



PreK PTO Agenda & Notes

August 22, 2024 11:00-11:30

| Topics | Discussion Points | Notes |
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| Admin Update Mrs. Browning | <p>*Welcome, overview of PTO</p> <p>*Previously roles were established, move away from that</p> <ul style="list-style-type: none"> - PTO is more flexible with volunteering when available - maybe rotate jobs/roles based on upcoming events/activities <p>*PTO members NEVER pay for items out of pocket, always through Conrad</p> <p>*PTO Fundraisers:</p> <ul style="list-style-type: none"> -earn money for Conrad -NO cash fundraising -Culvers Night - no requirement from patrons, all money from time slot goes to Conrad -Art to Remember in Feb/March <ul style="list-style-type: none"> -can purchase items (keychain, mug, mousepad, etc) with your child's artwork on it -Scholastic Book Fair in February 2025 - proceeds purchase books to celebrate birthdays for students <p>Appreciations: District moving to combining appreciation</p> <p>Previous ideas: costume exchange in October (free)</p> <ul style="list-style-type: none"> - any connections with outside sources (Goodwill, Arc, etc) to access additional costumes | <p>Questions: What are funds used for??</p> <ul style="list-style-type: none"> - for items for students at Conrad - 2 years ago purchased new durable Field Day materials - Any events that need to be planned in advance? - Do teachers request decorations/donations/materials as a whole or individual classrooms? <ul style="list-style-type: none"> - varies based on each classroom, teachers can request materials to be cut/etc from parent volunteers <p>-Touch a Truck, Gingerbread Houses (prep & organize materials), Costume Parade/Fall Festival Activities (setup), Scholastic Book Fair (Feb) set up/run the register, Field Day-setup</p> <ul style="list-style-type: none"> - Trunk or Treat? (Not at Conrad) - Pumpkin and storybook - Only admin is Laura (No assistant principal or other admin supports), so securing enough pumpkins for all students - preference that families not required to provide/bring any materials in order to ensure access to ALL students <p>Ideas:</p> <ul style="list-style-type: none"> - Maybe post idea on FB, marketplace, Buy/Sell/Trade groups for gently used costumes and dropoff box location. - Next meeting is Sept 12th <p>Monthly events:</p> |

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| | | <ul style="list-style-type: none"> - Sept: Culvers Night - Oct :Costume Parade, Touch a Truck, Parent-Teacher, Conferences, Costume Exchange - Nov: Disguise a Turkey - Dec: Gingerbread Houses - Dec/Jan: Disguise a snowman and document their travels - Feb: Parent Teacher conferences, Book Fair - March: Culvers Night - April: Family Forum? - May: Field Day <p>Family Forum: either Nov or March/April time frame</p> <p>Numbers: Staff 32 Students 336 when full</p> <p>Equality/Equitable access for all students: classroom donations, supplies, no individual class party donations, etc</p> <p>Attendance at PTO - any time you can attend</p> <p>Staff Favorites/Preference Sheets available in the front office and on website</p> |
| President or Co-Presidents | | |
| VOLUNTEERS | <p>Library: Wed. AM or PM Check in, check-out, clean & shelve books Children may not accompany library volunteers because other students will be present.</p> | |
| Acronyms: | <p>DAAC-District Accreditation & Accountability Committee PTO- Parent Teacher Organization UPK- Universal Preschool Program</p> | <p>FFC8- Fountain Fort Carson School District 8 PLC- Professional Learning Community (weekly teacher meeting)</p> |

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| Staff Appr Team | <ul style="list-style-type: none"> ● Staff Favorites sheets are posted to the website. ● The team creates signup for families to donate items to appreciation baskets. ● Appreciation schedule | <ul style="list-style-type: none"> ● The team creates donation lists/sign ups. This is not paid for by the parents on this team |
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| Fundraising Events | FUNDRAISING TEAM Sept- Oct- Dec- Feb- Scholastic Book Fair Mar- Art to Remember May- | <ul style="list-style-type: none"> ● Culver's ● Chick Fil A ● Other ideas |
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Account ledger:

| CONRAD ELC | PTO account | | |
|-------------------|---|--------------------|---------------|
| Date | Vendor | Description | Amount |
| 23/24 | Scholastic book fair, Culvers, Art Remember | Rolled over | \$3,112.43 |
| 5/8/24 | Culvers | Fundraiser | \$440.00 |
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| | | BALANCE: | \$3,552.43 |

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| Service Team | Quarterly Service Projects Sept- Nov- Food Drive Feb- April- | |
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| Other notes, Suggestions, Or Questions | | |
| Next Meeting | Thurs. 9/12 from 11:00 am-11:40 pm | in the Cloud room |
| Meeting attendees | Parents: | Staff: Mrs. Browning, Principal Mrs. Tico, Teacher Mrs. Karina, Secretary |