

**MINUTES OF THE SPECIAL MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
June 27, 2023**

**The Union Board of Education met in special session on Tuesday, June 27, 2023 at 12:00 p.m. in the Executive Conference Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County on May 25, 2023, as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting was posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

**CALL TO ORDER**

The meeting was called to order at 12:09 p.m. by Heather McAdams, president.

**MEMBERS PRESENT**

Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes and, Mr. Ken Kinnear

**MEMBERS ABSENT**

Dr. Chris McNeil

**OTHERS PRESENT**

Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Assistant Superintendent John Federline, and others.

**ADOPTION OF THE AGENDA**

Ms. Roerman moved the Board to approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Stacey Roerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;

All voted aye – motion carried.

The agenda was adopted as posted.

**CONSENT AGENDA**

Ms. Roerman moved for approval of the following items on the consent agenda as follows:

- Service Agreement with AmericanChecked for applicant/employee background check services for the district at the rates listed in the agreement, wiith a blanket purchase order in the amount of \$80,000.00 from general funds, and authorize the Superintendent or designee to execute the agreement;
- Amendments to two IEP Service Agreements with Tulsa Public Schools, previously approved at the May 8, 2023 board meeting, and authorize the Superintendent or designee to execute the agreement;

- Maintenance Agreement renewal with Oklahoma Copier Solutions and authorize the Superintendent or designee to execute the agreement
- Agreement with Clever Inc., for Identity Management solutions, in the amount of \$27,000.00 from general/bonds funds, and authorize the Superintendent or designee to execute the agreement;
- Book Fair agreement with Literati Book Fairs for the 2023-2024 school year at Andersen Elementary, and authorize the principal of Andersen Elementary to execute the agreement;
- Change Order No. 1 with Magnum Construction in the amount of \$3,021.55 from bond funds for the Exterior Improvements at Andersen and Clark;
- Change funds for sites and associated payments and authorize the Director of Financial Reporting/Treasury to authorize additional ones as necessary during the fiscal year ending June 30, 2024;
- Authorization to issue, revise, pay and close encumbrances and claims.

Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;

All voted aye – motion carried.

## **BUSINESS AGENDA**

### **MEMORANDUM OF UNDERSTANDING WITH CAP OF TULSA**

Ms. Alycia Pennington, principal of Rosa Parks Early Childhood Education Center recommended the Board approve the Memorandum of Understanding with Community Action Project of Tulsa County (CAP) for the Rosa Parks Early Childhood Education Center Head Start Program.

Ms. Roemerman moved for approval. Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;

All voted aye – motion carried.

### **PROVIDER AGREEMENT WITH CAP OF TULSA**

Ms. Pennington recommended the Board approve the Provider Agreement with Community Action Project of Tulsa County (CAP) for the Rosa Parks Early Childhood Education Program

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Stacey Roerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;

All voted aye – motion carried.

**FAMILY AND CHILDREN’S  
SERVICES AGREEMENT  
FOR OECP CLASSROOMS**

Ms. Pennington recommended the Board approve the Family and Children’s Services agreement as well as the F&CS budget amount for Rosa Parks Early Childhood Education Center for OECP classrooms, in the amount of \$121,777.00 from the general fund CAP budget.

Ms. Roerman moved for approval. Mr. Reyes seconded the motion.

Vote: Stacey Roerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;

All voted aye – motion carried.

**FAMILY AND CHILDREN’S  
SERVICES AGREEMENT  
FOR HEAD START  
CLASSROOMS**

Ms. Pennington recommended the Board approve the Family and Children’s Services agreement as well as the F&CS budget amount for Rosa Parks Early Childhood Education Center for Head Start classrooms, in the amount of \$119,894.00 from the general fund CAP budget.

Mr. Reyes moved for approval. Mr. Kinnear seconded the motion.

Vote: Stacey Roerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;

All voted aye – motion carried.

**2023-2024 SALARY SCHEDULES,  
NEGOTIATED COMPENSATION  
PACKAGES, & CONTRACT  
LANGUAGE CHANGES FOR  
USPA**

Dr. Williams recommended the Board approve the 2023-2024 salary schedules, negotiated compensation packages, and language changes for support personnel in the USPA negotiated agreements.

Mr. Kinnear moved for approval. Ms. Roerman seconded the motion.

Vote: Stacey Roemerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;  
All voted aye – motion carried.

## **GENERAL BUDGET REVISIONS**

Dr. Williams recommended the Board approve revisions to the 2022-2023 general budget.

Mr. Kinnear moved for approval. Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;  
All voted aye – motion carried.

## **ADJOURNMENT**

Ms. Roemerman moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Stacey Roemerman – aye; Joey Reyes – aye; Ken Kinnear – aye; Heather McAdams – aye;  
All voted aye – motion carried.

The meeting adjourned at 12:22 p.m.

Barbara Swinburne, Board Secretary

Special Meeting  
Board of Education  
Union Public Schools

Minutes of the **June 27, 2023** special meeting were approved by a majority vote of the Union Board of Education on **July 10, 2023**.



~~Joey Reyes, Clerk~~ Dr. Chris McNeil  
Union Board of Education Deputy Clerk