



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

**Bulletin #31
August 23, 2024**

TO: CLASSIFIED STAFF
FROM: MEAGAN HAWLEY-STONE
SUBJECT: CLASSIFIED POSITIONS

The following positions are available within the District. If you are interested in a position, please indicate below.

Job Title	# of Pos.	Location	Reg. Duty Days**	Hours	Range	Effec. Date
SEPHA Aide	1	LV	182	5.75	C	August 2024

Lateral (within same job classification) transfers must complete **only this form** below. The requirements for a lateral transfer can be found in Article 13.13.1 of the CSEA contract.

Employees not eligible for a lateral transfer must complete the **In-District application found on www.edjoin.org** and an **updated resume (optional but recommended)**, no later than 3:00 P.M August 30, 2024. Employee applicants may include documents of preference from his/her personnel file.

**See Article 6 for Total Duty Time Allocation

*Contact the HR Office for the password

Name

Date

Present Location

I would like to apply for the _____ position.

Signature

Please return to Meagan Hawley-Stone in the Human Resource Department