Board Members:

President: Nikki Flowers
Vice President: Jay Brockett
Membership: Karen Beers
Secretary: Kristi Repp
Treasurer: Chelsea Jess
Concessions Buyer(s): Erick Goins / Stacy Pickard
Concessions Inventory: Alissa Chmielewski
Communications / Spirit: Callie Gilespie

Athletic Director: Ahn Tran

North Kitsap Athletic Booster Club

July 18, 2024

Minutes

Officers Present: Nikki Flowers, Karen Beers, Kristi Repp, Chelsea Jess, Erick Goins, Alissa Chmielewski

Members Present: Jessica Keyser, Jeremy Seevers, Clay Blackwood, Sue Sabari

- **By-Laws:**
  - Teams no longer have to use all their funds during the school year and can now carry the balance over year after year. K. Beers motioned this change, C. Jess 2nd, all approved.
  - A team representative must attend at least one meeting per season in order for funds to be used. E. Goins motioned this change, K. Beers 2nd, all approved.
- **Treasurer Report:**
  - Financials sent to coaches. All accounts are balancing and reconciled.
  - Working on audits and clarifications of what needs to be done - checking with our booster representative, Steve. We are still going to have last year's quickbooks pulled apart and checked.
  - There have been a few football reimbursements. Football fundraiser request from Weible, doing meeting guide and ads. He was told last year that this needs to be run through ASB. He should know this. Nikki will double check with Steve to see if something has changed and if we're allowed to do it. He wanted to start it July 10, sent the request July 5. Remind him that we need to be notified two weeks prior to fundraiser. Also would like approval to buy baseball hats for football coaches, approx. $1000 – 36 hats. Hats approved
- **Secretary Report:**
  - Motion to approve June minutes, Nikki 2nd. All approve
- **Membership Report:**
  - Membership runs July 1st – June 30th. Kept everything same on membership form as last year and added an alumni option of $15 that is basically a donation, but will receive monthly email to keep them informed. People can now sign up through square or cash/check. We will sell memberships at Viking Rush & Meet the Vikings and will have gift card drawings at each event for people to sign up that day. People that sign up prior to Viking Rush on-line will be added to that drawing.

- **Concessions Report:**
    - Still in need of an inventory person for next year. Going to post on-line asking for help. Erick will start shopping soon for Fall season. First game September 6. Starbucks is donating everything coffee – cups, sugar, stirrers, etc. Checking with Les Schwab to see if they will continue donating popcorn.
- **Scholarship:**
    - Qualifications and rubric are being looked at for next year. Changes will be discussed by the board and voted on at next executive meeting.
- **Fundraising:**
    - Golf Tournament – Saturday September 21, 2024
    - Registration QR code will be going out on social media and sending to members, past members, and coaches so people can start signing up. Share with your friends. We've received $17,000 in cash donations. Food donations from Starbucks, Panera & T&C.
    - $150 for play, cart, breakfast, lunch, patio party, swag bag.
    - We've received some great raffle donations: Sherwin Williams, Defensive Driving, and others.
    - Now need teams (athletes and adults) to fill roles and responsibilities: Check-in, Parking lot attendants, raffles, food pick-up, signage, etc. Look for sign-up genius but also need to identify leads for these positions. Need things to go smoothly with lots of volunteers so that this can become an on-going fundraiser. Several local businesses have said they can't donate this year but could next year, so we need this year to go well.
    - Idea was presented to gather donations in honor of Coach Snyder to create a coaches scholarship that can be used for leadership conferences, etc.
- **Spirit:**
    - Not going to order new apparel until after Viking Rush to hopefully sell what we have. Going to try and give to school what is left that they can give out to kids.
    - Starbucks also donated insulated cups to give out to students of the month this year.
- **New Business:**
    - Viking Rush is August 15.
    - Executive Board will meet Aug. 5
    - Push general meeting to August 19 and will do the membership draw there for all new sign ups. Will advertise so that Coaches and team parents can make sure they are there.
    - If there is football jamboree prior to season starting, we will not do concessions because it's usually not cleared through the right channels.

Minutes prepared by Kristi Repp, NKAB Secretary