







# 2024-25 FAMILY GUIDE

# **Stamford Public Schools**

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5th Floor
Stamford, CT 06901
203.977.4105
www.stamfordpublicschools.org





The Mission of Stamford Public Schools is to provide an education that cultivates productive habits of mind, body, and heart in every student.

Vision: Stamford Public Schools will be a learning organization that continuously improves its effective, innovative, and transformational teaching and learning. We will challenge, inspire, and prepare all students to be productive contributing members of society.

This guide was developed to provide parents with information about Stamford Public Schools and select Stamford Board of Education (BOE) policies and regulations. This guide is not intended to be all inclusive, nor does it contain all policies, regulations, rules, and directives of the BOE, Stamford Public Schools, or the individual schools. BOE Policies and Regulations are available to view in their entirety on the Stamford Public Schools website; links to each policy are provided in Appendix D.

Students and families are expected to know and follow all relevant policies, regulations, and protocols of the BOE, Stamford Public Schools, and the individual schools. Violations of policies, regulations, and protocols will be investigated, and appropriate disciplinary action will be taken, up to and including suspension, expulsion, and referral to law enforcement.

All BOE, SPS, and school policies comply with federal, state, and local laws. Please contact your school principal or the District's Chief Compliance Officer for further information.

For the purposes of this guide, "parent" means parents, guardians, or those otherwise responsible for the education of a child enrolled in Stamford Public Schools.

Information in this guide is current as of August 18, 2024.

# **Table of Contents**

Table of Contents	3	Prohibited Uses	19
Stamford Board of Education	5	Responsibility/Liability	20
Stamford Public Schools	5	Closings and Delays	20
Stay Informed	6	Notification	
PowerSchool Parent Portal	6	After School Activities	20
Accessing PowerSchool	6	Community Partners	20
PowerSchool App		Complaints, Questions, & Concerns	
School Messenger		Process for Complaints, Questions, & Concern	
Remind		Conferences, Parent-Teacher	
District News & Alerts	8	Curriculum	21
Social Media	8	Curriculum Portal	21
Websites	8	Common Core State Standards	21
Stamford Public Schools Directory	9	Connecticut Core Standards	21
Bell Times		Dress Code	22
Annual Notices	11	Early Dismissal of Individual Students	22
Assignment to Schools	11	Early Dismissal by the School	
Assessments		Early Dismissal by Parents	
State-Mandated Assessments	12	Guns / Firearms	
Benchmark Assessments	12	Toy or Replica Firearms	23
Summative Assessments	12	Health & Wellness	
Attendance & Absences	13	Health Assessments and Immunizations	
Excused Absences	13	Health Screenings	23
Unexcused Absences	13	Health Care Providers	
Parent Responsibilities	14	School Based Health Centers	24
Chronic Absenteeism		Holidays	24
Behavior, Adults	14	Holiday Celebrations	
Behavior & Discipline, Students		Assignments & Assessments on Holidays	
Expectations Regarding Student Behavior		Homework	
Prohibited Conduct		Instruction	25
Discipline Policy	16	Differentiation	25
Disciplinary Measures		Magnet Schools	26
Board of Education	16	2025-26 Magnet School Lottery Dates	26
Meetings	16	Meals	26
Bus Transportation		Free Meals for All Students	
Eligibility	17	Household Income Survey	26
Parental Supervision	17	Food Allergies and Meal Modifications	26
Bus Conduct	17	Meeting Requests	27
Where to Find Your Child's Bus Assignment	18	Movies & Videos	
How to Track Your Child's Bus		Multilingual Learners / English Learners	27
Decline Bus Service	18	Parents Bill of Rights for Multilingual Learners.	27
Calendar	18	Office of Family & Community Engagement	27
Last Day of School	18	Family & Community Engagement Liaisons	28
High School Graduation Dates		Welcome Center – Opening This Fall!	
Moving Up Ceremony Dates		Orientation	
Cell Phones and Other Electronic Devices		Out of Attendance Zone Placement	28
Definition of Electronic Devices	19	Moving to New Attendance Zone	28
Use and Timing	19	Parent Involvement	29

Parent Teacher Organizations	29
Qualifications of Teachers and Paraprofessionals	29
Report Cards	29
Registration	29
Safety & Security	30
Emergency Protocols	30
Parent Guidelines for Emergency Protocols	31
Smoking	32
Social Media Rules of Engagement	32
Special Education & Student Support Services	33
Coalition of Parents Expecting Success	33
Student Data	33
Directory Information	33
Student Photos, Videos, and Work Product	33
Substitute Teachers	34
Visiting School	34

	25
Appendix A: 2024-25 School Calendar	აა
Appendix B: Parent Bill of Rights	37
Appendix C: Annual Notices	40
Notifications Addressed in BOE Policies	40
Additional Notifications	41
District and School Coordinators	41
Appendix D: Board of Education Policy Index	42
Community	42
Administration	42
Fiscal Management	42
Personnel	42
Students	43
Instruction	43
Bylaws	44

### **Stamford Board of Education**

https://www.stamfordpublicschools.org/board-of-education

Jackie Heftman, President

Michael Hyman, Vice President

Andy George, Secretary

Antonia Better-Wirz, Asst. Secretary

Joshua Esses

Rebecca Hamman, EdD

Gabriela Koc

Michael Larobina

Versha Munshi-South

Mayor Caroline Simmons

Jennifer Gonzalez, Board Secretary: <u>JGonzalez@stamfordct.gov</u> or <u>JGonzalez@stamfordps.org</u>

To email all Board of Education members: BOEElected@StamfordCT.gov

# **Stamford Public Schools**

https://www.stamfordpublicschools.org/

Dr. Tamu Lucero, Superintendent

Amy Beldotti, Chief Academic Officer

Dr. Lori Rhodes, Associate Superintendent, High Schools

Matthew Laskowski, Interim Associate Superintendent, Middle Schools

Angela Asaro, Associate Superintendent, Elementary Schools

Dr. Michael Fernandes, Chief Staff & Family Resource Officer

Ryan Fealey, Chief Financial Officer

Christopher Soules, Chief Compliance Officer

Cindy Grafstein, Joint City of Stamford / BOE Facilities Officer

# **Stay Informed**

Parents should know how to access information about their child's education and stay up to date on what is happening in their child's school and the District. The District and individual schools make information available via their websites, the REMIND app, email, and social media. A reasonable effort is made to duplicate essential information across multiple channels.

### **PowerSchool Parent Portal**



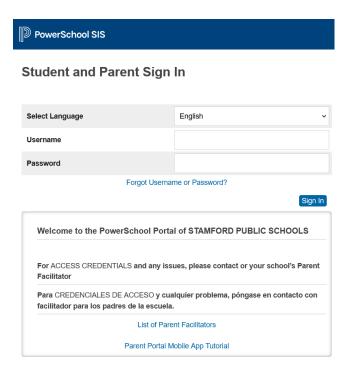
The PowerSchool Parent Portal is where you can view your child's grades, bus information, class schedules, absences, and report cards. The Parent Portal is also where you can access important forms.

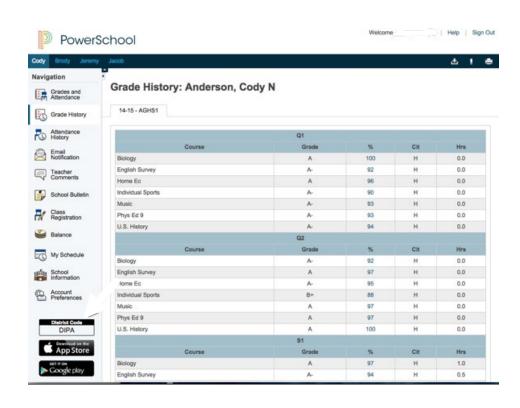
### Accessing PowerSchool

Parents of enrolled students have access to the PowerSchool Parent Portal. If you do not know how to access PowerSchool, contact your school's <a href="Family & Community Engagement Facilitator">Family & Community Engagement Facilitator</a>.

### PowerSchool App

The PowerSchool Mobile App for <u>iOS</u> and <u>Android</u> provides access to the Power School Parent Portal from your smart phone. Parents can receive real-time push notifications with updates about grades, scores, attendance, assignments, and more.





### **School Messenger**



Stamford Public Schools uses School Messenger to communicate essential information to parents.

Information is sent to the email addresses and phone numbers in PowerSchool.

Parents can choose to receive notices in a language other than English.

# Make sure your contact information is up to date in PowerSchool and add

<u>broadcasts@schoolmessengermail.com</u> to your safe senders list!

From: Stamford Public Schools

<br/>broadcasts@schoolmessengermail.com>
Sent: Monday, February 12, 2024, 6:02 PM

To: You

Subject: All Schools Closed Tomorrow

Due to the winter storm forecast for our region, all Stamford Public Schools will be closed

tomorrow, Tuesday, February 13.

Stamford Public Schools District would like to continue connecting with you via email. If you prefer to be removed from our list, please contact Stamford Public Schools District directly. To stop receiving all email messages distributed through our School Messenger service, follow this link and confirm: Unsubscribe

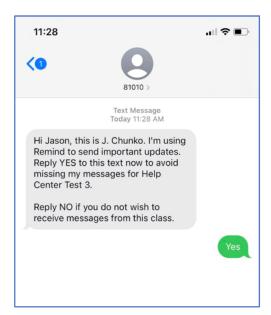
School Messenger is a notification service used by the nation's leading school systems to connect with parents, students and staff through voice, SMS text, email, and social media.

### Remind



Principals and teachers use Remind for two-way communication with parents. Remind delivers messages via text, email, and the web. Remind is linked to the PowerSchool Parent Portal. It is easier to set up Remind if your information is up to date in PowerSchool.

If your child's teachers use Remind, you will receive an invitation to join their classrooms at the beginning of the school year.



### **District News & Alerts**

Anyone can <u>subscribe</u> to District News & Alerts to receive important information including the Superintendent's Weekly Message and Board of Education Meeting Notices.

District Urgent Alerts are sent automatically to the parent contact information in PowerSchool.

### **Social Media**

Follow Stamford Public Schools on Facebook and Instagram.





### **District News & Alerts**

- ✓ District Urgent Alerts
- District News & Announcements
- ✓ Superintendent's Weekly
- ✓ BOE Announcements
- ✓ BOE Meeting Agendas
- ✓ BOE Meeting Minutes
- ✓ SPS Quarterly Newsletter

### Websites

The District and individual school websites that are managed by SPS staff. Bookmark <a href="https://www.stamfordpublicschools.org/">https://www.stamfordpublicschools.org/</a> and check back often for the latest information.

Every school website can be accessed from the District Homepage.



# **Stamford Public Schools Directory**

# Academy of Information Technology & Engineering

411 High Ridge Road, 06905 203-977-4336

### **Adult and Continuing Education**

175 Atlantic Street, 06901 203-977-4209

### **APPLES Early Childhood Center**

381 High Ridge Road, 06905 203-977-5094

### **Cloonan Middle School**

11 West North Street, 06902 203-977-4544

# Davenport Ridge Elementary School

1300 Newfield Avenue, 06905 203-977-4291

### **Dolan Middle School**

51 Toms Road, 06906 203-977-4441

### **Hart Magnet Elementary School**

203-977-5082 61 Adams Avenue, 06902

### Julia A. Stark Elementary School

203-977-4583 398 Glenbrook Road, 06906

# K.T. Murphy Elementary School

203-977-4516 19 Horton Street, 06902

### **Newfield Elementary School**

345 Pepper Ridge Road, 06905 203-977-4282

### **Northeast Elementary School**

82 Scofieldtown Road, 06903 203-977-4469

### Rippowam Middle School

381 High Ridge Road, 06905 203-977-5255

### Rogers International School (K-8)

202 Blachley Road, 06902 203-977-4560

### **Roxbury Elementary School**

751 Westhill Road, 06902 203-977-4287

### **Scofield Magnet Middle School**

641 Scofieldtown Road, 06903 203-977-2750

### Springdale Elementary School

1127 Hope Street, 06907 203-977-4575

### **Stamford High School**

55 Strawberry Hill Avenue, 06902 203-977-4223

### **SPS Anchor**

229 North Street, 06901 203-977-6156

### **Stillmeadow Elementary School**

800 Stillwater Road, 06902 203-977-4507

### Strawberry Hill School (K-8)

200 Strawberry Hill Avenue, 06902 203-977-6600

### **Toquam Magnet Elementary School**

123 Ridgewood Avenue, 06907 203-977-4556

### **Turn of River Middle School**

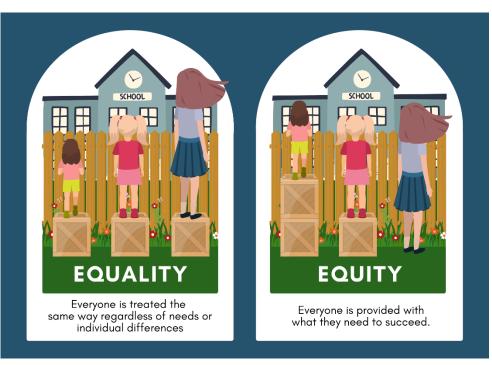
117 Vine Road, 06905 203-977-4284

### Westhill High School

125 Roxbury Road, 06902 203-977-4477

### Westover Magnet School (K-6)

412 Stillwater Avenue, 06902 203-977-4572



# **Bell Times**

Elementary & K-8 Schools	Regular Schedule	Delayed Opening	Early Release
Davenport Ridge	9 AM to 3:30 PM	11 AM	1:20 PM
Hart Magnet	8:55 AM to 3:25 PM	10:55 AM	1:15 PM
Julia A. Stark	9 AM to 3:30 PM	11 AM	1:20 PM
K. T. Murphy	9 AM to 3:30 PM	11 AM	1:20 PM
Newfield	8:10 AM to 2:40 PM	10:10 AM	12:30 PM
Strawberry Hill	9 AM to 3:30 PM	11 AM	1:20 PM
Northeast	8:10 AM to 2:40 PM	10:10 AM	12:30 PM
Rogers International	8:55 AM to 3:25 PM	10:55 AM	1:15 PM
Roxbury	9 AM to 3:30 PM	11 AM	1:20 PM
Springdale	9 AM to 3:30 PM	11 AM	1:20 PM
Stillmeadow	8:10 AM to 2:40 PM	10:10 AM	12:30 PM
Toquam Magnet	9 AM to 3:30 PM	11 AM	1:20 PM
Westover Magnet	9 AM to 3:30 PM	11 AM	1:20 PM
Middle Schools	Regular Schedule	Delayed Opening	Early Release
Cloonan	7:25 AM to 2:05 PM	9:25 AM	11:45 AM
Dolan	8 AM to 2:40 PM	10 AM	12:20 PM
Rippowam	7:25 AM to 2:05 PM	9:25 AM	11:45 AM
Scofield Magnet	8 AM to 2:40 PM	10 AM	12:20 PM
Turn of River	8 AM to 2:40 PM	10 AM	12:20 PM
SPS Anchor	9 AM to 4:00 PM	11 AM	12:20 PM
High Schools	Regular Schedule	Delayed Opening	Early Release
AITE	7.05.4144.0.05.014	0.05.414	44.45.004
ALLE	7:25 AM to 2:05 PM	9:25 AM	11:45 AM
Stamford High	7:25 AM to 2:05 PM 7:25 AM to 2:05 PM	9:25 AM 9:25 AM	11:45 AM 11:45 AM
Stamford High	7:25 AM to 2:05 PM	9:25 AM	11:45 AM
Stamford High Westhill High	7:25 AM to 2:05 PM 7:25 AM to 2:05 PM	9:25 AM 9:25 AM	11:45 AM 11:45 AM
Stamford High Westhill High SPS Anchor	7:25 AM to 2:05 PM 7:25 AM to 2:05 PM 8 AM to 2:10 PM	9:25 AM 9:25 AM 10:00 AM	11:45 AM 11:45 AM 11:45 AM
Stamford High Westhill High SPS Anchor  APPLES PreK	7:25 AM to 2:05 PM 7:25 AM to 2:05 PM 8 AM to 2:10 PM Regular Schedule	9:25 AM 9:25 AM 10:00 AM <b>Delayed Opening</b>	11:45 AM 11:45 AM 11:45 AM Early Release

### **Annual Notices**

Certain state and federal notifications must be made available to families annually. These notifications are outlined in Appendix C. BOE policies may be reviewed in full online. For a hard copy of any policy, please speak with your principal.

# **Assignment to Schools**

Students are assigned to schools based on their home address. To look up school assignments by address, click here.

Below are the feeder patterns for all attendance zone schools.

- Students attending Rogers, Scofield, and Strawberry Hill are assigned to the attendance zone high school associated with their home address.
- \* Students attending Westover through the magnet lottery are assigned to the attendance zone high school associated with their home address. Students for whom Westover is their attendance zone school are assigned to Westhill High School.
- Students attending Hart or Toquam through the magnet lottery are assigned to the attendance zone middle school associated with their home address. Students attending Hart as their attendance zone elementary school will be assigned to Rippowam for middle school. Students attending Toquam as their attendance zone elementary school will be assigned to Rippowam or Dolan for middle school based on their home address.



Rippowam Middle School Grades 6-8

Dolan Middle School Grades 6-8

Davenport Elementary Grades K-5

Stark Elementary Grades K-5

Newfield Elementary Grades K-5

Springdale Elementary Grades K-5

Toquam<sup>^</sup> Elementary Grades K-5

Toquam<sup>^</sup> Elementary Grades K-5

**KT Murphy** Elementary Grades K-5

Northeast Elementary Grades K-5

Stillmeadow Elementary Grades K-5

Turn of River

Middle School

Grades 6-8

HIGH SCHOOL

Roxbury Elementary Grades K-5

Cloonan

Middle School

Grades 6-8

Hart<sup>^</sup>

Westover\* Magnet K-6 (2024) K-7 (2025) K-8 (2026)

> Elementary Grades K-5

### **Assessments**

Assessments are necessary to check student progress and identify which skills require further instruction or intervention. Stamford Public Schools administers various assessments to understand the academic progress of students both individually and as a class, grade, school, and district.

### **State-Mandated Assessments**

State-mandated assessments are administered to all students across the state during a designated period. Stamford administers the following state-mandated assessments:

- Smarter Balanced Assessment (SBAC): Spring semester, Grades 3-8
- SAT: Spring semester, Grade 11
- PSAT: Fall semester, Grades 10-11
- Next Generation Science Standards (NGSS): Spring semester, Grades 5, 8, 11
- LAS Links (for students in English Learner Programs): January-March Grades K-12

### **Benchmark Assessments**

Benchmark assessments measure student progress on certain learning goals over time. Teachers and administrators use these assessments to understand each student's knowledge against grade level standards, provide a baseline for progress monitoring, identify skills that need review/intervention, and differentiate instruction.

SPS administers the following benchmark assessments at the beginning, middle, and end of each year:

- DIBELS (K-3 Literacy)
- iReady (4-8 Literacy & 1-8 Math)

### **Summative Assessments**



Many middle school and high school courses include summative assessments that evaluate how much a student has learned throughout a semester or school year. Summative assessments will vary by course and instructor. In some courses, summative assessments will be a traditional midterm exam or final exam, while in other courses students' mastery of the material will be assessed via reports or projects.

Stamford Public Schools ended the traditional midterms and finals "weeks" during which high school students only reported to school for exams, as this practice resulted in 10 days of lost instructional time. Students now complete summative assessments during the instructional day as part of their regular class time.

### **Attendance & Absences**



The Board of Education emphasizes the importance of regular class attendance for students. Regular attendance ensures that students stay engaged with classroom instruction; helps students establish routines that foster discipline and time management skills; and facilitates strong relationships with teachers and peers.

Connecticut state law requires parents to ensure their children, ages 5 through 18, attend school regularly during the school year.

### **Excused Absences**

A student's absence from school shall be considered excused if written documentation as outlined below is sent to school within ten (10) school days of the student's return:

	Excused Absen	ices
Absences	Acceptable Reasons (for absence to be excused)	Required documentation (within 10 days of return to school)
1 through 9	Any reason approved by the parent	Parent note
	Student illness	Parent note AND a physician's note
10 or more	Student's observance of a religious holiday	Parent note
	Death in the family or other emergency beyond the family's control	Parent note
	Mandated court appearances	Parent note + court documentation
	Lack of transportation normally provided by a District other than the one the student attends	None needed
	Extraordinary educational opportunities	Opportunities must meet certain criteria and be pre-approved by District administrators

### **Unexcused Absences**

A student's absence from school shall be considered unexcused unless:

- The absence meets the definition of an excused absence and meets the documentation requirements outlined above; or
- The absence meets the definition of a disciplinary absence, which is the result of school or District disciplinary action and is excluded from the State Board of Education approved definitions.

If a student does not report to school on a regularly scheduled school day and school personnel were not notified of the absence, parents will receive a message to the phone numbers listed in PowerSchool.

### **Parent Responsibilities**

- Make sure your child attends school regularly (mandated by CT state law)
- Establish morning and evening routines so your child is prepared for school each day
- Report absences to your child's school as soon as possible
- Provide necessary documentation for excused absences

### **Chronic Absenteeism**

Chronic absenteeism is defined as missing 10 percent or more school days in an academic year. In Connecticut, students who miss 18 or more days of school – which is just 2 days a month – are considered chronically absent. Chronic absenteeism negatively affects academic growth.

# **Behavior, Adults**

The BOE is committed to ensuring a safe and harassment-free environment for students and staff.

The BOE expects adults on school grounds and those attending school-sponsored events to treat one another with respect and civility. Volatile, hostile, or aggressive actions and words will not be tolerated, and those engaging in such activities may face legal penalties.

The following are prohibited on school grounds and at school-sponsored events on or off premises:

- Injuring, threatening, harassing, or intimidating behavior
- · Cursing or using obscenities
- Disrupting or threatening to disrupt school or office operations
- Damaging or threatening to damage another's property
- · Damaging or defacing school property
- Violating federal, state, or local laws and ordinances

- Using tobacco products, including vaping
- Consuming, having, distributing or being under the influence of alcohol or illegal drugs
- Possessing dangerous instruments or weapons
- Impeding, delaying, or otherwise interfering with activities occurring on school property
- Operating a motor vehicle recklessly on school grounds
- Violating any other BOE policy or regulation or directives from SPS staff

# **Behavior & Discipline, Students**

School is a community with rules and regulations. The BOE expects students to obey all rules and regulations set forth by the BOE, SPS, or the individual schools. Parents and students should review <u>BOE Policy 5131 & 5131R</u> in its entirety.

# **Expectations Regarding Student Behavior**

### Students are expected to:

- Respect the authority of school staff to enforce policies, rules and regulations
- Behave in a manner that does not disrupt or interfere with the rights of other students and staff
- Follow the standards of conduct and rules and regulations governing discipline
- Attend school and assigned classes daily on time and for each full term

### Parents are expected to:

- Accept and respect that there are standards of behavior for students and non-students
- Review student conduct policies and rules with their children
- Cooperate with school officials in addressing student misbehavior
- Seek out or accept referrals to community agencies to help address student misbehavior

### **Prohibited Conduct**

The following conduct is prohibited and may be grounds for suspension, expulsion, or referral to law enforcement. This list is not all inclusive.

- Threatening, harassing or intimidating any member of the school community
- Using physical force which is not necessary for self-defense
- Theft of personal or school property
- Willfully causing, or trying to cause, damage to school property
- Possession, use, transmission or being under the influence of alcohol, any illegal drug, or any prescription drug for which the possessor, user or transmitter does not have a legal prescription.
- Possession or transmission of any weapon, including firearms, martial arts weapons, knives, box cutters, chemical sprays, etc.
- Using or copying another's academic work
- Possessing, smoking or consuming tobacco products or vaping on school grounds
- Open defiance of, or verbal abuse toward, any staff member with authority over the student

- Bullying or cyberbullying, including conduct off school grounds if such bullying:
  - Creates a hostile environment for, or infringes on the rights of the victim, at school
  - Disrupts the education process or the orderly operation of the school
- Any violation of Board policies prohibiting sexual, racial and other unlawful harassment
- Making false threats of violence against the school community
- Unauthorized use of any school computers, networks, or other technology
- Creating, using, accessing, uploading, downloading, having, transmitting or distributing pornographic, obscene, sexually explicit, harassing, threatening or illegal material
- Violating any BOE policy, rule, agreement, or directive dealing with student conduct

### **Discipline Policy**

<u>BOE Policy 5131R</u> outlines the disciplinary actions students may face for misbehavior. School staff are expected to seek parental involvement and cooperation in dealing with student misbehavior. All disciplinary issues will be resolved with careful observance of all legal requirements including due process. Interpreters will be provided to any party who does not speak or understand English.

### Disciplinary Measures

A variety of corrective and punitive measures may be used to address misbehavior.

### Corrective measures:

- Counseling
- Conferences
- Behavior contract
- Daily conduct reports to parents
- Adjustment of school program (alternate classes, alternate school, etc.)
- Support services (home visits, peer groups)
- Referral to Planning and Placement Team (PPT)
- Referral to Juvenile Review Board (JRB)

### **Punitive Measures**

- Denial of privileges
- Denial of school-provided transportation (maximum 10 days per state law)
- Removal from classroom for one day
- In-school suspension (maximum of 5 days per in-school suspension)
- Suspension from school (maximum of 10 days per suspension)
- Expulsion (exclusion from school for 11+ days)
- Referral to law enforcement
- Restitution
- Lowering of grades for academic misbehavior (cheating, plagiarism, etc.)

# **Board of Education**

The Stamford Board of Education is the representative of the state and the officially authorized body of the City of Stamford in all matters relating to the governance of Stamford Public Schools. The BOE acts as a legislative and appraisal body; executive functions related to the management of Stamford Public Schools are delegated to the Superintendent of Schools and their staff.

# **Meetings**

The BOE meets regularly throughout the year. All regular, special, and committee meetings are open to the public and streamed live. Members of the public may address the BOE during the monthly regular meeting of the BOE. Information about BOE meetings, including agenda and instructions for signing up to speak, can be found <a href="heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heepto:heep

# **Bus Transportation**



Stamford Public Schools runs more than 600 bus routes daily to transport approximately 12,000 K-12 students to/from 22 school buildings.

Bus routes are created annually based on projected enrollment and the home addresses parents provided to Stamford Public Schools. Bus routes, bus numbers, bus stop locations, and pickup/drop-off times are subject to change from year to year

During the first few weeks of school, routes will be adjusted based on ridership and traffic conditions. Bus stops that go unused for two weeks at the beginning of the school year will be eliminated from the route but can be reinstated upon request.

There is a nationwide bus driver shortage, which means your assigned bus route may not have the same driver every day. Every effort is made to ensure consistency in bus drivers, but that cannot be guaranteed.

### **Eligibility**

Bus transportation is provided to in-district students who meet the following criteria:

- Elementary Students (all schools): Must live 1 mile or more from their school.
- Middle School Students (Cloonan, Dolan, Rippowam, Rogers, Strawberry Hill, and Turn of River): Must live more than 1.5 miles from their school.
- High School Students (AITE and Stamford High): Must live more than 2 miles from their school.
- Scofield Middle School and Westhill High School Students: Transportation is provided with no distance restrictions.
- K-12 Students with Identified Special Needs: Must require specialized transportation as part of their educational plan.

# **Parental Supervision**

Parents/guardians are expected to supervise their children at the bus stop each morning until they board the school bus. Similarly, parents are expected to supervise their children when they exit the school bus at the end of the day. The school district's responsibility ends when the student disembarks the bus at their regular bus stop at the end of the school day.

### **Bus Conduct**

Time spent on a school bus is considered an extension of the school day, and all policies and regulations for student behavior apply when on a school bus. Misbehavior of any kind will not be tolerated. Students who cannot behave on the school bus will be subject to discipline, including denial of transportation services. Misbehavior on a bus that creates a safety hazard may be referred to law enforcement.

Students are expected to do the following while riding the school bus:

- Remain seated all times unless the bus has reached your stop, and you are getting off
- Always listen to and follow the bus driver's instructions
- Keep their voices low, especially during difficult driving conditions (heavy rain, sleet, snow, etc.)
- Use respectful language; profanity and other offensive language is subject to discipline

### Where to Find Your Child's Bus Assignment

Bus assignments for the 2024-25 school year will be available in <a href="PowerSchool">PowerSchool</a> by August 22.

Bus routes with bus stops and approximate pickup times will be posted on the website by August 26.

### How to Track Your Child's Bus

The SPS bus transportation vendor, First Student, offers a mobile app that provides real-time information and updates about your child's bus. Please note that tracking may be unavailable or unreliable at the beginning of the school year or at other times when routes are being adjusted. You will be notified via the app when this occurs.



Scan the QR code to download the FirstView App.

Learn more: Stamford Public Schools Transportation Page.

### **Decline Bus Service**

If your child qualifies for bus transportation but does NOT take the bus, you may opt-out of bus service by completing the Bus Transportation Opt-Out Form in <a href="PowerSchool">PowerSchool</a>. This helps First Student improve on-time performance. Should your child's transportation situation change, you may contact your school principal to reinstate your child's bus rider status.

### Calendar



The BOE creates an annual District calendar that meets the state mandate for 180 days of instruction and takes into consideration continuity of instruction, contractual requirements, religious observances, and family and staff needs.

The 2024-25 calendar can be downloaded here and is in Appendix A.

# **Last Day of School**

The last day of school noted on the 2024-25 calendar (June 13) is tentative and subject to change pending closures for inclement weather or other emergencies that may occur during the school year. The official last day of school will be announced in late March or early April 2025.

# **High School Graduation Dates**

The dates and times for graduation ceremonies at AITE, Stamford High School, SPS Anchor, and Westhill High School will be announced in late March or early April 2025. Exact dates will be communicated to families in the Superintendent's Weekly Newsletter and by school principals.

Graduation dates and times are scheduled in consultation with the school principals, the City of Stamford, and the Stamford Police Department.

# **Moving Up Ceremony Dates**

The dates and times for elementary and middle school moving up ceremonies will be announced in late March or early April 2025 and communicated to families in the Superintendent's Weekly Newsletter and by school principals.

### **Cell Phones and Other Electronic Devices**



The BOE adopted a comprehensive policy in August 2022 that clearly outlines when cell phones and other personal electronic devices may be used by students in elementary, middle, and high schools.

At all levels, **cell phones are to be silenced and stored during class time** unless otherwise instructed by a teacher or administrator or if a student is allowed to use their device as part of their IEP.

### **Definition of Electronic Devices**

Electronic devices include two-way wireless communication devices, tablets, smart watches, cell phones, e-readers, headphones, handheld video game devices, etc.

### **Use and Timing**

- Devices are allowed on school grounds and at school-sponsored events per BOE policy.
- Devices must be silenced and stored out of view except as follows:
  - Elementary School Students: Use of cell phones and other electronic devices is prohibited except as directed by the principal or another administrator. If your child brings a cell phone, smart watch, or other electronic device to school, it must be silenced and stored in their backpack for the entire school day. Parents who need to reach their child during the school day should call the main office.
  - Middle School Students: Use of cell phones and other electronic devices is prohibited except as directed by the principal or another administrator. If your child brings a cell phone, smart watch, or other electronic device to school, it must be silenced and stored in their backpack for the entire school day. Parents who need to reach their child during the school day should call the main office.
  - High School Students: High school students may use their devices before the first bell, at lunch, at dismissal, any time they are not in class (unless otherwise directed by their administrator or classroom teacher) and as allowed by the school principal.
- Audio and/or video recording devices may be authorized for student use during a class and only in support of a student's specific education needs (IEP/504).

### **Prohibited Uses**

Use of cell phones and other electronic devices is prohibited:

- In locker rooms and restrooms
- Anywhere a person has a reasonable expectation of privacy
- To send harassing, threatening, or intimidating messages or images
- To bully another person
- To invade a person's privacy
- To take pictures of someone without consent
- To make video or audio recordings of anyone while on school property, school busses, or at school-sponsored events, without principal's permission
- To cheat or otherwise violate academic integrity
- In violation of copyright laws

### Responsibility/Liability

Students who choose to bring a device to school are personally responsible for that device. Neither SPS nor the BOE assumes any responsibility or liability for loss, theft, damage, or vandalism to a personal device, or for the unauthorized use of any such device.

# **Closings and Delays**

The BOE authorizes the Superintendent to decide school closings and delays in case of hazardous weather or other emergencies. Decisions about school closures, early dismissals, and delays due to inclement weather are made in consultation with local meteorologists, the City of Stamford Operations and Public Safety Departments, representatives of First Student, and surrounding school Districts.

Every effort is made to announce closings/delays by 5:15 am and early dismissals by 9 am.

### **Notification**

Families will be notified of closings, delays, or early dismissals via automated phone calls and emails to primary contacts in <a href="PowerSchool">PowerSchool</a>. To ensure receipt of these messages, parents should make sure all contact information is up to date.

Closings, delays, and early dismissals will also be shared with local media and posted on the District and individual school websites.

### **After School Activities**

- You will be informed if school-sponsored after school activities are also canceled.
- If your child goes to an after-school program or activity run by a community partner, please check with that organization directly for the status of their program.

# **Community Partners**

Stamford Public Schools has close partnerships with many community organizations that provide services and support to Stamford's students and families. Learn more on our website.

# Complaints, Questions, & Concerns

SPS strives to create a welcoming and positive school climate for all students, staff, and families. However, we understand that there will be times when you have questions, complaints, or concerns. Parents should direct questions, complaints or concerns to the most immediate level at which the matter can be resolved. Per BOE policy, complaints or concerns directed to the BOE will be referred to the proper SPS personnel.

#1 Teacher #2 Principal #3 Associate
Superintendnet #4 Superintendent

### **Process for Complaints, Questions, & Concerns**

- 1. Questions or concerns about instruction, differentiation, classroom behavior, and interpersonal conflicts between classmates should be addressed first with the classroom teacher or specialist.
- 2. Unresolved classroom-related issues and building-level questions about policies and procedures should be addressed to the Assistant Principal or Principal.
- 3. Unresolved classroom or building level issues should be referred to the Associate Superintendent.
- 4. Issues that are still unresolved after escalation to the Associate Superintendent may be referred to the Superintendent of Schools

# **Conferences, Parent-Teacher**

Parent-Teacher Conferences (Report Card Conferences) are an opportunity to meet one-on-one with your child's teacher(s) to discuss their academic progress. Parents are expected to make a reasonable effort to take part in conferences. Conferences can be scheduled in person or virtually. Instructions for scheduling a conference will be provided by the school principal or your child's teacher(s).

Learn more <u>here</u>.

### Curriculum



The BOE is committed to ensuring that all SPS students have access to a rigorous academic curriculum and high-quality instruction. In 2021-22, SPS initiated an audit of all K-12 curriculum, the first such audit in more than 15 years.

As a result of the audit, SPS is undertaking a 3-year project to bring PreK-12 curriculum in all subject areas to Gold Star Standard. More than 65% of the PreK-12 core curriculum to be used during the 2024-25 school year will be Gold Star Standard.

### **Curriculum Portal**

The SPS curriculum portal provides information about the topics and themes that will be explored in each content area across at every grade level. The portal presents information for <a href="Perek-5">Perek-5</a> and <a href="Grades 6-12">Grades 6-12</a>.

### **Common Core State Standards**

The <u>Common Core State Standards</u> (CCSS) are a set of academic standards in mathematics and English language arts/literacy that are grounded in evidence and designed to ensure that all students have the academic knowledge and skills they need in these core subjects to succeed after high school.

### **Connecticut Core Standards**

The Connecticut Core Standards, adopted by the State Board of Education in 2010, provide teachers, students, and families with clear expectations of what a student should know and be able to do at each grade level. The standards focus on English Language Arts and Mathematics, as well as literacy in History/Social Studies, Science, & Technical Subjects in Grades 6-12. School Districts develop local curricula based on these college and career standards.

### **Dress Code**

The BOE encourages students to dress in a manner that reflects pride in and respect for themselves, their school, and their community. To promote a positive, safe and non-disruptive learning environment, proper attire should be worn.

The following should not be worn during the academic school day:

- Attire/accessories that portray disruptive, obscene writing or pictures, drugs, tobacco products, or alcoholic beverages
- Attire that reveals the abdomen, chest, breasts, upper thigh or undergarments, including see-through clothing.
- Attire/accessories that, in the opinion of the principal, are inappropriate

- Head coverings of any kind except those worn for religious reasons
- Footwear that damages floors or is a safety hazard
- Sunglasses (unless medically needed)
- Oversized metal belt buckles
- Attire/accessories with spikes or studs

Building principals will review dress code expectations with students and families.

# **Early Dismissal of Individual Students**

We understand that students will sometimes have to leave school before the end of the regular school day.

### **Early Dismissal by the School**

If it is necessary for a student to be dismissed from school early due to illness, the school nurse will notify parents using the contact information in PowerSchool. If the parent is unreachable, school personnel will call the emergency contact.

If a school-based after school program is cancelled, parents will be notified as soon as reasonably possible so they can make alternate arrangements for after school.

# **Early Dismissal by Parents**

Removing students from school is disruptive to the educational process and should be avoided if possible.

Parents should make every reasonable effort to:

- Schedule non-emergency medical/dental appointments after school or when school is not in session
- Notify the school office and the affected teacher(s) in advance when students are leaving early.

If you must pick up your child early, please do so at least 20 minutes before dismissal.

### **Guns / Firearms**

All members of our school community deserve to feel safe, welcomed, and included. Connecticut has some of the strictest gun laws in the United States, and understanding and abiding by those laws is crucial to keeping our school community safe from violence.

Connecticut state law:

- Prohibits firearms on school property
- Requires gun owners to store firearms in a locked box or other container in a secure location
- Holds gun owners criminally liable if their unsecured firearm is used to injure or kill someone
- Holds gun owners criminally liable and liable for civil damages if someone under 18 years old obtains their firearm and uses it to injure or kill someone
- Penalizes parents who do not keep firearms out of a minor's possession

### Toy or Replica Firearms

Students are prohibited from bringing toy firearms, replica firearms, or any object that could be mistaken for a firearm to school. Bringing these items to school will result in disciplinary action.

### **Health & Wellness**

The City of Stamford Department of Health and Human Services employs school nurses, maintains student health records, and ensures compliance with state and local laws.

### **Health Assessments and Immunizations**

Connecticut State law requires all students to meet certain health requirements for school attendance.

- New students: Families of students enrolling in SPS for the first time must provide a completed <u>State of CT Health Assessment & Immunization Record</u> showing proof of a recent physical examination completed by a licensed medical professional and up-to-date immunizations.
- Current students: Families of currently enrolled students are required to provide an updated <u>State of CT Health Assessment & Immunization Record</u> showing proof of a recent physical examination completed by a licensed medical professional prior to entering 7th grade and 10th grade.

Failure to provide this documentation will result in your child being denied entry to school.

# **Health Screenings**

The Connecticut State Department of Education requires hearing and vision screenings of students in grades K, 1, 3, 4, and 5 and scoliosis screenings for females in grades 5 and 7 and males in grades 8 or 9.

Parents may request an exemption from these screenings for religious reasons by making a written request for such an exemption. Students who were screened by their primary care provider and/or are receiving specialist care may be excused from the school screening if they provide documentation from the medical provider.

The school nurse will send home notice of these screenings in advance.

### **Health Care Providers**

If your child does not have a healthcare provider they see regularly, click <u>here</u> for a list of local providers that offer physicals and immunizations.

The City of Stamford's health clinic at 137 Henry Street offers physicals and immunizations for children up to 18 years old on Tuesdays & Wednesdays from 8:30 am to 3 pm. Appointment required: call 203-977-5385 to schedule.

### **School Based Health Centers**

Family Centers School Based Health Centers (SBHC) are free-standing, federally qualified medical centers.

SBHCs are open to all students where a clinic is located, regardless of income or health care coverage. The SBHC medical team helps with basic sick visits, physicals, immunizations, and more. Services are coordinated with the school nurse.



Services are free, but parents must complete the Stamford School Based Health Centers Permission Form.

Family Centers School Based Health Centers	Medical	Mental Health	Dental
Cloonan Middle School	YES	YES	NO
Dolan Middle School (also serves Toquam)	YES	YES	NO
Rippowam Middle School (also serves AITE)	YES	YES	NO
Stamford High School	YES	YES	NO
Stillmeadow Elementary School	NO	YES	NO
Turn of River Middle School	NO	YES	NO
Westhill High School	YES	YES	YES

# **Holidays**

Stamford Public Schools is a diverse community in which students, staff and families observe many different religious and cultural holidays. Federal holidays and major religious and cultural holidays are noted on the <u>2024--25 District Calendar</u>.

# **Holiday Celebrations**

The BOE encourages holiday programs and activities that are as secular as possible, while still appreciating art, music and literature that have contributed to American culture. The BOE also approves of appropriate recognition of religious, civic, and cultural holidays and events that have significance for students outside of school.

### **Assignments & Assessments on Religious Holidays**

No assignments shall be due, or assessments given, on the day immediately following major religious holidays that are also school holidays. When such a major holiday falls on a weekend no assignments shall be due, or assessments given, on the day immediately following that weekend.

Students observing religious holidays that are not official school holidays should be afforded the same flexibility regarding homework and assessments. Parents or students should inform the teacher(s) in advance of an upcoming religious observance.

# **Homework**

The Stamford BOE believes that teachers and families must work together to motivate and support all students to develop responsibility and study habits that will enable them to become life-long learners.

Homework is intended to:

- Reinforce classroom instruction
- · Help students develop specific skills through practice
- Prepare for future lessons
- Foster the habits of consistent independent study and time management
- Provide an opportunity for students to learn outside the classroom.

Homework assignments should be modified based on students' individual needs (i.e., IEP, 504 Plans, other interventions, and extenuating circumstances) and should never be used punitively.

Feedback for homework should be formative in nature, given in a prompt fashion, and count for no more than 10% of the student's grade.

# Instruction

Instruction is provided to students by state-certified teachers. Principals are to ensure that the teachers in their school are delivering high quality instruction to students. Questions about classroom instruction should be directed to your child's teacher, the assistant principal, or the principal.

### Differentiation

Differentiated instruction is a well-established and research-based practice in which teachers tailor instruction to meet the individual learning needs of their students. Although all students in a class are working toward the same learning objective, with differentiation, how students achieve that objective will differ based on academic readiness and learning style.

SPS teachers are expected to differentiate instruction, as needed, to meet student needs. The District provides regular professional development and peer coaching to support differentiation. New curriculum in all content areas and across all grade levels includes differentiation strategies to support teachers and students.

Parents should speak with their child's teacher or the building principal to learn how differentiated instruction is being used to support their child.

# **Magnet Schools**

The magnet school program was created by the Stamford Board of Education to help manage enrollment and balance all schools to the District's +/- 10 percent integration standard while offering educational choice through theme-based instruction.

All magnet schools follow the Connecticut State Standards and are implementing the new K-12 curriculum that is being developed and implemented as part of the District's three-year master curriculum plan.

Students are admitted to magnet schools via a controlled lottery.

### 2025-26 Magnet School Lottery Application Important Dates

Stamford Public Schools has changed the magnet school lottery dates for the 2025-26 school year as follows:

- Applications Available: Monday, September 16, 2024
- Applications Due: Wednesday, January 15, 2025, at 4 pm
- Lottery Drawing: Tuesday, February 18, 2025
- Acceptances Due: Tuesday, March 11, 2025

### **Meals**

Stamford Public Schools provides breakfast and lunch to students during the school year. Meals are planned, prepared, and served by the SPS food service vendor, <a href="Chartwells">Chartwells</a>.

Menus for each school are available to view via nutrislice, which also is available as a mobile app.

### Free Meals for All Students

SPS is participating in the Community Eligibility Program (CEP) for the 2024-25 school year, which means all students may receive school breakfast and lunch for free. The CEP is part of the federally funded National School Lunch Program and School Breakfast Program.

# **Household Income Survey**

Household income applications are not required to receive free meals for the 2024-25 school year, but completing the 2024-25 Household Income Survey Form may help families qualify college application and standardized test fee waivers, reduced fees for camps and after-school programs, and more. Completing the form will also help Stamford Public Schools gather socio-economic information that can help the District qualify for certain governmental and private grants.

# **Food Allergies and Meal Modifications**

Chartwells follows a comprehensive food allergy and medical conditions protocol. Parents should complete the <a href="Chartwells Meal Modification Form">Chartwells Meal Modification Form</a> and send the completed form—along with the required documentation from a licensed medical provider—to Chartwells as outlined on the form. This form must be completed annually.

# **Meeting Requests**

There may be times when parents want to meet with teachers, specialists, or administrators outside of regularly scheduled parent-teacher conferences. Please email the teacher, specialist or principal to request a meeting, or call the main office to make your request to a member of the office support staff.

As a courtesy to school employees, please refrain from arriving at school unannounced to meet with staff.

# **Movies & Videos**

To maximize teaching and learning time and to prioritize active instruction, the use of full-length videos or video clips is prohibited during instructional time unless such videos or video clips support instruction in alignment with approved curricula. The use of video content for recreation or entertainment is prohibited during instructional time. Please see BOE Policy 6177 for more information.

# **Multilingual Learners / English Learners**

U.S. federal and Connecticut state law mandate bilingual education for English learners. Bilingual education is defined as instruction in both English and the student's native language with a continuously increasing use of English and the goal of reaching English proficiency.

Stamford Public Schools identifies students as Multilingual (English) Learners using a standardized, statewide process. When students are identified as Multilingual Learners, their families are offered several options for school-based multilingual learner programs to develop their English language acquisition.

Learn more here.

# Parents Bill of Rights for English Learners/Multilingual Learners

The Connecticut State Board of Education has created a comprehensive <u>Parents Bill of Rights for English Learners/Multilingual Learners</u> ("Multilingual Learner Bill of Rights") to ensure that the rights of these parents and students are protected when they get bilingual education as mandated by Connecticut state law.

The Multilingual Learner Bill of Rights is included in Appendix B.

# Office of Family & Community Engagement

The Office of Family and Community Engagement (OFCE) works closely with the individual schools, SPS community partners, and external agencies to ensure families have access to school and community resources that will help their children thrive in Stamford Public Schools.



OFCE coordinates informational meetings and events for families, including Café con la Super, the monthly meeting for Spanish-speaking parents, and Kindergarten registration events.

# **Family & Community Engagement Liaisons**

Family and Community Engagement Liaisons, also known as Parent Facilitators, foster effective family, community, and school partnerships that support student achievement and school improvement. Each school has a Parent Facilitator on staff who reports to the school principal and the OFCE. Most Parent Facilitators are multilingual, providing extra support to parents whose primary language is not English.

Click here for a directory of the Parent Facilitators by school.

### Welcome Center - Opening This Fall!

The SPS Welcome Center will be a one-stop location for families to register their children for school, obtain valuable information on school and district resources, and seek student records and transportation information.

The OFCE staff will manage the new SPS Welcome Center. The Welcome Center will be housed at Cloonan Middle School and is expected to open by November 1.

# **Orientation**

Stamford Public Schools hosts orientation for kindergarten students and their parents and for students entering Grade 6 (middle school) and Grade 9 (high school). Orientation for the 2024-25 school year is Tuesday, August 27. Bus transportation is provided, and parents of kindergarten students may ride the bus with their child. Orientation begins at each school's regular <u>start time</u>. Detailed information about orientation is provided to families by school principals in mid- to late-August.

# **Out of Attendance Zone Placement**

Out-of-Attendance Zone (OOAZ) placement refers to a child who is attending an attendance zone school other than the one in the attendance zone of their legal residence. (Students enrolled in magnet schools, specialized high school programs, special education programs, and multilingual learning programs are NOT considered OOAZ placements.) OOAZ placements are granted on a limited basis and must be renewed annually. *Parents must provide transportation for out of zone attendance placements.* 

# Moving Within Stamford to a New Attendance Zone

If a family moves within Stamford to the attendance zone for another school, special consideration for OOAZ placement may be given as follows:

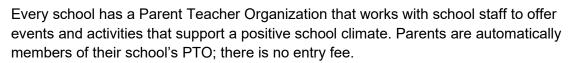
- A student who moves out of their attendance zone with one year left in elementary (K-5), middle school (6-8 or K-8) or high school (9-12) may be granted permission to stay at their school for grades 5, 8, or 12.
- A student who moves within Stamford to another attendance zone between December 1 and the end
  of the school year may be allowed to stay in their school for the balance of that school year. The
  student must attend their new attendance zone school for the following year.

### **Parent Involvement**

Per BOE Policy, each school is expected to provide opportunities for volunteering, parent education, home support, and participation in school decision-making. To facilitate involvement in their child's education, parents are encouraged to:

- Reinforce at home the skills and knowledge your child is learning in school
- Actively communicate with school staff about questions or concerns
- Become familiar with BOE policies and all District and school regulations, rules, and protocols
- Take advantage of opportunities to take part in school activities by attending orientations, open school nights, parent-teacher conferences, parent meetings, and events.

# **Parent Teacher Organizations**





The <u>Parent Teacher Council of Stamford</u> (PT Council) is the umbrella organization for all school-based PTOs. PT Council provides workshops, leadership development, information and programs to promote parent-teacher partnerships.

Contact information for all school PTOs can be found on the PT Council website.

# **Qualifications of Teachers and Paraprofessionals**

Parents have the right to request information about the professional qualifications of their child's teacher(s), including whether the teacher is certified for the subject matter and grade taught and the teacher's undergraduate major and any graduate degrees or certifications. Parents may also request to know the professional qualifications of any paraprofessionals working with their child. Please speak to your school principal for more information.

# **Report Cards**

Student report cards will be posted in the PowerSchool Parent Portal as follows:

Elementary Schools: December 6, March 17, and June 13

Middle and High Schools: November 15, February 6, April 11, and June 13

# Registration

New students entering grades K-12 may register <u>online</u> or in person at the Stamford Government Center located at 888 Washington Boulevard. Students registering for kindergarten must be 5 years old on or before September 1 of the year in which they are enrolling. For the 2025-26 school year, students will need to be 5 years old on or before September 1, 2025 (i.e., born on or before September 1, 2020).

Detailed registration information and requirements is available on the SPS website.

# **Safety & Security**

The SPS Security Department handles emergency management and the effective implementation of District-wide safety and security policies, programs, directives, and training. The SPS Security Director collaborates closely with the Superintendent, the Stamford Police Department, the SPS Facilities Team, and the school principals to ensure the continued safety and security of Stamford Public Schools. Each school must have a safety and security plan for their campus. School are also required to conduct safety drills throughout the year.

### **School Resource Officers**

School resource officers (SROs) are sworn police officers who have received added training in school-based law enforcement and crisis response strategies. SROs use community policing concepts (e.g., community liaison, mentor, role model, and law enforcement officer).

SROs are assigned to secondary schools and work closely with building principals and the SPS Security Department. SROs are employed and supervised by the Stamford Police Department.

### **School Security Staff**

All elementary, middle and high schools have security staff who help create a safe and secure school environment for students, staff, and families. Security staff help with student management, arrival and dismissal, securing points of entry, and more. Security staff report to the building principals and SPS Security Department.

### **Emergency Protocols**

School staff are trained to initiate a variety of emergency protocols to help keep students safe.

There are four emergency protocols:



# **Secure School**

### **Precautionary Due to Outside Activity**

### **Examples:**

- Law enforcement activity nearby
- Report of dangerous wildlife in area
- Environmental hazard outside building

**Classroom Instruction:** Continues

Movement within School: Unrestricted

### Administrator Action(s):

Monitoring

Parent Notification: Email before dismissal



# **Shelter in Place**

### **Emergency Response Requiring Clear Hallways**

### **Examples:**

- Medical emergency
- Police response to student altercation
- Hazardous weather such as tornado warning

**Classroom Instruction:** Continues

Movement within School: Restricted

### **Administrator Action(s):**

- Active with emergency responders
- Notify district officials

**Parent Notification:** Email and Remind within 1 hour of "all clear"



Threat Inside Building "Locks, Lights, Out of Sight"

### **Examples:**

Armed intruder

Dangerous situation near school

Classroom Instruction: None

Movement within School: None

### **Administrator Action(s):**

- Active with emergency responders
- Notify district officials

**Parent Notification:** Phone call, email, and Remind as soon as possible with updates as situation unfolds, including immediately after "all clear."



### **Everyone Moved to Location Outside Building**

### **Examples:**

- Gas leak
- Fire

Classroom Instruction: None

Movement within School: Move to exits

### Administrator Action(s):

- · Active with emergency responders
- Notify district officials

**Parent Notification:** Phone call, email, and Remind as soon as possible with updates as situation unfolds, including instructions for reunification, if necessary.

# **Parent Guidelines for Emergency Protocols**

Learning that your child's school has initiated an emergency protocol is understandably upsetting. Please remain calm and wait for official information from your child's school or the District. Do not speculate on social media, repeat unsubstantiated rumors, or rely on information from unofficial sources.

Every effort will be made to communicate with families quickly, but our priority is ensuring the safety and security of all students, staff, and visitors. School officials will communicate with parents/guardians as soon as practical, usually after the situation is under control.

Instruction is expected to continue during the Secure School and Shelter in Place protocols. Students who are in class should not be using their cell phones or other electronic devices to communicate during Secure School or a Shelter in Place. If children do communicate with you, keep in mind that they may not have a complete understanding of the situation or may share incomplete or inaccurate information based on their location.

Medical emergencies are the most common reason schools initiate the Shelter in Place protocol. If your child is experiencing a medical emergency, you will be notified at once with further information and instructions.

In the unlikely event of a lockdown or evacuation:

- Do NOT call your child's cell phone. This could compromise their safety and that of their classmates.
- Do NOT go to your child's school. This could interfere with the emergency response and potentially delay first responders reaching the school.

# **Smoking**

Smoking, using tobacco products or e-cigarettes, or vaping is prohibited on school grounds or at any school-related activity, on or off school grounds.

# **Social Media Rules of Engagement**

Stamford Public Schools and its individual schools and programs use social media to share information and engage with the community. To ensure respectful discourse that adheres to BOE Policy, we have established Social Media Rules of Engagement. Please keep in mind that comments may be viewed by many people in the community and are in the public domain. All comments should be respectful, factual and constructive.

The following are prohibited on all SPS social media channels:

- Profane, vulgar, or obscene language or materials (memes, graphics, etc.)
- Racist, sexist, or homophobic language or materials (memes, graphics, etc.)
- Abusive, threatening, harassing or bullying language or materials (memes, graphics, etc.)
- Personal attacks, insults, accusations or derogatory comments
- Comments that portray students, staff, or BOE members in a defamatory, abusive, or generally negative tone
- Promoting or disparaging a particular religion or creed
- Comments or posts that could reasonably be considered an invasion of privacy
- Posting comments or content that violate copyright and fair use laws

- Inciting violence
- Posting comments or content that violates any BOE Policy or regulation of school codes of conduct
- Political lobbying, campaigning, or promoting a political candidate or party
- Posting confidential and personally identifiable information about students, staff, or BOE members
- Sharing inaccurate, libelous, false or misleading information
- Violating the terms and conditions of the social media platform
- Promoting services or products or posting advertisements unrelated to school events or activities
- Mocking or making fun of another person's opinion

Stamford Public Schools reserves the right to delete or remove posts that violate these Rules of Engagement. Repeated violations may result in a user being banned from SPS and school social channels.

Users are encouraged to report any content that violates a social media platform's terms and conditions through the official process outlined by that platform.

Parents are encouraged to bring specific personal, student, and/or personnel questions, complaints, or concerns to their child's school instead of posting on social media.

# **Special Education & Student Support Services**

Stamford Public Schools will provide a free, appropriate, public education (FAPE) and necessary related services to children with an identified disability living within the district, as required under the Individuals with Disabilities Education Improvement Act (IDEA 2004) and Connecticut General Statutes.

More information on the SPS Special Education Program, including program contacts at each school, is available here.

### **Stamford Coalition of Parents Expecting Success**

The Stamford Coalition of Parents Expecting Success (SCOPES) is a committee of the Parent Teacher Council of Stamford in partnership with Stamford Public Schools. SCOPES serves as a parent support network and community resource on special education issues. SCOPES will host regular meetings throughout the school year on special education topics.

### **Student Data**

<u>BOE Policy 5115</u> outlines access to—and confidentiality of—student records and personal identifiable information (PII)

### **Directory Information**

Certain types of information are considered "directory information." Directory information includes student data that would not reasonably be considered harmful or an invasion of privacy if disclosed.

Data points that are considered directory information include:

- Name
- Photographs (with signed media release)
- Grade level
- · Participation in school activities or athletics
- Weight and height (if member of a school athletic team)
- · Date of graduation
- Degrees and awards received

# Student Photos, Videos, and Work Product

Parents must complete the 2024-25 Media Consent Form in PowerSchool. This form tells us whether you grant permission for your child's photos, videos or work product (artwork, performances, etc.) to possibly be used for purposes including, but not limited to, print or digital materials created by Stamford Public Schools or its community partners, posting on websites or social media platforms, or inclusion in news stories by local, regional, or national media.

# **Substitute Teachers**

When a teacher is absent, every effort is made to staff the classroom with a substitute teacher who can follow the lesson plan in the full-time teacher's absence. In cases when a substitute is unavailable, other school staff will provide coverage.

If your child's regular teacher is expected to be out for 2 or more weeks (10 or more days), the principal will inform affected families and share plans for class coverage. Due to privacy protections, principals will not share the reason for a teacher's extended absence.

# **Visiting School**

Each of our schools encourages visits from parents and family members. Family engagement in schools contributes to positive student outcomes, including improved student achievement, decreased disciplinary issues, improved parent-teacher and teacher-student relationships, and improved school climate.

To minimize disruptions to instruction and to ensure everyone's safety and security, visitors are expected to follow all applicable building security procedures, including, but not limited to

- Utilizing security buzzers for building access
- Reporting directly to the visitors' reception area (security desk or main office)
- Prominently displaying visitor's badge
- Keeping classroom disruptions to a minimum
- Staying in areas authorized for visitors
- Signing out at the visitors' reception area (security desk or main office) upon departure
- Following all instructions from school administrators or staff

The Principal or their designee has complete authority to exclude from the school premises anyone:

- Who they have reason to believe is disrupting educational programs
- Who is disturbing the teachers or students
- Who the Principal believes is on the premises for the purposes of committing an illegal act
- For any other reasonable and appropriate purpose within their sole discretion

### **Classroom Visits**

Visits to classrooms during instructional time are allowed only with prior approval from the principal and teacher. Visitors should not interrupt a class or speak to the students or teacher unless invited to do so. Classroom visits will not be allowed if they interfere with instruction or disrupt the school environment.

Meetings about your child's academics or behavior should be scheduled in advance during non-instructional time.

# Appendix A: 2024-25 School Calendar

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Tue | Wed | Thu March (20 Days) Nov. 27:

Nov. 11: Nov. 5:

Nov. 28-29: Thanksgiving recess, no school

All Early Release

Election Day, no school students, PD Veterans Day, no school

Dec. 11-13: All District - Early Release/Conferences
Dec. 20: Early Release, All
Dec. 23-24: Winter Recess, no school

Dec. 26-31: Winter Recess, no school

Christmas Day, no school

Jan. 29: Jan. 1:

Early release - school-based PD New Years Day, no school MLK Day, no school

Jan. 20:

Dec. 25:



# Stamford Public Schools Calendar 2024-2025

Updated 05-30-2024

Note: Calendar is subject to change pending unforseen circumstances.

	28	21	14	7		Sun	
	29	22	15	8	1	Mon	
	30	23	16	9	2	Tue	
	31	24	17	10	3	Wed	July
		25	18	11	4	Thu	
		26	19	12	5	Fri	
		27	20	13	6	Sat	
Aug. 2	25	18	11	4		Sun	

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27	20	13	6		Sun		

				Octobe	er (21	Days
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				2 3		Decem							
	23 24 25	16	9	2 3 4	Mon Tue Wed	December (1				. 26: District PD			
	23 24 25	16 17	9	2 3 4 5		December (15 Day							3. 20-21: New teacher orientation
	23 24	16 17 18	9 10 1	2 3 4 5 6	Mon Tue Wed	December (15 Days)		28: First Day of School students	<ul><li>27: K, 6, 9 orientation &amp; school-based PD</li></ul>		. 23: Mandated Training / Classroom Prep	;. 22: Convocation & school-based PD	

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Sept. 26: Open	Sept. 25: Early I	<b>Sept. 19</b> : Open	Sept. 17: Open	Sept. 2: Labor
Open School Night - Elementary Schoo	Early release - school-based PD	Open School Night - High School	Open School Night - Middle School	Labor Day, no school

0ct. 3-4; 0ct. 12: 0ct. 14; 0ct. 30;

Early release - school-based PD Columbus Day, no school Yom Kippur Rosh Hashanah, no schoo

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Feb. 26:	Feb. 17:	Feb. 14:	
Early release - school-based PD	Presidents' Day, no school	February break, no school	

Feb. 14:	
February break, no school	

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	29	22	15	8	1	Sat	
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22	23	24	25	26	27	28

Early release  K, 6, 9 orientation  Staff only	Open school night	First day/last day of school	No school students, staff
	Staff only	K, 6, 9 orientation	A Early release

This calendar has 181 student days and 186 staff days scheduled. \*Any inclement weather days will be added to the end of the school year. Legend:

March 31: March 26:

Eid al-Fitr, no school

March 19-21: All District - Early Release/Conferences

Early release - school-based PD

April 18: April 30:

Early release - school-based PD Good Friday, no school

April 14-17: Spring Recess, no school

May 26: Memorial Day, no school

June 12:

Juneteenth

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June 10-11: Tentative\* early release, students

Tentative\* early release, last day all

Jan. 6: Three Kings Day	Dec. 26 - Jan. 1: Kwanzaa	Dec. 25-Jan. 2: Hanukkah	Oct. 31: Diwali	OTHER RELIGIOUS & CULTURAL HOLIDAYS
Apr. 12-19: Passover	March 5:	Feb. 28:	Jan. 29:	HOLIDAYS
	March 5: Ash Wednesday	Ramadan begins	Lunar New Year	
July 4:	June 7:	Apr. 20:	Apr. 20:	
July 4: Independence Day	Eid al-Adha	Orthodox Easter	Easter	

### Stamford Public Schools 2024-2025

### 1. Open School Nights

Tuesday, September 17 Middle schools
Thursday, September 19 High schools
Thursday, September 26 Elementary schools

### 2. Marking Period Progress Report and Parent Conference Information

### **Elementary Schools**

Wednesday, November 27 End of 1<sup>st</sup> marking period

Friday, December 6 1st marking period final grades accessible in Parent Portal

Wednesday, December 11 Early Release (report card conferences)
Thursday, December 12 Early Release (report card conferences)
Friday, December 13 Early Release (report card conferences)

Monday, March 10 End of 2<sup>nd</sup> marking period

Monday, March 17 2<sup>nd</sup> marking period final grades accessible in Parent Portal

Wednesday, March 19 Early Release (report card conferences)
Thursday, March 20 Early Release (report card conferences)
Friday, March 21 Early Release (report card conferences)
Tuesday, June 10 Tentative early release for students\*
Wednesday, June 11 Tentative early release for students\*

Thursday, June 12 Tentative last day for students\*(early release for students and staff)

Friday, June 13 3<sup>rd</sup> marking period final grades accessible in Parent Portal

### Middle & High Schools

Wednesday, October 2 1st quarter progress report grades accessible in Parent Portal

Monday, November 4 End of 1<sup>st</sup> quarter

Friday, November 15 1st quarter final grades accessible in Parent Portal

Wednesday, December 11 Early Release (report card conferences)
Thursday, December 12 Early Release (report card conferences)
Friday, December 13 Early Release (report card conferences)

Tuesday, December 10 2<sup>nd</sup> quarter progress report grades accessible in Parent Portal

Thursday, January 23 End of 2<sup>nd</sup> quarter

Thursday, February 6 2<sup>nd</sup> quarter final grades accessible in Parent Portal

Wednesday, February 26 3<sup>rd</sup> quarter progress report grades accessible in Parent Portal

Wednesday, March 19 Early Release (report card conferences)
Thursday, March 20 Early Release (report card conferences)
Friday, March 21 Early Release (report card conferences)

Thursday, April 1 End of 3<sup>rd</sup> quarter

Friday, April 11 3<sup>rd</sup> quarter final grades accessible in Parent Portal

Friday, May 9 4<sup>th</sup> quarter progress report grades accessible in Parent Portal

Tuesday, June 10 Tentative early release for students\*
Wednesday, June 11 Tentative early release for students\*

Thursday, June 12 Tentative last day for students\*(early release for students and staff)

Friday, June 13 Final grades available in Parent Portal

<sup>\*</sup>Note: Any inclement weather days will be added to the end of the school calendar.

# **Appendix B:**



# **Parent Bill of Rights**

# for English Learners/Multilingual Learners

### CONNECTICUT STATE DEPARTMENT OF EDUCATION

Pursuant to <u>P.A.23-150 Section 17</u> the State Board of Education shall draft a written bill of rights for parents or guardians of students who are multilingual learners to guarantee that the rights of such parents and students are adequately safeguarded and protected in the provision of bilingual education under chapter 164 of the general statutes, and the sharing of this bill of rights in the dominant language of the parents or guardians.

This means that, according to P.A.23-150 Section 17, the State Board of Education will create a clear list of rights for parents or guardians of students who are learning multiple languages. This list will make sure that the rights of these parents and students are kept safe and protected when they get bilingual education as described in Chapter 164 of the general laws. The list of rights will be given to parents or guardians in the language they understand the best.

For the school year commencing July 1, 2024, and each school year thereafter, each local and regional board of education providing a program of bilingual education or English as a new language shall:

- 1. provide the parents and guardians of eligible students with a copy of the multilingual learner bill of rights in the dominant language of such parents and guardians, and
- 2. make such copies of the multilingual learner bill of rights available on the Internet web site of such board.

This means that starting on July 1, 2024, and in the years following, every local and regional board of education that offers bilingual education or English as a new language program must:

- 1. Give the parents and guardians of eligible students a copy of the multilingual learner bill of rights in the language they understand best.
- 2. Make this multilingual learner bill of rights available on the board's website.

### These are the declarations of the English Learner/Multilingual Learner Bill of Rights

- The right of an English learner/multilingual learner student to attend a public school in the state regardless of such student's immigration status or the immigration status of such student's parent or quardian.
  - This means that an English learner or someone who speaks multiple languages has the right to go to a public school in the state, even if that student or their parents/guardians are immigrants.
- 2. The right of a parent or guardian of an English learner/multilingual learner student to enroll such student in a public school without being required to submit immigration documentation, including, but not limited to, a Social Security number, visa documentation or proof of citizenship.
  - This means a parent or guardian of a student who is learning English or speaks multiple languages can sign up their child for a public school without having to provide any immigration documents like a Social Security number, visa papers, or proof of being a citizen.
- 3. The right of an English learner/multilingual learner student to have translation services provided (A) by an interpreter who is present in person or available by telephone or through an online technology platform, or (B) through an Internet web site or other electronic application approved by the State Board of Education, during critical interactions with teachers and administrators, including, but not limited to, parent teacher conferences, meetings with administrators of the school in which such student is attending, and at properly noticed regular or special meetings of the board of education or scheduled meetings with a member or members of the board of education responsible for educating such student, in accordance with section 18 of this act.

This means an English learner/multilingual learner has the right to get help with translation during important meetings involving students' education. This help can come from an interpreter in person, on the phone, or through a computer. It's for important talks with teachers and school leaders, like parent-teacher meetings or meetings with the school's administrators. This is according to a specific section of a law called section 18 of this act.

# 2 Parent Bill of Rights for English Learners/Multilingual Learners

- 4. The right of an English learner/multilingual learner student to participate in a program of bilingual education offered by the local or regional board of education when there are twenty or more eligible students classified as dominant in a language, other than English, as such student, in accordance with the provisions of section 10-17f of the general statutes.
  - This means an English learner/multilingual learner has the right to join a bilingual education program if one is required at the school. This is based on the rules in section 10-17f of the general statutes.
- 5. The right of a parent or guardian of an English Learner/multilingual learner student to receive written notice, in both English and the dominant language of such parent or guardian, that such student is eligible to participate in a program of bilingual education or English as a new language program offered by the local or regional board of education
  - This means a parent or guardian of a student who is learning English or speaks multiple languages has the right to get a written notice in both English and the language they are best at to tell them that their child can join a bilingual education or English as a new language program offered by the district.
- 6. The right of an English learner/multilingual learner student and the parent or guardian of such student to receive a high-quality orientation session, in the dominant language of such student and parent or guardian, from the local or regional board of education that provides information relating to state standards, tests and expectations at the school for English learner/multilingual learner students, as well as the goals and requirements for programs of bilingual education and English as a new language, prior to participation in such program of bilingual education or English as a new language.

This means English learner students and their parents or guardians have the right to attend a helpful meeting in their best language. This meeting will be organized by the local school board and will give them information about state standards, tests, and what's expected in the school for students learning English or speaking multiple languages. They will also learn about the goals and rules for bilingual education and English as a new language programs before joining these programs.

- 7. The right of the parent or guardian of an English learner/multilingual learner student to receive information about the progress of such student's English language development and acquisition.
  - This means that a parent or guardian of a student who is learning English or speaks multiple languages has the right to get updates and information about how well their child is doing in improving their English language skills.
- 8. The right of an English learner/multilingual learner student and the parent or guardian of such student to meet with school personnel to discuss such student's English language development and acquisition.
  - This means that students who are learning English or speak multiple languages and their parents or guardians have the right to meet with school staff about how well the student is learning English and improving their language skills.
- 9. The right of an English learner/multilingual learner student to be placed in a program of bilingual education or English as a new language, if offered by the local or regional board of education.
  - This means an English learner/multilingual learner has the right to join a bilingual education or English as a new language program if the local school board offers it.
- The right of an English learner/multilingual learner student to have equal access to all grade-level school programming.
  - This means an English learner/multilingual learner has the right to get the same opportunities to take part in all school activities for their grade level.
- The right of an English learner/multilingual learner student to have equal access to all core gradelevel subject matter.
  - This means an English learner/multilingual learner has the right to learn all the important subjects at their grade level, just like other students.
- **12.** The right of an English learner/multilingual learner student to receive annual language proficiency testing.
  - This means an English learner or someone who speaks multiple languages has the right to take a language test every year to see how well they are doing in their language skills.

# 3 Parent Bill of Rights for English Learners/Multilingual Learners

- 13. The right of an English learner/multilingual learner student to receive support services aligned with any intervention plan that the school or school district provides to all students.
  - This means that an English learner/multilingual learner has the right to get extra help (through intervention) that matches the plan the school or school district uses to assist all students.
- 14. The right of an English learner/multilingual learner student to be continuously and annually enrolled in a program of bilingual education or English as a new language while such student remains an eligible student, as defined in section 10-17e of the general statutes.
  - This means an English learner or someone who speaks multiple languages can stay in a bilingual education or English as a new language program every year as long as they are still eligible, as explained in section 10-17e of the general statutes.
- 15. The right of a parent or guardian of an English learner/multilingual learner student to contact the Department of Education with any questions or concerns regarding such student's right to receive multilingual learner services or accommodations available to such student or parent or guardian, including information regarding any recourse for failure of the board of education to provide or ensure such services or accommodations.

This means a parent or guardian of an English learner or a student who speaks multiple languages can reach out to the Department of Education if they have questions or concerns about their child's right to get services or help for language learning. This includes finding out what they can do if the school board doesn't provide the services or help they should.

# **Appendix C: Annual Notices**

# Notifications Addressed in Existing BOE Policies

Topic of Notification	Link to Policy
Parent involvement	1110.1
Distribution of Materials	1140R
Transportation Equipment – Contract Vehicles	3541.43 & 3541.43R
Child Abuse/Neglect	4113, 4113R
DCF Contact Information	4113, 4113R
Concussion and head injury awareness and prevention	4115.5, 4115.5R
Non-Discrimination & Affirmative Action	4118.11 / 4218.11
Prohibition on Recommendations for Psychotropic Drugs	4118.234
Bullying Behavior in Schools	5005, 5005R
Homeless Students and Children in Foster Care	5007R
Title I School, Parent Engagement	5008, Parent-School Compact
Attendance and Excuses	5113, 5113R, 5113A-R, APPENDIX
FERPA	5115
Interdistrict Magnet Schools	5117.2
Reporting	5124
Smoke Free Environment	5130, 5130R
Rights and Responsibilities	5131
Student Behavior	5131, 5131R
Substance Abuse by a Minor	5131.6, 5131.6R
Acceptable Use of the Internet & Internet Safety Policy	5132R
Promotion and Retention	5135, 5135R
High School Graduation Requirements	5135.2, 5135.2R
School Wellness	5140
Communicable Diseases	5141.1
Health and Welfare	5141, 5141R
Administration of Medicines	5141.2, 5141.2R
Equal Access to Recruiters	5142
Physical Restraint / Seclusion / Exclusionary time out	5144.1
Title IX Policy	5145.44; 5145.44R; 4000.1; 4000.1R
Ceremonies and Observations	6115
Grading and Weighting of Grades	6146.3, 6146.3R
Homework	6154
Youth Suicide Prevention and Intervention	6164.2; 6164.2R
Family Living, Sex Education, and Personal Safety	6172
Instruction on Acquired Immune Deficiency Syndrome (AIDS)	6175

State of Connecticut Department of Children & Families (DCF) Careline: 1-800-842-2288

# **Additional Notifications**

Topic of Notification	Link
Indoor Air Quality	<u>Website</u>
Green Cleaning	<u>Website</u>
Pest Management	<u>Website</u>
Asbestos Notification	<u>Website</u>
Military Recruiters	<u>Website</u>
ESSA: Title I School, Parent Engagement, Student Privacy; Surveys	<u>Website</u>
Non-Discrimination	<u>Website</u>
Notice of Rights and Remedies under CGS §10-4a and §10-4b.	<u>Website</u>
Media Release	<u>Website</u>
Notice of Non-Discrimination	<u>Website</u>
Remote Parent Teacher Conferences	<u>Website</u>
Students with Special Healthcare Needs (Food Service) 5141.25	<u>Website</u>
Meal Eligibility Notification	<u>Website</u>
SPS Lunch Charging Policy	<u>Website</u>
Modification of Meal Services for Students with Disabilities	<u>Website</u>
Notice of Availability of Alternative Education Programs	<u>Website</u>
Notice of Rights and Remedies under CT General Statutes §10-4a and §10-4b.	<u>Website</u>
Availability of Tech/VoAg	<u>Website</u>
Teacher & Para Qualifications	<u>Website</u>
COVID	<u>Website</u>
Safe School Climate	<u>Website</u>
Student Data Privacy Act	<u>Website</u>
Student Data Privacy Act: Notice of Security Breach	<u>Website</u>

# **District and School Coordinators**

District	Contact	
Title IX Age Discrimination Act	Christopher Soules Chief Compliance Office csoules@stamfordct.gov or csoules@stamfordps.org	
The Americans with Disabilities Act (ADA) COVID-19 Liaison Section 504	Dr. Michael Fernandes Chief Staff & Family Resource Officer mfernandes@stamfordct.gov or mfernandes@stamfordps.org	
Safe School Climate	Juan Pazmino Coordinator, Office of Family & Community Engagement jpazmino@stamfordct.gov or jpazmino@stamfordps.org	
School	Contact	
Title IX	Building Principal	
Safe School Climate Specialist	Building Principal	

# **Appendix D: Board of Education Policy Index**

# Community

1100 - Communications with the Public & 1100R

1110.1 - Parent Involvement & Appendix

1111.1 - School Directory

1120 - Participation by the Public & 1120R

1140 - Distribution of Printed Materials & 1140R

1170 - Recognition of Achievements

1210 - Parent-Teacher Organizations

1241 - Equal Access to Recruiters

1250 - School Visitors & 1250R

1260 - Community Education

1311.1 - Political Activities of School Employees

1312 - Public Complaints

1313/4031 - Gifts and Gratuities

1314 - Solicitation by Board Employees

1316 - Conduct on School Property (Civility)

1316.1 - Policy Statement & 1316.1R

1324 - Soliciting Funds from Students

1330 - Use of Building, Grounds, and Equipment

1330.1 - Use of School Facilities For Religious Instruction

1331 - Smoke-Free Environment

1400 - Moment of Silence

1610 - Unauthorized Entry, Damage and/or Theft of School District

**Property** 

### Administration

2000 - Concept and Roles in Administration

2001 - Participatory Management

2000.1R - Board-Superintendent Relations

2010 - Administration Goals and Objectives

2100 - Administrative Staff Organization

2130 - Job Descriptions

2131 - Chief Administrative Officer

2131.1 - Appointment of Designee for Superintendent of Schools

2141 - Recruitment and Appointment of Superintendent

2151 - Appointments to Administrative Positions & 2151R

**2200 - Administrative Operations** 

2221 - Administrative Councils and Committees

2224 - Consultants

2230 - Control and Communication Channels and Systems

2231 - Policy and Regulation Systems & 2231R

2500/2232 - Administrative Reports

2234 - Treatment of Outside Reports

2300 - Statement of Ethics for Administrators

2300.1 - Statement of Standards for School Leaders & Appendix

# Fiscal Management

3000 - General Policy Statement & 3000R

3010 - Equivalent Funding

3110 - Budget Preparation & 3110R

3160 - Operating Budget Transfer, 3160R & 3160 Appendix A & B

3162 - Additional Positions

3240 - Tuition Fees & 3240R

3300 - Purchasing/Expending Authority

3325 - Loan, Control and Disposition of Materials and Equipment &

3325R

3420 - Classification of Expenditures & 3420R

3434 - Periodic Audit & 3434R

3445 - Gifts, Grants, and Bequests to the District & 3445R

3447 - School Activity Funds & 3447R

3450 - Monies in School System Buildings & 3450R

3510 - Operation and Maintenance of Plant & 3510R

3515.1 - Facilities Use - Telephone & 3515.1R

3515.2 - Community Use of School Facilities & 3515.2R

3515.3 - School Building Use Fund

3517 - Security of Buildings and Grounds & 3517R

3533 - Employee Bonds & 3533R

3541.43 - Transportation Equipment - Contract Vehicles &

3541.43R

3541.44 - Transportation - Privately Owed Vehicles & 3541.44R

3542 - Nutrition Program

3542.21 - Board Responsibilities: Food Service & 3542.21R

3543.13 - Mail and Delivery & 3543.13R

### Personnel

4000.1/5145.44 - Title IX PROHIBITION OF SEX DISCRIMINATION,

INCLUDING SEX-BASED HARASSMENT & 4000.1R/5145.44R

4000.2/5005 - Students Bullying Behavior in the Schools

4001 - Staff Development

4003 - Public Trust Employees

4007 - Family and Medical Leave & 4007R

4011.1/5141.1 - Communicable Diseases & 4011.1R

4031 - Gifts and Gratuities

4033/5132 - Computer Software

4034 - Copyright

4035 - Solicitation By Board Employees & 4035R

4111 - Recruitment and Selection

4111.1 - Affirmative Action/Non-discrimination

4111.3 - Minority Teacher Recruitment

4112 - Appointment and Conditions of Employment

4112.2 - Certification (New)

4112.4/4212.4 - Health Examinations for School Employees

4112.5 - Security Check/Fingerprinting (New), 4112.5R & Appendix

A-C

4112.8 - Conflict of Interest & Nepotism

4112.51/4212.51 - Reference Checks

4112.61/4212.61 - Use and Disclosure of Employee Medical

Information (HIPAA)

4112.8/4212.8 - Conflict of Interest & Nepotism

4113 - Reports of Suspected Abuse or Neglect of Children or

Reports of Sexual Assault of Students by School Employees &

<u>4113R</u>

4114 - Transfer/Reassignment

4115 - Evaluation and Support Program

4115.3 (a)(b)(c) - Evaluation Coaches

4115.5 - Policy on concussion and head injury awareness and

prevention

4116 - Probationary/Tenure Status

4117 (a)(b) - Dismissal/Suspension/Disciplinary Action

4117.1 - Retirement

4117.2 - Resignations

4118 - Responsibilities

4118.1 - Liability Protection for Employees

4118.11 (a)(b)/4218.11 - Nondiscrimination/ Affirmative Action

4118.14 - Nondiscrimination on the Basis of Disabilities

4118.24/4218.24 - Staff/Student Non-Fraternization

4118.112/4218.112 - Sexual Harassment & 4118.112R

4118.113 - Harassment & 4118.113R

4118.22/4218.22 - Code of Ethics

4118.231 - Smoke-Free Environment

4118.232(a)(b)/4218.232 - Substance Abuse

4118.233 (a)(b)(c) / 4218.233 - Weapons and/or Threats on School

**Property** 

4118.234 (a)(b) - Prohibition on Recommendations for

**Psychotropic Drugs** 

4118.237/4218.2378/5141.8 - Face Masks/Coverings & 4118.237R

4118.24/4218.24 - Staff/Student Non-Fraternization

4118.5/4218.5 - Acceptable Use of the Internet and Other Electronic

**Systems & 4118.5R** 

4118.6/4218.6 - Cellular Telephones/District Issued Communication

**Devices** 

4118.7/4218.7 - Social Networking & 4118.7R

4118.11 - Nondiscrimination

4119/4219 Staff Conduct Public Trust Employees

4121 - Substitute Teachers

4122 - Student Teachers

4133.1 -- Use of Board of Education Vehicles or Privately Owned

**Vehicles** 

4140 - Maternity Disability and Child Care Leave

4148/4218 - Employee Protection & 4148R

4151.9/4152.4(a)/4251.9/4252.4 - Military Leave Benefits to

**Personnel Entering the Armed Forces** 

4211 - Recruitment and Selection

4212.42 - Drug and Alcohol Testing For School Bus drivers

4300 - Personnel - Discretionary

### Students

5000 - Equal Opportunity

5000.1 - Equity and Diversity & Regulation

5001 - Students Nondiscrimination

5002 - Transgender, Nonbinary, and Gender Non-Conforming

Youth & 5002R

5005/4000.2 - Students Bullying Behavior in the Schools & 5005R

5007 - Homeless Children and Youth & 5007R

5009 - School Governance Council

5111 - Admission and Attendance Age 5111.1R

5111.1 - Residency & 5111.1R

5111.2 - Admission to the Public Schools at or before age of five

5112 - Open Campus & 5112R

5113 - Attendance and Excuses & 5113R

5113A-R - Attendance/High School

5113.1R - Requests for Release of Students

5114 - Remaining After School

5115 - Student Records - Confidentiality and Access & Appendix A

5116 - Student Privacy

5117 - Assignment of Students to Schools & 5117R Out-of-

**Attendance Zone Placement** 

5117.2 - Application and Admission to Magnet Schools & 5117.2R

5118 - Eligibility for High School Athletics and Selected Extra-

**Curricular Activities & 5118R** 

5124 - Reporting to Parents

5126 - Awards for Achievement

5130 - Students Smoke-Free Environment & 5130R

5131 - Suspension and Expulsion/Due Process

5131R - Suspension and Expulsion/Due Process

5131.5 - Vandalism - Liability

5131.6 - Substance Abuse By a Minor & 5131.6r

5131.7 - Weapons and Dangerous Instruments

5131.81 - SPS Cell Phone and Electronic Device Use Policy

5132/4033 - Computer Software

5134 - Married And/Or Pregnant Students

5135 - Promotion and Retention & 5135R

5135.2 - High School Graduation Requirements & 5135.2R

5135.3 - Honorary Diploma Requirements

5140 - School Wellness Policy

5141 - Health - Welfare

5141.1 - Communicable Diseases

5141.2 - Administration of Medicines & 5141.2R

5141.25 - Students with Special Health Care Needs

4118.237/4218.2378/5141.8 - Face Masks/Coverings

5124 - Reporting to Parents

5144.1 - Physical Restraint / Seclusion / Exclusionary Time Out

5145 - Search Of Person And Property & 5145R

4000.1/5145.44 Personnel - Certified/Non-Certified Students Title IX

PROHIBITION OF SEX DISCRIMINATION, INCLUDING SEX-BASED

**HARASSMENT** 

5147 - Dress and Grooming & 5147R

### Instruction

6110 - Emergency Closings & 6110R

6111 - School Calendar

6112 - School Day & 6112R

6114 - Emergencies and Disaster Preparedness & 6114R

6115 - Ceremonies and Observations & 6115R

6119 - Philosophy of the Educational Program

6120 - Goals of the Instructional Program

6121 - Nondiscrimination

6121.1 - Standards-Based Curriculum

6141.51 - Advanced Courses or Programs, Eligibility Criteria for

**Enrollment** 

6141.52 - Challenging Curriculum Policy (Criteria for Identification

of Eligible Grade 8, 9 Students)

6142 - Career Education

6144 - Online Courses & 6144R

6146 - Graduation Requirements & 6146R

6146.3 - Grading and Weighting of Grades & 6146.3R

6148 - FAFSA Completion Program

6152 - Assignment of Students for Instructional Purposes

6153R - Field Trips

6154 - Homework Policy

6160 - Computers: Web Sites, Pages & 6160R

6161.21 - Damaged or Lost Instructional Materials

6161.3 - Selection of Instructional Materials Other Than Textbooks

& 6161.3R

6161.31 - Comparability of Services

6162 - Alternatives to Dissection

6163 - Physical Education

6164 - Health

6164.2A - Youth Suicide Prevention and Intervention & 6164.2R

6164.2B - Comprehensive School Counseling Framework

6165 - Sunday Interscholastic Sports

6171 - Use of Commercially Produced Movies, Videos and Video

Clips

6172 - Family Living. Sex Education. and Personal Safety

6172.1 - Gifted and Talented Students Program

6172.4 - Parental Involvement Policy for Title I Students

6174 - Parent-Teacher Communication

6175 - Instruction on Acquired Immune Deficiency Syndrome

(AIDS)

6177 - Use of Commercially Produced Movies, Videos and Video

Clips & 6177R

### Board Policies - By Laws

9000 - Role of the Board and Member (Powers, Purposes, Duties)

9005 - Role of the Board and Its Members

9010 - Limits of Authority

9011 - Accountability

9012 - Legal Responsibilities of Board of Education

9020 - Public Statements

9020.1 - Public Statements - Advocacy & 9020.1R

9030 - Commitment to Democratic Principles in Relation to

Community, Staff, Students

9040 - Duties of the Board

9120R - Officers and Auxiliary Personnel

9121R - Office of the President

9122 - Office of the Vice-President

9123R - Secretary of the Board

9124 - Recording Clerk

9125 - Board Attorney

9130 - Committees

9133 - Special Committees/Temporary Committees/Ad Hoc

**Committees** 

9222 - Resignation/Removal from Office

9230 - Orientation of Board Members

9240 - Board Member Professional Development

9250 - Remuneration and Reimbursement

9260 - Board Member Protection

9270 - Code of Ethics

9271 - Conduct for Board Members

9311 - Formulation, Adoption, Amendment of Policies/Bylaws

9311.1 - Board Policies

9312 - Board Review of Regulations

9313 - Formulation, Adoption, Amendment of Administrative

**Regulations** 

9314 - Suspension of Policies, ByLaws or Administrative

Regulations

9321 - Time, Place and Notification of Meetings

9322 - Public and Executive Sessions

9323 - Construction of the Agenda

9324.1 - Board Calendar & 9324.1R

9325 - Meeting Conduct & Appendix

9325.3 - Parliamentary Procedure

9325.4 - Vote Method

9325.5 - Requests for Information by Board Members

9326 - Order of Business - Minutes and Reports

9330 - Board/School System Records

9400 - Monitoring Products and Processes