



2024-25 Student Schedules

Students schedules will be made available in Genesis the week of August 26, 2024.

Below are a few reminders and helpful pieces of information for students and parents to review regarding student schedules:

Students should check their schedules in the parent portal on September 3 for any updates.

Please know that every effort *has been* made to accommodate student elective choices. For courses requested that students couldn't get, counselors used alternates from the

Mandatory Next Year Scheduling Form that students were supposed to complete. For students that didn't complete this form, their counselor selected an alternate.

Students will be allowed to make changes to elective courses *ONLY under the following circumstances:*

□ **Among the acceptable reasons for a student schedule change is:**

- 1. To increase a credit load*
 - 2. Level change (for example, English 10 Honors to English 10)*
 - 3. A scheduling error*
 - 4. IEP / Special Education adjustment*
 - 5. To balance classes so that overcrowding does not occur*
- *schedules will not be changed based on teacher preference or because friends are in certain classes*

Should there be a concern that falls within the above guidelines, please complete the "Change of Schedule Form." No requests will be honored without this form being completed. This form can be found at www.bectonhs.org/counseling/scheduling

"Change of Schedule Forms" must be completed and submitted online.

If a schedule change form is valid, the guidance department will make the change and email that a new schedule is available in Genesis. If the counselor needs to discuss any schedule changes with a student, that student will be contacted by the guidance department to set up an appointment.

All forms will be evaluated on a first come first served basis.