Welcome to this Work Session & Regular Meeting of the Tigard-Tualatin School District Board of Directors

Monday, August 26, 2024

Tigard-Tualatin Training Center, 9550 SW Murdock St., Tigard, OR 97224

Public participation on agenda items occurs at the discretion of the chair. Please indicate your interest by submitting an email to Patty Roberts @ proberts@ttsd.k12.or.us, no later than 4:00 PM on Board meeting day, and provide your name, community, and the reason or topic for your public comment. At 9:00 PM the Board may take a five-minute recess, and the chair will review the agenda for possible rescheduling of items. The public meeting will not go beyond 9:30 PM without a majority vote of the board. For assisted listening/speech call.503-431-4002 (voice) or 503-431-4047 (FAX) no later than 48 hours prior to the meeting.

I. WORK SESSION ~ *Time: 5:00 PM*
   A. Board Goals Work Session – Presenter: Chair Tristan Irvin ..... Page 03

II. ADJOURN WORK SESSION ~ *Time: 6:00 PM*

III. REGULAR SESSION ~ *Time: 6:30 PM*
   A. CALL TO ORDER - Presenter: Chair Tristan Irvin ..... Page 04
      David Jaimes, Vice-Chair, Kristen Miles, Crystal Weston, and Jill Zurschmeide (Members)

IV. APPROVAL OF THE AGENDA & CONSENT AGENDA ~ *Time: 6:31 PM*
   A. Consent Agenda Items
      1. Human Resources/Personnel Report ..... Page 07
      2. 2nd Reading: 2024-25 Board Working Agreements ..... Page 10
      3. 2nd Reading: 2024-25 Board Assignments ..... Page 12
      4. 2nd Reading: 2024-25 TTSD Superintendent Goals ..... Page 13
      5. 2nd Reading: Board Policies ..... Page 15
      6. 2nd Reading: Student Rights & Responsibilities Handbook ..... Page 17
      7. PSO Activities ..... Page 18

V. STUDENT REPRESENTATIVE REPORTS ~ *Time: 6:32 PM*
   A. Tigard HS Student Representatives: Presenters: Evelyn Agosto Jeronimo, Nathan Tran & Alternate: Moss Weigel
   B. Tualatin HS Student Representatives: Presenters: Jamie Hartmann, Sky Rowe

VI. SUPERINTENDENT & BOARD COMMUNICATIONS ~ *Time: 6:45 PM*

VII. PUBLIC COMMENT ~ *Time: 7:00 PM*

This 30-minute section of the agenda is for public comment related to both board agenda and non-agenda items. Any member of the public who has not provided comment within the 30-minute period will have an opportunity at the end of the agenda to do so. Please email Patty Roberts, Board Secretary @ proberts@ttsd.k12.or.us to signup to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment. Public comments are limited to three (3) minutes and should be brief and concise. Speakers may offer objective criticism of district operations or programs, but the Board will not hear complaints concerning specific district personnel. If this public comment agenda item exceeds 30 minutes, time for the remainder of the public comments will be provided at the end of this meeting.

VIII. REPORTS & DISCUSSION ITEMS ~ *Time: 7:30 PM*
   A. Enrollment Update - Presenter: Len Reed ~ *Time: 7:30 PM* ..... Page 21
   B. 1st Reading: 2024-25 Board Goals - Presenter: Chair Irvin ~ *Time: 7:45 PM* ..... Page 22

IX. ACTION ITEMS ~ *Time: 8:00 PM*
   A. 2024-25 Meal Prices: Presenter: Jessica Seay ~ *Time: 8:00 PM* ..... Page 23
   B. 2024-25 Nutrition Services Bid Rollovers and RFP Awards for 2024-25 – Presenter: Jessica Seay ~ *Time: 8:15 PM*..... Page 24

X. BOARD MEMBER REFLECTION TIME – Presenter: Board Chair ~ *Time: 8:30 PM*

This agenda item is provided for the Board to reflect at the end of their meeting and to have an opportunity to discuss, or talk about items to have on a future meeting agenda or if there is something that Board members wish to discuss further. This agenda item is available on an as needed basis.

XI. ADJOURN - Presenter: Board Chair ~ *Time: 8:45 PM*

Public Participation in Board Meetings

1. To provide public comment please send an email to Patty Roberts, Board Secretary to sign up to provide public comment, by 4:00 PM on Board meeting day. Include your name, community, and the reason or topic for your public comment.
2. A group of visitors with a common purpose should designate a spokesman for the group.
3. Comments or statements by members of the public are limited to 3 minutes and should be brief and concise unless otherwise authorized by the Chair.
4. Speakers may comment a topic not on the published agenda, however, the Board, at its discretion, may require that the proposal, inquiry, or request be submitted in writing. The Board reserves the right to refer the matter to the administration for action or study and to report at a subsequent meeting.
5. When meetings are large or controversial, anyone wishing to speak before the Board, either as an individual or as a member of a group, on any agenda or non-agenda item, may do so at the discretion of the Board chair.
6. Speakers may offer objective criticism of district operations or programs but **the Board will not hear complaints concerning specific district personnel.**
7. These procedures will be published on the back of every Board meeting agenda.

~ Matters Permitted for Executive Session ~

ORS 192.620 The Oregon form of government requires an informed public aware of the deliberations and decisions of governing bodies and the information upon which such decisions were made. It is the intent of ORS 192.610 to 192.690 that decisions of governing bodies be arrived at openly. However, a school board may hold an Executive Session, which excludes the public after the Board Chair has identified one or more of the following reasons:

As per ORS 332.061

(1) Any hearing held by a district school board or its hearings officer on any of the following matters shall be conducted in executive session of the board or privately by the hearings officer unless the student or the student's parent or guardian requests a public hearing:
   (a) Expulsion of a minor student from a public elementary or secondary school.
   (b) Matters pertaining to or examination of the confidential medical records of a student, including that student's educational program.

As per ORS 192.660

(2) The governing body of a public body may hold an executive session:
   (a) To consider the employment of a public officer, employee, staff member or individual agent.
   (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
   (c) To consider matters pertaining to the function of the medical staff of a public hospital licensed pursuant to ORS 441.015 to 441.063, 441.085, 441.087 and 441.990 (3) including, but not limited to, all clinical committees, executive, credentials, utilization review, peer review committees and all other matters relating to medical competency in the hospital.
   (d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.
   (e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions.
   (f) To consider information or records that are exempt by law from public inspection.
   (g) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.
   (h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
   (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.
   (j) To carry on negotiations under ORS chapter 293 with private persons or businesses regarding proposed acquisition, exchange or liquidation of public investments.

(3) Labor negotiations shall be conducted in open meetings unless both sides of the negotiators request that negotiations be conducted in executive session. Labor negotiations conducted in executive session are not subject to the notification requirements of ORS 192.640.

(4) Representatives of the news media shall be allowed to attend executive sessions other than those held under subsection (2)(d) of this section relating to labor negotiations or executive session held pursuant to ORS 332.061 (2) but the governing body may require that specified information subject of the executive session be undisclosed.

(5) When a governing body convenes an executive session under subsection (2)(h) of this section relating to conferring with counsel on current litigation or litigation likely to be filed, the governing body shall bar any member of the news media from attending the executive session if the member of the news media is a party to the litigation or is an employee, agent or contractor of a news media organization that is a party to the litigation.

(6) No executive session may be held for the purpose of taking any final action or making any final decision.

(7) The exception granted by subsection (2)(a) of this section does not apply to:
   (a) The filling of a vacancy in an elective office.
   (b) The filling of a vacancy on any public committee, commission or other advisory group.
   (c) The consideration of general employment policies.
   (d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:
      (A) The public body has advertised the vacancy;
      (B) The public body has adopted regular hiring procedures;
      (C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer; and
      (D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives.

(8) A governing body may not use an executive session for purposes of evaluating a chief executive officer or other officer, employee or staff member to conduct a general evaluation of an agency goal, objective or operation or any directive to personnel concerning agency goals, objectives, operations or programs.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: August 26, 2024

TO: Board of Directors

FROM: Chair Irvin

RE: 2024-2025 Board Goals – Work Session

EXPLANATION:

This evening the Board will meet in a Work Session for further discussion of their 2024-2025 Board Goals Rubric.

PRESENTER: Chair Irvin

SUPPLEMENTARY MATERIALS: DRAFT 2024-25 Board Goals Rubric

RECOMMENDATION: Work Session Item

PROPOSED MOTION: None



Art of Community

- We acknowledge that we bring our lived experiences into our conversations
- We strive to be in community with one another with care
- We try to stay curious about each other
- We recognize that we need each other's help to become better listeners
- We slow down, so we have time to think and reflect
- We remember that conversation is a natural way we think together
- We expect it to get messy at times
- We will listen with intention to learn something new

Adapted from Margaret Wheatley's "Turning to One Another." (2000) by Z. Un for TTSD (2019)

Equity Lens

When making decisions and taking action, utilize the following questions:

*Does the decision align with the Four Pillars of the District's Strategic Plan?

*Does the decision being made ignore or worsen existing disparities or produce other unintended consequences?

*Whom does this decision affect both positively and negatively?

*Are those being affected by the decision included in the process?

*What other possibilities were explored? Is this decision/outcome sustainable?

2019

Land Acknowledgement



We acknowledge that we are gathered on the ancestral lands of many tribal nations who made their home here and/or traveled the Columbia River seasonally. The Confederated Tribes of Warm Springs, the Umatilla, and the Yakama Nation have a strong relationship to this region as do the Confederated Tribes of Siletz, the Confederated Tribes of Grand Ronde and the Chinook Tribe.

In Tigard-Tualatin we are situated on traditional Atfalati (Tualatin) Kalapuya lands. These lands were taken by the federal government for settlers traveling the Oregon Trail long before they were legally ceded, first in the unratified treaty of 1851 and then in the ratified Willamette Treaty of 1855. Much more can be learned from the K-12 curriculum written by local tribal leaders under Senate Bill 13, which we are determined to implement in our district.

We solemnly reflect on the genocide and displacement of families and relatives. We commit ourselves to moving forward towards tribal sovereignty and reconciliation. We humbly look to Indigenous leadership on Indigenous lands. In a community process we solidified that commitment by making visible and known for future generations that we are on Kalapuya land through the naming of our early childhood center Kalapuya in Spring 2021.

Shared from Dr. Julie Esparza-Brown, adapted by
Rina Miyamoto-Sundahl for TTSD, updated August 2021

August 26 , 2024

HUMAN RESOURCES REPORT

TIGARD-TUALATIN SCHOOL DISTRICT 23J

HUMAN RESOURCES REPORT - ADMINISTRATOR

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
ACUNA	MARICRUZ	HIRE	REPLACE CORWIN	ADMINISTARTOR	TWALITY	ASSOCIATE PRINCIPAL	1.000	MS ASSOC PRIN STEP E	8/12/24	
PULASKI	ALEXANDER	HIRE	REPLACE ROSE	CABINET	HIBBARD	DIRECTOR OF COMMUNICATION & COMMUNITY RELATIONS	1.000	CABINET STEP E	8/27/24	

HUMAN RESOURCES REPORT - LICENSED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
ABBOTT	JESSICA	EMPLOY	REPLACE ROSHAK	LICENSED	FOWLER	SOCIAL STUDIES & LANGUAGE ARTS TEACHER	1.000	A1	8/26/24	
ANGELO	JASON	EMPLOY	REPLACE SELF-WAS TEMPORARY	LICENSED	CREEKSIDE HIGH SCHOOL	ALT ED TEACHER	0.750	A5	8/26/24	
BARAN	JACOB	EMPLOY	REPLACE SELF-WAS TEMPORARY	LICENSED	TUALATIN HIGH SCHOOL	ADVANCED MATH TEACHER	1.000	D15	8/26/24	
BASQUES	ARICK	EMPLOY	REPLACE MARTIN	LICENSED	CREEKSIDE HIGH SCHOOL	ALT ED TEACHER	1.000	D15	8/26/24	
BECKLEY	KRISTIN	EMPLOY	REPLACE BONICA	LICENSED	BYROM	PREK TEACHER	1.000	D1	8/26/24	
BENDELSTEIN	JENNIFER	EMPLOY	NEW POSITION	LICENSED	TUALATIN ES & ARES	SCHOOL PSYCHOLOGIST	1.000	A1	8/26/24	
BERNARD	ANNA	EMPLOY	REPLACE SELF	LICENSED	HIBBARD	LEARNING SPECIALIST-TEMPORARY	0.500	F15	8/26/24	6/12/24
BROWN	VALERIE	EMPLOY	REPLACE SELF- WAS TEMPORARY	LICENSED	TUALATIN HIGH SCHOOL	DEAN OF STUDENTS	1.000	F14	8/26/24	
CHARBONEAU	JILL	EMPLOY	REPLACE ROMEIN	LICENSED	DURHAM	COUNSELOR	1.000	A1	8/26/24	
CLENDENEN	MCKENNA	EMPLOY	REPLACE LYON	LICENSED	CF TIGARD	MUSIC TEACHER	1.000	A1	8/26/24	
COLLINS	ELJE	EMPLOY	NEW POSITION	LICENSED	TUALATIN ELEMENTARY	SPEECH LANGUAGE PATHOLOGIST	1.000	A1	E15	
COONS	KEVIN	EMPLOY	REPLACE	LICENSED	TWALITY MIDDLE SCHOOL	BAND TEACHER	0.500	D5	8/26/24	
CORONA	CRYSTAL	EMPLOY	REPLACE SELF- WAS TEMPORARY	LICENSED	TUALATIN HIGH SCHOOL	ENGAGEMENT TEACHER	1.000	A4	8/26/24	
DELLERBA	LYIA	EMPLOY	REPLACE GIBERSON	LICENSED	HAZELBROOK	ON TRACK COORDINATOR	0.500	E14	8/26/24	
DUMMER	EMMA	EMPLOY	REPLACE	LICENSED	DEER CREEK	1ST GRADE TEACHER	1.000	A3	8/26/24	
EDELEN	LAURA	EMPLOY	REPLACE REMSEN	LICENSED	BYROM	TEMPORARY 5TH GRADE TEACHER	1.000	A1	8/26/24	6/12/25
EVANS	JENNIFER	EMPLOY	REPLACE	LICENSED	BYROM	KINDERGARTEN	1.000	D2	8/26/24	
FOX	ANA	EMPLOY	NEW POSITION	LICENSED	TIGARD HIGH SCHOOL	TWI SPANISH LANGUAGE & LITERACY	1.000	A1	8/26/24	
FRANK	ROWAN	EMPLOY	REPLACE BARBEE	LICENSED	METZGER	3RD GRADE TEACHER	1.000	A2	8/26/24	
FUNAKI	ALEXIS	EMPLOY	NEW POSITION	LICENSED	MARY WOODWARD	SPEECH LANGUAGE PATHOLOGIST	1.000	A1	8/26/24	
GARCIA	EMILY	EMPLOY	REPLACE	LICENSED	TEMPLETON	4TH GRADE TEACHER	1.000	D5	8/26/24	
GANGWISH	RYAN	EMPLOY	REPLACE	LICENSED	LIFEWORKS	GENERAL EDUCATION TEACHER	1.000	A1	8/26/204	
GEKOV	NICOLE	EMPLOY	REPLACE SCHAJLO	LICENSED	TIGARD HIGH SCHOOL	TEACHER CERAMICS	0.500	A1	8/26/24	
GOODMAN	KAYLA	EMPLOY	REPLACE VATERNICK	LICENSED	DEER CREEK	5TH GRADE	1.000	D4	8/26/24	
GUENTHER	PAYTON	EMPLOY	REPLACE	LICENSED	BRIDGEPORT	3RD GRADE TEACHER	1.000	A2	8/26/24	
GRIMM	BRANDI	EMPLOY	REPLACE	LICENSED	TUALATIN HIGH SCHOOL	LEARNING SPECIALIST	1.000	A1	8/26/24	
HAWLEY	MIA	EMPLOY	REPLACE	LICENSED	TUALATIN HIGH SCHOOL	EDL TEACHER	0.500	A11	8/26/24	
HOFFMAN	VANESSA	EMPLOY	REPLACE	LICENSED	TUALATIN HIGH SCHOOL	SPANISH TEACHER	0.500	D10	8/26/24	
HUTCHISON	SHAYLA	EMPLOY	REPLACE	LICENSED	DURHAM	LEARNING SPECIALIST	1.000	D3	8/26/24	
JOHNSON	DANIELLE	TERM	RETIRE	LICENSED	TIGARD HIGH SCHOOL	LEARNING SPECIALIST	1.000	F15	6/30/24	
JOHNSON	DANIELLE	EMPLOY	REPLACE SELF	LICENSED	TIGARD HIGH SCHOOL	LEARNING SPECIALIST- TEMPORARY	1.000	F15	8/26/24	6/12/25
JOHNSON	REBECCA	EMPLOY	NEW POSITION	LICENSED	DEER CREEK	SPEECH LANGUAGE PATHOLOGIST	1.000	D9	8/26/24	
JUAREZ	MARIO	EMPLOY	NEW POSITION	LICENSED	TEMPLETON	4TH GRADE TEACHER	1.000	A1	8/26/24	
KINCH	ANA	EMPLOY	REPLACE HATHORN	LICENSED	FOWLER	LEARNING SPECIALIST	1.000	A1	8/26/24	
LE DREW	SHERI	EMPLOY	REPLACE SELF	LICENSED	HIBBARD	TOSA PBIS- TEMPORARY	0.475	F15	8/26/24	6/12/25
LEE	JO ANNE	EMPLOY	REPLACE SELF	LICENSED	HIBBARD	TOSA LEARNING SPECIALIST-TEMPORARY	0.475	F13	8/26/24	6/12/25
LOWE	HAYLEY	EMPLOY	REPLACE	LICENSED	TEMPLETON	4TH GRADE TEACHER	1.000	A8	8/26/24	
MEEKER	KATHLEEN	EMPLOY	REPLACE MANSFIELD	LICENSED	DURHAM	LEARNING SPECIALIST	1.000	A1	8/26/24	
MOSLEY	SARAH	EMPLOY	REPLACE GOMEZ	LICENSED	METZGER	1ST GRADE TEACHER	1.000	C9	8/26/24	
NAKANO	SIERRA	EMPLOY	REPLACE SELF	LICENSED	TIGARD HIGH SCHOOL	ENGAGEMENT TEACHER	1.000	D4	8/26/24	
NUNEZ	KYLEE	EMPLOY	REPLACE SELF	LICENSED	TEMPLETON	PREK TEACHER	1.000	A1	8/26/24	
ORECHIA	BRYNN	EMPLOY	REPLACE TATE	LICENSED	METZGER	2ND GRADE TEACHER	1.000	A1	8/26/24	
OSOFSKY	JILLIAN	EMPLOY	REPLACE SELF	LICENSED	HAZELBROOK	SCHOOL PSYCHOLOGIST	0.600	F7	8/26/24	
PAGE	GRETCHEN	EMPLOY	REPLACE SELF- WAS TEMPORARY	LICENSED	TUALATIN ELEMENTARY	KINDERGARTEN	1.000	D2	8/26/24	

as of 8/22/24 12:04 AM
Prepared by Annette Cooley, HR Ast\server\PERSJAN222004

ROSSITTO	KATHLEEN	EMPLOY	REPLACE SELF- WAS TEMPORARY	LICENSED	TEMPLETON	LEARNING SPECIALIST	1.000	F15	8/26/24	
RUTSCHMAN	CAROL	EMPLOY	REPLACE SELF- WAS TEMPORARY	LICENSED	TIGARD HIGH SCHOOL	ADVANCED MATH TEACHER	0.500	F15	8/26/24	
SANTANA	DAISY	EMPLOY	REPLACE WOEBKE	LICENSED	TUALATIN HIGH SCHOOL	COUNSELOR	1.000	A1	8/26/24	
SEARLE	SOPHIE	EMPLOY	REPLACE WISSMILLER	LICENSED	CF TIGARD	1ST GRADE- TEMPORARY	1.000	BA2	8/26/24	
SHAE	NICHOLAS	EMPLOY	REPLACE FEBUS ROQUE	LICENSED	HAZELBROOK	TWI SOCIAL STUDIES & LANGUAGE ARTS	1.000	A1	8/26/24	
SCHALJO	JENNY	CHANGE	CHANGE LOCATION	LICENSED	TTVA	TEACHER ART	1.000		8/26/24	
SCOLES	TORI	CHANGE	CHANGE POSITION	LICENSED	TIGARD HIGH SCHOOL	TEACHER DRAMA/ ENGLISH LANGUAGE ARTS	1.000		8/26/24	
STORMBERG	KIMBERLY	EMPLOY	NEW POSITION	LICENSED	BRIDGEPORT	TEACHER ELD- TEMPORARY	0.500	F10	8/26/24	6/12/25
TAYLOR	ANDREA	EMPLOY	REPLACE PATNODE	LICENSED	ART RUTKIN	LEARNING SPECIALIST	0.500	A1	8/26/24	
WHITE	BRENNA	EMPLOY	REPLACE	LICENSED	TUALATIN HIGH SCHOOL	TEACHER DIGITAL ART	1.000	D11	8/26/24	
WOEBKE	JENNIFER	CHANGE	CHANGE LOCATION	LICENSED	TIGARD HIGH SCHOOL	COUNSELOR	1.000		8/26/24	
ZARRINKHAT	AUDREY	EMPLOY	REPLACE LANGER	LICENSED	TUALATIN HIGH SCHOOL	COUNSELOR	0.750	A1	8/26/24	

CPEC=Classified Position Evaluation Committee per OSEA-TTSD Bargaining Agreement

**Salary placement may be adjusted in accordance with prevailing OSEA Bargaining Agreement

+ Redline

++Legacied

HUMAN RESOURCES REPORT - CLASSIFIED

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
AGUILAR	SHANNON	EMPLOY	REHIRE	HOURLY	DEER CREEK	TITLE 1 ASSISTANT	0.469	H8	9/9/24	6/5/25
ANDERHALT	KAREN	EMPLOY	REHIRE	HOURLY	DEER CREEK	TITLE 1 ASSISTANT	0.469	H3	9/9/24	6/5/25
ANDERHALT	TERESA	EMPLOY	REHIRE	HOURLY	DEER CREEK	INSTRUCTIONAL ASSISTANT 1	0.281	E5	9/3/24	6/11/25
ASTACIO DE GERONIMO	JOHANNY	EMPLOY	REHIRE	HOURLY	ALBERTA RIDER	INSTRUCTIONAL ASSISTANT 1	0.250	E6	9/3/24	6/11/25
BARNES	OZIRIA	EMPLOY	REHIRE	HOURLY	ALBERTA RIDER	INSTRUCTIONAL ASSISTANT 1	0.250	E5	9/3/24	6/11/25
BECK.	MICHELLE	EMPLOY	REHIRE	HOURLY	TWALITY	INSTRUCTIONAL ASSISTANT 1	0.469	E2	9/3/24	6/11/25
BECKMAN	SHANA	EMPLOY	REPLACE KORSNESS	CLASSIFIED	DEER CREEK	SECRETARY 3	1.000	I11	8/19/24	
BLAKESLEE	ROBIN	TERM	RESIGN	CLASSIFIED	CF TIGARD	LEARNING SPECIALIST ASSISTANT	0.813	I6	6/14/24	
BORYSKA	MARIA CHRISTINE	EMPLOY	REHIRE	HOURLY	TEMPLETON	TITLE 1 ASSISTANT	0.469	H5	9/5/24	6/6/25
CADMAN	HELEN	CHANGE	REPLACE	CLASSIFIED	TWALITY	LEARNING SPECIALIST ASSISTANT	0.875	I6	9/3/24	
CERDA	MELISSA	EMPLOY	REHIRE	HOURLY	DEER CREEK	INSTRUCTIONAL ASSISTANT 1	0.281	E6	9/3/24	6/10/25
CIULA	KEVIN	EMPLOY	REHIRE	HOURLY	TEMPLETON	TITLE 1 ASSISTANT	0.469	H5	9/5/24	6/9/25
CRAIG	ELIZABETH	EMPLOY	REPLACE	CLASSIFIED	FOWLER MIDDLE	LEARNING SPECIALIST ASSISTANT	0.875	I4	9/3/24	
CULLIMORE	ROSEMARY	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H4	9/9/24	6/6/25
DIAZ	ABRAHAM	TERM	RESIGN	CLASSIFIED	TIGARD HIGH SCHOOL	ELD ASSISTANT	1.000	H6	6/14/24	
DICKMAN GIBB	COLLEEN	EMPLOY	REHIRE	HOURLY	TEMPLETON	TITLE 1 ASSISTANT	0.469	H10	9/5/24	6/9/25
FAST	MADAE	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H8	9/9/24	6/6/25
FERNANDEZ	MARI	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H9	9/9/24	6/6/25
FERRELL	NATHASHA	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H7	9/9/24	6/6/25
FLYNN	JENNA	TERM	RESIGN	CLASSIFIED	TEMPLETON	LEARNING SPECIALIST ASSISTANT	0.813	I3	6/14/24	
GORSEK	GINA	CHANGE	REPLACE	CLASSIFIED	TRANSPORTATION	DISTRICT BUS DRIVER	1.000	I9	9/3/24	
GUTHRIE	KEMAL	EMPLOY	REHIRE	HOURLY	ART RUTKIN	INSTRUCTIONAL ASSISTANT 1	0.313	E4	9/3/24	6/11/25
HARBOLT	MONICA	TERM	RESIGN	CLASSIFIED	ALBERTA RIDER	LEARNING SPECIALIST ASSISTANT	0.813	I6	6/14/24	
JOHNSON	ANNE	EMPLOY	REHIRE	HOURLY	HIBBARD/T&L	ART LIT COORDINATOR	0.250	G10	7/1/24	6/30/25
JOHNSON	PRISCILLA	EMPLOY	REHIRE	HOURLY	DEER CREEK	TITLE 1 ASSISTANT	0.469	H10	9/9/24	6/5/25
KENNEDY	VICTORIA	EMPLOY	REHIRE	HOURLY	DEER CREEK	TITLE 1 ASSISTANT	0.469	H5	9/9/24	6/5/25
KIRBY	AARON	EMPLOY	REPLACE	CLASSIFIED	FOWLER MIDDLE	LEARNING SPECIALIST ASSISTANT	0.875	I3	9/3/24	
KRUEGER	CONNIE	EMPLOY	REHIRE	HOURLY	TEMPLETON	INSTRUCTIONAL ASSISTANT 1	0.313	E5	9/3/24	6/10/25
LIN	SHU WEN	EMPLOY	REHIRE	HOURLY	DURHAM	INSTRUCTIONAL ASSISTANT 1	0.250	E3	9/3/24	6/11/25
MAHER	SAMANTHA	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H5	9/9/24	6/6/25
MARTIN	JACOB	EMPLOY	REPLACE BROWN	CLASSIFIED	METZGER	LEARNING SPECIALIST ASSISTANT	0.813	I2	9/3/24	
MASALMEH	JASMINE	TERM	RESIGN	CLASSIFIED	METZGER	LEARNING SPECIALIST ASSISTANT	0.812	I2	6/14/24	
MERRIFIELD EL-BAKRY	DANA	CHANGE	REPLACE	CLASSIFIED	FOWLER MIDDLE	SECRETARY 3	0.938	I7	8/12/24	
MCNUTT	ISABELLA	EMPLOY	REPLACE	CLASSIFIED	METZGER	LEARNING SPECIALIST ASSISTANT	0.813	I6	9/3/24	
MONGEAU	LEON	TERM	RESIGN	HOURLY	TEMPLETON	UTILITY TECH	0.438	F6	8/22/24	
MORRIS	JOSEPH	EMPLOY	REHIRE	HOURLY	DURHAM	INSTRUCTIONAL ASSISTANT 1	0.250	E8	9/3/24	6/11/25
MUNOZ-HERNANDEZ	ARACELI	TERM	RESIGN	CLASSIFIED	DURHAM	ELD ASSISTANT-PRIMARY TRANSLATOR	0.813	I3	6/14/24	
OBERMILLER	KATHRYN	EMPLOY	REHIRE	HOURLY	DEER CREEK	TITLE 1 ASSISTANT	0.469	H8	9/9/24	6/5/25
OLIVAN-GONZALEZ	GUILLERMO	TERM	RESIGN	CLASSIFIED	TIGARD HIGH SCHOOL	BUILDING SPECIALIST 4	1.000	M10	8/15/24	

as of 8/22/24 12:04 AM
Prepared by Annette Cooley, HR Ast\server\PERSJAN222004

OLIVAS	ANTOINETTE	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H8	9/9/24	6/6/25
PADRON	REBECCA	CHANGE	FTE INCREASE	CLASSIFIED	EQUITY	CULTURALLY RESPONSIVE LIAISON	1.000	K11	8/12/24	6/24/25
PERALTA	JESSICA	EMPLOY	REHIRE	HOURLY	DEER CREEK	INSTRUCTIONAL ASSISTANT 1	0.281	E5	9/3/24	6/11/25
PETIT	NANCY	CHANGE	FTE INCREASE	CLASSIFIED	BYROM	FAMILY PARTNERSHIP ADVOCATE	0.625	I6	8/12/24	6/24/25
RAJENDRAN	VIJAYALAKSHMI	EMPLOY	REHIRE	HOURLY	DEER CREEK	INSTRUCTIONAL ASSISTANT 1	0.281	E4	9/3/24	6/11/25
REYES	LOURDES	EMPLOY	REHIRE	HOURLY	BYROM	NUTRITION SERVICES ASSISTANT 1	0.438	C7	9/3/24	6/10/25
RENOLDS	AINE	EMPLOY	REHIRE	HOURLY	DEER CREEK	ELD ASSISTANT	0.469	H8	9/3/24	6/11/25
RICHARDS	HOLLY	EMPLOY	REHIRE	HOURLY	HAZELBROOK	INSTRUCTIONAL ASSISTANT 1	0.469	E3	9/3/24	6/11/25
RIVERO VILLALTA	MARIA ISABEL	EMPLOY	NEW POSITION	HOURLY	TEMPLETON	ELD ASSISTANT	0.375	H2	9/3/24	6/11/25
ROBINSON LARSON	SHERRI	EMPLOY	REHIRE	HOURLY	ALBERTA RIDER	INSTRUCTIONAL ASSISTANT 2	0.469	G7	9/23/24	5/30/25
RODRIGUEZ RODRIGUEZ	MAYRA	EMPLOY	REHIRE	HOURLY	DURHAM	INSTRUCTIONAL ASSISTANT 1	0.250	E3	9/3/24	6/11/25
SAPERA	DIANA	EMPLOY	REHIRE	HOURLY	DEER CREEK	TITLE 1 ASSISTANT	0.469	H3	9/9/24	6/5/25
SCHNELL-BRUTON	MARIANNE	EMPLOY	REHIRE	HOURLY	DEER CREEK	INSTRUCTIONAL ASSISTANT 1	0.281	E3	9/3/24	6/11/25
SOHRABI	FOROUGH	EMPLOY	REHIRE	HOURLY	TIGARD HIGH SCHOOL	NUTRITION SERVICES ASSISTANT 1	0.438	C3	9/3/24	6/10/25
TITWORTH	YURIKO	EMPLOY	REPLACE SHUYY	HOURLY	WOODWARD	NUTRITION SERVICES ASSISTANT 1	0.438	C6	9/3/24	6/11/25
TELLES	JANELL	EMPLOY	NEW POSITION	HOURLY	TUALATIN ELEMENTARY	ELD ASSISTANT	0.469	H6	9/3/24	6/11/25
TREJO	VANESSA	EMPLOY	REPLACE VERONA	HOURLY	TEMPLETON	INSTRUCTIONAL ASSISTANT 1	0.313	E2	9/3/24	6/11/25
URIOSTEGUI OJEDA	ANA	CHANGE	FTE INCREASE	CLASSIFIED	TUALATIN ELEMENTARY	FAMILY PARTNERSHIP ADVOCATE-PT	1.000	J6	8/12/24	6/24/25
WALKER	KATIE	EMPLOY	REHIRE	HOURLY	DURHAM	TITLE 1 ASSISTANT	0.469	H2	9/9/24	6/6/25
WHITAKER	CHEERY	EMPLOY	REHIRE	HOURLY	DURHAM	INSTRUCTIONAL ASSISTANT 1	0.250	E3	9/3/24	6/11/25
WHITE	LAYLA	EMPLOY	REHIRE	HOURLY	TEMPLETON	NUTRITION SERVICES ASSISTANT 1	0.438	C5	9/3/24	6/10/25
WILEY	SHELLEY	EMPLOY	REHIRE	HOURLY	TIGARD HIGH SCHOOL	NUTRITION SERVICES ASSISTANT 1	0.438	C7	9/3/24	6/10/25
WILLIAMS	WENDY	EMPLOY	REHIRE	HOURLY	ALBERTA RIDER	INSTRUCTIONAL ASSISTANT 2	0.469	G11	9/23/24	5/30/25
WINEGAR	STEPHANIE	TERM	RESIGN	CLASSIFIED	TEMPLETON	LEARNING SPECIALIST ASSISTANT	0.813	I9	6/14/24	
WITTCKE	DARREN	EMPLOY	REPLACE COOPER	CLASSIFIED	TUALATIN HIGH	CAMPUS SECURITY	1.000	H2	9/3/24	
YOUNG	JASON	CHANGE	REPLACE	CLASSIFIED	TWALITY	LEARNING SPECIALIST ASSISTANT	0.875	I8	9/3/24	

HUMAN RESOURCES REPORT - EXTENDED RESPONSIBILITY

LASTNAME	FIRSTNAME	RECOMMENDED ACTION		CATEGORY	BUILDING	ASSIGNMENT	FTE	RATE	EFFECTIVE	DATE ENDS
PICKERING	GREG	EMPLOY	REPLACE CLUB FUNDED POSITION	COACH	TUALATIN HIGH SCHOOL	CLUB FUNDED VARSITY FOOTBALL ASST COACH	1.000	3500.00	8/19/24	11/25/24
HUNTER-BROWN	CODY	EMPLOY	NEW CLUB FUNDED POSITION	COACH	TIGARD HIGH SCHOOL	CLUB FUNDED FRESHMAN FOOTBALL ASST COACH	1.000	1000.00	8/19/24	11/25/24
JOHNSON	ANNA	EMPLOY	REPLACE CAMERON	COACH	TIGARD HIGH SCHOOL	HEAD CROSS COUNTRY COACH	0.250	C6	8/19/24	10/30/24

Tigard-Tualatin School Board Working Agreements, 2024-25

The members of the Tigard-Tualatin School District Board of Directors believe that successful organizations are the result of effective and culturally responsive leadership. We also recognize that board members who represent historically marginalized communities may be called upon by those communities to address long standing equity concerns and that those board members may feel a sense of responsibility to respond when called upon. When asked to comment or respond, the board member may speak from their personal experience and align their comments with board goals and our equity audit. Relevant staff will be included in conversations as appropriate.

In order to promote such leadership in our own district, we agree to the following guidelines for how we conduct our board business, communicate with each other, and foster positive district and community relations.

BOARD ROLES & RESPONSIBILITIES

1. Focus on governance: policy-making, strategic planning, and evaluation (curriculum, district performance, and superintendent).
2. Uphold the legal, compliance, and confidentiality requirements on all matters arising from board meetings and executive sessions.
3. Recognize the role of the chair to convene meetings, execute documents as appropriate, and develop the agenda with the vice chair and superintendent.
4. The board and superintendent will participate annually in establishing and evaluating goals and objectives for themselves and the district.
5. The board will act as ambassadors to the schools, the community, and the district.
6. The board is committed to having a collaborative relationship with the superintendent.

HOW WE OPERATE & MAKE DECISIONS

7. Make decisions as a whole board only at properly called meetings.
8. Once a decision is made, members will support the decision of the majority. We acknowledge that we are “united but not uniform.”
9. Two board members must agree before an item is placed on a meeting agenda.
10. Start and end meetings on time.
11. When additional meetings need to be scheduled, board leadership will work to consult board members regarding their availability with ample notice.
12. Notify the school administration before visiting a school in the role of school board member.

HOW WE COMMUNICATE

13. Communicate directly with the superintendent when information is needed or a question arises. Specific questions concerning information contained in the board packet may be addressed to the person providing the information.

14. The chair responds to group emails sent to the board when the question/concern is informational in nature and will cc. board members in the response.
15. Be mindful that you represent the board in public and that no individual board member has the authority to speak for the board.
16. Board members will communicate with one another should an issue or problem develop between them, and will communicate with the same respect that they would like to be treated with. We realize the importance of recognizing the intent versus impact of our words or tone.
17. In the spirit of “no surprises," the board will bring concerns or questions to the superintendent or cabinet member before the board meeting when possible. Similarly, the superintendent will inform the board of all critical information, including relevant trends, anticipated adverse media coverage, or external or internal changes.
18. We all come with specific skill sets and we agree to honor each other's expertise, while also acknowledging that we are not experts in everything and will work to build trust so we can count on the expertise of others.
19. We agree to speak on behalf of just ourselves and not make assumptions about another person’s perspective or opinion.

Tigard-Tualatin School Board Assignments 2023-2024

Below are the board assignments for each board member for the 2023-24 school year. Additional standing committees and advisory committees may be created throughout the year.

Board Member	Assignment
Tristan Irvin *(Chair)*	● Executive ● 2024 Bond Planning/Long Range Facilities Planning Committee ● Licensed Negotiations ● Authorized to Negotiate and Execute Real Property Transactions ● Curriculum
David Jaimes *(Vice Chair)*	● Executive ● Boundary ● Financial Oversight
Kristen Miles	● Policy ● Curriculum
Crystal Weston	● Classified ● Financial Oversight
Jill Zurschmeide	● Licensed Negotiations ● Policy ● Boundary

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: August 26, 2024

TO: Board of Directors

FROM: Dr. Udosenata

RE: Superintendent Evaluation – Second Reading

EXPLANATION:
Superintendent Evaluation
2024-2025

The 2024-25 school year will be the first year of service for Tigard-Tualatin School District Superintendent Dr. Iton Udosenata. This year Dr. Udosenata will lead several important initiatives related to labor negotiations, School Bond, and year two of budget reductions. For the school year 2024-25, Dr. Udosenata's evaluation will be limited to the areas that correlate specifically to the two areas that were identified during superintendent search process and through board discussion:

- Relationships Building, engaging the community
- Identifying and communicating district focus

Evaluation Criteria
Superintendent Goal 1. District Culture and Community Relations

1. **Relationship Building.** The Superintendent will learn about the Tigard-Tualatin School District and engage with the community to understand needs, concerns, aspirations, and important district information.

2. **Effective Communication.** The superintendent will work to build trust and keep stakeholders informed through consistent and effective communication.

3. **Staff Engagement Initiatives**. The Superintendent will actively engage with teachers, administrators, and support staff.

4. **Promote a Positive District and School Culture.** The Superintendent will develop clear expectations of administrative teams that serve staff and students.

5. **Community Engagement.** The superintendent elevated community connection and maintain partnerships with local organizations and groups.

Superintendent Goal 2. Leading a Process for Establishing a Collective District Focus

1. **Stakeholder Engagement:** Superintendent engages a broad range of stakeholders and incorporates their feedback into the vision.

2. **Collaborative Vision Development: Superintendent leads a transparent and inclusive process resulting in a shared vision that is widely supported.**

3. **Alignment with District Goals: Superintendent aligns the vision with long-term district goals and ensures coherence across all schools**

4. **Communicating the Vision: Superintendent effectively communicates the vision, ensuring clarity and buy-in from the community**

Scope and sequence of district focus initiative:

- 2024-25: Collective development of an area of focus that promotes student outcomes; achievement, and/or engagement.
- 2025-26: Development and communication of student achievement improvement plan.
- 2026-27: Implementation of the plan.
- 2027-28: Evaluation and adjustment of the plan using data-driven decision making.
- 2028-29: Evaluation and revision of the plan using data-driven decision making.

PRESENTER:	Dr. Udosenata
SUPPLEMENTARY MATERIALS:	None
RECOMMENDATION:	Move to approve the 2024-25 Superintendent Evaluation Goals as presented for second reading.
PROPOSED MOTION:	I move that the Tigard-Tualatin School District Board of Directors approve the 2024-25 Superintendent Evaluation Goals as presented for second reading.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: August 26, 2024

TO: Board of Directors

FR: Len Reed

RE: Second Reading Board Policy

EXPLANATION:

The following policies are submitted to the Board for a second reading under the Consent Agenda.

Policy	Title	Action	Explanation
EBC	Emergency Plan and First Aid**	***New Policy***	Deleting EBC_EBCA and separating them. New EBC & EBCA policies ***Highly Recommended***
EBC_EBCA	Emergency Procedures and Disaster Plans	Delete	Deleting EBC_EBCA and separating them. New EBC & EBCA policies
EBCA	Safety Threats**	***New Policy***	Deleting EBC_EBCA and separating them. New EBC & EBCA policies ***Required***
EBCB	Emergency Procedure Drills and Instruction	Update	Adopt policy language about using electronic communication to notify families and employees within 24 hours of a safety threat. ***Highly Recommended***
GBEB	Communicable Diseases in Schools	Update	Written prevention-oriented health services plan for students ***Highly Recommended***
IGBAF	Special Education - Individualized Education Program (IEP)**	Update	Update to ORS Legal References ***Required***
IGBAG	Special Education - Procedural Safeguards **	Update	Changes to accessing records ***Required***
IIBG_AR	Responsible Use of Technology	New AR	***FYI Cabinet Approval***
IKF	Graduation Requirements**	Update	Changes to Requirements ***Optional changes***
IKI_AR	Academic Integrity	New AR	***FYI Cabinet Approval***
JECBA	Admission of Exchange Students	Update	Change “foreign” to “international” ***Optional changes***

PRESENTER:	Len Reed
SUPPLEMENTARY MATERIALS:	August 26, 2024
RECOMMENDATION:	2nd Reading
PROPOSED MOTION:	None

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

Date: August 26, 2024

TO: Board of Directors

FR: Carol Kinch

RE: TTSD Student Rights and Responsibilities Handbook

EXPLANATION:

Per district policy, the Student Rights and Responsibilities Handbook (SRRH) must be approved by the Tigard-Tualatin School Board. The Student Rights and Responsibilities Handbook revision process is complete. The Discipline Framework is embedded in the document and can be found toward the end of the document.

The final version of the SRRH will be web-based and in PDF format.

PRESENTER: Carol Kinch

SUPPLEMENTARY MATERIALS: Student Rights and Responsibilities Handbook

RECOMMENDATION: Approve the Student Rights & Responsibilities Handbook, as presented.

PROPOSED MOTION: I move that the Tigard-Tualatin School District Board of Directors approve the Student Rights and Responsibilities Handbook, as presented for 2nd reading.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

August 26, 2024

TO: Board of Directors
FR: Jessica Seay, Chief Financial Officer
RE: Interim Request to Expand Insurance Coverage to PSO Event: Lee Farm on 9-13-24

EXPLANATION:
The District's liability coverage allows the District to expand the coverage umbrella to parent organizations as long as they are under the "…jurisdiction and supervision of the governing board." The District's insurance broker, Brown and Brown, concurs that submitting this information from Byrom PSO and Tualatin Elementary PSO for Tigard-Tualatin Schools to the consent agenda qualifies the events listed on the attached forms to be covered by District liability coverage.

The coverage only extends to the listed event. Any events added by any of the parent organizations will require an additional Board review.

Please note: At a later fall meeting, requests from **all** Parent Student Organizations and The Foundation for Tigard Tualatin Schools covering most of the activities for the 2024-25 school year will be presented. This specific request is stemming from the timing of this event occurring prior to the annual organizational meeting.

SUPPLEMENTARY MATERIALS: COI Request – 9-13-24 Lee Farm
PO Activity Report – Byrom 9-13-24 Lee Farm

RECOMMENDATION: Approve via Consent

TIGARD-TUALATIN SCHOOL DISTRICT
PARENT ORGANIZATION and FOUNDATION
ACTIVITY REPORT

School __Edward Byrom Elementary School_____ Date_8/15/24_____

Organization__Byrom PSO Foundation _____

Time Period for Events___Various _____

List of Events:

1. Byrom Carnival 9/13/24 4-7:30pm at Lee Farms with Tualatin Elementary;

I agree to submit information about additional events as they are planned.

____Kelley Cameron PSO President_____ Signature Date 8/15/24

Tenant User Liability Program or Event Coverage is available through a variety of sources. Several (all are independent of and none are endorsed by TTSD) are listed below.

http://pace.osba.org/MemberServices/Service/Service-TULIP.aspx – Tenant User Liability Program (TULIP)
www.rvnuccio.com/pto.html
www.theeventhelper.com
https://tulip.intactspecialty.com/e/tulip/apply.aspx

Tigard-Tualatin School District
6960 SW Sandburg St
Tigard, OR 97223

INFORMATION REQUIRED FOR CERTIFICATE OF INSURANCE

Insurance certificates are a legal document that provides proof that the District has insurance and that the insurance covers the entity making the request. When you request an insurance certificate, it is important that the information provided is adequate and accurate. Failure to complete this document will result in your application not being processed. Without the insurance certificate in hand, the entity making the request will not allow the event to take place.

Issue Certificate to(legal name of entity): Lee Farms
Attention(Name of person receiving certificate): Annie Lee Bartelamia
Contact Phone Number: 503-638-5337
Complete Street Address: 21975 SW 65th Ave
City, State, Zip: Tualatin OR 98062

Operations of the Named Insured as respects to the (name the specific event and date(s)):
Lee Farms - Byrom, Tualatin Fall Festival Night September 13th 2024

Additional Insured[1]:	✔	**yes**		**no**
Loss Payee[2]:		**yes**		**no**
If additional insured or loss payee – any special wording different from certificate holder name (this must be provided by entity requesting certificate):				

The standard District certificate will include General Liability, Auto Liability and, if specifically requested, Worker's Compensation.

E- Mail Original Certificate: kelleyrae@gmail.com; byrompsofoundation@gmail.com; annie@
Fax Number if no Email:
Copy to Tigard-Tualatin SD: TTSDBusinessOffice@ttsd.k12.or.us

Incomplete applications will not be processed. Please be sure all information is accurate. For questions please call: Tara Baumann at ext 4076

[1] The entity requesting the certificate will tell you if they need to be listed as an additional insured and provide the specific language for the certificate.
[2] This is used, if requested, for rental of equipment

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: August 26, 2024

TO: Board of Directors

FROM: Len Reed

RE: Enrollment Update

EXPLANATION:
The information provided during this presentation will give you an overview of the district's enrollment broken down by level and grade. Also provided is the annual enrollment forecast prepared by the Population Research Center of Portland State University. In addition to the enrollment forecast, TTSD's enrollment for 2024-2025 is attached as a link below.

PRESENTER: Len Reed & Jessica Seay

SUPPLEMENTARY MATERIALS: 2023–24 to 2032–33 Enrollment Forecasts Report—Tigard-Tualatin School District;
TTSD enrollment for 2024-2025;
TTSD enrollment for 2023-2024 (for reference only)

RECOMMENDATION: Reports and Discussion

PROPOSED MOTION: None

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

DATE: August 26, 2024

TO: Board of Directors

FROM: Chair Irvin

RE: 2024-2025 Board Goals – First Reading

EXPLANATION:

Earlier this evening the TTSD Board met in a Work Session to have further discussion regarding their 2024-2025 Board Goals. This agenda item will allow board members to have further discussion regarding these goals for the 2024-2025 school year.

PRESENTER: Chair Irvin

SUPPLEMENTARY MATERIALS: DRAFT 2024-25 Board Goals Rubric

RECOMMENDATION: None

PROPOSED MOTION: First Reading Agenda Item

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

August 26, 2024

TO: Board of Directors
FR: Kim Leung, RDN, Nutrition Services Manager
RE: 2024-25 Meal and Milk Prices

EXPLANATION:
The U.S. Department of Agriculture (USDA) has amended Community Eligibility Provisions (CEP) regulations and lowered the Individual School Poverty (ISP) threshold from 40% to 25%. This allows Tigard-Tualatin School District to elect into the CEP for all brick and mortar school buildings. All in-person students will be able to participate in 1 (one) free compliant breakfast and 1 (one) free compliant lunch, daily, for the 2024-25 school year.

The Oregon legislature has committed Community Eligibility Provision Incentive (CEPI) Reimbursement Program, which provides financial support to schools operating CEP but who fall below the identified student percentage of 56.25% so that they would receive reimbursement of 90% of meals at the federal free rate. Currently, CEPI will supplement the federal free reimbursement rate up to 90% and the remaining 10% will be reimbursed at the federal paid rate.

Any additional meals (second or third servings, for example), a la carte items, adult meals, and meals that are not reimbursable will be charged. The proposed price for meals for the 2024-2025 school year is as follows:

Elementary School Lunch will be $4.50
Middle School and High School Lunch will be $4.75
Adult Lunch will be $6.00
Milk A La Carte Price will be $1.00
A La Carte Prices are adjusted to break even (2½ times the raw food cost)

Elementary School Breakfast will be $3.00
Middle and High School Breakfast will be $3.50
Adult Breakfast will be $4.50

The prices for paid lunches in a school food authority shall be determined in accordance with 7 CFR 210.14(e). The above proposed paid lunch prices are equal to/greater than the reimbursement difference, meeting the paid lunch equity (PLE) pricing requirements.

PRESENTER:	Jessica Seay
SUPPLEMENTARY MATERIALS:	None
RECOMMENDATION:	Approve the 2024-2025 meal and milk prices, as presented.
PROPOSED MOTION:	I move to approve the meal and milk prices for the 2024-2025 school year, as presented.

Tigard-Tualatin School District 23J
6960 SW Sandburg Street
Tigard, OR 97223

August 26, 2024

TO: Board of Directors
FR: Kim Leung, RDN, Nutrition Services Manager
RE: Nutrition Services Bid Rollovers and RFP awards for 2024-2025

EXPLANATION:

The RFP B2020-2025 for fresh Bakery Products was issued during the 2020-21 school year in conjunction with the Dayton School District, Gervais School District, Lake Oswego School District, McMinnville School District, Newberg School District, North Marion School District, Sheridan School District, Sherwood School District, Tigard-Tualatin School District, Willamina School District, Woodburn School District and Yamhill-Carlton School District. The proposal included the possibility of one-year extensions upon mutual agreement of the vendor and the school districts. Tigard-Tualatin School District has agreed to roll over the contract. Goody Man Distributing will continue to be our main vendor for fresh Bakery Products. Total purchases from Goody Man Distributing last year were approximately $42,000.00.

The RFP D2020-2025 for Milk and Dairy Products was issued during the2020-21 school year in conjunction with the Dayton School District, Gervais School District, Lake Oswego School District, McMinnville School District, Newberg School District, North Marion School District, Sheridan School District, Sherwood School District, Tigard-Tualatin School District, Willamina School District, Woodburn School District and Yamhill-Carlton School District. The proposal included the possibility of one-year extensions upon mutual agreement of the vendor and the school districts. After technical evaluation of the submitted proposals, the Districts listed above issued an intent to award to Spring Valley Dairy. Tigard-Tualatin School District will be extending the contract and rolling it over for the 24-25 school year. Spring Valley Dairy will continue to be our main Milk and Dairy Products vendor. Total purchases from Spring Valley Dairy last year were approximately $146,000.00.

The RFP #2023-01 for Food and Supplies was issued and processed by the Oregon Child Nutrition Coalition in the 2022-23 school year. Sysco Portland was the successful proposer. The *Tigard Tualatin School District* is a member of the Oregon Child Nutrition Coalition (OCNC). OCNC unanimously approved the extension of RFP #2023-01 for the 2024-25 school year. Tigard-Tualatin School District

will be extending the contract with Sysco Portland and rolling it over for the 2024-2025 school year. Total purchases from Sysco Portland last year were approximately $768,000.00.

Copies of the RFP and the response from SYSCO are posted on OCNC's web site at www.ocnc.org.

The RFP P2023-2028 for Produce was issued April 12th. 2023 in conjunction with the McMinnville School District, Woodburn School District, Cascade School District, Tigard-Tualatin School District, North Santiam School District, North Marion School District and Gervais School District. The proposal included the possibility of one-year extensions upon mutual agreement of the vendor and the school districts. After technical evaluation of the submitted proposals, the Districts listed above issued an intent to award to Caruso Produce. Tigard-Tualatin School District will be rolling over the contract for the 24-25 school year. Total purchases from Caruso Produce last year were approximately $146,000.00

PRESENTER:	Jessica Seay
SUPPLEMENTARY MATERIALS:	None
REQUESTED ACTION:	Approve to extend the following contract awards: -RFP B2020-2025 for fresh Bakery Products to Goody Man Distributing -RFP D2020-2025 for Milk and Dairy Products to Spring Valley Dairy RFP #2023-01 for Food and Supply to Sysco Portland RFP P2023-2028 for Produce to Caruso Produce.
PROPOSED MOTION:	I move to approve extensions for the Spring Valley Dairy, Goody Man Distributing, Sysco Portland, and Caruso Produce contracts as presented.