

Classroom Handbook  
2024-2025



Ms. Damir  
Third-Grade  
Room 3

Welcome to 3<sup>rd</sup> Grade!

This will be a very important and fun year of learning for your child. In this handbook, you will find an overview of the information you need to know in order to make this a successful year. *More detailed information will be presented at Curriculum Night.*

**Homework Policy:**

Homework may look a little different from previous years. Every Monday, students will bring home a packet that will include a weekly reflection sheet, a combination of reading comprehension and math worksheets, and spelling. Your child will have one week to complete the homework packet. It will be due *Monday morning of the next week*. Students will also be asked to read 20 minutes each school night.

This will allow students to balance schoolwork and after school activities. In addition, by giving students a week to complete the homework packet, you can choose which nights, and for how long, your child will work on their homework.

\*There may also be times when unfinished classwork will be sent home to be completed *that night*.

### **Absent work:**

If your child is absent due to illness, it is their responsibility to ask for any work they missed upon returning to school. This work should be completed and returned within three days.

### **Classroom Expectations:**

Students are expected to be **respectful, responsible** and **safe**. Please have a conversation with your student about what these words mean to them prior to the first day of school. We will work together as a classroom community to clarify our expectations and goals.

### **Technology:**

Students with smart watches and/or phones will need to keep their devices in their backpacks. Please look at the [West Mercer Family Handbook](#) for more information on the district device policy.

### **Classroom Communication:**

Weekly newsletters will be sent via email to inform families about the week's learning. Students will have a binder reminder (planner) this year. They will fill it out daily with assignments and upcoming events. In addition, students will periodically upload information about what we are doing in the classroom via SeeSaw. More information on this will be shared at Curriculum Night.

### **Snacks:**

There are several severe **allergies** in our classroom this year. Therefore, it is requested that students bring snacks that do not contain nuts of any kind (tree nuts or peanuts). If we have any additional allergies, I will communicate those with a follow-up email. If you have an allergy to report, please contact me via email.

Please make sure your child brings snacks that are healthy. Fruit, vegetables, pretzels, crackers, yogurt, and cheese are some great snack ideas. Please avoid sending cookies, candy, and junk food.

### **Parent Involvement:**

Parent involvement in our school community and our classroom is essential for a positive school year.

Here are some ways to help in Room 3:

- Chaperoning field trips
- Helping with class parties and celebrations

**Curriculum Night:**

I look forward to sharing much more about our classroom during Curriculum Night on Wednesday, September 18, 2023 at either 5:00-6:00 PM **OR** 6:00-7:00 PM.

**Communication**

If there is a change to your students after school plans or you need to communicate something urgently to your child, please contact the main office.

In the meantime, please don't hesitate to email or drop me a note if you have any questions or concerns. Please allow for 48 hours for me to respond to any email correspondence. Thank you!

Here's to a great year,

**Alexa Damir, Masters in Teaching**

*3rd Grade, Room 3*

West Mercer Elementary School

Alexa.Damir@mercerislandschools.org

## Class Schedule:

SCHOOL STARTS: 9:10am

SCHOOL ENDS: M, T, TH, F- 3:45pm. WED- 2:05pm

Ms. Damir Daily Schedule Week A						
M, T, TH, F	Monday	Tuesday	W	Wednesday	Thursday	Friday
9:10 - 9:25	Doors Open Morning Routine	Doors Open Morning Routine	9:10 - 9:25	Doors Open Morning Routine	Doors Open Morning Routine	Doors Open Morning Routine
9:25 - 10:00	Math	Math	9:25 - 10:25	Math	Math	Math
10:00 - 10:25	Wolfpack Block	Wolfpack Block			Wolfpack Block	Wolfpack Block
10:25 - 10:45	Math	Math	10:25 - 10:35	Snack	Math	Math
	Snack	Snack			Snack	Snack
10:45 - 11:00	Recess		10:35 - 10:50	Recess		
11:00 - 11:45	Music	Vibe & Thrive	10:50 - 11:20	P.E.	Library	Music
11:45 - 12:30	Reading	Reading	11:20 - 11:50	Literacy/Reading/Writing	Reading	Reading
			11:50 - 11:55	Line-up for Lunch		
12:35 - 1:15	Lunch		11:55 - 12:35	Lunch		Lunch
	Recess			Recess		Recess
1:15 - 1:30	D.E.A.R.	D.E.A.R.	12:35 - 12:50	D.E.A.R.	D.E.A.R.	D.E.A.R.
1:30 - 1:50	Writing	Writing	12:50 - 1:45	Reading	Writing	Writing
1:50 - 2:20	Spelling	acy Centers	1:45 - 2:05	Read Aloud / Pack-up	acy Centers	eracy Centers
	Literacy Centers					
2:20 - 2:35	Recess		2:05 Dismissal	Recess		
2:35 - 2:55	Literacy	Literacy		Literacy	Second Step	
2:55 - 3:30	Science / Social Studies	Science / Social Studies		Science / Social Studies	Community activity	
3:30 - 3:45	Read Aloud / Pack-up	Read Aloud / Pack-up		Read Aloud / Pack-up	Read Aloud / Pack-up	
3:45	Dismissal			Dismissal		

	Week A	Week B	Week C	Week D
Monday	Music	Vibe & Thrive	P. E.	Art
Tuesday	Vibe & Thrive	P.E.	Art	Music
Wednesday	P. E.	Art	Music	Vibe & Thrive
Thursday	Library	Music	Vibe & Thrive	P. E.
Friday	Music	Vibe & Thrive	P. E.	Library

We have a new specialist this year for 3rd graders called “Vibe and Thrive!” The Vibe and Thrive teacher will blend together social emotional, art music and more.