

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
October 10, 2022**

**The Union Board of Education met in regular session on Monday, October 10, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

**CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Ken Kinnear, president.

**FLAG SALUTE** The flag salute was led by Ken Kinnear, president.

**MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes, and Dr. Chris McNeil

**MEMBERS ABSENT** None

**OTHERS PRESENT** Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Instructional Technology Gart Morris, Director of Construction Fred Isaacs, and others.

**ADOPTION OF THE AGENDA** Ms. Roerman moved the Board approve the agenda as posted. Mr. Reyes seconded the motion

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

The agenda was adopted as posted.

**CONSENT AGENDA** Ms. McAdams moved for approval of items on the consent agenda as follows:

- Minutes of the September 12, 2022 regular Board meeting;
- Out of State travel requests for the following:
  - Girls Wrestling to Columbia, MO – Dec. 28-30, 2022;
  - Girls Wrestling to Kansas City, MO – Dec. 15-17, 2022
  - Amy Smith, Director of English Learners to Dallas, TX – Nov. 7-9, 2022.

- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Revised Field Placement Agreement approved at the September 12, 2022 Board meeting, with Missouri State University for Braden beasley to serve as an intern in Athletics and authorize Emily Barkley, Athletic Director to execute the agreement;
- Facility Usage Agreement with Indian Springs Country Club to allow Union boys & girls golf teams to practice at their facility, in the amount of \$1,500.00 from Athletics general fund, and authorize the Superintendent or designee to execute the agreement;
- Advertising Agreement with the Oklahoma Army National Guard for the High School, and authorize the Superintendent to execute the agreement;
- Facility Use and License Agreement with Rogers State University-Claremore to provide GED/HiSET preparation classes, and authorize the Superintendent or designee to execute the agreement;
- Contract with the Institute for Multi-Sensory Education (ISME) for professional development, in the amount of \$38,905.00 from RSA funds, and authorize the Superintendent or designee to execute the contract;
- Master Memorandum of Understanding and Participating Addendum with Greenhouse Pediatric Therapy for the Career Connect Program, and authorize the Superintendent or designee to execute the agreements;
- Master Memoranda of Understanding and Participating Addenda for New Hope Oklahoma, Senior Star at Burgundy Place, Humble Warrior Collective, Tippi Toes Dance and Anthem Road Academy, for Community Schools programs, and authorize the Superintendent or designee to execute the agreements;
- Sub-Participating Addendum agreement with AT&T for cellular services, in the amount of \$558.00 from general funds, and authorize the Superintendent or designee to execute the agreement;
- Memorandum of Understanding with Cameron University for student interns, and authorize the Superintendent to execute the agreement.
- Personnel resignations and terminations for the 2021-2022 and 2022-2023 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2022-2023 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;

- Change Order No. 3 with Magnum Construction for the Innovation Lab Phase II, in the amount of \$19,116.38 from bond funds;
- Change Order No. 4 with Builder's Unlimited for the Jarman Elementary HVAC and Lighting Upgrades, in the amount of \$16,146.05 from bond funds;
- Crowdfunding donations;
- Applications for School Activity Fund Sanctioning as follows:
  - Special Olympics
  - Peters PTA
  - 8th Grade Pom
  - Orchestra
  - Varsity Pom
  - Drama
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22302130 through #22302585 in the amount of \$1,707,378.99 and supplemental PO list #22302586 through #22302640 in the amount of \$167,683.80 and final authorization to issue, revise, pay and close encumbrances and claims for all purchase orders issued in FY 2022-2023 and the release of payroll encumbrances.

Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

UCTA President Kerri Gunter reported that the UTCA Legislative Committee is continuing their work on “get out to vote” with the OEA. They are encouraging everyone to reach out to five people to make sure they are registered and have a plan to go vote. Teachers are wrapping up fall conferences and looking forward to fall break.

**HEARINGS AND  
CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE  
AUDIENCE REGARDING  
THE AGENDA**

None

**PUBLIC HEARING ON  
FINANCIAL MATTERS**

None

**BUSINESS AGENDA**

**REVISIONS TO BOARD  
POLICY # 1975 – USE OF  
MULTIPLE OCCUPANCY  
RESTROOMS AND CHANGING  
AREAS**

Mr. Federline recommended revisions to Board Policy #1975 – Use of Multiple Occupancy Restrooms and Changing Areas to stay in compliance with the law and emergency rules passed by the State Board of Education.

Ms. McAdams moved for approval. Ms. Roemerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**UPDATED SAFE RETURN  
AND CONTINUITY OF  
SERVICES PLAN**

Mr. Bushyhead recommended the Board approve the updated Safe Return and Continuity of Services Plan for the 2022-2023 school year.

Dr. McNeil moved for approval. Ms. Roemerman seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

All voted aye – motion carried.

**CAPACITY LEVELS FOR  
OPEN TRANSFER**

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roemerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**CHILD NUTRITION  
PURCHASES**

Mr. Bushyhead recommended the Board approve an award for various baked goods and the associated purchase order with Bake Crafters and approval of additional blanket purchase orders for Child Nutrition.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**BOARD ZONE  
REDISTRICTING**

Mr. Bushyhead recommended the Board approve the proposal by INCOG for redistricting of Board Member Zone boundaries.

Ms. Roerman moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**VISUAL INSPECTION FEE**

Dr. Williams recommended the Board approve payment to the County of Tulsa, Office of the County Assessor, for the annual visual inspection fee in the total amount of \$222,137.44 from the 2022-2023 general fund.

Dr. McNeil moved for approval. Ms. Roerman seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**NEW BUSINESS**

None

**COMMENTS FROM THE  
AUDIENCE AND BOARD  
MEMBERS**

Three district patrons, Major Turner, Sergeant Snow and Kathy Clarke spoke to the Board about facilities for the JFROTC.

Assistant Superintendent Sandy Calvin recognized 7 members of the Leadership cadre in attendance – Ashley Brown, Fatme El Naddaf, Luther Carr, Jason Crow, Kristen Simpson, Diana Bland, and Kurt Frentzel

**EXECUTIVE SESSION**

Dr. McNeil moved that the Board adjourn to Executive Session to discuss terrorism/safety issues, pursuant to Okla. Stat. tit. 25, Section 307 (B)(11). Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

The Board adjourned to Executive Session at 7:34 p.m.

**RETURN TO OPEN SESSION**

Mr. Kinnear declared the Board had returned to Open Session at 8:31 p.m.

**STATEMENT OF EXECUTIVE SESSION MINUTES**

During Executive Session, the Board discussed only terrorism/safety issues. No decisions were made and no action was taken.

**EMERGENCY PROCEDURES GUIDE**

Mr. Bushyhead recommended the Board approve the updated Emergency Procedures Guide.

Ms. Roerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye; Stacey Roerman – aye; Heather McAdams – aye; Chris McNeil – aye; Ken Kinnear – aye

All voted aye – motion carried.

**ADJOURNMENT**

Ms. Roerman moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil - aye, Ken Kinnear – aye,

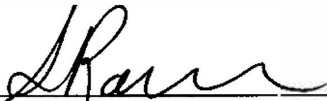
All voted aye – motion carried.

The meeting adjourned at 8:32 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **October 10, 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **November 14, 2022**.



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Stacey Roemerman, Clerk  
Union Board of Education