously carried: That the Board selects Elaine Falvo as the representative to the **Alternative Education Advisory Committee**, with Joseph H. Hobika, Jr., Gary P. Nelson, and Russell Stewart to serve as alternates.

65. **SELECTION OF REPRESENTATIVE ON THE AUDIT COMMITTEE**

The following motion was made by Gary P. Nelson; seconded by Ryan Rogers and unanimously carried: That the Board selects Elaine Falvo, Gary P. Nelson, Dr. Gary W. Porcelli, and Timothy Thomas as the representatives to the **Audit Committee**.

66. **SELECTION OF REPRESENTATIVES ON WELLNESS COMMITTEE**

The following motion was made by Gary P. Nelson; seconded by Steve Boucher and unanimously carried: That the Board selects Gary P. Nelson and Russell Stewart as the representatives to the **Wellness Committee**.

67. **CAPITAL PROJECT COMMITTEE**

The following motion was made by Steve Boucher; seconded by Ryan Rogers and unanimously carried: That the Board selects Steve Boucher, Elaine Falvo, Michael Head, and Russell Stewart as the representatives to the **Capital Project Committee**.

68. **NEGOTIATIONS COMMITTEE**

The following motion was made by Michael Head; seconded by Steve Boucher and unanimously carried: That the Board selects Michelle Anderson, Elaine Falvo, Gary P. Nelson, Dr. Gary W. Porcelli, and Russell Stewart as the representatives to the **Negotiations Committee**.

69. **BOARD HANDBOOK COMMITTEE**

The following motion was made by Elaine Falvo; seconded by Michael Head and unanimously carried: That the Board selects Elaine Falvo as the representatives to the **Board Handbook Committee** with Michelle Anderson and Gary P. Nelson serving as alternates.

70. **POLICY COMMITTEE**

The following motion was made by Elaine Falvo; seconded by Steve Boucher and unanimously carried: That the Board selects Michelle Anderson and Gary P. Nelson as the representatives to the **Board Policy Committee** with Steve Boucher as alternate.

71. DISTRICT-WIDE SAFETY COMMITTEE

The following motion was made by Michael Head; seconded by Steve Boucher and unanimously carried: That the Board selects Anthony Nicotera as the representatives to the **District Wide Safety Committee** with Russell Stewart to serve as alternate.

72. DISTRICT SUPERINTENDENT EVALUATION COMMITTEE

The following motion was made by Elaine Falvo; seconded by Steve Boucher and unanimously carried: That the Board selects Heather Johnson as the representatives to the **District Superintendent Evaluation Committee** with Steve Boucher and Ryan Rogers to serve as alternates.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motions carried 8-0

Regular Meeting Agenda Items V-XI

ITEM V. COMMUNICATIONS

ITEM V. A. From the Floor

None.

ITEM V. B. Correspondence

Cooperative Board Members were reminded of the upcoming New York State School Board Association 2024 Annual Convention & Education Expo from October 20-24, 2024. Any members interested in attending, please be sure to contact Board Clerk Lori A. Wrobel no later than July 29, 2024.

It was noted that we will be looking into transportation to this event. Further details will follow.

ITEM VI. REPORTS

District Superintendent Patricia N. Kilburn, Ed.D. reminded the Cooperative Board the importance of watching the Board of Regents presentation (video) and participating in the survey provided concerning two significant initiatives, NYSED Graduation Measures, and Regionalization.

ITEM VII. A. 1. MOTION TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JUNE 12, 2024

Motion by: Elaine M. Falvo
Seconded by: Steve Boucher

Moved, that, the minutes of the Regular Meeting of June 12, 2024 of the Board of Cooperative Educational Services, Sole Supervisory District of Oneida, Herkimer and Madison Counties, are approved.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VII. APPROVAL OF CONSENT AGENDA (B., C., D.)

MOTION TO APPROVE THE CONSENT AGENDA

(with the request to take out and vote on Item C, B, 2 separately at the end of the meeting)

Motion by: Elaine M. Falvo
Seconded by: Gary P. Nelson

FINANCIAL REPORTS/AWARDING OF CONTRACTS

Moved, that the Cooperative Board accepts the Report of the Treasurer for 2024 and the Budget Adjustment Report for May 2024 (Item VII B-1 and B-2); all as shown below:

ITEM VII. B. 1. MOTION TO ACCEPT REPORT OF TREASURER FOR MAY 2024

Report of the Treasurer for May 2024

Capital	8,195.58
General	15,748,283.76
School Lunch	2,045,360.21
Special Aid	752.35
Trust/Agency	75,758.68
Extra-Curricular	21,075.71
Total	\$17,899,426.29

and the Treasurer's Report for the Extra-Curricular Fund for May 2024 showing a fund balance of \$21,075.71.

ITEM VII. B. 2. MOTION TO ACCEPT THE 2022-2023 BUDGET ADJUSTMENT REPORT FOR MAY 2024

**Budget Revisions—2023-24
May 2024 Report**

2023-24 Adopted Budget	\$87,277,547
Commitment Changes	\$ 3,082,784
Net Changes	\$ 7,699,629
Total	\$98,029,960

ITEM VII. B. 3. MOTION TO APPROVE 2024-2025 SHARED SERVICE CONTRACTS (BUYER) WITH OTHER BOCES

2024-2025 Shared Service Contractee (Buyer) with Other BOCES

Oneida-Herkimer-Madison BOCES Contractee (Buyer) With Other BOCES

Clinton-Essex-War-Wash BOCES	\$ 17,670.00	
Oswego (CITI) BOCES	267,092.12	Initial contract for all BOCES
Monroe (2) BOCES	1,160,631.00	services for 2024-2025 BOCES

Moved, that the Cooperative Board approve the contract(s) between Oneida-Herkimer-Madison BOCES and Clinton-Essex-War-Wash BOCES, Oswego (CITI) BOCES and Monroe (2) BOCES for the 2024-2025 school year.

ITEM VII. C. PERSONNEL REPORT

**MOTION TO APPROVE CHANGES ON THE TEACHING/CERTIFIED STAFF AND
NON-INSTRUCTIONAL/CLASSIFIED STAFF**

Moved, that pursuant to the recommendations of the District Superintendent, the Board approves the following changes on the teaching/certified staff and non-instructional/classified staff.

C. PERSONNEL REPORT

a. RESIGNATIONS

1. Teaching/Certified Staff

			Hire Date	Resign Date
1.	BRUCE A. HERB	CONSTRUCTION TRADES INSTRUCTOR	09/07/2022	08/28/2024
2.	ANGELA M. HOZANOVIC	ATTENDANCE TEACHER	04/24/2023	06/14/2024
3.	ABIGAIL E. SCHACHTLER	TEACHER ASSISTANT	05/13/2024	06/06/2024
4.	ELIZABETH G. UEBELHOER	TEACHER ASSISTANT	10/13/2022	06/30/2024

2. Non-Instructional / Classified Staff

			Hire Date	Resign Date
1.	JULIE A. CRANE	FOOD SERVICE HELPER	08/30/2011	06/13/2024
2.	LORRAINE C. DUNN	CLEANER (correction)	07/29/2019	04/22/2024 (verbal)
3.	EDMOND J. KEMPF	LABORER	01/19/2021	06/30/2024

b. UNPAID LEAVE(S) OF ABSENCE

1. Non-Instructional/Classified Staff

			Start Date	End Date	Reason
1.	JENNIFER A. BARON	SENIOR OFFICE SPECIALIST I	08/01/2024	TBD	Disability
3.	JUSTIN R. LESNIAK	MANAGER OF INFRASTRUCTURE SERVICES	07/15/2024	TBD	new probationary appointment

c. APPOINTMENTS

1. Teaching/Certified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

The expiration dates of the 4 year probationary appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

The expiration dates of the 3 year probationary appointments are tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3014-c and/or 3014-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

1. Recommend that **KATHLEEN NEBUSH** be appointed as a **GUIDANCE COUNSELOR** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career & Technical Education for a three year probationary appointment in the Guidance tenure area, commencing August 29, 2024 and ending August 28, 2027 at an annual salary rate of \$69,935.00, prorated.

Certification:

- * Permanent certificate in School Counselor

Education:

- * Graduate of Carmel High School
- * Bachelor of Arts in Psychology from SUNY Oneonta
- * Master of Science in School Counseling from Mercy College

Work Experience:

- * From February, 2016 through the present as a school counselor at Remsen Jr/Sr High School
- * From March, 2012 through November 2015 as a school counselor at Notre Dame Jr/Sr High School
- * From August, 2009 through June, 2012 as a school counselor at Rome Catholic School
- * From October, 2004 through June, 2008 as a school counselor at Barnstable High School

2. Recommend that **MARISA M. OLBRYNS** be appointed as a **TEACHER OF SPECIAL EDUCATION** in INSTRUCTIONAL PROGRAMS & PROF LEARNING, Career and Technical Education for a three year probationary appointment in the General Special Education Program tenure area, commencing August 29, 2024 and ending August 28, 2027 at an annual salary rate of \$63,000.00, prorated.

Certification:

- * Permanent certificate in Special Education

Education:

- * Graduate of Rome Catholic High School
- * Bachelor of Arts in Psychology/Special Education from LeMoyne College
- * Masters of Science in Curriculum and Instruction from Oswego State

Work Experience:

- * From November, 2023 through the present as a part-time teacher at Oneida-Herkimer-Madison BOCES
- * From September, 2022 through November, 2023 as a substitute teacher at Oneida-Herkimer-Madison BOCES
- * From 2022 through the present as a substitute teacher at New Hartford Central School District
- * From 2010 through 2017 as a 12:1:1 teacher at Fayetteville-Manlius High School
- * From 2002 through 2010 as a special education teacher at Owego County BOCES

b. RECOMMENDATION FOR DECREASE IN FTE

			Date	FTE
1.	FRANK N. DARDANO	TEACHER ASSISTANT	08/29/2024 - 06/30/2025	0.5

c. RECOMMENDATION FOR MENTORING

		Title	Start Date	End Date	Salary
1.	MARTA FORMAGNANA	EXECUTIVE COACH	07/01/2024	06/30/2025	\$45.00/hr

2. Non-Instructional/Classified Staff

a. RECOMMENDATION FOR PROBATIONARY APPOINTMENT(S)

1. Recommend that **JUSTIN R. LESNIAK** be appointed to a probationary appointment as an **INFORMATION TECHNOLOGY PROJECT MANAGER** in SUPPORT SERVICES, INFORMATION TECHNOLOGY commencing July 15, 2024 at an annual salary rate of \$101,000.00, prorated.

JUSTIN R. LESNIAK has taken and passed the exam and been pre-approved by civil service, as meeting the qualifications necessary in order to perform the duties of an **INFORMATION TECHNOLOGY PROJECT MANAGER**. **JUSTIN R. LESNIAK** will be required to serve a twenty-six week probationary period.

Education:

- * Graduate of West Canada Valley Central School
- * Associates Degree in Computer Science from Herkimer County Community College
- * Bachelor of Science in Computer Science from SUNY Polytechnic

Work Experience:

- * From April, 2017 through the present as a manager of infrastructure services at Oneida-Herkimer-Madison BOCES
- * From January, 2012 through April, 2017 as a Systems Administrator at SUNY Polytechnic Institute
- * From April, 2008 through December, 2011 as an IT Technician at Superior Technical Resources, Syracuse

b. RECOMMENDATION FOR TEMPORARY APPOINTMENT(S)

1. Recommend that **ASHLEY E. BAUM** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, Technical Repair, commencing revised dates June 24, 2024 and ending June 30, 2024 at an hourly salary rate of \$15.94 and then from July 1, 2024 through June 30, 2025 at an hourly salary rate of \$15.94.

ASHLEY E. BAUM meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

- * Attending Canastota High School

Work Experience:

- * None

2. Recommend that **GAVYN D. BURGDOFF** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INSTRUCTIONAL SUPPORT, commencing July 08, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94.

GAVYN D. BURGDOFF meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Whitesboro High School

Work Experience:

* From June, 2023 through August, 2023 as an intern at Oneida History Center

3. Recommend that **TERESA FOBARE**'s temporary appointment as a **BUSINESS MANAGER** in **SUPPORT SERVICES** be extended commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$300.00/day, as needed.

4. Recommend that **OLIVIA S. HEINLEIN** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, TECHNICAL REPAIR, commencing June 26, 2024 and ending June 30, 2024 at an hourly salary rate of \$15.94 and then from July 1, 2024 through June 30, 2025 at an hourly salary rate of \$15.94.

OLIVIA S. HEINLEIN meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Whitesboro High School

Work Experience:

* From September, 2023 through the present as a busser at Michael T's Restaurant

5. Recommend that **NOLEN Z. HEISER** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INSTRUCTIONAL SUPPORT, commencing July 08, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94.

NOLEN Z. HEISER meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Holland Patent High School

Work Experience:

* None

6. Recommend that **EDWIN S. ROSA** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INSTRUCTIONAL SUPPORT, commencing July 08, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94

EDWIN S. ROSA meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Graduate of John F. Kennedy High School, Bronx, NY

Work Experience:

- * From October, 2018 through the present as a teacher assistant, substitute teacher at Hugh R. Jones Elementary School
- * From May, 2015, through October, 2018 as a property manager at Reset New York
- * From March, 2015 through May, 2015 as an overnight stock crew assistant at Target, Bronx, NY

7. Recommend that **COLIN J. SANDERSON** be appointed to a temporary appointment as a **LABORER - HOURLY** in SUPPORT SERVICES, INSTRUCTIONAL SUPPORT, commencing July 08, 2024 and ending June 30, 2025 at an hourly salary rate of \$15.94.

COLIN J. SANDERSON meets the civil service requirements for the title and has been pre-approved by civil service.

Education:

* Attending Clinton High School

Work Experience:

* None

8. Recommend that **PATRICIA A. SERVICE** be appointed to a temporary appointment as a **SCHOOL BUSINESS ADMINISTRATOR** in SUPPORT SERVICES, commencing July 01, 2024 and ending June 30, 2025 at a salary rate of \$500.00/day, as needed.

c. RECOMMENDATION FOR PERMANENT APPOINTMENTS FROM CIVIL SERVICE LISTING

The Human Resources Office, and the District Superintendent have reviewed the performance evaluations and record of absences for the below named individual(s). The below named individual(s) have successfully completed their individual twelve week or twenty-six week probationary period(s) and are being recommended to permanent appointment(s).

			Perm. Date
1.	NICKCOLE M. GARCIA	REGISTERED PROFESSIONAL NURSE	01/08/2024
2.	ALLISON V. LUTHER	OFFICE SPECIALIST I	01/15/2024

d. RECOMMENDATION FOR NON-INSTRUCTIONAL TEMPORARY APPOINTMENTS

		Title	Start Date	End Date	Salary
1.	HANNAH C. GAPE	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
2.	KADENCE P. HEINLEIN	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
3.	EMMA R. MEYERS	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
4.	OLIVER J. WALTERS	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr
5.	MICHAEL S. WILLIAMS	LABORER - HOURLY	07/01/2024	06/30/2025	\$15.94/hr

d. SUMMER SCHOOL

1. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

a. RECOMMENDATIONS FOR SUMMER SCHOOL APPOINTMENTS - CAREER AND TECHNICAL EDUCATION

Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	JACQUELINE A. LAPERTOSA	GUIDANCE	07/01/2024	08/28/2024	20	\$104,549
2.	KATHLEEN NEBUSH	GUIDANCE	07/01/2024	08/28/2024	20	\$69,935
3.	LAURA PONIKTERA	TEACHER	06/27/2024	06/28/2024	2	\$92,267
4.	MICHELE WEAKLEY	TEACHER	06/27/2024	06/28/2024	2	\$96,025

b. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

Daily rate is 1/200th of salary or hourly.

		Title	Start Date	End Date	Max Days	Salary
1.	KRISTEN M. ALESANDRO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$23,409
2.	MICHAEL P. ALESANDRO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,088
3.	RENEE M. ANDRE	TEACHER	07/01/2024	08/09/2024	29	\$67,095
4.	KATHLEEN ANGIER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$36,964
5.	CARMEN J. ARCURI	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$19,523
6.	LAURA H. ARCURI	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$18,871
7.	BAILEY A. BACH	TEACHER	07/01/2024	08/09/2024	29	\$54,546

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		Title	Start Date	End Date	Max Days	Salary
8.	SYDNEY A. BLAIR	TEACHER SPEECH & HEARING	07/01/2024	08/28/2024	18	\$53,346
9.	SHARI BUJOLD	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$35,423
10.	J. DUFFY BURDICK	TEACHER	07/01/2024	08/09/2024	29	\$83,153
11.	ELAINE M. BUTTENSCHON	TEACHER	07/01/2024	08/09/2024	29	\$100,571
12.	BIANCA M. CARDILLO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$19,188
13.	FRANCINE M. CARDONE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$23,281
14.	LILLIAN C. CAREY	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
15.	BRIANA M. CARMAN	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	12	\$69,872
16.	JOHN G. CASTELLO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$38,882
17.	MELANIE L. CHAMBRONE	TEACHER	07/01/2024	08/09/2024	29	\$92,176
18.	CORINNE M. CHESTER	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	18	\$62,155
19.	KARA C. CIACCIA	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$25,836
20.	DIANNA CIANFROCCO	SCHOOL SOCIAL WORKER	07/01/2024	08/28/2024	20	\$103,930
21.	TRACY L. CLOOS	TEACHER	07/01/2024	08/09/2024	29	\$64,369
22.	PAUL T. CURTACCI	TEACHER	07/01/2024	08/09/2024	29	\$102,741
23.	ANTHONY CURTACCI	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$52,643
24.	THERESA R. CURTACCI	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$25,118
25.	SHAD A. CZERNIAK	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$35,923
26.	HANNAH L. DANQUER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$18,560
27.	FRANK N. DARDANO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,588
28.	JULIANA E. DEE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$18,871
29.	DAVID M. DEEP JR.	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,609
30.	MAIAH L. DEGIRONIMO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,423
31.	JORDAN S. DELMONICO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$18,560
32.	MATTHEW M. DONATO	TEACHER	07/01/2024	08/09/2024	29	\$47,716
33.	CHARMAINE B. DONATO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,764
34.	ABIGAIL L. DRAPER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784

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		Title	Start Date	End Date	Max Days	Salary
35.	JOHN DREW	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$31,420
36.	BRADFORD P. DUNLAY	TEACHER	07/01/2024	08/09/2024	15	\$58,708
37.	TANYA D. FELDMAN	TEACHER	07/01/2024	08/09/2024	29	\$91,756
38.	DANIELLE O. FLACK	TEACHER	07/01/2024	08/09/2024	29	\$47,016
39.	ALEXIS K. FLACK	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
40.	RYAN W. GERLING	MUSIC THERAPIST	07/01/2024	08/09/2024	29	\$48,770
41.	CRISTIANA GRANIERO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
42.	ROBERT B. GRAY	GUIDANCE	07/01/2024	08/30/2024	25	\$75,560
43.	LISA GRENIER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$33,614
44.	STACEY GRUCZA	TEACHER	07/01/2024	08/09/2024	29	\$63,000
45.	ANNA L. GRUCZA	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
46.	JENNA D. HADDAD	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
47.	CARRIE L. HAMILTON	TEACHER	07/01/2024	08/09/2024	29	\$51,981
48.	MARK HARRINGTON	TEACHER	07/01/2024	08/09/2024	29	\$83,897
49.	ANGELINA R. HERRINGTON	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
50.	KEVIN P. HODGE	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	18	\$66,933
51.	PATRICK M. HOGAN	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$18,871
52.	THOMAS M. HOLT JR	TEACHER	07/01/2024	08/09/2024	29	\$70,909
53.	MELISSA I. HOLTHAM	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$33,744
54.	LISA L. HUEBNER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$35,709
55.	ROCHELLE L. HULL	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	18	\$73,398
56.	ROSEANN M. JAQUAY	SCHOOL SOCIAL WORKER	07/01/2024	08/09/2024	12	\$87,304
57.	KIMBERLY JENNINGS	OCCUPATIONAL THERAPIST	07/01/2024	08/09/2024	24	\$74,062
58.	JENNY R. JOHNSTON	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,045
59.	MICHAEL P. KAIN	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$35,423
60.	WILLIAM J. KEISER IV	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$31,564
61.	GRANT T. KLINKNER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,271
62.	JEAN KNAUL	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$26,183

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		Title	Start Date	End Date	Max Days	Salary
63.	KAITLIN R. KOPCZA	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
64.	KAMRYN L. KOTARY	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
65.	MEGAN E. KOVACS	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
66.	PARKER P. LAHEY	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
67.	ROBIN LALONDE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$33,718
68.	DEIDRE LALYER	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	12	\$92,204
69.	DEBRA H. LANZ	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$24,236
70.	ROSALYN J. LEONE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$23,209
71.	MAYA G. LETT	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$19,523
72.	CAROLYN M. MACTURK	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	12	\$70,503
73.	LORI MAGGIO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$34,644
74.	LAURA R. MALAGESE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,218
75.	EDWARD F. MANLEY	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,983
76.	JENNIFER E. MANN	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$34,514
77.	DANIELLE MAROSE	TEACHER	07/01/2024	08/09/2024	29	\$62,267
78.	SUSAN M. MARSH	TEACHER	07/01/2024	08/09/2024	29	\$87,800
79.	CAROL MARTIN	TEACHER	07/01/2024	08/09/2024	15	\$100,127
80.	SHELLEY MATTHEWS	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	12	\$85,446
81.	ALEX J. MCLAUGHLIN	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
82.	TINA J. MCLEAN	TEACHER	07/01/2024	08/09/2024	29	\$92,927
83.	LISA A. MCLEAN-TURNER	TEACHER	07/01/2024	08/09/2024	29	\$6,744.82
84.	MICHELLE T. MCQUEENEY	OCCUPATIONAL THERAPIST	07/01/2024	08/09/2024	24	\$69,406
85.	LAURYN E. MESSA	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,218
86.	LORRAINE E. MILITANO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$35,709
87.	MICHELE F. MISIAK	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$33,744
88.	MORGAN A. MITCHELL	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,588
89.	ALYSSA G. MOONEY	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784

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		Title	Start Date	End Date	Max Days	Salary
90.	JAYME P. MOORE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$19,188
91.	JOANNE M. MOYLAN	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,218
92.	JOHN A. NICOTERA	TEACHER	07/01/2024	08/09/2024	15	\$63,749
93.	GIL L. OLIVERAS	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$38,052
94.	DAWN ORTLIEB	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$44,492
95.	KAITLYN M. OWENS	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,088
96.	JULIE D. PACIFIC	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	18	\$77,051
97.	SUE PARDEE	OCCUPATIONAL THERAPY ASSISTANT	07/01/2024	08/09/2024	29	\$56,337
98.	SARAH B. PARKER	TEACHER	07/01/2024	08/09/2024	29	\$87,180
99.	REGINA PATTERSON	SCHOOL SOCIAL WORKER	07/01/2024	08/09/2024	29	\$86,786
100.	MAUREEN E. PAVLICKO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,618
101.	ALISA M. PETRONELLA	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,264
102.	THOMAS D. PFISTERER	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,923
103.	SCOTT PHELPS	SCHOOL PSYCHOLOGIST	07/01/2024	08/09/2024	15	\$86,686
104.	COURTNEY L. PLANTE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,983
105.	KAITLYN M. REINSMITH	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$18,871
106.	MEGHAN T. REYNOLDS	TEACHER	07/01/2024	08/09/2024	29	\$47,716
107.	RACHEL E. RIOLO	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	6	\$71,886
108.	CHERYL A. RIVET	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$34,644
109.	CATHERINE ROBERTELLO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$28,564
110.	TRICIA L. ROBINSON	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	18	\$104,629
111.	GAYLA A. ROTHDIENER	TEACHER	07/01/2024	08/09/2024	29	\$92,068
112.	ANDREW RUBINO	SCHOOL PSYCHOLOGIST	07/01/2024	08/09/2024	15	\$81,949
113.	ELISE RUSSELL	SCHOOL PSYCHOLOGIST	07/01/2024	08/09/2024	15	\$63,457
114.	JAMES B. RYAN	SCHOOL PSYCHOLOGIST	07/01/2024	08/28/2024	15	\$78,633
115.	BRIAN O. SANCHEZ VALDERRAMOS	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
116.	RYAN SCARLINO	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$23,534

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		Title	Start Date	End Date	Max Days	Salary
117.	KEVIN SCRANTON	TEACHER	07/01/2024	08/09/2024	15	\$94,056
118.	EMMA C. SCRANTON	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
119.	ROSALIND SIEGFRIED	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$39,053
120.	MCKENZIE L. SIPP	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$21,983
121.	JENNIFER M. SMITH	TEACHER	07/01/2024	08/09/2024	29	\$58,843
122.	STEPHANIE A. SMITH	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$33,939
123.	THERESE M. SOULIA	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$19,188
124.	MARY SARA SPERL	PHYSICAL THERAPIST	07/01/2024	08/28/2024	24	\$82,711
125.	PEYTON A. STEATES	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
126.	SYDNEY R. STEATES	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$19,523
127.	KATHRYN A. TAYLOR	TEACHER SPEECH & HEARING	07/01/2024	08/09/2024	18	\$68,633
128.	ROXANN TESTAMARK	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$38,014
129.	SARAH A. THAYER	SCHOOL SOCIAL WORKER	07/01/2024	08/09/2024	29	\$59,006
130.	MARTHA J. THOMPSON	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$35,014
131.	ERIKA J. VALDERRAMOS	TEACHING ASSISTANT	07/01/2024	08/09/2024	15	\$20,923
132.	HEIDI L. VANDERMEULEN	TEACHER BLIND & VISUALLY IMPAIRED	07/01/2024	08/09/2024	15	\$93,113
133.	NORA M. VICK	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
134.	BOBBI A. WEIBEL	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$23,209
135.	NOELLE M. WELCH	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$2,784
136.	SARAH WHITE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$38,144
137.	CANDACE WIGGINS	PHYSICAL THERAPIST	07/01/2024	08/28/2024	24	\$87,768
138.	KRISTIN WILLIAMS	SCHOOL SOCIAL WORKER	07/01/2024	08/09/2024	29	\$86,686
139.	PATRICIA A. WILLIAMS	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$20,583
140.	CATHY A. WRIGHT	TEACHER	07/01/2024	08/09/2024	29	\$85,444
141.	JENNIFER E. ZALE	TEACHING ASSISTANT	07/01/2024	08/09/2024	29	\$42,522

c. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - TEACHING/CERTIFIED

The following people are being recommended to teach in the Regional Summer School Program for 2024, for the period indicated. The actual need for any individual will not be determined until July 1, 2024. The decisions will be based upon enrollments at that time. Assignments may be for two blocks (\$3,000) or three blocks (\$4,500), based on enrollment. The Driver Education Instructors will be paid \$75.00/hr for a full class load. Teaching Assistant - \$15.00/hr. Assistant Administrator will be paid \$6,750 and Administrator will be paid \$8,500. Extended School Year (ESY) STEPS -Alternative Education Special Education Teacher/TA and Attendance Teacher Daily rate is 1/200th of salary.

		Title	Start Date	End Date	Salary
1.	JAMIE M. WILLIAMS	ADMINISTRATOR	07/01/2024	08/20/2024	\$8,500
2.	MICHAEL A. AGOSTO	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
3.	SCOT D. ALSANTE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
4.	GINA F. ANTONE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
5.	HEATHER L. BANEK	ENGLISH	07/08/2024	08/20/2024	\$4,500
6.	KAITLYN G. BARLOW	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
7.	JOHN O. BAUER	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
8.	ALAINA R. BEANE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
9.	MEREDITH A. BLANDO	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
10.	HOLLY L. BOCCARDO	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
11.	ERIC D. BOISEN	ADMINISTRATOR	07/01/2024	08/20/2024	\$8,500
12.	BRETT M. BOSTIC	ASSISTANT ADMINISTRATOR	07/08/2024	08/20/2024	\$6,750
13.	JASON R. BRADLEY	CHEMISTRY	07/08/2024	08/20/2024	\$4,500
14.	KATRINA M. BRIODY	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
15.	RYAN A. CALOGERO	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
16.	CHRISTY CANNISTRA	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
17.	MARY CATHERINE CAREY	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
18.	MARIE A. CASTANO	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
19.	JAMIE L. CERASI	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
20.	JEANIE A. CHAMBRONE	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
21.	KALYN M. CHAMBRONE	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
22.	ALYSSA G. COOK	ENGLISH	07/08/2024	08/20/2024	\$4,500
23.	ANTHONY L. CORIALE JR.	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500

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		Title	Start Date	End Date	Salary
24.	FRANCESCA A. D'AMBRO	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
25.	JULIE A. DALEY	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
26.	NATHAN DEBAN	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
27.	MICHAEL A. DEGIOVINE	ENGLISH	07/08/2024	08/20/2024	\$4,500
28.	JARED M. DEPASS	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
29.	ANNE C. DEROSE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
30.	PHILIP R. DESTITO	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
31.	NOELLE E. DUROSS	ADMINISTRATIVE INTERN	07/01/2024	08/20/2024	UNPAID
32.	AMANDA L. EDWARDS	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
33.	SARA M. ENGELL	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
34.	NICOLE L. ESTEY	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
35.	HALLE M. FEANE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
36.	GREGORY FIASCHETTI JR	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
37.	EMILY M. FIFIELD	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
38.	JACOB C. FRACCOLA	ENGLISH	07/08/2024	08/20/2024	\$4,500
39.	CAROL L. FURMANSKI	SCIENCE	07/08/2024	08/20/2024	\$4,500
40.	KRYSTLE GALARZA	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
41.	JULIE A. GIARDULLO	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
42.	TRACI L. GRADY	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
43.	JAMIE A. GREEN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
44.	LISA M. GREICO	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
45.	NINA M. GRISWOLD	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
46.	LATOYA M. HAMELL	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
47.	MICHAEL W. HARTNETT	ENGLISH	07/08/2024	08/20/2024	\$4,500
48.	JENNIFER M. HELFERT	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
49.	MEGAN M. HICKEL	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
50.	MACKENZIE R. HOLBERT	ELEMENTARY	07/08/2024	08/20/2024	\$4,500
51.	DEBORAH A. HOULE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
52.	PHILLIP A. HOWARD	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500

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		Title	Start Date	End Date	Salary
53.	JACQUELINE M. JACKSON	SPECIAL EDUCATION/LIVING ENVIRONMENT	07/08/2024	08/20/2024	\$4,500
54.	ELIZABETH L. JENNINGS	SPANISH	07/08/2024	08/20/2024	\$4,500
55.	CAMERON E. JENNINGS	EARTH SCIENCE	07/08/2024	08/20/2024	\$4,500
56.	EMILY R. JULIAN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
57.	LINDSAY M. KACZOR	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
58.	DANIEL T. KEATING	PHYSICAL EDUCATION	07/08/2024	08/20/2024	\$4,500
59.	ALESHEA J. KELLY	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
60.	KELLE KIRKLAND	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
61.	KRISTIN J. KOHN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
62.	ADRIANA M. LIBERATORE	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
63.	BRITTNEY LINK	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
64.	LAUREN E. LIONETTI	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
65.	KRISTEN A. LUBECK	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
66.	JAKOB B. LUTKE	DRIVER EDUCATION	07/08/2024	08/23/2024	\$75.00/hr
67.	JOSEPH P. MACRINA	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
68.	MADELYNN C. MAIOLO	ENGLISH	07/08/2024	08/20/2024	\$4,500
69.	LAURA R. MALAGESE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
70.	CAROLYN MANCUSO-LASALLE	SCHOOL COUNSELOR	07/08/2024	08/20/2024	\$4,500
71.	CASSIDY K. MANEEN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
72.	ABIGAIL G. MARTIN	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
73.	ERIN M. MCKINLEY	PHYSICAL EDUCATION/HEALTH	07/08/2024	08/20/2024	\$4,500
74.	RYAN MCNERNEY	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
75.	CAITLIN E. MENNIG	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
76.	CHERI A. MISIAK	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
77.	DANIELLE N. MOORE	ASSISTANT ADMINISTRATOR	07/08/2024	08/20/2024	\$6,750
78.	LAUREN E. MULCHY	ENGLISH	07/08/2024	08/20/2024	\$4,500
79.	DAVID G. NORTON	ENGLISH	07/08/2024	08/20/2024	\$4,500
80.	CARLY G. NUNNEKER	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
81.	TRAVIS H. OWENS	DRIVER EDUCATION	07/08/2024	08/23/2024	\$75.00/hr

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		Title	Start Date	End Date	Salary
82.	DANIEL G. PALMISANO	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
83.	LOUIS F. PARROTTA	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
84.	REBECCA M. PEPPERINE	ASSISTANT ADMINISTRATOR	07/08/2024	08/20/2024	\$6,750
85.	NIKIYA L. POMPONI	ADMINISTRATOR	07/01/2024	08/20/2024	\$8,500
86.	ALEX W. PRUE	PHYSICAL EDUCATION/HEALTH	07/08/2024	08/20/2024	\$4,500
87.	MEGAN A. RAY	SCIENCE	07/08/2024	08/20/2024	\$4,500
88.	DOUGLAS C. REHM	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
89.	AMBER L. RENZI	ENGLISH	07/08/2024	08/20/2024	\$4,500
90.	BRETT A. REWAKOWSKI	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
91.	RACHAEL A. RIVERA	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
92.	NICOLE C. ROBERTS	SCIENCE	07/08/2024	08/20/2024	\$4,500
93.	REBECCA P. ROY	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
94.	STEPHANIE B. SACCO	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
95.	JIANNA M. SCALISE	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
96.	PETER J. SCIALDONE	SCHOOL COUNSELOR	07/08/2024	08/20/2024	\$4,500
97.	SANDRO SEHIC	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
98.	TAYLOR M. SHEPARD	SCIENCE	07/08/2024	08/20/2024	\$4,500
99.	JENNIFER M. SMITH	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
100.	SARAH A. SNEDIKER	MATHEMATICS	07/08/2024	08/20/2024	\$4,500
101.	MALLORY L. SNOW	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
102.	AMANDA L. SULLIVAN	ELEMENTARY	07/15/2024	08/08/2024	\$3,000
103.	KERRY A. SULLIVAN	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
104.	JOANNE F. SZCZYGIEL	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
105.	KATHERINE J. TEJADA	HEALTH	07/08/2024	08/20/2024	\$4,500
106.	DAWN A. THOMAS	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
107.	CONSTANCE E. VAN NAMEE	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
108.	TARA L. VANCAUWENBERGE	HEALTH	07/08/2024	08/20/2024	\$4,500
109.	ROBERT B. WALLACE	DRIVER EDUCATION	07/08/2024	08/23/2024	\$75.00/hr
110.	JENNIFER L. WASKIEWICZ	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr

		Title	Start Date	End Date	Salary
111.	KATRINA P. WEIL	PROGRAMMING	07/08/2024	08/20/2024	\$4,500
112.	JAMIE L. WEILER	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
113.	NATHAN F. WHITE	ADMINISTRATIVE INTERN	07/01/2024	08/20/2024	UNPAID
114.	ERICA A. WILCZYNSKI	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
115.	KATE L. WILLIAMS	TEACHING ASSISTANT	07/15/2024	08/08/2024	\$15.00/hr
116.	MELISSA M. WILLIAMS	SPECIAL EDUCATION	07/08/2024	08/20/2024	\$4,500
117.	EH B. WIN	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
118.	GORDON B. WYDYSH	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr
119.	BENJAMIN J. ZALEWSKI	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
120.	DAVID M. ZAMMIELLO	SOCIAL STUDIES	07/08/2024	08/20/2024	\$4,500
121.	AUDREY K. ZUIS	TEACHING ASSISTANT	07/08/2024	08/20/2024	\$15.00/hr

d. RECOMMENDATION FOR EXTRA ASSIGNMENTS - ALTERNATIVE EDUCATION STAFF
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JACLYN M. BOGDAN	SCHOOL SOCIAL WORKER	07/01/2024	08/31/2024	10	\$54,083
2.	CAROLYN MANCUSO-LASALLE	SCHOOL COUNSELOR	07/01/2024	08/31/2024	25	\$75,571
3.	SUZANNE J. O'BRIEN	SCHOOL COUNSELOR	07/01/2024	08/31/2024	25	\$69,540
4.	SENORA M. PIERCE	SCHOOL SOCIAL WORKER	07/01/2024	08/31/2024	10	\$57,595
5.	STACY M. SARDINA	SCHOOL SOCIAL WORKER	07/01/2024	08/31/2024	10	\$99,301
6.	JENNIFER L. VITAGLIANO	SCHOOL SOCIAL WORKER	07/01/2024	08/31/2024	10	\$65,423

e. RECOMMENDATION FOR ADDITIONAL STIPENDS - SPECIAL EDUCATION SUMMER SCHOOL PROGRAM

		Title	Start Date	End Date	Stipend
1.	ANTHONY CURTACCI	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
2.	THERESA R. CURTACCI	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
3.	SHAD A. CZERNIAK	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
4.	WILLIAM J. KEISER IV	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
5.	JEAN KNAUL	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500

		Title	Start Date	End Date	Stipend
6.	ROSALIND SIEGFRIED	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
7.	STEPHANIE A. SMITH	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
8.	ROXANN TESTAMARK	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500
9.	SARAH WHITE	TEACHING ASSISTANT	07/01/2024	08/09/2024	\$3,500

2. RECOMMENDATIONS FOR SUMMER SCHOOL - NON-INSTRUCTIONAL

a. RECOMMENDATION FOR SPECIAL EDUCATION SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL
Daily rate is 1/200th of salary

		Title	Start Date	End Date	Max Days	Salary
1.	JANET DESENS	REGISTERED PROFESSIONAL NURSE	07/01/2024	08/09/2024	29	\$49,675
2.	TAMMY S. GUILIANO	REGISTERED PROFESSIONAL NURSE	07/01/2024	08/09/2024	29	\$50,696

b. RECOMMENDATION FOR ACADEMIC REGIONAL SUMMER SCHOOL APPOINTMENTS - NON-INSTRUCTIONAL

The following people are being recommended for clerical or nursing positions in the Regional Summer School Program for 2024. All people listed are potential hires. The actual need for any individual will not be determined until July 1, 2024. The decisions will be based on enrollments at that time and the actual need for clerical or nursing help.

		Title	Start Date	End Date	Salary
1.	BRENDA E. KUHN	CLERICAL	07/08/2024	08/20/2024	\$15.00/hr. by timesheet

ITEM VII. D. 1. ACCEPTANCE OF CLERK'S REPORT

Moved, that the Cooperative Board accepts the Clerk's Report – Oaths of Office for Michael Head and Ryan Rogers were administered on July 1, 2024.

ITEM VII. D. 2. RECOMMENDATION FOR APPROVAL OF BOARD POLICIES

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approves the following Policies in order to provide a comprehensive written listing of the Cooperative Board's current policies, rules and regulations for the Oneida -Herkimer-Madison BOCES.

4301 Borrowing Funds
4302 Deposits
4303 Insurance (Excluding Health Insurance)
4304 Personal Property of the BOCES
4305 Health Insurance Portability and Accountability Act of 1996 (HIPPA)
4400 Audit Committee
4401 Annual Audit
4402 Internal Audit Function
4403 Auditing Claims for Payment
4404 Personal Property Acquisitions

ITEM VII. D. 3. APPROVAL OF THE CODE OF CONDUCT for 2024-2025 SCHOOL YEAR

Moved, that the BOCES Cooperative Board approves the Code of Conduct for the Oneida-Herkimer-Madison BOCES effective July 1, 2024, with the understanding that this document will be reviewed annually.

ITEM VII. D. 4. APPROVAL OF THE PROFESSIONAL DEVELOPMENT PLAN FOR 2024-2027 SCHOOL YEARS

Moved, that the BOCES Cooperative Board approves the Professional Development Plan for the Oneida-Herkimer-Madison BOCES effective July 1, 2024, with the understanding that this document will be reviewed in 2027.

ITEM VII. D. 5. APPROVAL OF THE CREATION OF A SENIOR PROGRAM SPECIALIST – WORLD LANGUAGES POSITION

Moved, that the BOCES Cooperative Board approve the creation of the position Senior Program Specialist – World Languages.

ITEM VII. D. 6. APPROVAL OF MIDDLE SETTLEMENT ACADEMY AGREEMENT

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the Middle Settlement Academy Agreement between OHM BOCES and MVCC.

ITEM VII. D. 7. APPROVAL OF TRANSITION SERVICES AGREEMENT

Moved, that the Oneida-Herkimer-Madison BOCES Cooperative Board approve the Transition Services Agreement between OHM BOCES and MVCC.

ITEM VII. D. 8. APPROVAL OF THE COOPERATIVE BOARD HANDBOOK

Moved, that the Cooperative Board approves the current and most updated version of the Cooperative Board Member Handbook dated July 10, 202, for the 2024-25 year.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VIII. BOARD TOPIC(S)/DISCUSSION ITEM(S)

Any topics for discussion will be tabled until the next regularly scheduled meeting due to the weather.

ITEM IX. OLD BUSINESS

None.

ITEM X. EXECUTIVE SESSION

Motion by: Steve Boucher
Seconded by: Michael Head

Moved, that the Cooperative Board enter into Executive Session at 5:04 p.m.

Executive Session Items:

x	discussing the employment history of particular persons
	discussing matters that may lead to the appointment of a particular person (or alternatively, a particular corporation)
	discussing collective negotiations pertaining to the _____ Union, pursuant to Article 14 of the Civil Service Law
	discussing the (purchase) (sale) (lease) of a particular parcel of land, disclosure of which could affect the value of the property
	discussing the (administration) (preparation) (grading) of the _____ exam
	discussing proposed litigation
x	discussing matters which could imperil public safety if disclosed

Motion by: Elaine M. Falvo
 Seconded by: Michael Head

Moved, that the Cooperative Board exit the Executive Session and return to the General Session at 6:04 p.m.

ITEM XI. ACTION ITEM(S) FOR APPROVAL (CONTINUATION OF VII)

ITEM VII. D. 9. APPROVAL OF THE AMENDMENT TO THE AGREEMENT WITH THE ASSISTANT SUPERINTENDENT OF INSTRUCTIONAL PROGRAMS AND PROFESSIONAL LEARNING

Motion by: Elaine M. Falvo
 Seconded by: Ryan Rogers

Moved, that the Cooperative Board approves the Amendment to the Agreement with the Assistant Superintendent of Instructional Programs and Professional Learning, effective July 1, 2024 – June 30, 2027.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VII. D. 10. APPROVAL OF THE AMENDMENT TO THE AGREEMENT WITH THE ASSISTANT SUPERINTENDENT OF SUPPORT SERVICES

Motion by: Elaine M. Falvo
Seconded by: Timothy Thomas

Moved, that the Cooperative Board approves the Amendment to the Agreement with the Assistant Superintendent of Support Services, effective July 1, 2024 – June 30, 2027.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VII. D. 11. APPROVAL OF THE AMENDMENT TO THE AGREEMENT WITH THE DIRECTOR OF EDUCATIONAL SERVICES

Motion by: Michael Head
Seconded by: Timothy Thomas

Moved, that the Cooperative Board approves the 2nd Amendment to the Agreement with the Director of Educational Services, effective July 1, 2024 – June 30, 2027.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VII. D. 12. APPROVAL OF THE AMENDMENT TO THE AGREEMENT WITH THE DIRECTOR OF PROGRAM AND PROFESSIONAL DEVELOPMENT

Motion by: Ryan Rogers
Seconded by: Timothy Thomas

Moved, that the Cooperative Board approves the 2nd Amendment to the Agreement with the Director of Program and Professional Development, effective July 1, 2024 – June 30, 2027.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VII. D. 13. APPROVAL OF THE AGREEMENT BETWEEN BOCES AND THE CITY OF UTICA FOR SCHOOL SECURITY OFFICERS

Motion by: Elaine M. Falvo
Seconded by: Michael Head

Moved, that the Cooperative Board approves the Agreement between BOCES and the City of Utica for School Security Officer services on an as-needed basis through August 20, 2024. This Resolution shall take effect immediately.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM VII. D. 14. APPROVAL OF THE AGREEMENT BETWEEN BOCES AND ARROW SECURITY FOR SECURITY OFFICERS

Motion by: Steve Boucher
Seconded by: Michael Head

Moved, that the Cooperative Board approves the Agreement between BOCES and Arrow Security for School Security Officer services on as-needed basis through August 20, 2024. This Resolution shall take effect immediately.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

ITEM C. B. 2. PERSONNEL UNPAID LEAVE OF ABSENCE

Motion by: Michael Head
Seconded by: Steve Boucher

Moved, that the Cooperative Board approves the Leave of Absence of Graphic Design Specialist Joshua S. Ezman effective June 3, 2024 with the end date To Be Determined.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0

MOTION TO ADJOURN

Motion by: Steve Boucher
Seconded by: Michael Head

Without further objection, there being no further business to come before the Cooperative Board, the meeting was adjourned at 6:09 p.m.

Yes	No	Excused	Abstain
Michelle Anderson		Anthony J. Nicotera	
Steve Boucher		Joseph H. Hobika, Jr.	
Elaine M. Falvo		Dr. Gary W. Porcelli	
Michael Head		Russell Stewart	
Heather Johnson			
Gary P. Nelson			
Ryan Rogers			
Timothy Thomas			

Motion carried 8-0



Lori A. Wrobel
Clerk of the Board
July 12, 2024