



360.458.1900  
FAX: 360.458.6178  
107 FIRST STREET NORTH  
PO BOX 476  
YELM, WA 98597-0476

**SCHOOL BOARD MEMBERS:** DEBBIE EDWARDS, PRESIDENT • DENISE HENDRICKSON, VICE PRESIDENT  
BILL HAUSS • FRANK KING • CASEY SHAW

# AGENDA

## Regular School Board Meeting

Thursday, August 22, 2024

6 p.m.

District Office Board Room  
107 First Street North • Yelm, WA

### Budget Hearing

- A 1. Budget Hearing Call to Order
- I/D 2. Budget Hearing
  - A. Review of the 2024-25 Proposed Budget
  - B. Public Comment
- A 3. Adjourn Budget Hearing

### Regular School Board Meeting

- A 1. Call to Order  
Flag Salute
- I 2. Audience  
Community Comments
- A 3. School Board Minutes  
July 18, 2024 – Regular Business Meeting  
August 8, 2024 – Special Board Meeting
- A 4. New Business
  - A. Individual Contracts
    - 1. New Hires  
Timothy Beaudin, YHS Coach Head Boys Wrestling  
Jessica Buckingham, Business Office ASB/Accounting Analyst  
Lauren Cain, YHS Teacher ELA  
Skylar Cole, OSS ESA School Social Worker

- Stacie Lovato, YHS Coach Head Jazzline  
 Steven Miskimens, YHS Coach Head Girls Basketball
2. Leave of Absence  
 Brook Adams, SW Teacher Elementary 9/3/2024-8/31/2025  
 Joseph Brueske, YHS Teacher ELA 9/3/2024-8/31/2025  
 Dianne Hopper, Transportation Bus Assistant 9/3/2024-8/31/2025
3. Resignations/Retirements/Terminations  
 Kristine Bassett, YMS Coach C Team Girls Basketball Red. In Force  
 Linda Bell, Business Office Mail Courier *Retirement*  
 Ivy Bronemann, YHS Restorative Specialist Resignation  
 Alex Choate, RMS Coach C Team Girls Basketball Red. In Force  
 Jamie Connally, YMS Coach C Team Girls Basketball Red. In Force  
 Jamie Connally, YMS Coach C Team Boys Basketball Red. In Force  
 Carolyn Cornwall, YHS Coach Assistant Drama Red. In Force  
 Kelly Cornwall, YHS Coach Assistant Drama Red. In Force  
 Rebecca Cox, YMS Coach C Team Volleyball Red. In Force  
 Misty Dore, SW Para SPED LRC Resignation  
 Ainslee Eberle, YHS Coach C Team Volleyball Red. In Force  
 Sean Ekerson, YMS Coach C Team Wrestling Red. In Force  
 Richard Flores, RMS Coach C Team Boys Basketball Red. In Force  
 Mitchell Fowler, RMS Coach Head Football Red. In Force  
 Tabatha George, YS Coach C Team Girls Soccer Red. In Force  
 Andrea Graham, Food Service Cafeteria Worker Resignation  
 Konni Hansen, RMS Coach C Team Girls Soccer Red. In Force  
 Jacqueline Hawkins, YMS Coach C Team Boys Basketball Red. In Force  
 Dakota Hill, YHS Coach C Team Football Red. In Force  
 Adela Interiano, RMS Para SPED FLC Resignation  
 Sean Jordan, YMS Football Assistant Coach Red. In Force  
 Jason Kerber, PR Teacher Title I and LAP Resignation  
 Andrew Macdonald, RMS Coach C Team Boys Basketball Red. In Force  
 Steven Miskimens, YHS Coach C Team Boys Basketball Red. In Force  
 Kylie Mullins, YHS Coach C Team Girls Basketball Red. In Force  
 Jill Nitz, RMS Coach C Team Volleyball Red. In Force  
 Jana Ogden, RMS Teacher Science Resignation  
 Kathleen Perry, SW Office Prof. II Attendance Resignation  
 Katherine Roark, Transportation Bus Driver *Retirement*  
 Michael Riley, YMS Coach Head Football Red. In Force  
 Evan Schultz, YMS Coach Assistant Football Red. In Force  
 Dale Sharp, YHS Coach Drama (winter) Red. In Force  
 Dale Sharp, YHS Coach Drama (spring) Red. In Force  
 Nora Sutherland, YHS Teacher SPED Site House *Retirement*  
 Pamela Tebeau, YHS Teacher SPED Case Manager Resignation  
 Jalita Totten, Food Service Cafeteria Worker Resignation  
 Lindsay Walton, RMS Coach C Team Girls Basketball Red. In Force  
 Michael Ward, YMS Coach C Team Boys Basketball Red. In Force
4. Staffing Changes  
 Jessica Aranyos, MK Teacher 3<sup>rd</sup> Grade to RMS Teacher Math  
 Sarah Bennie, Counselor PR to LK  
 Jennifer Brownell, ASB/Purchasing Accounting to Fiscal Coordinator  
 Jessica Diamond, Para SPED LRC YMS to Library Tech. YMS  
 Gaynor Fitzgerald-Males, Counselor LK to FS  
 Jennifer Goodwin, Cafeteria Worker RMS to Satellite Cook SW  
 Dakota Hill YMS Teacher SPED to YHS Teacher SPED  
 Melanie Keller, Counselor RMS to RMS & YMS  
 Stacie Lovato, Teacher Science YMS to RMS

Paul Manwiller, SW Lead Custodian to Supervisor of Custodial  
 Catherine Mullins, OPII Receptionist to OP III Assistant Principal YHS  
 Richard (Scott) Nye, SW 4<sup>th</sup> Grade Teacher to YMS Teacher ELA  
 Myrna-Lou Porter, Counselor MK to MP  
 Claudia Quaites, Para SPED PreK FS to LK  
 Caitlin Repp, BSA to Teacher SPED LRC  
 Randall Roberts, Custodian MP to Lead Custodian SW  
 Mary Roden, Custodian RMS to Custodian LK  
 Michael Riley, YMS to YHS  
 Shayna Shankle, PR SPED FLC to SW Teacher 4<sup>th</sup> Grade

- 5. Requests for Waivers for Teaching out of Endorsement  
 Lester Colborn, YES, Math, ELA, Science, PE/Health, Visual Arts  
 Robert Daubert, YES, Math Science, PE/Health, Visual Arts  
 Sarah Mulkey, YES Math, Science, History, Social Studies, PE/Health, Visual Arts  
 Michael Munro, YES, Math, Science, History, Social Studies, PE/Health, Visual Arts  
 Dakota Hill, YMS Special Education  
 Samantha Klein, YMS Special Education  
 Ryan Healy, RMS Theater
- 6. Recall  
 Crystal Anderson, YMS Para SPED LRC  
 Denise Collette, OSS/RMS Para Instructional ML  
 Lori Cook, Facilities Custodian YHS to MP  
 Jessica Diamond, YMS Para SPED LRC  
 Rebecca Howard, MK Para SPED LRC  
 Jessica Keyes, PR Para SPED FLC  
 Jeanie Marsh, MP Para SPED SLC  
 Chenoa Nichol, LK Para Instructional  
 Kelcey Rhodes, YMS Para SPED LRC

**B. Acceptance of Gifts**

<u>Donor</u>	<u>Amount</u>
Total Sports Development Center, YHS C Team Sports .....	\$44,551.00

**A**

**C. Out-of-District Travel**

YHS FFA to Indianapolis, IN, October 22-26, 2024, to attend the National FFA Convention with 4 students and 2 chaperones.

**A**

**E. Resolution 12-23-24**

Adoption of the 2024-2025 Budget

**A**

**F. Resolution 13-23-24**

General Funds Budget Extension

**A**

**G. YCS Administrative Organizational Chart 2024-2025**

**A**

**H. Interlocal Cooperative Agreement for Educational Services  
Clover Park Technical College 2024-2026**

**A**

**I. Interlocal Agreement – Regional Education Agreement  
State of Washington Department of Children, Youth & Families**

**A 5. Vouchers and Payroll**

A. General Fund	#70150306 – 70150469	\$1,366,806.91
B. ASB Fund	#70409639 - 70409645	\$8,232.03
C. Capital Projects Fund	#70501735 - 70501742	\$112,227.31
D. AP ACH	#11230008 – 202100159	\$4,809.40
E. July Payroll		\$6,456,207.20

**A 6. Facilities Report:  
Public Works:**

<u>Project #</u>	<u>Amount</u>	<u>Vendor / Reason</u>
17.22	\$2,692.05	Electrocom – IP Speaker Installation – PR Preschool
70.23	\$1,157.16	South Sound Fire & Security – Starlink Dialer Installation – LK
106.23	\$6,565.01	Intracommunication Network Sys. – Portable TV Drop Installation – YHS
107.23	\$8,035.76	Bell & Bell Builders & Overhead – Overhead Door Repair – FAC
120.23	\$9,833.10	Cunningham Electric – Alignment Rack Electrical Service – YHS Auto Shop
121.23	\$15,089.10	Cunningham Electric – New Electrical Service – YHS Green BLDG
124.23	\$27,254.55	Cunningham Electric – Commons Lighting Upgrade - YHS
129.23	\$676.72	Hermanson Co – Boiler 1 & 2 Service Call – YHS
130.23	\$5,297.46	Lake Tapps Construction Unlimited – Roof Repairs – YHS Auto Shop
135.23	\$2,149.76	Drain Pro – Grease Pump Service – LK
136.23	\$3,471.15	Drain Pro – Grease Pump Service – RMS
137.23	\$3,030.41	Drain Pro – Grease Pump Service – YHS
138.23	\$8,420.55	Cunningham Electric – Machine Shop Electrical Updates – YHS
140.23	\$455.16	South Sound Fire & Security – Door Service Call – SOC
146.23	\$320.26	South Sound Fire & Security – Front Door Security Service Call PR
147.23	\$488.00	Sound Electronics – Smoke Detector Test – LK
149.23	\$1,184.39	South Sound Fire & Security – Starlink Dialer Comm. Trouble – LK

**I 7. Financial Reports****I 8. Student Enrollment Report**

No Report

**I 9. Board Comments****I 10. Superintendent's Report****A 11. Adjourn****Next Board Meeting:** September 12, 2024 – 6:00 p.m. – Board Study Session*Location: Mill Pond Elementary School*

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's Office no later than three days before a meeting so that arrangements for the modification can be made.

**A= Action**

**I= Information**

**D= Discussion**

# Yelm Community Schools, District No. 2

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## MINUTES

*of a Regular Meeting of the Board of Directors*

**Thursday, July 18, 2024**

### **BOARD MEMBERS PRESENT**

Debbie Edwards, Bill Hauss, Denise Hendrickson, Casey Shaw

### **ADMINISTRATION PRESENT**

Lisa Cadero-Smith, Jennifer Carrougher, Craig Curry, Chris Woods

### **CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

President Debbie Edwards called the Regular Business Meeting to order at 6:00 p.m.

### **AUDIENCE**

#### **Community Comments**

Agenda Item: Allyn Verbal

Non-Agenda Item: Tasha Johnson

### **SCHOOL BOARD MINUTES – APPROVED**

June 27, 2024 – Regular Business Meeting

*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

### **NEW BUSINESS**

### **INDIVIDUAL CONTRACTS – APPROVED**

<b><u>NEW HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Dakota Hill	YMS Teacher SPED LRC	9/3/2024

### **LEAVE OF ABSENCE**

No Report

### **RESIGNATIONS/RETIREMENTS/TERMINATIONS**

Anna Bigelow	FS Teacher 5 <sup>th</sup> Grade	Resignation 8/30/2024
Jessilyn Enlow	LK Teacher 1 <sup>st</sup> Grade	Resignation 8/30/2024
Chasen Ferris	Facilities Custodian	Resignation 6/25/2024
Alexander Heffelfinger	YHS Coach Assnt Cross Country	Resignation 7/8/2024
Thomas McMakin	YHS Teacher Spanish	Resignation 8/30/2024
James Newton	FS Teacher 5 <sup>th</sup> Grade	Resignation 8/30/2024
Jacqueline Reaves	Transportation Bus Driver	Resignation 8/30/2024
Stacy Roe	YMS Restorative Specialist	Resignation 8/30/2024
Michelle Rolan	YMS Counselor	Resignation 8/30/2024
Katlin Spearman	OSS ESA Occupational Therapist	Resignation 8/30/2024
Daniela Vlnkova	OSL Instructional Coach	Resignation 8/30/2024
Bradley Williams	RMS In-School Suspension 4-hour	Resignation 8/30/2024

### **STAFFING CHANGES**

Samantha Klein	Teacher YHS Science to YMS SPED LRC	9/3/2024
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### **RECALL**

Tori Stillwell	MP Para SPED	9/3/2024
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Jennifer Tveten	MK Para SPED	9/3/2024
Samantha Klein	YHS Teacher Science	9/3/2024
Bethany Gleghorn	PR/SW Teacher Art	9/3/2024
Bevin Riley	FS Para SPED	9/3/2024
Kimberly Jorgensen	LK Teacher Elementary	9/3/2024
Brenda Leonard	MP Para SPED	9/3/2024
Heidi Kellem	SW Para Instructional	9/3/2024
Corina McMichael	YES Para Instructional	9/3/2024
Jason Ruger	RMS In-School Suspension	9/3/2024
Paulina Flores Hernandez	YHS Para Instructional	9/3/2024
Claudia Quaites	FS Para SPED	9/3/2024
Rhondalee Maher	FS Para SPED	9/3/2024
Rylie McCann	MK Teacher Elementary	9/3/2024
Crystal Leslie	FS Teacher Elementary	9/3/2024
Jennifer Hawkins	FS Teacher Elementary	9/3/2024
Harmony Lynch	FS Teacher Elementary	9/3/2024
Jessica Aranyos	MK Teacher Elementary	9/3/2024
Jacqueline Gathany	FS Teacher Elementary	9/3/2024
Nicole Mathis	YHS Career Center Coordinator	9/3/2024
Magdalena Friesz	PR Teacher Elementary	9/3/2024

**Stipends/Supplemental Contracts**

\$114,225.00

*M/Denise Hendrickson; S/Casey Shaw; Motion carried unanimously.*

**ACCEPTANCE OF GIFTS**

No Report

**OUT OF DISTRICT TRAVEL – APPROVED**

YHS Chamber Choir to New York, NY, May 8-12, 2025, to perform with Central Arkansas and the University of Nebraska-Kearney, 30-60 students and many chaperones.

*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

**POLICY REVISION - APPROVED**

Second Reading – For Approval

2409P Credit for Competency/Proficiency

*M/Denise Hendrickson; S/Casey Shaw; Motion carried unanimously.*

**POLICY REVISION - APPROVED**

One Read Only – For Approval

5310P Compensation Schedule

A motion was made for the compensation increase to be 0% for 2024/25.

*M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.*

**2024-25 FEE SCHEDULE – APPROVED**

Athletics

*M/Casey Shaw, S/Bill Hauss, Motion carried unanimously.*

Facility Use

*M/Casey Shaw, S/Bill Hauss, Motion carried unanimously.*

**REDUCED EDUCATION PLAN – INFORMATION AND DISCUSSION**

Superintendent Chris Woods provided an update on budget cuts and presented a list of items for discussion and analysis.

**2024-25 INTERLOCAL COOPERATIVE AGREEMENT WITH PUGET SOUND ESD – APPROVED**

*M/Bill Hauss, S/Denise Hendrickson; Motion carried unanimously.*

**VOUCHERS AND PAYROLL - APPROVED**

A. General Fund	# 70150127 – 70150273	
	#70150294 - 70150305	\$769,992.50
B. ASB Fund	# 70409588 - 70409638	\$105,984.37
C. Capital Projects Fund	# 70501731 - 70501734	\$73,325.64
D. AP ACH	# 11230007 – 222100158	\$678.97
E. TVF	#70700041 – 70700041	\$120,239.20
F. June Payroll		\$7,432,454.00

*M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.*

**FACILITIES REPORT – APPROVED**

**Public Works:**

<u>Project #</u>	<u>Amount</u>	<u>Vendor/Reason</u>
71.23	\$1,169.99	South Sound Fire & Security – Install Starlink Dialer – YMS
72.23	\$1,169.99	South Sound Fire & Security – Install Starlink Dialer – SW
105.23	\$9,703.14	Drain Pro – Septic Tank Decommission – LK
114.23	\$1,268.84	Hermanson Co. – Boiler Issue – YHS
122.23	\$3,504.00	Tree Tech – Tree Removals (2) – SW
128.23	\$584.99	South Sound Fire & Security – Install Starlink Dialer - Facilities

*M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.*

**CAPITAL PROJECTS UPDATE**

Director of Facilities Chris Hansen presented an update on summer projects.

**2023-24 TITLE IX REPORT**

Assistant Superintendent Dr. Lisa Cadero-Smith answered the board’s questions on the report. The Title IX report is an annual requirement.

**REPORT ON DISTRICT USE OF EFFICACY OF BOARD POLICY 3205**

Assistant Superintendent Dr. Lisa Cadero-Smith presented the 2023-24 school year report.

**FINANCIAL REPORTS**

Chief Financial Officer Jennifer Carrougher presented a fund balance update and projections for 2024-25.

**STUDENT ENROLLMENT REPORT**

No Report

**BOARD COMMENTS**

Board members commented on:

- Their decision-making is based on putting kids first. Some of these decisions will take time as all the information needs to be gathered and scenarios put together to make the best decision.
- The Rotary summer feeding program meets each Monday night to stuff bags, which are then handed out on Tuesdays at various locations.

### **SUPERINTENDENT'S REPORT**

Superintendent Chris Woods commented on:

- Thanked the board for the time and energy they have been putting into these decisions.
- Olympia Federal Savings wants to explore the idea of creating an account. They will start the account with their levy funds (\$5,000.00) and encourage other businesses and community members to contribute. Funds will go directly to students, activities, and athletic scholarships.
- August 15 is board reports – 8:00 a.m. to 3:30 p.m.

### **INTERVIEW APPLICANT FOR SCHOOL BOARD DIRECTOR VACANCY**

Superintendent Chris Woods explained the board would interview the applicant for the vacant Director of District 1 board position during the public meeting as required by law. After an executive session, the board will vote to appoint a new board member.

The board interviewed Mr. Frank King for the vacant board position.

### **EXECUTIVE SESSION – 8:10 P.M.**

President Debbie Edwards recessed the regular meeting at 8:10 p.m. for an executive session to review the qualifications of an applicant/candidate for appointment to elective office RCW 42.30.110(1). She stated the board would return from the executive session at 8:30 p.m.

### **RETURN TO REGULAR SESSION – 8:30 P.M.**

President Debbie Edwards called the meeting back to order at 8:30 p.m. She announced that the board was returning from an executive session where they reviewed the qualifications of an applicant/candidate for appointment to elective office. She announced the board would appoint a replacement for the Director of District 1 through a roll call vote. The appointed director will serve until the results of the General Election in November 2025.

She stated, "It is the board's duty to select the person we feel is likely to contribute to the district's mission and vision. We make our decision based on a candidate who demonstrates a commitment to Yelm schools and a willingness to commit to the duties of a YCS Board Member and will serve the students, staff, and families with honesty and integrity."

### **FRANK KING APPOINTED**

Frank King was appointed to serve as Yelm School Board Director of District 1 until the certification of the November 2025 General Election.

*M/ Bill Hauss, S/ Casey Shaw; Motion carried unanimously.*

*Denise Hendrickson/Yes; Bill Hauss/Yes; Casey Shaw/Yes; Debbie Edwards/Yes*

### **SWEARING IN OF NEW SCHOOL BOARD DIRECTOR**

Superintendent Chris Woods administered the oath of office to Frank King, School Board Director, District No. 1, Yelm Community Schools, District No. 2. *(Appointment date: July 18, 2024. The position will appear for a 4-year term on the November 2025 General Election ballot. This oath is valid until the November 2025 General Election certification.)*

### **ADJOURNMENT – 8:34 p.m.**

Respectfully submitted by:

Approved by:

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Secretary to the Board

Board President

# Yelm Community Schools, District No. 2

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## MINUTES

*of a Special Meeting of the Board of Directors*

**Thursday, August 8, 2024**

### **BOARD MEMBERS PRESENT**

Debbie Edwards, Bill Hauss, Denise Hendrickson, Frank King, Casey Shaw

### **ADMINISTRATION PRESENT**

Dee Dee Buckingham, Lisa Cadero-Smith, Jennifer Carrougher, Teri Melone, Chris Woods

### **CALLED TO ORDER/PLEDGE OF ALLEGIANCE**

Vice President Denise Hendrickson called the Special Meeting to order at 12:00 p.m.

### **AUDIENCE**

**Community Comments – No Comments**

### **RESOLUTION 11-23-24 – PETITION TO BUDGET RECEIVABLES - APPROVED**

Chief of Finance and Operations Jennifer Carrougher presented the current projected ending fund balance for 24-25 is approximately a negative \$1,200,000.00. This resolution petitions OSPI to allow Yelm Community Schools to budget future receivables in the amount of \$1,200,000.00 in order to submit a balanced budget. This is due to a double levy failure, ESSER cliff, escalating costs, and lower enrollment over several years.

*M/ Bill Hauss; S/ Casey Shaw; Motion carried unanimously.*

**ADJOURNMENT** – 12:21 p.m.

Respectfully submitted by:

Approved by:

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Secretary to the Board

Board President



# Personnel Action for Board Approval

Doyla Buckingham  
Director of Human Resources

<b>DATE OF BOARD MEETING:</b>		August 22, 2024			
<b>NEW HIRES:</b>					
<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
Skylar	Cole	OSS	ESA-School Social Worker	9/3/2024	
Jessica	Buckingham	Business Office	ASB/ Purchasing Accounting Analyst	9/3/2024	
<b>LEAVES OF ABSENCE:</b>					
<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
Joseph	Brueske	Yelm HS	Tchr-English Language Arts	9/3/2024	9/3/2024 - 8/31/2025
Dianne	Hopper	Transportation	Bus Assistant	9/3/2024	9/3/2024 - 8/31/2025
<b>RESIGNATIONS/RETIREMENTS/TERMINATIONS:</b>					
<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
Linda	Bell	Business Office	Mail Courier	8/31/2024	Retirement
Jeremy	Brant	Student Support	Behavior Support Assistant	8/31/2024	Resignation
Ivy	Bronemann	Yelm HS	Restorative Specialist	8/30/2024	Resignation
Misty	Dore	Southworth	Para-SPED LRC	8/22/2024	Resignation
Andrea	Graham	Food Service	Cafeteria Worker	8/12/2024	Resignation
Adela	Interiano	Ridgeline MS	Para-SPED Program FLC	8/31/2024	Resignation
Kathleen	Perry	Southworth	Office Prof II - Attendance	8/31/2024	Resignation
Katherine	Roark	Transportation	Bus Driver	8/31/2024	Retirement
Nora	Sutherland	Yelm HS	Tchr-SpEd SITE House	8/31/2024	Retirement
Pamela	Tebeau	Yelm HS	Tchr-SpEd Case Manager	8/31/2024	Resignation
Jalita	Totten	Food Service	Cafeteria Worker	8/31/2024	Resignation
<b>STAFFING CHANGES:</b>					
<u>First Name</u>	<u>Last Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>	<u>Comments</u>
Sarah	Bennie	Prairie Elem Counselor	Prairie and Lackamas Counselor	9/3/2024	Location Change
Jennifer	Brownell	ASB/Purchasing Accountant	Fiscal Coordinator	7/17/2024	Position Change
Gaynor	Fitzgerald-Males	Lackamas-Counselor	FT Stevens-Counselor	9/3/2024	Location Change
Melanie	Keller	Ridgeline MS Counselor	Ridgeline and Yelm MS Counselor	9/3/2024	Location Change
Paul	Manwiller	Lead Custodian	Supervisor of Custodial	8/15/2024	Position Change
Myrna-Lou	Porter	McKenna-Counselor	MK and Mill Pond Counselor	9/3/2024	Location Change
Caitlin	Repp	BSA	Tchr-SpEd LRC	9/3/2024	Position Change
Randall	Roberts	Custodian-MP	Lead Custodian-Southworth	8/15/2024	Position Change
Mary	Roden	Custodian-RMS	Custodian-Lackamas	9/3/2024	
Michael	Riley	Yelm MS	Yelm HS	9/3/2024	Position Change



## Personnel Action for Board Approval

Doyla Buckingham  
Director of Human Resources

<b>REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT:</b>					
<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
Lester	Colborn	Yelm Ext. School	Math, ELA, Science, PE/Health, Visual Arts	9/3/2024	
Robert	Daubert	Yelm Ext. School	Math, Science, PE/Health, Visual Arts	9/3/2024	
Sarah	Mulkey	Yelm Ext. School	Math, Science, History, Social Studies, PE/Health, Visual Arts	9/3/2024	
Michael	Munro	Yelm Ext. School	Math, Science, History, Social Studies, PE/Health, Visual Arts	9/3/2024	
Dakota	Hill	Yelm MS	Special Education	9/3/2024	
Samantha	Klein	Yelm MS	Special Education	9/3/2024	
Ryan	Healy	Ridgeline MS	Theater	9/3/2024	
<b>RECALL:</b>					
<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
Crystal	Anderson	Yelm MS	Para-SPED LRC	9/3/2024	
Denise	Collette	Student Support/ RMS	Para-Instructional ML	9/3/2024	
Lori	Cook	Facilities	Custodian	9/3/2024	Yelm HS to Mill Pond
Jessica	Diamond	Yelm MS	Para-SPED LRC	9/3/2024	
Rebecca	Howard	McKenna	Para-SPED LRC	9/3/2024	
Jessica	Keyes	Prairie	Para-SPED FLC	9/3/2024	
Jeanie	Marsh	Mill Pond	Para-SPED SLC	9/3/2024	
Chenoa	Nichol	Lackamas	Para-Instructional	9/3/2024	
Kelcey	Rhodes	Yelm MS	Para-SPED LRC	9/3/2024	



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**MEMORANDUM**

**TO:** Board of Directors  
**FROM:** Jennifer Carrougher, Chief of Finance and Operations  
**DATE:** August 22, 2024  
**SUBJECT:** Donations

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<u>Donor</u>	<u>Items/Purpose</u>	<u>Amount</u>
Total Sports Development Center,	YHS C Team Sports 24/25	\$44,551.00



# Student Travel Request Form

Overnight and Out of State Travel Require Board Approval  
Board Policy 2320

School: Yelm High School Class/Group: FFA  
 \*Date of Trip Oct. 22-26, 2024 Number of Students: 4  
 Trip Supervisor: Lisa Todisco, Penny Poland Cell Phone: 509-368-1649  
 \*Destination: Indianapolis, Indiana- National FFA Convention Phone: \_\_\_\_\_  
 Address of Destination: 100 S Capitol Ave, Indianapolis, IN  
 Depart from: Sea-Tac Airport Departure time: TBD  
 Return to: Sea-Tac Airport Return time: TBD  
 Chaperones/Advisors: Lisa Todisco  
 Method of Travel:  District Bus (how many) \_\_\_\_\_  Chartered/Rented Vehicle(s) Approx. \$700  
 School Auto/Van (how many) \_\_\_\_\_  Commercial Airline  Personal Vehicle  
 Estimated Costs: Registration 105 ea Lodging CTE- 900,ASB-1800 Travel CTE- 507 ASB-2535  
 Meals CTE- 370 Misc. \_\_\_\_\_ Student Fees \_\_\_\_\_  
 Funding Source:  ASB  General Education  Other: \_\_\_\_\_  
 Acct/Dept Budget Code(s): CTE-3162, ASB- FFA

- Prior to Leaving the Trip Supervisor:**
- Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.
  - Inform Food Service of number of students that may impact meal preparations.
  - Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.
  - Remind staff/chaperones to arrange a sub prior to the trip.
  - Ensure all non-staff chaperones are approved volunteers.
  - Remind chaperones they must adhere to Policy 5201 during the entire trip.

**Educational Objective:**

1. Purpose of the trip: National FFA Convention & Expo. One national qualifier, others will complete workshops and job/career fair.

2. How have you prepared the students for the field trip? Review expectations and procedures

3. What educational activities will you use to follow up on this impact of the trip? Discussion and reflection. Implement skills learned from workshops into activities for the chapter during the year.

**Signatures for Approval**

[Signature] Trip Supervisor      [Signature] ASB Approval      [Signature] Dept Budget Approval      [Signature] Building Approval

\_\_\_\_\_  
Superintendent Approval

\*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

YELM COMMUNITY SCHOOLS  
RESOLUTION NO. 12-23-24

ADOPTION OF 2024-25 BUDGET

A RESOLUTION of the Board of Directors of Yelm Community School District No. 2, fixing and determining fund appropriations; adopting the 2024-25 budget, the four-year budget plan summary and the four-year enrollment projection; and approving a fund transfer.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF YELM COMMUNITY SCHOOL DISTRICT NO. 2, AS FOLLOWS:

Section 1. Findings and Determinations. The Board of Directors (the “Board”) of Yelm Community School District No. 2, (the “District”), takes note of the following facts and hereby makes the following findings and determinations:

(a) Pursuant to RCW 28A.505.040, the District has completed the budget for the 2024-25 fiscal year. The 2024-25 budget includes, among other things, a fund transfer, a complete financial plan of the District for the ensuing 2024-25 fiscal year and a summary of the four-year budget plan that includes a four-year enrollment projection.

(b) Pursuant to RCW 28A.505.060, the Board shall adopt the 2024-25 budget on or before August 31, 2024. Prior to adoption of the 2024-25 budget, the Board shall meet and conduct a public hearing to allow any person to be heard for or against any part of the 2024-25 budget, the four-year budget plan, or any proposed changes to uses of enrichment funding under RCW 28A.505.240.

Section 2. Adoption of 2024-25 Budget. The Board hereby fixes, determines and adopts the budget for the fiscal year 2024-25; and the following appropriations for the 2024-25 fiscal year.

General Fund	\$ 95,553,782
Capital Projects Fund	\$ 9,475,000
Transportation Vehicle Fund	\$ 689,799
Debt Service Fund	\$ 7,089,599
Associated Student Body Fund	\$ 1,066,544

Section 3. Adoption of Four-Year Budget Summary and Four-Year Enrollment Projections. The Board hereby further fixes, determines and adopts, as part of the 2024-25 budget, the four-year budget plan summary and the four-year enrollment projections.

Section 4. Fund Transfer. Pursuant to RCW 28A.150.270 and WAC 392-121-445, the Board of Directors is executing a resolution as part of the 2024-25 budget for approving an operating transfer from the General Fund to the Debt Service Fund in the amount of \$276,323 for the month of December 2024.

ADOPTED by the Board of Directors of Yelm Community School District No. 2, Thurston County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 22th day of August 2024, the following Directors being present and voting in favor of the resolution.

YELM COMMUNITY SCHOOLS  
BOARD OF DIRECTORS

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

ATTEST:

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Chris Woods, Superintendent  
Secretary to the Board

YELM COMMUNITY SCHOOLS  
RESOLUTION NO. 13-23-24

GENERAL FUND BUDGET EXTENSION FOR 2023-24

A RESOLUTION of the Board of Directors of Yelm Community School District No. 2, increasing the General Fund appropriation by approving an amendment to the 2023-24 budget.

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF YELM COMMUNITY SCHOOL DISTRICT NO. 2, AS FOLLOWS:

WHEREAS, WAC 392-123-071 through 392-123-079 and WAC 392-123-078 and 392-123-079 allow the board of directors of a first class district to file an increase of the amount of appropriation from any fund; and

WHEREAS, the Board of Directors of Yelm Community School District No. 2 has advertised and held a public hearing on August 22, 2024 to consider the extension of the 2023-24 expenditures for the General Fund and

WHEREAS, the General Fund of Yelm Community School District No. 2 has additional expenditures in the 2023-24 school year as a result of increased student enrollment, increased costs for materials and supplies, and receipt of unanticipated grants which will require an increase in appropriation of four million dollars (\$4,000,000); and

WHEREAS, the General Fund's beginning fund balance plus additional revenue is sufficient to provide for the additional expenditures;

NOW THEREFORE, BE IT RESOLVED the Board of Directors of Yelm Community School District, Thurston County, Washington, directs that the General Fund budget for fiscal year 2023-24 be amended, increasing the General Fund appropriation from \$95,019,443 to \$99,019,443.

ADOPTED by the Board of Directors of Yelm Community School District No. 2, Thurston County, at a meeting held this 22th day of August, 2024.

YELM COMMUNITY SCHOOLS  
BOARD OF DIRECTORS

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Board Member

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Board Member

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Board Member

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Board Member

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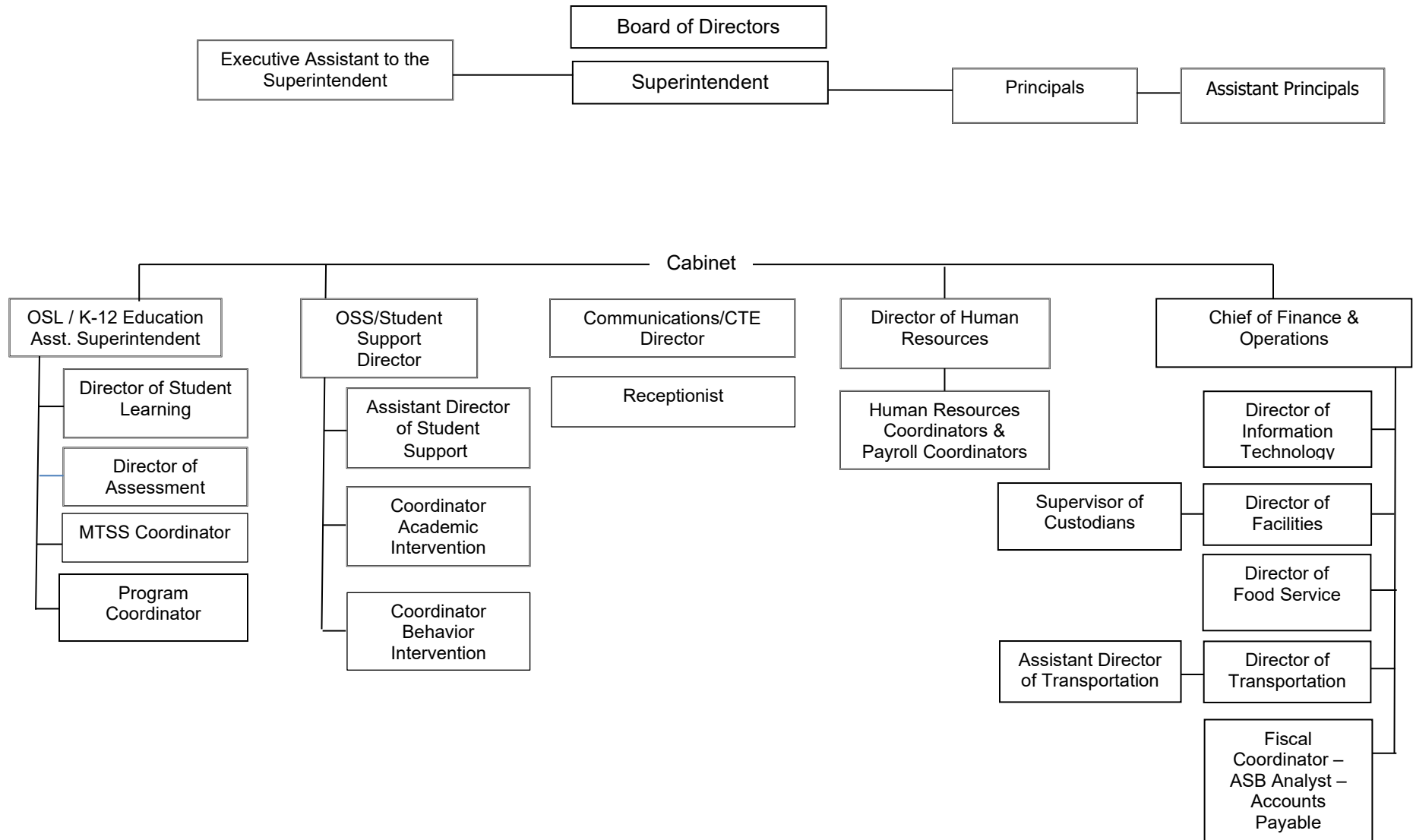
Board Member

ATTEST:

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Chris Woods, Superintendent  
Secretary to the Board

# Yelm Community Schools Administrative Organizational Chart



**CLOVER PARK TECHNICAL COLLEGE**  
**And**  
**YELM SCHOOL DISTRICT**  
**Interlocal Cooperative Agreement for Educational Services**  
**2024-2026 School Years**

This AGREEMENT is entered into by and between **Clover Park Technical College**, Pierce County, Washington, hereinafter referred to as “the College” and **Yelm School District** hereinafter referred to as “the District”.

WHEREAS, each school district in the state of Washington is authorized by statute to participate in Interlocal Agreements to secure educational opportunities, including vocational education programs, not otherwise provided; and

WHEREAS, the District has determined that certain students may advantageously be enrolled in the College’s job training programs under RCW 28B.50.533 and WAC 392-121-187;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties agree that:

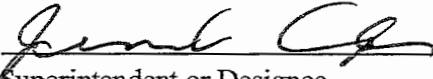
1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty-one years of age. The student has not yet earned the credits required for, or received a high school diploma. The student has completed grade ten, as determined by the District. The College shall determine qualifications for admissions into the training program.
2. The District will permit the student to attend the College and the District will pay no costs to the College unless otherwise agreed upon by both parties. The College will report enrolled students monthly (October through June) to both the Educational Service District and the District. State vocational education monies will be paid directly to the College.
3. Transportation to and from the College is the responsibility of the student or the parent/guardian of the student.
4. The cost of textbooks, fees and supplies is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect District students in Running Start or special education.
6. The transcripts of students re-enrolling in the District shall be subject to review by District staff to determine credits and requirements.

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Dr. Joyce Loveday, President  
**Clover Park Technical College**

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Date

  
\_\_\_\_\_  
Superintendent or Designee,  
**Yelm School District**

5/20/24  
\_\_\_\_\_  
Date



[www.cptc.edu](http://www.cptc.edu) | (253) 589-5800

4500 Steilacoom Blvd SW, Lakewood, WA 98499-4004

May 13<sup>th</sup>, 2024

Mr. Chris Woods, Superintendent  
Yelm School District  
Po Box 476  
Yelm, WA 98597-0476

Dear Mr. Woods:

We are happy to continue our partnership and provide your students an additional pathway to pursue a career training program. In order for students from your district to participate in any of the diploma options under Northwest Career & Technical High School on the campus of Clover Park Technical College, an Interlocal Agreement must exist between our institutions. Please find enclosed two original copies of the Interlocal Agreement for the 2024-2026 school years. It is identical to the previous signed interlocal agreement. If your district would like students to continue to have this option, please complete the agreements enclosed.

If this is not addressed to the appropriate person, please let us know as soon as possible. A self-addressed envelope is enclosed for your convenience in returning one original signed document.

We have enjoyed working with your district in the past and look forward to serving your students in the future. If you have any questions, please call, Brittany Bowman, Instructional Program Assistant, at (253) 589-5770.

Sincerely,

Jenna Pollock  
Dean of Pre-College Pathways  
Northwest Career & Technical High School  
Clover Park Technical College

LD/dg

Enclosure

**CLOVER PARK TECHNICAL COLLEGE**  
**And**  
**YELM SCHOOL DISTRICT**  
**Interlocal Cooperative Agreement for Educational Services**  
**2024-2026 School Years**

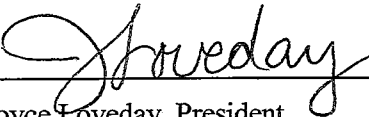
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1. An eligible student is at least sixteen and, as of the beginning of the school year, is not yet twenty-one years of age. The student has not yet earned the credits required for, or received a high school diploma. The student has completed grade ten, as determined by the District. The College shall determine qualifications for admissions into the training program.
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4. The cost of textbooks, fees and supplies is the responsibility of the student or the parent/guardian of the student.
5. This agreement does not affect District students in Running Start or special education.
6. The transcripts of students re-enrolling in the District shall be subject to review by District staff to determine credits and requirements.

  
\_\_\_\_\_  
Dr. Joyce Loveday, President  
**Clover Park Technical College**

7/5/24  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Superintendent or Designee,  
**Yelm School District**

5/20/24  
\_\_\_\_\_  
Date

		<b>INTERLOCAL AGREEMENT</b> <b>REGIONAL EDUCATION AGREEMENT</b>		DCYF Agreement Number: 2365-46571
This Agreement is by and between the State of Washington Department of Children, Youth & Families (DCYF) and the Contractor identified below, and is issued pursuant to the Interlocal Cooperation Act, chapter 39.34 RCW.			Program Contract Number: 1501- Contractor Contract Number:	
CONTRACTOR NAME Yelm Community Schools		CONTRACTOR doing business as (DBA)		
CONTRACTOR ADDRESS 107 First Street North PO Box 476 Yelm, WA 98597		WASHINGTON UNIFORM BUSINESS IDENTIFIER (UBI)	DCYF INDEX NUMBER 23566	
CONTRACTOR CONTACT Shannon Powell	CONTRACTOR TELEPHONE (360) 458-6124	CONTRACTOR FAX (360) 458-6450	CONTRACTOR E-MAIL ADDRESS shannon_powell@ycs.wednet.edu	
DCYF ADMINISTRATION Department of Children, Youth, and Families	DCYF DIVISION Children, Youth and Families		DCYF CONTRACT CODE 2071LS-65	
DCYF CONTACT NAME AND TITLE Richard Morgan Contract Manager		DCYF CONTACT ADDRESS 1115 Washington Street SE PO Box 45710 Olympia, WA 98405		
DCYF CONTACT TELEPHONE (360)902-7522	DCYF CONTACT FAX Click here to enter text.		DCYF CONTACT E-MAIL ADDRESS Richard.Morgan@dcyf.wa.gov	
IS THE CONTRACTOR A SUBRECIPIENT FOR PURPOSES OF THIS CONTRACT? No		CFDA NUMBER(S)		
AGREEMENT START DATE 02/01/2023	AGREEMENT END DATE 01/31/2026		MAXIMUM AGREEMENT AMOUNT No Payment	
<b>EXHIBITS. The following Exhibits are attached and are incorporated into this Agreement by reference:</b> <input checked="" type="checkbox"/> Exhibits (specify): Exhibit A: DCYF Responsibilities and Exhibit B: School District Responsibilities				
The terms and conditions of this Agreement are an integration and representation of the final, entire and exclusive understanding between the parties superseding and merging all previous agreements, writings, and communications, oral or otherwise regarding the subject matter of this Agreement, between the parties. The parties signing below represent they have read and understand this Agreement, and have the authority to execute this Agreement. This Agreement shall be binding on DCYF only upon signature by DCYF.				
CONTRACTOR SIGNATURE <i>Shannon Powell</i>		PRINTED NAME AND TITLE Shannon Powell Director of Student Supp		DATE SIGNED 1/19/2023
DCYF REGIONAL ADMINISTRATOR OR DESIGNEE SIGNATURE <i>Debbie Lynn</i>		PRINTED NAME AND TITLE Debbie Lynn Interim RA		DATE SIGNED 1/19/2023
DCYF SIGNATURE <i>Richard Morgan</i>		PRINTED NAME AND TITLE Richard Morgan, Compliance Manager		DATE SIGNED 1/19/2023



DCYF REGIONAL EDUCATION AGREEMENT

GENERAL RESPONSIBILITIES

- 1. Purpose
- 2. Confidentiality
- 3. Planning
- 4. Best Interest Determinations
- 5. Transportation
- 6. Disputes
- 7. Term of Agreement
- 8. Funds
- 9. Contacts
- 10. Applicable State and Federal Laws

This Agreement is between the parties identified on page one (1) of this Agreement. The purpose of this Agreement is to improve the educational outcomes for students in foster care. This Agreement meets the Department of Children, Youth & Families (DCYF) mandate under RCW 74.13.550 through .570 to develop collaborative agreements with school districts. This Agreement also meets the requirement for school districts to develop written transportation procedures as required in ESEA Section 1112(c)(5)(B).

For the purposes of this Agreement, children and youth in foster care are those who are the subject of a shelter care dependency order issued pursuant to chapter 13.34 RCW, including students in licensed, unlicensed, and trial-return-home placements.

A list of school district Regional Education Agreements is located on the DCYF Contracts website:

<https://www.dcyf.wa.gov/services/child-welfare-providers/rea>

**1. Purpose**

The purpose of this Agreement is for both parties to acknowledge and support the intent of the Every Student Succeeds Act (2015), RCW 74.13.550, RCW 74.13.560, RCW 74.13.631 and RCW 28A.225.350 that children and youth in foster care shall remain in their school of origin whenever it is in the child's best interest. Further, the parties agree to communicate, share information, and coordinate support services that will improve educational outcomes for students in foster care in accordance with RCW 28A.225.360 and RCW 74.13.560.

**2. Confidentiality**

Information shared shall be limited to that which is necessary for providing for the educational success of the student, shall retain its confidentiality, and shall not be further disclosed except as allowed under state and federal law [RCW 74.04.060; chapter 13.50 RCW; chapter 70.02 RCW; Family Educational Rights and Privacy Act (FERPA); 20.U.S.C. §1232g(b)(1)(L) (Uninterrupted Scholars Act); 34 C.F.R. §99].

The parties shall ensure that only persons with a direct role in case planning for or providing education services to a student under the school district's supervisory authority, and who have a legitimate educational interest in the information, will have access to confidential information pertaining to students in foster care.

**3. Planning**

The parties shall respectively identify a contact person at the DCYF Region and School District levels. The school district foster care liaison will receive School Notification forms from DCYF Social Service

## DCYF REGIONAL EDUCATION AGREEMENT

Specialists when students are placed into care, when a student's placement changes, and when students are returned home. The DCYF Regional contacts will assist with problem solving when issues cannot be resolved at the local office level.

The parties shall partner in an effort to improve the educational outcomes of students in foster care by sharing information and providing opportunities for collaboration and professional development.

### 4. Best Interest Determinations

Children who enter out-of-home care or change placements will remain at the school they were attending unless it is determined to not be in their best interest (RCW 28A.225.350).

Please refer to OSPI Best Practices:

Best Practices School Selection for Children and Youth in Foster Care ([www.k12.wa.us](http://www.k12.wa.us))

The parties shall make every effort to gather meaningful input from relevant parties, such as the child (depending on age and development), Foster Parents/Caregivers, Parents/ Legal Guardians when appropriate, Social Service Specialists, Teachers, School Counselors, and Mental Health professionals. Best interest determinations shall be consistent, whenever possible, with the child's case plan.

Best interest determinations will be made as quickly as possible to support educational continuity. The school district will ensure that the student remains in his or her school of origin while determinations are being made [ESEA Section 1111(g)(1)(E)(i)].

### 5. Transportation

Some students in foster care will need transportation to remain in their school of origin when it is in their best interest. RCW 28A.225.350.

- "School of Origin" means the school in which a child is enrolled at the time of placement. If a child's placement changes, the school of origin **must** be considered the school in which the child is enrolled at the time of the placement change.
- Transportation must be facilitated by the student's school of origin. When a student attends school in one district but lives in another, the two districts must collaborate on transportation to school of origin. DCYF will reimburse districts for half of all excess transportation costs.

If DCYF and the school district cannot agree on how to provide and pay for appropriate transportation to maintain a student in their school of origin, the school district will provide services while a dispute is being resolved through the OSPI approved Dispute Resolution Process. To avoid delays in processing disputes, either party may begin the Dispute Resolution Process.

### 6. Disputes

Should disagreements develop regarding any of the above provisions, the Social Service Specialist or School District Foster Care Liaison may use the OSPI approved Dispute Resolution Process to resolve the matter. The OSPI Dispute Resolution Process can be found at:

Foster Care Education: Dispute Resolution Process ([www.k12.wa.us](http://www.k12.wa.us))

DCYF REGIONAL EDUCATION AGREEMENT

The school district will ensure that students in foster care remain in their school of origin while disputes are being resolved [ESEA Section 1111(g)(1)(E)(i)].

7. Term of Agreement

This Agreement shall begin on the date indicated on page one (1) of this Agreement and reviewed every three (3) years to determine whether the purpose and objectives of this Agreement have been met.

The Agreement may be modified either by an Amendment to the Agreement specifying the change, or by an Amended Agreement. Any modification must be in writing and mutually agreed to and signed by the parties.

8. Funds

The parties acknowledge that no funds are transferred under this Agreement, and that this Agreement is for collaboration purposes only.

9. Contacts

DCYF Regional Education Leads and School District Foster Care Liaisons may be found here:

Foster Care Liaisons/DCYF Contacts | OSPI (www.k12.wa.us)

10. Applicable State and Federal Laws

All references in this MOU to applicable state and federal laws shall include any successor, amended, or replacement statute or law.

- 20 U.S.C. 1232g                      Family Education Rights and Privacy Act
- PL 93-247                              Child Abuse Prevention and Treatment Act
- PL 110-351                              Fostering Connections to Success and Increasing Adoptions Act of 2008
- PL 112-34                                The Child and Family Services Improvement and Innovation Act
- PL 114-95                                Elementary and Secondary Act of 1965
- ESEA Sec. 111(g)(1)(E)(i, ii, iii, iv)
- RCW 13.34.045                        Education liaison identification
- RCW 13.50.100                        Records not relating to commission of juvenile offenses - Maintenance and access - Release of information for child custody hearings - Disclosure of unfounded allegations prohibited
- RCW 28A.150.510                      Transmittal of Education Records to DCYF
- RCW 28A.225.010                      Attendance Mandatory-Age-Exceptions
- RCW 28A.225.023                      Support for Youth's School Work

DCYF REGIONAL EDUCATION AGREEMENT

RCW 28A.225.330(6)	Enrolling Students from Other Districts
RCW 28A.225.350	Best Interest Determinations
RCW 28A.225.360	Collaboration between Schools and DCYF
RCW 28A.320.148	Foster Care Liaison
RCW 28A.320.192	On-Time Grade Level Progression and Graduation
RCW 74.13.550	Child Placement
RCW 74.13.560	Educational Continuity
RCW 74.13.631	School Placement Options

## DCYF REGIONAL EDUCATION AGREEMENT

Exhibit A

**DCYF RESPONSIBILITIES**DCYF RESPONSIBILITIES

1. Service Planning within DCYF
2. Information Sharing & Confidentiality
3. Transportation
4. Training & Meetings
5. Foster Home Recruitment

**1. Service Planning within DCYF**

- a. Notify the student's school district when they enter foster care, change placements, and are returned home by providing the completed School Notification Form DCYF 09-093.
- b. Make efforts to maintain students in their school of origin when it is in the student's best interest and search for appropriate placement options within the student's school attendance area when they are removed from their home or changing placements.
- c. Inform schools of the individual authorized to participate in meetings and/or sign documents for foster children (i.e., IEPs, 504 Plans, etc.) at review meetings. The caregiver is normally responsible for routine and special education decision making. Parents, when appropriate, have a right to make educational decisions for their children.
- d. Pay any unpaid fees or fines owed by the child to the school or school district [RCW 74.13.631(2)(e)].
- e. Inform school districts and staff of safety issues concerning students in foster care. DCYF Social Service Specialists will inform school staff of individuals who are allowed to have access to students in foster care and anyone who poses a risk of harm to the student's or school's safety.
- f. Request school records and report to the court student's progress every six (6) months for students in out-of-home placements (RCW 28A.150.510).
- g. Engage school staff when developing long-range education plans for students in foster care. In addition to academic progress, the education plan must address physical, emotional, and behavioral issues that impair the student's learning activities.
- h. Attend meetings hosted by schools for the purpose of identifying assessments and addressing academic progress, attendance or disciplinary issues for students in foster care. Social Service Specialists will be responsible for inviting student's court-appointed representatives, educational liaisons, educational decision-makers, advocates and parents when appropriate.
- i. Identify educational liaisons at shelter care, dependency disposition, and dependency review hearings for students in foster care grades six (6) through twelve (12) when any one (1) of the following circumstances exist (RCW 13.34.045; HB 1566 & Policy and Procedures 4302A):
  - (1) Parental rights have been terminated;
  - (2) Parents are unavailable because of incarceration or other limitations;

## DCYF REGIONAL EDUCATION AGREEMENT

- (3) The court has restricted contact between the child and parents; or
  - (4) The child is placed in a behavioral rehabilitative setting and the court has limited the educational rights of the parents.
- j. Team with school staff to develop trauma-informed disciplinary plans for prevention and intervention when necessary.
  - k. Monitor students in foster care to ensure they are on track for on-time graduation and for post-secondary college or career planning.

### 2. Information Sharing and Confidentiality

- a. For education planning purposes, promptly share student-specific placement change information with identified school personnel.
- b. Keep educational information and records provided by the school confidential and protected from viewing or access by persons who have no direct role in case planning for the student. [Family Educational Rights and Privacy Act (FERPA); 20.U.S.C. §1232g, 34 C.F.R. §99].

### 3. Transportation

Some students in foster care will need transportation to remain in their school of origin when it is in their best interest (RCW 28A.225.350).

If it is determined that the student's school of origin is in their best interest:

- a. Collaborate with caregivers and other available resources to explore transportation options for students in foster care placed outside of their school area (e.g., resources already being used to transport other children to various schools, foster parent, volunteers, special grants for transportation, ect.).
- b. The caseworker will negotiate a transportation plan with the school district.
- c. If there are excess costs because the student is commuting from outside the school or district boundaries, the school district will complete the DCYF School Transportation Shared Billing form.
- d. The school district will provide the completed form electronically to the HQ Education Program.

### 4. Training and Meetings

- a. Partner and participate with school districts to organize and develop cross-training opportunities for school districts and DCYF staff to increase knowledge and understanding of the unique social and educational needs of foster children.
- b. For the purpose of education case planning, invite school personnel to DCYF staffing(s) regarding specific students whom school personnel have supervisory authority.
- c. Attend general and student-specific meetings hosted by the student's school or school district whenever possible.

DCYF REGIONAL EDUCATION AGREEMENT

**5. Foster Home Recruitment**

Partner with school districts for school-based recruitment opportunities geared towards increasing foster home resources in school areas in an effort to prevent or reduce school changes.

## DCYF REGIONAL EDUCATION AGREEMENT

Exhibit B

**SCHOOL DISTRICT RESPONSIBILITIES**SCHOOL DISTRICT RESPONSIBILITIES

1. Service Planning within School District
2. Information Sharing & Confidentiality
3. Transportation
4. Training & Meetings
5. Foster Home Recruitment

**1. Service Planning within School District**

- a. Participate in the planning process for school continuity when DCYF notifies the school district that children have been placed in foster care (RCW 28A.225.360).
- b. Identify a Foster Care Liaison at the school district level to receive notifications when children have entered foster care, changed placements, or have been returned home. The Foster Care Liaison will further disseminate the information to school and district staff who have a legitimate educational interest in the information (RCW 28A.320.148 and ESEA Sec. 112(c)(5)(A)).
- c. Designate a foster care building point of contact in each school who knows which students are in foster care and what rights those students have under federal and state law (RCW 28A.320.148).
- d. Information disseminated shall be limited to that which is necessary for providing for the educational success of the student, shall retain its confidentiality, and shall not be further disclosed except as allowed under state and federal law [RCW 74.04.060; chapter 13.50 RCW; chapter 70.02 RCW; Family Educational Rights and Privacy Act (FERPA), 20.U.S.C. §1232g(b)(1)(L) (Uninterrupted Scholars Act), 34 C.F.R. §99].
- e. Keep students enrolled in their school of origin until a Best Interest Determination occurs when they enter foster care, change placements and during trial return home. If determined to be in their best interest to change schools, enroll students in foster care immediately in school when enrollment is sought. The enrolling school will immediately contact the school last attended to obtain education records, and the sending school will immediately transfer those records [ESEA Section III(g)(l)(E)(iii)].
- f. Notify the DCYF Social Service Specialist of fines and fees students in foster care have incurred, if any [RCW 74.13.631(2)(e)].
- g. Ensure students in foster care receive free meals at school.
- h. Facilitate on-time grade level progression and graduation by incorporating procedures in 28A.320.192.
- i. Review unexpected or excessive absences with students who are the subject of a dependency proceeding and adults involved with the students, to include the students' caseworkers, educational liaisons, attorneys if appointed, parents or legal guardians, and foster parents or the persons providing placement for the students (RCW 28A.225.023).
- j. Invite the DCYF Social Service Specialist and the caregiver to meetings held for the purpose of discussing potential assessments, academic progress, attendance, or disciplinary issues of

## DCYF REGIONAL EDUCATION AGREEMENT

individual students. Social Service Specialist may invite the student's court appointed representatives, education liaisons, advocates and parents, if appropriate.

- k. Attend any case planning meetings as requested by DCYF whenever possible.

### 2. Information Sharing and Confidentiality

- a. Transmit education records when requested by DCYF within two (2) school days in the following situations:
- (1) DCYF is conducting an investigation of child abuse and neglect and it is determined by the investigator that education records are relevant to the investigation (RCW 26.44.030).
  - (2) The student has been placed in foster care, or the court requires a status update including educational information [RCW 28A.150.510; Family Educational Rights and Privacy Act (FERPA), 20.U.S.C. §1232g(b)(1)(L) (Uninterrupted Scholars Act)].
- b. Ensure that only persons who have a legitimate educational interest in a student's confidential child welfare information, will have access to information pertaining to students in foster care. Information shared shall be limited to that which is necessary for providing for the educational success of the student, shall retain its confidentiality, and shall not be further disclosed except as allowed under state and federal law's [RCW 74.04.060; chapter 13.50 RCW; chapter 70.02 RCW; Family Educational Rights and Privacy Act (FERPA); 20U.S.C. §1232g(b)(1)(L) (Uninterrupted Scholars Act); 34 C.F.R. §99].

### 3. Transportation

- a. Children in foster care needing transportation to their schools of origin will promptly receive that transportation;
- b. The school district will provide or arrange transportation services in the most cost-effective manner [ESEA Section 1112(c) (5) (B) (i)];
- c. When a student in foster care attends school in one district but lives in another, **the two districts must share the responsibility and cost of transportation** to school of origin.
- d. The Department of Children, Youth, and Families will reimburse school districts for half of all excess transportation costs for students in foster care (RCW 28A.225.350).
- e. The school district will complete the DCYF School Transportation Shared Billing form and provide the completed form electronically to the DCYF HQ Education Program.
- f. If there is a dispute between DCYF and the school district regarding transportation, the district will provide transportation while the dispute is being resolved [ESEA Section 1111(g)(1)(E)(i)].
- g. When sharing costs, the district will report their foster care transportation expenditures for ridership funding in Program 99. This enables districts to be funded at the same percentage for foster care transportation as they would regular routes, regardless of the transportation method used by the Lead Education Agency (LEA).
- h. The school district will make every attempt to maximize their transportation allocation to limit the incidence of additional costs. Should additional costs serve as a barrier to the provision of

## DCYF REGIONAL EDUCATION AGREEMENT

transportation services, the school district will make every effort to collaborate with DCYF staff to reduce this barrier [ESEA Section 1112(c)(5)(B)(ii)].

### **4. Training and Meetings**

- a. Collaborate and participate with DCYF (RCW 26A.225.360) to organize and develop cross-training opportunities for school district and DCYF staff to increase knowledge and understanding of the unique social and educational needs of foster children. For the purpose of education case planning, invite DCYF Social Service Specialists to school staffing(s) for specific children.
- b. Attend general and child-specific meetings, hosted by the DCYF Social Service Specialist, whenever possible.

### **5. Foster Home Recruitment**

Support school-based recruitment efforts geared towards increasing foster home capacity to allow children who enter foster care to remain in their schools or origin when it is in their best interest.

# YELM COMMUNITY SCHOOLS

Board Date: AUGUST 22, 2024

Fund: GENERAL

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of AUGUST 22, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70150306 THROUGH 70150469

IN THE TOTAL AMOUNT OF \$ 1,366,806.91

SECRETARY \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

## Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER



## AP Check Register

AP Run: GENERAL 7-8-24 — Post Date: 2024-07-08 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	70150306	Check	US BANK - CORPORATE PAYMENT SYSTEMS	18,815.53
<b>Total:</b>				<b>\$18,815.53</b>

### GENERAL 7-8-24 Summary

Type	Count	Amount
Regular	1	18,815.53
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$18,815.53</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	18,815.53
	<b>\$18,815.53</b>

## AP Check Register

AP Run: GENERAL 2 7-8-24 — Post Date: 2024-07-08 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	70150307	Check	US BANK - CORPORATE PAYMENT SYSTEMS	6,968.73
<b>Total:</b>				<b>\$6,968.73</b>

### GENERAL 2 7-8-24 Summary

Type	Count	Amount
Regular	1	6,968.73
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$6,968.73</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	6,968.73
	<b>\$6,968.73</b>

## AP Check Register

AP Run: GENERAL 3 7-8-24 — Post Date: 2024-07-08 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	70150308	Check	US BANK - CORPORATE PAYMENT SYSTEMS	41,345.46
<b>Total:</b>				<b>\$41,345.46</b>

### GENERAL 3 7-8-24 Summary

Type	Count	Amount
Regular	1	41,345.46
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$41,345.46</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	41,345.46
	<b>\$41,345.46</b>

## AP Check Register

AP Run: GENERAL 7-10-24 — Post Date: 2024-07-10 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/10/2024	70150309	Check	A & A TRANSPORTATION INC	560.00
07/10/2024	70150310	Check	ABDO PUBLISHING COMPANY	1,717.17
07/10/2024	70150311	Check	AMERICAN ARBITRATION ASSOCIATION	200.00
07/10/2024	70150312	Check	AMN HEALTHCARE INC	12,171.99
07/10/2024	70150313	Check	BALLARD & TIGHE PUBLISHERS	5,149.92
07/10/2024	70150314	Check	BARNES & NOBLE INC	639.56
07/10/2024	70150315	Check	BILL'S TOWING	440.00
07/10/2024	70150316	Check	BLAZERWORKS	44,785.82
07/10/2024	70150317	Check	BRYSON SALES & SERVICE	723.38
07/10/2024	70150318	Check	CAPITAL BUSINESS MACHINES INC	2,248.07
07/10/2024	70150319	Check	CAVANAUGH, ELLEN	28.54
07/10/2024	70150320	Check	CENTRAL WELDING SUPPLY CO INC	132.16
07/10/2024	70150321	Check	CINTAS CORP	305.56
07/10/2024	70150322	Check	CITY OF YELM	15,535.60
07/10/2024	70150323	Check	COMMERCIAL BRAKE CLUTCH INC	299.90
07/10/2024	70150324	Check	COMPHEALTH MEDICAL STAFFING	25,830.00
07/10/2024	70150325	Check	DAIRY FRESH FARMS INC	7,320.62
07/10/2024	70150326	Check	DRAIN PRO	1,475.59
07/10/2024	70150327	Check	EAGLE ASPHALT SEALCOATING COMPANY	17,016.78
07/10/2024	70150328	Check	EDU HEALTHCARE LLC	2,314.52
07/10/2024	70150329	Check	ESD #112	420.00

## AP Check Register

AP Run: GENERAL 7-10-24 — Post Date: 2024-07-10 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/10/2024	70150330	Check	ESD #113	68,691.13
07/10/2024	70150331	Check	FIRST CITIZENS BANK & TRUST CO	10,152.57
07/10/2024	70150332	Check	FRANZ FAMILY BAKERIES	1,410.75
07/10/2024	70150333	Check	FRONTSTREAM	1,657.16
07/10/2024	70150334	Check	GORDON TRUCK CENTERS	1,328.74
07/10/2024	70150335	Check	GOSHEN EDUCATION CONSULTING INC	1,875.00
07/10/2024	70150336	Check	H D FOWLER COMPANY	278.99
07/10/2024	70150337	Check	HD SUPPLY INC	17,007.74
07/10/2024	70150338	Check	HERMANSON CO LLP	1,268.84
07/10/2024	70150339	Check	HONEY BUCKET	335.00
07/10/2024	70150340	Check	J AND I POWER EQUIPMENT INC	194.87
07/10/2024	70150341	Check	JACKSON THERAPY PARTNERS	1,548.75
07/10/2024	70150342	Check	JOSTENS INC	66.85
07/10/2024	70150343	Check	K C D A	15,464.85
07/10/2024	70150344	Check	KASEYA US LLC	19,711.97
07/10/2024	70150345	Check	LINGUALINX INC	177.96
07/10/2024	70150346	Check	MARENEM INC	107.80
07/10/2024	70150347	Check	MCKENNA WATER DISTRICT	846.64
07/10/2024	70150348	Check	MICRO COMPUTER SYSTEMS INC	23,405.63
07/10/2024	70150349	Check	MULLINAX FORD OF OLYMPIA	415.77
07/10/2024	70150350	Check	MULLINS, KYLIE B	56.52

## AP Check Register

AP Run: GENERAL 7-10-24 — Post Date: 2024-07-10 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/10/2024	70150351	Check	NISQUALLY INDIAN TRIBE	2,336.50
07/10/2024	70150352	Check	NOLAN, JACOB MICHAEL	247.15
07/10/2024	70150353	Check	NORTHWEST WATER SYSTEMS INC	2,132.45
07/10/2024	70150354	Check	OCCUPATIONAL HEALTH CENTERS OF WA	136.00
07/10/2024	70150355	Check	OFFICE DEPOT BUSINESS SOLUTIONS	300.89
07/10/2024	70150356	Check	PETROCARD	29,278.94
07/10/2024	70150357	Check	PUGET SOUND ENERGY	74,715.86
07/10/2024	70150358	Check	RAINIER LIGHTING & ELECTRICAL SUPPLY	252.88
07/10/2024	70150359	Check	RAINIER SCHOOL DISTRICT 307	374.16
07/10/2024	70150360	Check	RONQUILLO, JASON ROMERO	341.00
07/10/2024	70150361	Check	RWC GROUP	1,377.11
07/10/2024	70150362	Check	SCHETKY NORTHWEST SALES INC	1,101.38
07/10/2024	70150363	Check	SCHOOLS INSURANCE ASSN OF WA	354.84
07/10/2024	70150364	Check	SOLARWINDS INC	7,976.67
07/10/2024	70150365	Check	SOUTH PUGET SOUND COMM COLLEGE	102,110.86
07/10/2024	70150366	Check	SOUTH SOUND FIRE & SECURITY	6,590.27
07/10/2024	70150367	Check	SPRAGUE PEST SOLUTIONS	778.35
07/10/2024	70150368	Check	SPROUT THERAPY SOLUTIONS LLC	7,097.50
07/10/2024	70150369	Check	STATE AUDITOR'S OFFICE	21,962.00
07/10/2024	70150370	Check	STENBAKKEN, FELECIA R	378.06
07/10/2024	70150371	Check	STORMWIND LLC	4,740.00

## AP Check Register

AP Run: GENERAL 7-10-24 — Post Date: 2024-07-10 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/10/2024	70150372	Check	TACOMA VENUES & EVENTS	11,182.52
07/10/2024	70150373	Check	THE PART WORKS INC	956.37
07/10/2024	70150374	Check	THURSTON COUNTY AUDITOR	59,536.20
07/10/2024	70150375	Check	TREE-TECH	3,504.00
07/10/2024	70150376	Check	TSUGAWA, TIMOTHY G	73.00
07/10/2024	70150377	Check	US FOODS	6,953.34
07/10/2024	70150378	Check	VIRCO INC	6,536.41
07/10/2024	70150379	Check	WA SCHOOL INFO PROCESSING COOP	579.15
07/10/2024	70150380	Check	WA SCHOOL RESEARCH ASSOC INC	4,687.50
07/10/2024	70150381	Check	WASHINGTON OFFICIALS ASSOCIATION	2,178.50
07/10/2024	70150382	Check	WELLS FARGO FINANCIAL LEASING	376.79
07/10/2024	70150383	Check	WESTCARE CLINIC INC	85.00
07/10/2024	70150384	Check	WILBUR-ELLIS COMPANY	484.32
07/10/2024	70150385	Check	YELM SCHOOLS REVOLVING FUND	466.20
<b>Total:</b>				<b>\$667,500.88</b>

### GENERAL 7-10-24 Summary

Type	Count	Amount
Regular	77	667,500.88
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>77</b>	<b>\$667,500.88</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	667,500.88
	<b>\$667,500.88</b>

## AP Check Register

AP Run: GENERAL 7-12-24 — Post Date: 2024-07-12 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/12/2024	70150386	Check	US BANK - CORPORATE PAYMENT SYSTEMS	21,195.44
<b>Total:</b>				<b>\$21,195.44</b>

### GENERAL 7-12-24 Summary

Type	Count	Amount
Regular	1	21,195.44
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$21,195.44</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	21,195.44
	<b>\$21,195.44</b>

## AP Check Register

AP Run: GENERAL 7-16-24 — Post Date: 2024-07-16 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/16/2024	70150387	Check	A & A TRANSPORTATION INC	300.00
07/16/2024	70150388	Check	ACKERMAN, HOLLY A	1,005.56
07/16/2024	70150389	Check	AUTO GLASS PROFESSIONALS	1,061.65
07/16/2024	70150390	Check	CAPITAL BUSINESS MACHINES INC	2,508.93
07/16/2024	70150391	Check	CINTAS CORP	204.52
07/16/2024	70150392	Check	CROWELL, LISA KAE	1,011.42
07/16/2024	70150393	Check	ESD #113	27,231.90
07/16/2024	70150394	Check	EVERGREEN TECHNOLOGIES INC	72.87
07/16/2024	70150395	Check	FIRST STUDENT	2,402.50
07/16/2024	70150396	Check	HOPSKIPDRIVE INC	12,279.74
07/16/2024	70150397	Check	HULL, HILLARY RYANN	537.25
07/16/2024	70150398	Check	IMAGINE LEARNING LLC	10,944.53
07/16/2024	70150399	Check	INTERSTATE BILLING SERVICE	2,558.04
07/16/2024	70150400	Check	J AND I POWER EQUIPMENT INC	2.18
07/16/2024	70150401	Check	JERRYS COLOR CENTER	268.78
07/16/2024	70150402	Check	K C D A	3,837.99
07/16/2024	70150403	Check	MICRO COMPUTER SYSTEMS INC	234.88
07/16/2024	70150404	Check	MOUNTAIN LUMBER & HARDWARE INC	716.31
07/16/2024	70150405	Check	MULLINAX FORD OF OLYMPIA	73.71
07/16/2024	70150406	Check	NAPA AUTO PARTS	1,014.71
07/16/2024	70150407	Check	NIMBLE INDUSTRIES	1,416.00

## AP Check Register

AP Run: GENERAL 7-16-24 — Post Date: 2024-07-16 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/16/2024	70150408	Check	NORTHWEST ESD 189	146.37
07/16/2024	70150409	Check	NW EQUIPMENT DISTRIBUTION	84,610.06
07/16/2024	70150410	Check	PETROCARD	30,805.86
07/16/2024	70150411	Check	POMP'S TIRE SERVICE INC	2,978.60
07/16/2024	70150412	Check	PORTER FOSTER RORICK LLP	6,245.00
07/16/2024	70150413	Check	RWC GROUP	217.35
07/16/2024	70150414	Check	SECURITY SOLUTIONS NW INC	18,480.23
07/16/2024	70150415	Check	TUMWATER SCHOOL DISTRICT	4,406.00
07/16/2024	70150416	Check	WA SCHOOL INFO PROCESSING COOP	579.15
07/16/2024	70150417	Check	WELLS FARGO VENDOR FINANCIAL SERVICES LLC	3,430.80
07/16/2024	70150418	Check	WURTH USA INC	881.48
<b>Total:</b>				<b>\$222,464.37</b>

### GENERAL 7-16-24 Summary

Type	Count	Amount
Regular	32	222,464.37
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>32</b>	<b>\$222,464.37</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	222,464.37
	<b>\$222,464.37</b>

## AP Check Register

AP Run: GENERAL 2 7-16-24 — Post Date: 2024-07-16 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/16/2024	70150419	Check	US BANK - CORPORATE PAYMENT SYSTEMS	4,307.69
<b>Total:</b>				<b>\$4,307.69</b>

### GENERAL 2 7-16-24 Summary

Type	Count	Amount
Regular	1	4,307.69
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$4,307.69</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	4,307.69
	<b>\$4,307.69</b>

## AP Check Register

AP Run: GENERAL 3 7-16-24 — Post Date: 2024-07-16 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/16/2024	70150420	Check	ACTIVE INTERNET TECHNOLOGIES	24,852.25
07/16/2024	70150421	Check	APERTURE EDUCATION	40,499.75
07/16/2024	70150422	Check	IDENTIFIX INC	1,068.00
07/16/2024	70150423	Check	ORG FOR EDUCATION TECH & CURRICULUM	328.50
07/16/2024	70150424	Check	THEMES & VARIATIONS INC	1,200.00
07/16/2024	70150425	Check	TOBII DYNAVOX LLC	980.58
07/16/2024	70150426	Check	YOU SCIENCE	8,705.25
07/16/2024	70150427	Check	ZEARN INC	21,900.00
<b>Total:</b>				<b>\$99,534.33</b>

### GENERAL 3 7-16-24 Summary

Type	Count	Amount
Regular	8	99,534.33
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>8</b>	<b>\$99,534.33</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	99,534.33
	<b>\$99,534.33</b>

## AP Check Register

AP Run: GENERAL 7-23-24 — Post Date: 2024-07-23 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	70150428	Check	BELL & BELL OVERHEAD DOORS	367.60
07/23/2024	70150429	Check	BURGESS, KAIYA GUDRUN	592.10
07/23/2024	70150430	Check	CLOVER PARK TECHNICAL COLLEGE	4,456.47
07/23/2024	70150431	Check	CRYSTAL SPRINGS	8.21
07/23/2024	70150432	Check	DAVENPORT, DARREN J	136.00
07/23/2024	70150433	Check	DEPT OF LABOR AND INDUSTRIES	16.80
07/23/2024	70150434	Check	DEVEREUX TEXAS TREATMENT NETWORK	2,371.50
07/23/2024	70150435	Check	DRAIN PRO	8,970.36
07/23/2024	70150436	Check	DURHAM SCHOOL SERVICES	2,569.69
07/23/2024	70150437	Check	GRAINGER INC	227.57
07/23/2024	70150438	Check	HD SUPPLY INC	4,295.31
07/23/2024	70150439	Check	HEARTSPRING INC	32,899.00
07/23/2024	70150440	Check	HERMANSON CO LLP	676.72
07/23/2024	70150441	Check	IML SECURITY SUPPLY	801.43
07/23/2024	70150442	Check	INTERSTATE BILLING SERVICE	9,723.05
07/23/2024	70150443	Check	INTRACOMMUNICATION NETWORK SYS	299.77
07/23/2024	70150444	Check	JACKSON THERAPY PARTNERS	603.75
07/23/2024	70150445	Check	JERRYS COLOR CENTER	76.51
07/23/2024	70150446	Check	JOSTENS INC	30.88
07/23/2024	70150447	Check	KHAW, PE THET	130.00
07/23/2024	70150448	Check	LAKE TAPPS CONSTRUCTION UNLIMITED	5,055.57

## AP Check Register

AP Run: GENERAL 7-23-24 — Post Date: 2024-07-23 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	70150449	Check	LANGUAGE LINE SERVICES	70.08
07/23/2024	70150450	Check	LITTLE, KRISTIAN RENEE	136.00
07/23/2024	70150451	Check	MICRO COMPUTER SYSTEMS INC	22,611.75
07/23/2024	70150452	Check	MULLINAX FORD OF OLYMPIA	323.91
07/23/2024	70150453	Check	OTIS ELEVATOR COMPANY	207.68
07/23/2024	70150454	Check	PIERCE COLLEGE	4,500.00
07/23/2024	70150455	Check	PRINT NW	2,405.07
07/23/2024	70150456	Check	PUGET SOUND ENERGY	13,398.27
07/23/2024	70150457	Check	RAINIER LIGHTING & ELECTRICAL SUPPLY	313.42
07/23/2024	70150458	Check	ROARK, KATHERINE A	136.00
07/23/2024	70150459	Check	SCHNIEDER, ROBERTA ANN	136.00
07/23/2024	70150460	Check	SECURITAS TECHNOLOGY CORPORATION	300.82
07/23/2024	70150461	Check	SOUTH PUGET SOUND COMM COLLEGE	99,758.96
07/23/2024	70150462	Check	SOUTH SOUND FIRE & SECURITY	1,735.49
07/23/2024	70150463	Check	STAR RENTALS	839.54
07/23/2024	70150464	Check	TACOMA COMMUNITY COLLEGE	1,132.60
07/23/2024	70150465	Check	WASHINGTON STATE SCHOOL F/T BL	24,590.63

## AP Check Register

AP Run: GENERAL 7-23-24 — Post Date: 2024-07-23 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	70150466	Check	WILSON, DEBBIE L	136.00
<b>Total:</b>				<b>\$247,040.51</b>

GENERAL 7-23-24 Summary		
Type	Count	Amount
Regular	39	247,040.51
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>39</b>	<b>\$247,040.51</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
10 - GENERAL FUND	247,040.51
	<b>\$247,040.51</b>

## AP Check Register

AP Run: GENERAL 2 7-23-24 — Post Date: 2024-07-23 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	70150467	Check	US BANK - CORPORATE PAYMENT SYSTEMS	2,485.79
<b>Total:</b>				<b>\$2,485.79</b>

### GENERAL 2 7-23-24 Summary

Type	Count	Amount
Regular	1	2,485.79
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$2,485.79</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	2,485.79
	<b>\$2,485.79</b>

# AP Check Register

AP Run: GENERAL 3 7-23-24 — Post Date: 2024-07-23 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	70150468	Check	KIRKHAM, TAMI LENA	1,387.58
<b>Total:</b>				<b>\$1,387.58</b>

## GENERAL 3 7-23-24 Summary

Type	Count	Amount
Regular	1	1,387.58
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$1,387.58</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	1,387.58
	<b>\$1,387.58</b>

## AP Check Register

AP Run: GENERAL 7-24-24 — Post Date: 2024-07-24 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/24/2024	70150469	Check	MULLINAX FORD OF OLYMPIA	33,760.60
<b>Total:</b>				<b>\$33,760.60</b>

### GENERAL 7-24-24 Summary

Type	Count	Amount
Regular	1	33,760.60
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$33,760.60</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	33,760.60
	<b>\$33,760.60</b>

# YELM COMMUNITY SCHOOLS

Board Date: AUGUST 22, 2024

Fund: ASB

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of AUGUST 22, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70409639 THROUGH 70409645

IN THE TOTAL AMOUNT OF \$ 8,232.03

SECRETARY \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

## Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER 

## AP Check Register

AP Run: ASB 7-8-24 — Post Date: 2024-07-08 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/08/2024	70409639	Check	US BANK - CORPORATE PAYMENT SYSTEMS	3,781.42
<b>Total:</b>				<b>\$3,781.42</b>

### ASB 7-8-24 Summary

Type	Count	Amount
Regular	1	3,781.42
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$3,781.42</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
40 - ASSOCIATED STUDENT BODY FUND	3,781.42
	<b>\$3,781.42</b>

## AP Check Register

AP Run: ASB 7-10-24 — Post Date: 2024-07-10 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/10/2024	70409640	Check	YELM SCHOOLS ASB REVOLVING	224.00
<b>Total:</b>				<b>\$224.00</b>

### ASB 7-10-24 Summary

Type	Count	Amount
Regular	1	224.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$224.00</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
40 - ASSOCIATED STUDENT BODY FUND	224.00
	<b>\$224.00</b>

## AP Check Register

AP Run: ASB 7-12-24 — Post Date: 2024-07-12 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/12/2024	70409641	Check	US BANK - CORPORATE PAYMENT SYSTEMS	919.66
<b>Total:</b>				<b>\$919.66</b>

### ASB 7-12-24 Summary

Type	Count	Amount
Regular	1	919.66
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$919.66</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
40 - ASSOCIATED STUDENT BODY FUND	919.66
	<b>\$919.66</b>

## AP Check Register

AP Run: ASB 7-16-24 — Post Date: 2024-07-16 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/16/2024	70409642	Check	GANN, JENNIFER	1,800.00
07/16/2024	70409643	Check	HOPKINS, JOLYNNE IONE	66.95
07/16/2024	70409644	Check	US BANK - CORPORATE PAYMENT SYSTEMS	345.00
<b>Total:</b>				<b>\$2,211.95</b>

### ASB 7-16-24 Summary

Type	Count	Amount
Regular	3	2,211.95
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>3</b>	<b>\$2,211.95</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
40 - ASSOCIATED STUDENT BODY FUND	2,211.95
	<b>\$2,211.95</b>

## AP Check Register

AP Run: ASB 2 7-16-24 — Post Date: 2024-07-16 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/16/2024	70409645	Check	GRABOW, ROB	1,095.00
<b>Total:</b>				<b>\$1,095.00</b>

### ASB 2 7-16-24 Summary

Type	Count	Amount
Regular	1	1,095.00
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$1,095.00</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
40 - ASSOCIATED STUDENT BODY FUND	1,095.00
	<b>\$1,095.00</b>

# YELM COMMUNITY SCHOOLS

Board Date: AUGUST 22, 2024

Fund: CAP PROJ

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of AUGUST 22, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70501735 THROUGH 70501742

IN THE TOTAL AMOUNT OF \$ 112,227.31

SECRETARY \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

## Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER 

## AP Check Register

AP Run: CAP PROJ 7-10-24 — Post Date: 2024-07-10 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/10/2024	70501735	Check	DRAIN PRO	9,703.14
07/10/2024	70501736	Check	MTN2COAST LLC	5,320.00
07/10/2024	70501737	Check	TYLER TECHNOLOGIES	37,167.69
07/10/2024	70501738	Check	US BANK - CORPORATE PAYMENT SYSTEMS	944.18
<b>Total:</b>				<b>\$53,135.01</b>

### CAP PROJ 7-10-24 Summary

Type	Count	Amount
Regular	4	53,135.01
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>4</b>	<b>\$53,135.01</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
20 - CAPITAL PROJECTS FUND	53,135.01
	<b>\$53,135.01</b>

## AP Check Register

AP Run: CAP PROJ 7-23-24 — Post Date: 2024-07-23 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
07/23/2024	70501739	Check	EAGLE ASPHALT SEALCOATING COMPANY	27,435.28
07/23/2024	70501740	Check	ELECTROCOM	124.52
07/23/2024	70501741	Check	LAKE TAPPS CONSTRUCTION UNLIMITED	18,601.00
07/23/2024	70501742	Check	TOVANI HART	12,931.50
<b>Total:</b>				<b>\$59,092.30</b>

### CAP PROJ 7-23-24 Summary

Type	Count	Amount
Regular	4	59,092.30
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
<b>Total:</b>	<b>4</b>	<b>\$59,092.30</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
20 - CAPITAL PROJECTS FUND	59,092.30
	<b>\$59,092.30</b>

# YELM COMMUNITY SCHOOLS

Board Date: AUGUST 22, 2024

Fund: AP ACH

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of AUGUST 22, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 11230008 GENERAL THROUGH 202100159 ASB

IN THE TOTAL AMOUNT OF \$ 4,809.40

SECRETARY \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

BOARD MEMBER \_\_\_\_\_

## Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER 

## AP Check Register

AP Run: GENERAL 08-05-24 — Post Date: 2024-08-05 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
08/05/2024	11230008	Wire Transfer	DEPARTMENT OF REVENUE	4,705.37
<b>Total:</b>				<b>\$4,705.37</b>

### GENERAL 08-05-24 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	4,705.37
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$4,705.37</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
10 - GENERAL FUND	4,705.37
	<b>\$4,705.37</b>

## AP Check Register

AP Run: ASB 08-05-24 — Post Date: 2024-08-05 — AP Run Type: R

YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
08/05/2024	202100159	Wire Transfer	DEPARTMENT OF REVENUE	104.03
<b>Total:</b>				<b>\$104.03</b>

### ASB 08-05-24 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	104.03
Epayables:	0	0.00
<b>Total:</b>	<b>1</b>	<b>\$104.03</b>

# AP Check Register

YELM COMMUNITY SCHOOLS

<u>Fund</u>	<u>Total</u>
40 - ASSOCIATED STUDENT BODY FUND	104.03
	<b>\$104.03</b>



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## MEMORANDUM

**TO:** Board of Directors  
**FROM:** Chris Hansen, Director of Facilities  
**DATE:** August 13, 2024  
**SUBJECT:** Recommendation to Approve Public Works Projects

The following Public Works Projects were completed for acceptance by the Board:

<u>Project #</u>	<u>Amount</u>	<u>Vendor / Reason</u>
17.22	\$2,692.05	Electrocom – IP Speaker Installation – PR Preschool
70.23	\$1,157.16	South Sound Fire & Security – Starlink Dialer Installation – LK
106.23	\$6,565.01	Intracommunication Network Sys. – Portable TV Drop Installation – YHS
107.23	\$8,035.76	Bell & Bell Builders & Overhead – Overhead Door Repair – FAC
120.23	\$9,833.10	Cunningham Electric – Alignment Rack Electrical Service – YHS Auto Shop
121.23	\$15,089.10	Cunningham Electric – New Electrical Service – YHS Green BLDG
124.23	\$27,254.55	Cunningham Electric – Commons Lighting Upgrade - YHS
129.23	\$676.72	Hermanson Co – Boiler 1 & 2 Service Call – YHS
130.23	\$5,297.46	Lake Tapps Construction Unlimited – Roof Repairs – YHS Auto Shop
135.23	\$2,149.76	Drain Pro – Grease Pump Service – LK
136.23	\$3,471.15	Drain Pro – Grease Pump Service – RMS
137.23	\$3,030.41	Drain Pro – Grease Pump Service – YHS
138.23	\$8,420.55	Cunningham Electric – Machine Shop Electrical Updates – YHS
140.23	\$455.16	South Sound Fire & Security – Door Service Call – SOC
146.23	\$320.26	South Sound Fire & Security – Front Door Security Service Call – PR
147.23	\$488.00	Sound Electronics – Smoke Detector Test – LK
149.23	\$1,184.39	South Sound Fire & Security – Starlink Dialer Comm. Trouble – LK

I will be available to answer any questions you may have.