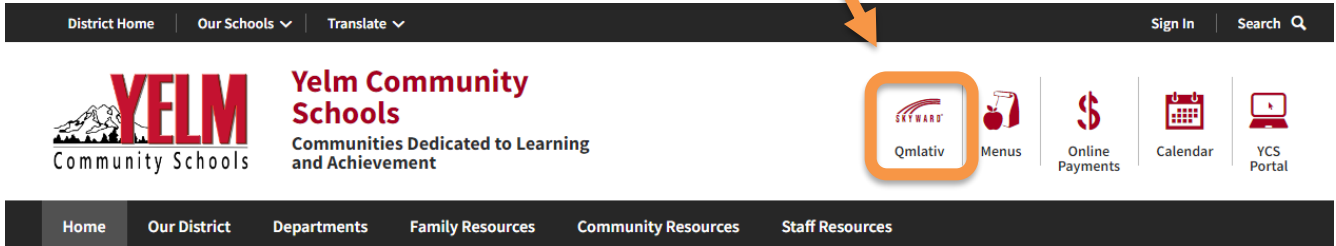




Qmlative Family Access Quick Tips & Tricks

Logging In

Families can access Skyward – Qmlativ from the [Yelm Community Schools Website](https://www.ycs.wednet.edu/): <https://www.ycs.wednet.edu/> and clicking on the [Qmlativ link](#) at the top of the screen.



Family Access logins are created during enrollment and are connected to your primary email. Reach out to your school's registrar if you would like the Family Access Invite resent to your email. Be sure to check your spam folders within your email. If you do not remember your Username or Password, use the Forgot Username or Password option.

Pro Tip: After three failed login attempts, use the Forgot Password option to prevent being locked out.

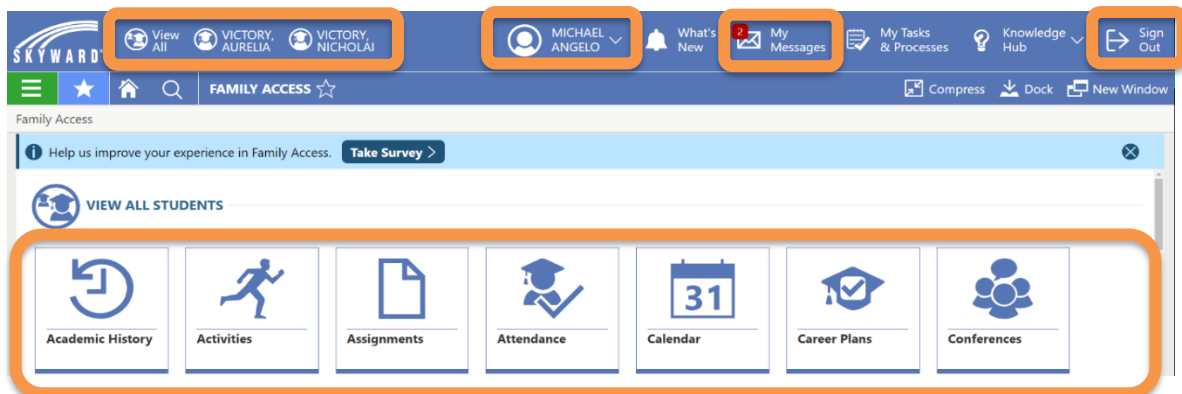


Navigating Skyward Family Access

Family Guardians can

- Navigate quickly using the thumbnail or tiles on the home screen.
- Switch quickly from viewing all students to an individual student.
- Review messages and notification from the teacher(s), admin(s), or system event.
- Customize their Skyward theme, change password, and view login history

Pro Tip: Always use the Sign Out option to prevent others from accessing your account

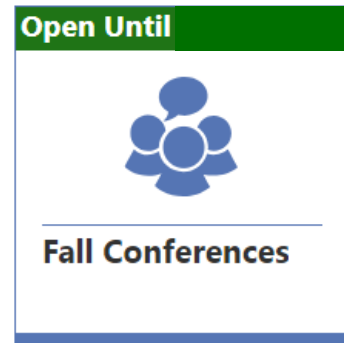


Scheduling Conferences

Use the Conferences tile(s) to schedule Parent/Teacher Conferences. Use the Tile that says, "Open Until ###/###/####"

Select the teacher you need to schedule a conference with on the left and identify and open conference time on the right.

Once scheduled, there is an option to leave a note for the teacher. Do not forget to click Done Scheduling.



STEP 1: SELECT A TEACHER | **STEP 2: SELECT A TIME SLOT**

| Scheduled? | ↑ ¹ Student | Period | ↑ ³ Teacher | Status | ↑ ² Date | ↑ ³ Time Slot | Building |
|------------|------------------------|--------|------------------------|----------|---------------------|--------------------------|-----------|
| ✓ | NICHOLAI VICTORY | 2 | DAWN LANTZ | Conflict | 11/20/2023 Monday | 12:00 PM - 12:25 PM | YELM HIGH |
| ✓ | NICHOLAI VICTORY | 3 | CARISSA THOMAS | Conflict | 11/20/2023 Monday | 12:30 PM - 12:55 PM | YELM HIGH |
| | NICHOLAI VICTORY | 4 | MATTHEW MOUNTS | + | Open | 1:00 PM - 1:25 PM | YELM HIGH |
| | NICHOLAI VICTORY | 5 | JEREMIAH HUME | + | Open | 1:30 PM - 1:55 PM | YELM HIGH |

MY CONFERENCE SCHEDULE

Print Schedule | Done Scheduling

| | Class | Method | Location | Note to Teacher |
|------|-------------|-----------|------------------------|-----------------|
| Z | VET SCIENCE | In-Person | YELM HIGH SCHOOL - 543 | |
| OMAS | ENGLISH 11A | In-Person | YELM HIGH SCHOOL - 543 | |

After selecting Done Scheduling, a schedule can be printed for all students at the same time.

✓ Your Conferences have been scheduled.

You may make changes to this schedule until 11/30/2023 at 12:00 AM. Please print the schedule below for your reference.

[Return to Dashboard](#)

MY CONFERENCE SCHEDULE

Edit Conference Schedule | Print Schedule

| ↑ ¹ Date | ↑ ² Time Slot | Student | Teacher | Class |
|---------------------|--------------------------|-----------------|-------------|-------------|
| Monday 11/20/2023 | 3:00 PM - 3:25 PM | AURELIA VICTORY | BROOK ADAMS | GRADE 2 ELA |