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Teaching Effectively - Learning Successfully

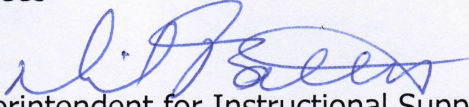
Alex Ayers, Ed.D.
Superintendent of Schools

David Bartlett
Associate Superintendent
for Instructional Support

Carl Fox
Purchasing Manager

August 21, 2024

To: Board of Trustees

From: David Bartlett 
Associate Superintendent for Instructional Support

Re: Request to surplus and recycle obsolete and outdated items for FY2025

Miscellaneous Items

Items generally fall into the following categories:

- Shop and custodial equipment
- Assorted outdated electronics, including iPads for sale to staff and the public
- Obsolete inventory from Technology, Transportation, Maintenance and Central Warehouse
- Outdated appliances
- Furniture – shelves, tables, chairs, etc.

These items will be surplused throughout the year as they are processed. With the exception of iPads for sale to staff, these items will normally be listed on PublicSurplus.com. The District will, from time to time, use alternate online auction sites such as eBay.

The District will run an advertisement in the fall and spring of each school year notifying the public of the availability of items to be sold.

Vehicles and other high value items will be presented to the board for approval prior to being processed for surplus.

Any items not sold or in poor working condition will be recycled or disposed of per district policy. This may include parting out some items for Technology and Maintenance for future repairs/use.

Electronics Recycling

Desktop computers, laptops and damaged iPads, along with other electronic items that have been deemed obsolete or irreparable will not be auctioned, but rather will be processed recycling and disposed of throughout the school year.