

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
August 28, 2024
9:30 – 11:00 AM
1111 Las Gallinas Avenue, San Rafael, CA
AGENDA

Interpreter available upon request
(48-hour notice is required)

1. Call to Order
2. Establishment of a Quorum
3. Public Comment
Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.
4. Action Items
 - a. Approval of Minutes from May 6, 2024 SEAC meeting
The Minutes from the May 6, 2024 SEAC Meeting will be presented for adoption.
 - b. Approval of the Agenda for the August 28, 2024 SEAC Meeting.
The Agenda for the August 28, 2024 SEAC Meeting will be presented for adoption.
5. Information Items
 - a. SEAC Chairperson Report
Information and communication will be presented by the SEAC Chairperson.
 - b. SEAC Advisory Steering Committee (ASC) Liaison Report
Information and communication will be presented by the SEAC ASC Liaison.
 - c. SELPA Director Report
Information and communication will be presented by the SELPA Director.
6. Discussion Items
 - a. SEAC Member Nomination(s) – Standing Item
SEAC member nomination(s) will be presented by the SELPA Director for consideration.
 - b. 2024 – 2025 Marin County SELPA SEAC Goals
A discussion will occur regarding the development of 2024 – 2025 SEAC goals.
 - c. 2024 – 2025 Marin County SELPA Parent Education: Finalize Topics and Dates
A discussion will occur regarding the development of parent workshops and training opportunities for the 2024 – 2025 school year.

7. SEAC Recommendations to SELPA Governing Board
Recommendations will be identified to move forward to the SELPA Governing Board for consideration.
8. Future Planning
Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.
9. Next Meeting Date: November 20, 2024 at 9:30 am at Marin County Office of Education
10. Adjournment

The Marin County SELPA is committed to making its Special Education Advisory Committee Board meetings accessible to all persons. By request, alternative agenda document formats are available to individuals with special needs. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodation an individual with special needs to permit participation in a public meetings, please contact the Marin County SELPA office via (415) 499-5875 or submit an electronic email to jdemitro@marinschools.org.

Marin County SELPA
Special Education Advisory Committee (SEAC) Meeting
May 6, 2024
9:30 – 11:00 AM
1111 Las Gallinas Avenue, San Rafael, CA
MINUTES

Interpreter available upon request
(48-hour notice is required)

1. Call to Order

Birgit Switenki called the meeting to order at 9:31 am.

2. Establishment of a Quorum

A quorum was established with (4) members in attendance.

The following members were in attendance: Birgit Switenki, Arwen Brown, Kaity Galvez, and Stephanie Ham.

3. Public Comment

Code § 54954.3 provides that the public will have an opportunity to address the committee on any item described on a regular or special meeting agenda either before or during the consideration of the item. Per MCOE Board Policy 8566, each person shall limit comments to five (5) minutes.

There was no public comment.

4. Action Items

- a. Approval of Minutes from January 24, 2024 SEAC meeting
The Minutes from the January 24, 2024 SEAC Meeting will be presented for adoption.

The Minutes from the January 24, 2024 SEAC Meeting were adopted as presented.

Motion: Stephanie Ham Second: Arwen Brown Carried: Unanimous

- b. *Approval of the Agenda for the May 6, 2024 SEAC Meeting.*
The Agenda for the May 6, 2024 SEAC Meeting will be presented for adoption.

The Agenda for the May 6, 2024 SEAC Meeting were adopted as presented.

Motion: Kaity Galvez Second: Arwen Brown Carried: Unanimous

5. Information Items

- a. SEAC Chairperson Report
Information and communication will be presented by the SEAC Chairperson.

The SEAC Chairperson had no new information or communication to present.

- b. SEAC Advisory Steering Committee (ASC) Liaison Report
Information and communication will be presented by the SEAC ASC Liaison.

The SEAC Advisory Steering Committee Liaison presented information from the April 24, 2024 Advisory Steering Committee meeting.

- c. SELPA Director Report
Information and communication will be presented by the SELPA Director.

The SELPA Director shared information regarding the following:

- ***The 2024 – 2025 Special Education Advisory Committee Meeting Calendar has been established. The first meeting for the 2024 – 2025 school year will take place on August 28, 2024; and***
- ***California legislation related to special education.***

- d. 2024 - 2025 Marin County SELPA Local Plan: Section A and B
The Marin County SELPA Local Plan Section A and B will be presented for final review.

The SELPA Director presented the Marin County SELPA Local Plan Section A and B for final review. The SEAC provided no feedback to Section A and Section B as presented.

- e. 2024 - 2025 Marin County SELPA Annual Budget Plan
Information will be provided regarding the 2024 – 2025 Marin County SELPA Annual Budget Plan.

The SELPA Director provided information regarding the 2024 – 2025 Marin County SELPA Annual Budget Plan.

- f. 2024 - 2025 Marin County SELPA Annual Service Plan
Information will be provided regarding the 2024 – 2025 Marin County SELPA Annual Service Plan.

The SELPA Director provided information regarding the 2024 – 2025 Marin County SELPA Annual Service Plan.

6. Discussion Items

- a. SEAC Member Nomination(s) – Standing Item
SEAC member nomination(s) will be presented by the SELPA Director for consideration.

There were no SEAC member nominations presented for consideration.

- b. SEAC Special Education Resource Fair
A discussion will occur regarding the outcomes of the March 23, 2024 Special Education Advisory Committee Parent and Child Resource Fair.

The SEAC discussed the outcomes of the March 23, 2024 Special Education Advisory Committee Parent and Child Resource Fair. The SEAC discussed participant feedback, and ways in which the event could be improved in the future. The SEAC agreed of the importance of hosting a Parent and Child Resource Fair in the 2024 – 2025 school year.

- c. 2024 – 2025 Marin County SELPA Parent Workshop Development
A discussion will occur regarding the development of parent workshops and training opportunities for the 2024 – 2025 school year.

The SEAC discussed the development of parent workshops and training opportunities for the 2024 – 2025 school year that address current topics and needs of parents and guardians in Marin County.

- 7. SEAC Recommendations to SELPA Governing Board
Recommendations will be identified to move forward to the SELPA Governing Board for consideration.

The SEAC had no recommendations to move forward to the SELPA Governing Board for consideration.

8. Future Planning

Topics and/or areas for future SEAC discussion(s) will be identified and/or reviewed, as needed.

The following topics were identified for future discussions:

- *SEAC Parent and Child Resource Fair*
- *Membership Goals*
- *Parent Workshops*

9. Next Meeting Date: August 28, 2024 at 9:30 am at Marin County Office of Education

10. Adjournment

The meeting was adjourned at 10:55 am.



**Marin County SELPA
Special Education Advisory Committee (SEAC)
Nomination Form**

Please submit all nominations to your local school district office. District offices will forward all nominations to the Marin County SELPA office (PO Box 4925, San Rafael, CA 94913).

Name _____

Address _____

Phone _____ **District of Residence** _____

Areas of Interest and/or Expertise:

Current Education/Community/Business Related Involvement:

For Parent Nominees:

- **Children Receiving Special Education Services:**
- **Children Receiving General Education Services:**
- **Grade(s):**
- **Type of Education Program/Services:**

Why would you like to be a member of the SEAC?

FOR DISTRICT OFFICE USE ONLY

SUBMITTED TO: _____

DATE RECEIVED: _____

DATE RECEIVED BY THE MARIN COUNTY SELPA OFFICE: _____