

Fort Edward

Union Free School District

2024-2025

School Calendar

Keep This Calendar Handy So You Don't Miss Our Special Events



TRADITION • COMMITMENT • EXCELLENCE

Board of Education Meetings

Meetings of the Board of Education are generally held on the second Monday of each month. The schedule of regular meetings is established and published prior to the beginning of each school year.

The Board of Education encourages citizens to attend and become more involved in their schools.

Board meetings begin at 6:30 p.m. and are chaired by the president of the Board of Education or, if absent, the vice president. The superintendent of schools joins the board members at the meeting table. Central office administrators are also in attendance at board meetings.

Schedule of the 24-25 Regular Board Meetings.

Please note that this schedule is subject to change.

August 12, 2024	April 22, 2025 - BOCES Vote/Election
September 9, 2024	May 12, 2025 - Budget Hearing/BOE Meeting
October 15, 2024	May 20, 2025 - Budget Vote (No Meeting)
November 12, 2024	May 21, 2025 - Accept Results of Budget Vote
December 9, 2024	June 9, 2025
January 13, 2025	July 1, 2025 - Reorganizational Meeting
February 10, 2025	
March 10, 2025	
April 7, 2025	

Speaker Request Forms must be submitted to the Board Clerk prior to the commencement of the Board Meeting. The speaker request forms are available on our website.

These can be delivered to the office of the Board Clerk or via email to kferguson@fortedward.org



FORT EDWARD DISTRICT CALENDAR 2024-25

AUGUST 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER 2024

S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30					

OCTOBER 2024

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER 2024

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17	18	19	20	21	22	23
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DECEMBER 2024

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22	23	24	25	26	27	28
29	30	31				

JANUARY 2025

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19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025

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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH 2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

MAY 2025

S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY 2025

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dates of School Closures

September 3	Supt. Conference Day
September 4	Supt. Conference Day
September 5	Classes Begin
October 11	Supt. Conference Day
October 14	Columbus Day
November 8	Emergency Release Day
November 11	Veterans Day Observed
November 27-29	Thanksgiving Recess
December 2	Classes Resume
December 23	Holiday Recess Begins
January 6	Classes Resume
January 20	Martin Luther King Jr. Day
January 21-24	Regents Testing Days
January 29	Asian Lunar New Year
February 14	Half Day - Staff Development
February 17-21	Mid-Winter Recess
February 24	Classes Resume
March 21	Supt. Conference Day
April 11	Half Day - Staff Development
April 14-18	Spring Recess
April 21	Classes Resume
May 26	Memorial Day
June 10-11	Regents Testing Days
June 17-27	Regents Testing Days
June 19	Juneteenth
June 26	Last Day For Students

Number of Student Attendance Days:

September	18
October	21
November	17
December	15
January	18
February	15
March	20
April	17
May	21
June	18
Total Number of Pupil Days	180
Supt. Conference Days	4
Total Days	185

■ Classes Not in Session ■ Regents Testing ● Supt. Conference Day

Grades 7-12 Bell Schedule

Regular Bell Schedule

Warning Bell	8:00
Period 1	8:05 - 8:47
Period 2	8:50 - 9:30
Period 3	9:33 - 10:13
Period 4A	10:16 - 10:56
Period 4B Lunch	10:16 - 10:36
Period 4C Lunch	10:36 - 10:56
Period 5A	10:59 - 11:39
Period 5B Lunch	10:59 - 11:19
Period 5C Lunch	11:19 - 11:39
Period 6	11:42 - 12:22
Period 7	12:25 - 1:05
Period 8	1:08 - 1:48
Period 9	1:51 - 2:32
Detention	2:40 - 3:30

BOCES Career & Technical Education Bus:

AM BOCES - 7:35am; PM BOCES - 11:30am

One Hour Delay Bell Schedule

Warning Bell	9:00
Period 1	9:05 - 9:39
Period 2	9:42 - 10:16
Period 3	10:19 - 10:53
Period 4	10:56 - 11:30
Period 5	11:33 - 12:07
Period 6	12:10 - 12:44
Period 7	12:47 - 1:21
Period 8	1:24 - 1:58
Period 9	2:01 - 2:32
Detention	2:40 - 3:30

BOCES Career & Technical Education Bus:

AM BOCES - 8:35am; PM BOCES - 11:30am

Two Hour Delay Bell Schedule

Warning Bell	10:00
Period 1	10:05 - 10:33
Period 2	10:36 - 11:03
Period 3	11:06 - 11:33
Period 4	11:36 - 12:03
Period 5	12:06 - 12:33
Period 6	12:36 - 1:03
Period 7	1:06 - 1:33
Period 8	1:36 - 2:03
Period 9	2:06 - 2:32
Detention	2:40 - 3:30



Phone Number Extensions 747-4529

Superintendent	3101
Erin Russo, PK-12 Principal	3102
Christopher Rayder, Business Office.....	3105
Mallory Lansley, Director of Pupil Services	3125
Lauren Kelleher, School Psychologist	4121
Jade Zagorski, School Social Worker.....	3127
Deborah LeBarron, PK-5 Counselor & CPSE Chair.....	3116
Joanna Scotch, 6-12 Guidance Counselor.....	3123
Kathy Trainor, Transportation	3100
Steve Neron, Buildings and Grounds	3120
Jennifer Ballard, School Nurse	3114
Main Office	3111

Board of Education Members

The current members of the Fort Edward Union Free School District are:

- John Guglielmo - President
- Tim Clark- Vice-President
- Taylor Boucher
- Audra Aul
- Sarah Buschynski
- Chris Boucher
- Ken Chester
- Keaysie Ferguson - District Clerk

School Hours

The Fort Edward Union Free School day is between 8 a.m. and 2:32 p.m. Students should arrive shortly before 8 a.m., unless they participate in the breakfast program that begins at 7:30 a.m. Students must wait in an assigned area until the first warning bell rings. Students will then be allowed to go to their lockers. Students must be in their first period class by 8:08. Times are adjusted for delays.

As the calendar illustrates, the Fort Edward Union Free School hosts several athletic and community events that occur in the evening. Community residents are welcome, and your participation is encouraged.

For up-to-date information:

www.fortedward.org

Follow Us On



SEPTEMBER 2024

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 Labor Day No School	3 Superintendents Conference Day No School	4 Superintendents Conference Day No School	5 Classes Begin Pre-K 11:15 Dismissal	6 Pre-K 11:15 Dismissal	7
8	9 P2 - Other People Mindset (OPM) BOE Meeting @ 6:30PM	10	11	12	13	14 ACT
15	16 P2- Curiosity	17	18	19 PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM	20	21
22 Autumn Begins	23 P2- Teamwork	24	25	26 PK- 12 Open House @6:00 PM	27 Castleton Honors Band	28
29	30 P2- Open- Mindedness					

Homework Club/Academic Enrichment

Thanks to the generosity of Irving Tissue, the District will once again offer enrichment mini courses and homework club to students in grades 3 - 6.

Students report to the Elementary Homework Club right after school to begin working on assignments. A snack is provided. Students are divided in smaller groups to work with assigned staff members.

The Elementary Homework Club begins in October and ends after the New York State Assessments in May. Information about the Club will be sent home with your child in mid-September.

Middle School and High School Academic Support is available Monday - Thursday from 2:40PM - 3:00PM

Please contact the main office for further information or questions at 747-4529, extension 3111.

Literacy

All literacy programs in Fort Edward emphasize explicit and specific instruction in the five component areas of reading: phonics, phonemic awareness, vocabulary, comprehension and fluency. Students are continually assessed for benchmark progress.

Students who are not at benchmark receive supplemental and intervention instruction designed to specifically address their needs. They are retested frequently to closely monitor success and progress.

The fundamental philosophy of our literacy program is that students need to be proficient readers.

Our goal is to prepare students for the increasing difficulty of course content in future years.



Fire Inspection Completed

The annual fire inspection has been conducted and the required reports have been submitted to the New York State Education Department. For questions please contact the school's main office at 747-4529, extension 3120.

OCTOBER 2024

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
		1	Rosh Hashanah 2	3	MS/HS Progress Report Period Ends 4	SAT 5
6	P2- OPM - Being present and giving others my attention. 7	8	9	10	11 Superintendents Conference Day No School Yom Kippur	12
13	14 Columbus Day No School	15 P2 - Integrity BOE Mtg. @ 6:30 PM	16	17 PTO Mtg. @ 4:00PM Booster Club Mtg. @ 6:30 PM	18	19
20	21 P2- Creativity	22	23	24	25	26 ACT
27	28 P2- OPM - Knowing my words and actions affect others.	29 School Picture Day	30	31 Halloween		

Dignity for All Students Act

The Dignity for All Students Act (DASA) requires school districts to develop a policy that prohibits harassment, bullying, and discrimination and adds awareness to actual or perceived race, weight, national origin, ethnic group, religion, religious practice, disability, sex, sexual orientation, and gender.

The goal of the DASA is to create a safe and supportive school climate where students can learn and focus in a welcoming, considerate environment.

For more information about DASA and the Fort Edward School's District Policy, please call our building level DASA Coordinators, Elementary Mrs. Deb Lebaron, ext. 3116, Junior Senior High School, Mrs. Joanna Scotch ext. 3123



Family Educational Rights and Privacy Act (FERPA)

Pursuant to the Family Educational Rights and Privacy Act, Fort Edward Union Free School District hereby notifies parents and guardians that they have the right to: inspect and review a student's educational record and seek correction of parts of a student's education record which he/she/they believes to be inaccurate, misleading or in violation of the student's rights. These rights include the right to a hearing to present evidence that the record should be changed if the district decides not to alter it according to the parent's or an eligible student's request.

Parents also have a right to report or file a complaint with the Department of Education if the school district violates FERPA and exercise a limited control over the student's education records, in a hearing if necessary.

Parents are further advised that the district shall limit the disclosure of information contained in the student's education records except:

- a. by prior written consent of the student's parents or an eligible student,
- b. directory information or
- c. under certain circumstances, as permitted by FERPA, state and federal law.

All rights and protections given to parents under FERPA and this policy transfer to the student when the student reaches 18 or enrolls in a post-secondary school.

For any questions or for further information, please contact the school's main office at 747-4529, extension 3111.

Pesticide Notification

The Fort Edward Union Free School District may use pesticide products periodically throughout the year. The Pesticide Neighbor Notification Law requires school districts to maintain a list of staff and persons in a parental relation who wish to receive 48-hour written notice prior to the application of pesticides. Written notifications will include the date, locations and product used for each application.

For further information or to be placed on the school-specific 48-hour notification list, please contact the school's main office at 747-4529, extension 3111.

NOVEMBER 2024

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1 4	2 SAT All County Chorus and Jazz Festival @2:00 PM
3 Daylight Savings Ends	4 P2- Bravery 5	5 6	6 1	7 2	8 Emergency Release Day MS/HS Report Card Period Ends 3	9
10	11 Veterans Day No School	12 P2- Bravery BOE Mtg. @ 6:30 PM 4	13 5	14 6	15 1	16
17	18 P2- Gratitude 2	19 3	20 4	21 PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM 5	22 6	23
24	25 1	26 2	27 Thanksgiving Recess No School	28 Thanksgiving Recess No School	29 Thanksgiving Recess No School	30

Emergency Closing

In order to ensure the safety of students and staff, the Fort Edward School will close in inclement weather.

Our district uses a notification system, Finalsite Connect, which allows us to reach parents, students and staff members instantly.

If our school will be closed or delayed you will be notified by a automated phone message.

You may also tune to the local network television affiliates (WRGB, WTEN, WNYT, and WXXA), Capital News 9, or the regional FM and AM radio stations. Websites associated with each of these media outlets are also excellent sources of school closing information.

Also, be sure to check the Fort Edward Union Free School District Web site (<http://www.fortedward.org>) and social media for any up-to-the-minute cancellation information.

We ask that you do not telephone the school. Thank you.



Student Absences

The Board of Education of the Fort Edward Union Free School District recognizes that student attendance in school is an important component of student success. Student interaction with teachers and other students in class helps to enhance the academic learning experience and provides a basis by which students can demonstrate mastery of subject matter.

The following reasons for pupil absences, tardiness, and early departure shall be considered by the Board of Education to be excused:

- Bereavement
- Medical
- Religious observance
- Required court appearances
- Participation in a School-sponsored activity
- Pre-approved college visits
- Approved cooperative work programs
- Approved military commitments
- Suspensions

When you expect your child will be sick and cannot attend school:

Call the school as early as possible in the morning and inform the office that the child will be absent. Write and sign a note which the child will submit to the attendance office when he or she returns to school.

Main Office: 747-4529, ext. 3111

If your child becomes sick during the day:

The student should report their illness to the teacher.

The teacher will sign a pass for the student to proceed to the nurse's office. The school nurse will take appropriate action, possibly calling the student's parent or guardian.



Attendance Policy

Grades 7 through 12

Regular attendance is a necessary requirement in the learning process. This attendance policy calls attention to student absence when it occurs and enables the family and the district to cooperate in helping the student succeed. In order to promote and encourage regular attendance, credit for completion of all classes will be based, in part, on attendance with the following criteria:

1. A student who is absent from any class other than for Band or Chorus in excess of 20 class periods for a 40 week course, or 10 class periods for a 20 week course, may lose all credit for that course of study.
2. If a student and his/her/their parents believe that extenuating circumstances were involved in a specific set of legal absences, they may petition the building principal for review. Then, if unsatisfied, an appeal may be made to the Superintendent of Schools for further deliberation and examination.
3. Any first year BOCES student who misses twenty (20) days or more of BOCES classes may not be allowed to return for his or her second year of study.

DECEMBER 2024

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 3 P2- Kindness	3 4	4 5	5 6	6 1 ES Trimester Report Period Ends	7 SAT
8	9 P2- OPM - Supporting others when they struggle. Picture Retake Day BOE Mtg. @ 6:30 PM	10 3 Chorus Concert @6:30 PM	11 4 K-6 Parent Teacher Conference 12:00 PM Dismissal	12 5 Hanukkah Begins K-6 Parent Teacher Conference 12:00 PM Dismissal	13 6 MS/HS Progress Report Period Ends K-6 Parent Teacher Conference 12:00 PM Dismissal	14 ACT
15	16 1 P2- Self-Control	17 2 Band Concert @6:30 PM	18 3	19 4 PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM	20 5	21
22	23 Holiday Recess No School	24 Holiday Recess No School	25 Holiday Recess No School Christmas Day	26 Holiday Recess No School	27 Holiday Recess No School	28
29	30 Holiday Recess No School	31 New Year's Eve No School				



The Positivity Project

Fort Edward is excited to continue the character strength education program called “The Positivity Project” (or “P2”) throughout the district for the 2024-2025 school year. The program is part of a nationwide movement and is focused around positive psychology’s scientifically-validated 24 character strengths. Students will discover ways to recognize these strengths in themselves and others to help build stronger relationships with their school community.

What is the Positivity Project?

The Positivity Project (P2) is an organization whose mission is to empower students to build positive relationships and become their best selves. Positive psychology’s 24 character strengths serve as its foundation. Ranging from bravery and perseverance to integrity and gratitude, the character strengths are classified and described in the 800-page book *Character Strengths and Virtues*. These strengths aren’t about ignoring the negative. Instead, they help us overcome life’s inevitable adversities.

To achieve its mission, P2 partners with Pre-K–12 schools and equips educators with the resources, training, and strategy to teach their students about character strengths and positive relationships. P2 is a school-wide endeavor grounded in the consistency of daily classroom instruction. P2 Partner Schools dedicate one week to each strength and students learn through daily 15-minute classroom lessons that are different for every grade level. These lessons help students understand character through definitions, examples, discussions, and exercises. P2’s model is holistic, incorporating students, educators, and parents through regular interaction with character strengths vocabulary and concepts.

Drug & Alcohol Prevention Program

We have worked with the Council for Prevention of Alcohol and Substance Abuse to provide a six-week program entitled “Too Good for Drugs” in our schools to enhance our drug and alcohol prevention programs. Focused on building knowledge of alcohol and substance abuse consequences/dangers, along with a social skills component, this curriculum provides a highly interactive format through the use of role-playing activities, discussion and games. Take home activities are also included to involve family members.

However, providing in-school programming is not enough to keep our children safe. Parents must be vigilant in knowing what their children are doing and with whom they are with. Underage drinking and drug use are not a right of passage; they are against the law. The school, parents and community must come together to reduce underage drinking and drug use.

JANUARY 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Holiday Recess No School	2 Holiday Recess No School	3 Holiday Recess No School	4
5	6 Classes Resume P2- Spiral Review	7 1	8 2	9 3	10 4	11
12	13 P2- Optimism 5	14 6	15 1	16 PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM 2	17 3	18
19	20 Martin Luther King Jr. Day No School	21 P2- Prudence 4	22 5	23 6	24 MS/HS Report Card Period Ends 1	25
Regents Week						
26	27 P2- Perseverance 2	28 3	29 Asian Lunar New Year No School	30 4	31 5	

Booster Club

Did You Know the Fort Edward Booster Club . . .

- Sponsors the Sports Banquet that honors all athletes and cheerleaders for all seasons
- Offers two scholarships in June - one to a boy and one to a girl who are continuing their education
- Supports all teams that play beyond their season, i.e. League, Sectionals, or State Tournaments
- Supported both a boys' and a girls' summer recreation basketball program over the summer

These are a few of the many things that the Fort Edward Booster Club promotes and finances. Membership is open to parents, grandparents, coaches, interested community members, and friends. We need your support, your ideas and your involvement.

It is important that your child stays active and involved, just as important as you, the parent, becomes an active and involved participant. If you are interested in joining the Booster Club, please call the school or email Mrs. Laurie Desourdy (ldesourdey@fortedward.org).



Parent Teacher Organization

Parent Teacher Organization PTO is a group of Fort Edward parents who share a common interest in education. PTO members meet periodically to discuss educational matters and plan activities for students, faculty and PTO members.

In the past, PTO has sponsored: Junior Great Books volunteers, fund-raising activities, book fairs, parent volunteers, and assemblies.

All residents of the Fort Edward Union Free School District are welcome to join PTO. Whether you are a parent of a student or graduate, an alumni, or a Fort Edward resident, all are welcome. To find out more, call 747-4529, extension 3111.



FEBRUARY 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2 Groundhog Day	3 P2- Social Intelligence	4 1	5 2	6 3	7 4	8 ACT
9	10 P2- Forgiveness BOE Mtg. @ 6:30 PM	11 6	12 Lincoln's Birthday	13 PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM	14 Valentine's Day Staff Development Day Half-Day	15
16	17 Presidents Day No School	18 Mid-Winter Recess No School	19 Mid-Winter Recess No School	20 Mid-Winter Recess No School	21 Mid-Winter Recess No School	22
23	24 P2- OPM - Cheering Others' success.	25 5	26 6	27 1	28 2	



Extracurricular Activities

The Fort Edward School District offers a number of extracurricular activities. Interscholastic sports, academic clubs and student life activities provide students with a structured place to interact with peers, enjoy competition, pursue academic and co-curricular interests, and simply a place for positive fun and relaxation.

Sports
Baseball
Basketball
Bowling
Cheerleading
Cross Country
Football
Golf
Soccer
Softball
Volleyball

Academic Activities
Math League
National Honor Society

Student Life Activities
Drama
Elementary School Council
Football Club
Jr. High School Student Council
High School Student Council
Junior/Senior Chorus
Outing Club
Ski Club
Marching Band
Stage Band
Gaming Club
Weightlifting Club
Yearbook
Trap Shooting Club



Student Rights

Fort Edward students have all rights afforded them by federal and state constitutions, statutes, and regulations. Accordingly, students are reminded that certain responsibilities accompany these rights.

It shall be the right of each student to:

- Have a safe, healthy, orderly, and courteous school environment.
- Take part in all district activities on an equal basis regardless of sex, religion, national origin, or disability.
- Attend school and participate in all school programs unless suspended.
- Have rules and regulations available for review and explanation.
- Be suspended only after his or her rights have been observed pursuant to education law.
- Present his or her views of the facts in all disciplinary matters.
- Follow personal standards of dress and grooming.
- Express his or her opinions verbally as long as this expression does not interfere with the rights of others.

It is the responsibility of each student to:

- Be familiar with and abide by all school rules.
- Work to the best of his or her ability in all academic and extracurricular pursuits.
- Behave responsibly when attending school functions and to accept responsibility for his or her actions.
- Seek help in solving problems that could affect his or her academic or extra-curricular achievement.
- Hold regular attendance in school and in class.
- Show respect for themselves and one another and his or her property.
- Dress in accordance with standards established by the Board and Superintendent.
- Make constructive contributions to the school and report fairly circumstances of school-related issues.

MARCH 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1
2	3 P2- Love	4	5 Ash Wednesday	6	7 MS/HS Progress Report Period Ends	8 SAT
9 Daylight Savings (Start)	10 P2- Humility BOE Mtg. @ 6:30 PM	11	12	13	14	15
16	17 Saint Patrick's Day P2- Love of Learning	18	19	20 ES Trimester Report Period Ends PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM	21 Superintendents Conference Day No School	22
23	24 P2-Poetry Contest	25	26	27	28	29
30	31					

Medications

NYS law prohibits school nurses from dispensing, without written permission, any drugs or over-the-counter medications.

If your child is under a physician's prescription to take medicine, please bring the medication, along with the prescription label, to the school nurse. The same procedure applies to aspirin, acetaminophen, cold remedies and all other over-the-counter medicines.

If you wish to have your child take over-the-counter medication while in school, please bring the medicine to the school nurse.

Fort Edward Union Free School District Q & A

What is the Fort Edward Union Free School District Board of Education?

The Board of Education is comprised of district residents who are unpaid public officials elected by voters of the Fort Edward community who assume major responsibility for the governance of the school district. They are citizens who through their Board membership, provide leadership for the welfare of district students.

What decisions are made by the Board?

The Board establishes the District budget, curriculums, the school calendar and other legal matters relating to the function of the school. Many issues are handled through committees, and recommendations are made to the Board. Other matters are delegated to the School Superintendent. With the exception of Executive Sessions matters (personnel issues, for example), all Board meetings and committees are open to the public.

If I have an issue to discuss with the Board, what do I do?

Each Board meeting follows an agenda which recognizes community comments. The Board President will recognize individuals, and a period of time, (not more than five minutes) is allowed to express a viewpoint. In order to allow further discussion, a person may have his or her issue placed on the agenda. This is accomplished through prior contact with the School Superintendent. In short, if you wish to address the Board, contact the School Superintendent.

When does the Board meet?

In accordance with NYS law, the Board holds regular business meetings on the second Monday of each month at 6:30 p.m. in the BOE room. If that day is a holiday then the Board will meet on Tuesday of that week. Parents, students, and other community members are encouraged to attend.



APRIL 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
	P2- OPM - Identifying & appreciating the good in others.	5	6	1	2	ACT
6	7	8	9	10	11	12
	P2- Perspective BOE Meeting @ 6:30 PM	4	5	PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM	MS/HS Report Card Period Ends Staff Development Day Half Day	
13	14	15	16	17	18	19
	Spring Recess No School	Spring Recess No School	Spring Recess No School	Spring Recess No School	Spring Recess No School	
20	21	22	23	24	25	26
Easter	P2- Fairness	Earth Day BOCES Vote / Election	4	5	6	
27	28	29	30			
	P2- Humor Poetry contest submissions	2	3			

Non-Discrimination Notice

The Fort Edward Union Free School District does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race, or handicap in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or §504 of the Rehabilitation Act of 1973 and the NYS Human Rights Law. Inquiries regarding this non-discrimination notice may be directed to Section 504/Title IX Coordinator.



School Safety

The Fort Edward Union Free School District Safe Schools Plan is a comprehensive look at all of the factors that contribute to school safety. The plan was developed in accordance with New York State's Safe Schools Against Violence in Education (SAVE) legislation, research and the input of representatives from many constituencies within the school community. An important component of the SAVE legislation was for school districts to implement instruction in civility, citizenship and character education. This year, Fort Edward will continue our Positive Behavior Interventions and Supports Program (PBIS). PBIS is a research based model that defines strategies for teaching and supporting appropriate student behaviors to create positive school environments. The District also engages in safety drills. In addition to required fire drills, the District aims to practice four lock-downs annually. One of the drills is done in conjunction with both state and local law enforcement agencies and emergency personnel. Fort Edward has received high marks and praise at debriefing meetings after the drills, with respect to the effectiveness of our procedures. The District Wide Safe Schools committee works throughout the year to update the plan as needed. The oversight of the plan by the committee ensures that changes are effected in a continuous and timely manner.

MAY 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 4	2 5	3 SAT
4	5 Cinco de Mayo P2- Purpose	6 1	7 2	8 3	9 4	10
11 Mother's Day	12 P2 - Appreciation of Beauty and Excellence School Budget Hearing / BOE Meeting	13 Spring Band Concert @ 6:30 PM	14 Pre-K / Kindergarten Screening	15 Pre-K / Kindergarten Screening PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM	16 Pre-K / Kindergarten Screening	17 Armed Forces Day
18	19 P2- Enthusiasm	20 School Budget Vote and Night of the Arts Spring Chorus Concert @6:30 PM P2 Showchase	21 6	22 1	23 MS/HS Progress Report Period Ends	24
25	26 Memorial Day No School	27 P2- Leadership	28 4	29 5	30 6	31



JUNE 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2 P2- Outro Week - Other People Mindset	3	4	5	6 Elementary School Field Day	7 SAT
8	9 P2- Spiral Review BOE Meeting @ 6:30 PM	10 1 Life Science Biology & Earth and Space Sciences Regents Exam	11 2 Geometry Regents	12	13	14 ACT Flag Day
15 Father's Day	16 5	17 6 Regents Week	18 1	19 Juneteenth Day No School	20 2 Regents Week	21
22	23 3	24 4 K-6 Half Day 12:00 PM Dismissal	25 5 K-6 Half Day 12:00 PM Dismissal	26 6 PTO Mtg. @ 4:00PM Booster Club Mtg. @6:30 PM K-6 Half Day 12:00 PM Dismissal	27 Graduation	28
29	30					

Fort Edward Recreation Department

The Fort Edward Recreation Department is offering fun and safe summer programs for students in grades K-12. The program is offered to all Fort Edward residents during the months of July and August. Most activities are offered free of charge for students, but registration is required. For More information please visit the Fort Edward Recreation Departments website at <https://villageoffortedward.com/departments/recreation/>.

Activities Offered:

- Arts & Crafts
- Basketball
- Bicycle Rides
- Field Trips
- Flag Football
- Soccer
- Softball
- Swimming
- Soccer
- Pickle Ball
- Tennis
- Community Garden
- Bowling
- Golf



Summer Hours of Operation

Although the students are not in the building during the summer we are still here to serve you. Our summer hours of operation are Monday - Friday from 8:00 AM to 2:00 PM.

Phone Number Extensions 747-4529

Superintendent	3101
Erin Russo, PK-12 Principal	3102
Mallory Lansley, Director of Pupil Services	3125
Christopher Rayder, Business Manager.....	3105
Ron Black, Interim Treasurer.....	3104
Michele Sherwood, Business Office.....	3110
Susan MacKenzie, Main Office	3111
Lecia Carpenter, CSE Secretary.....	3124
Keaysie Ferguson, Superintendent Secretary & District Clerk.....	3113
Steve Neron, Buildings and Grounds	3120
IT Department.....	4105
Katlyn Singleton, Athletic Director	3195
Kathy Trainor, Transportation Coordinator.....	3100



July 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 Board of Education Reorganization Meeting	2	3	4 Independence Day	5
6	7	8	9	10	11	12 ACT
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Physical Examinations

NYSED requires a physical exam for new entrants and students in Grades Pre-K or K, 1, 3, 5, 7, 9 & 11; annually for interscholastic sports; and working papers as needed; or as required by the Committee on Special Education (CSE) or Committee on Pre-School Special Education (CPSE). Please have your child's health care provider complete the necessary forms. All health forms should be provided to our school nurse.

School Supplies

The start of school is right around the corner. Before you head out the door to do your school supply shopping please visit www.fortedward.org/supplies for up to date school supply lists. You can also stop into our main office to obtain a printed copy

Starting School on the Right Foot

- Get a good night's sleep.
- Eat a healthy breakfast.
- Get back on a regular schedule.
- Talk to your child about their feelings about school, friends, teachers, and new activities.



August 2025

TRADITION • COMMITMENT • EXCELLENCE

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2 SAT
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
	NYS Regents Testing					
24	25	26	27	28	29	30
31		Pre-K Open House				

Fort Edward
Union Free
School District
220 Broadway
Fort Edward, NY
12828
(518) 747-4529



TRADITION • COMMITMENT • EXCELLENCE