

**APPLICANT TRANSCRIPT AND STANDARDIZED TESTING REQUEST FORM
VALLEY CHRISTIAN SCHOOLS**

INSTRUCTIONS TO THE PARENT:

- a. Please do not ask the school to mail or email VCS transcripts, report cards, or standardized test scores. Instead, request the documents from the school office with this form and, after receiving these, you must log into your student's online application account, and upload the documents as part of the application process.
- b. Please give this completed form to your current school's Secretary/Registrar.

This information is confidential and used only by the Admissions Office and Administration at Valley Christian Schools.

PARENT AUTHORIZATION FOR RELEASE OF RECORDS AND RECOMMENDATIONS: The undersigned parent or legal guardian is hereby authorized, and consents to, the release of any and all education records, recommendations, and any other such information from any educational institution as may be requested by the Admissions Office at Valley Christian Schools.

STUDENT _____
LAST NAME FIRST NAME MIDDLE NAME DATE OF BIRTH

PARENT/GUARDIAN _____ **PHONE** (____) _____
LAST NAME FIRST NAME

CURRENT SCHOOL _____ **CITY:** _____

SIGNATURE OF PARENT/GUARDIAN _____

INSTRUCTIONS TO THE SECRETARY/REGISTRAR: The above-named student is an applicant for admission to Valley Christian Schools. We are requesting a current transcript and most recent available standardized test results (i.e. CAASPP, IOWA, etc. Please return all documents to the parent, whose responsibility it is to upload these documents to their student's online VCS application account. If the student is admitted and chooses to enroll at Valley Christian, VCS will directly contact your school during the summer to request their official final transcripts and cumulative records at that time.

Transcripts and Standardized Testing for Priority Consideration are due on or before **December 9, 2024**. **For 10th-12th Grade transfer students**, please submit on or before **March 24, 2025** for Priority Consideration.

Please refer questions to:
VCS Admissions Office
admissions@vcs.net