

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
March 7, 2022**

**The Union Board of Education met in regular session on Monday, March 7, 2022, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2021 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

**CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.

**FLAG SALUTE**

The flag salute was led by Stacey Roerman, president.

**MEMBERS PRESENT**

Ms. Stacey Roerman, Mr. Ken Kinnear, Ms. Heather McAdams, Dr. Chris McNeil, and Mr. Joey Reyes

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Chief Communications Officer Chris Payne, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Human Resources Jay Loegering, Executive Director of Elementary Education Theresa Kiger, Executive Director of Instructional Technology Gart Morris, Executive Director of Information Technology Todd Borland, Director of Construction Services Fred Isaacs, and others

**ADOPTION OF THE AGENDA**

Ms. Roerman noted that item #G from the Consent Agenda and item #6 from the Business Agenda have been withdrawn from the Board Agenda. She also noted that item #2 from the Business Agenda would be moved to the first order of business. All other items to remain as posted.

Mr. Kinnear moved the Board approve the agenda as amended. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roerman – aye.

All voted aye – motion carried.

The agenda was adopted as amended.

**COVID RESPONSE  
PROCEDURES RE MASKS**

Mr. Bushyhead recommended that the Board modify the district's COVID response procedures to suspend the mask and face covering requirements for inside and outside our district buildings, effective March 8, 2021. If there is a change in cases or requirements by local authorities this can be re-evaluated.

Mr. Kinnear moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**CONSENT AGENDA**

Ms. McAdams moved for approval of items on the consent agenda as follows:

- Minutes of the February 14, 2022 regular board meeting;
- Out of State travel requests for the following:
  - Varsity Boys Soccer to Bentonville, AR – Mar. 3-5, 2022;
  - Highsteppers to Kilgore, TX – Apr. 9-10, 2022;
  - 8th & 9th Grade Orchestra to Arlington, TX – Apr. 22-23, 2022;
  - HS Choir to St. Louis, MO – Apr. 27-30, 2022;
  - 7th Grade Orchestra to Branson, MO – May 7, 2022;
  - JROTC to Camp Perry, OH – Mar. 16-20, 2022.
- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Subaward Funding Agreement with the State Board of Career and Technology Education, and authorize the Superintendent to execute the agreement;
- Agreement with Learning for Living, Inc. and Jason Jedamski for a 3 day workshop for Union High School students, in the amount of \$6,000.00 from activity funds, and authorize the Director of student Life, Meghan Bender to sign the agreement;
- Group Contract with New Life Ranch for the 2022 Union HS Leadership Retreat, up to the total amount of \$1,520.00 from activity funds, and authorize the Superintendent or designee to execute the agreement;
- Approval of the OETT Grant application and statement of assurances provided by the Oklahoma Educational Technology Trust Grant for Darnaby Elementary and authorize the Superintendent or designee to execute the agreement;
- Participating Addendum for previously approved Master Memorandum of Understanding with Spot 31, Inc., for

Community Schools programs at Boevers Elementary, and authorize the Superintendent or designee to execute the agreement;

- Participating Addendum for previously approved Master Memorandum of Understanding with Tulsa Debate League, for a Community Schools program at the 6/7th grade center, and authorize the Superintendent or designee to execute the agreement;
- Contract renewal with OneNet for district internet services for the 2022-2023 fiscal year, in the amount of \$70,872.00 from general/building funds, and authorize the Superintendent or designee to execute the agreement;
- Contract renewal with Lighstream for district internet services, in the amount of \$65,026.56, plus fees, from general/building funds for the 2022-2023 fiscal year, and authorize the Superintendent or designee to execute the agreement;
- Purchase agreement with Adira, LLC for 2022-2023 eRate network cabling, in the amount of \$18,830.80 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Purchase of 2022-2023 eRate network equipment from NextStep Innovations in the amount of \$86,028.47 from bond funds, and authorize the Superintendent or designee to execute the agreement;
- Contract with Bledsoe, Hewett & Gullekson, in the amount of \$3,900.00 from general funds, for the 2022-2023 Estimate of Needs and Temporary Appropriations, and authorize the Chief Financial Officer, Dr. Trish Williams, to sign the engagement letter;
- Terms of Service Agreement and Customer Agreement with Lance, Soll & Lunghard LLP (LSL) and LeaseQuery, LLC for a 24-month software subscription license, in the amount of \$41,952.00 from bonds funds, and authorize the Superintendent or designee to execute the agreements;
- Personnel resignations and terminations of certified and support staff for the 2018-2019 and 2021-2022 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2021-2022 school year;
- Donation of 12 trapezoid tables from Darnaby PTA to Darnaby Elementary;
- Agreement with Cleats for Kids to accept donations of sporting goods on behalf of Union students, and authorize the Director of Athletics or her designees to sign the agreements as needed;
- Monetary donations;

- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change Order No. 2 with BridgePoint Electric, in the amount of \$31,250.00 from bond funds, for the High School Electrical Upgrades;
- GMP Amendment No. 2 with Key Construction, in the amount of \$63,938.78 from bond funds, for the Golf Facility Interior Practice Area;
- Crowdfunding donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22204130 through #22204541 in the amount of \$2,190,007.87 and the release of payroll encumbrances.

Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

UCTA President Deena Churchill stated they are keeping their eyes on public ed bills currently working they way through the legislature and members have also met with legislators at the Capital. Elections for UCTA officers for the next two years were held and the officers will be:

Kerri Gunter – President  
 Deena Churchill – Vice-President  
 Michelle Taylor – Treasurer  
 Jamie Cole – Secretary

**SPECIAL RECOGNITION**

Director of Bands, Charles Pisarra recognized the students who earned All-State Band and Orchestra recognition and noted that 10 students were named to the All-State Musician roster.

Dr. Hartzler recognized Union teacher, Rebecka Peterson as the Oklahoma Teacher of the Year.

**HEARINGS AND CORRESPONDENCE**

None.

**COMMUNICATIONS COMMENTS FROM THE AUDIENCE REGARDING THE AGENDA**

None.

None

## BUSINESS AGENDA

### APPLICATION FOR TEMPORARY APPROPRIATIONS

Dr. Williams recommended the Board approve the 2022-2023 Application for Temporary Appropriations for the 2022-2023 fiscal year for the general, building, and child nutrition funds.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

### RECEIVE BIDS FOR SALE OF BONDS

Since due and legal notice had been given that Union School District would offer for sale on this date and at this hour and at this place its \$26,100,000 Combined Purpose General Obligation Bonds of the District, the Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following electronic sealed bids were received and considered by the Board of Education:

<u>Bidder</u>	<u>Gross Interest Cost</u>	<u>Premium</u>	<u>Net Interest Cost</u>	<u>True Interest Cost</u>
Piper Sandler & Co.	\$ 2,022,750.00	\$ 411,988.50	\$ 1,610,761.50	1.744715%
Robert W. Baird & Co., Inc.	\$ 1,957,500.00	\$ 343,345.50	\$ 1,614,154.50	1.751967%
Huntington Securities, Inc..	\$ 2,185,875.00	\$ 522,000.00	\$ 1,663,875.00	1.792889%
The Baker Group	\$1,689,975.00	\$ 48,676.50	\$1,641,298.50	1.794473%
BOK Financial Securities, Inc.	\$ 2,169,562.50	\$ 500,924.25	\$ 1,668,638.25	1.800328%
FHN Financial Capital Markets	\$ 2,283,750.00	\$ 468,234.00	\$ 1,815,516.00	1.957839%

Dr. Williams noted the District had received 6 bids and that Standard & Poor's has confirmed the district's rating of AA+. She introduced Mr. Chris Wolff of Municipal Finance Service. Mr. Wolff stated that Piper Sandler & Co. submitted the lowest bid at 1.744715%. Mr. Wolf recommended the Board award the bonds to Piper Sandler & Co.

Mr. Kinnear moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

Mr. Kinnear moved the Board approve the resolution providing for the issuance of Combined Purpose General Obligation Bonds of 2022 in the sum of \$26,100,000 by Independent School District No. 9, Tulsa County, Oklahoma, authorized at an election called and held for such purpose; prescribing form of bonds; designating bonds as “Combined Purpose General Obligation Bonds of 2022”; providing for the registration thereof; providing for the levy of an annual tax for the payment of principal and interest on the same; approving the form of a Continuing Disclosure Certificate; and fixing other details of the issue. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

### **REVISED PROPOSED 2022-2023 SCHOOL CALENDAR**

Dr. Hartzler presented two further revised options for 2022-2023 school calendar for first reading. He noted that there was not a clear consensus from patrons/staff on the three options that were brought before the Board in February. From the input received the options were narrowed down from 3 options to 2. The number of professional development days were reduced from seven down to five days. Two virtual days were added back into the calendar. The end of the year is reduced by two days as well. Dr. Hartzler stated that the proposed calendars will be posted for patrons and staff to consider and he will bring the final proposal to next month’s Board meeting for consideration and approval by the Board.

### **NEW MASCOT LOGO**

Mr. Payne recommended that the Board approve and finalize the new Redhawks mascot logo for the district. He stated that we had gone through a very extensive design and vetting process that involved input from the Mascot Naming Committee, as well a students, parents, teachers, staff and the community. Mr. Payne noted that 72% of students in grades 4-12 voted in favor the final design. Mr. Payne introduced Caiden Morales, a junior at Union High School who had the winning design that was being brought before the Board for approval.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**BOARD POLICY #5500 -  
STUDENT TRANSFER**

Dr. Nelson recommended further revisions to Board Policy #5500 – Student Transfer. They are minor changes due to how procedures are going and state requirements.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**CAPACITY LEVELS FOR  
OPEN TRANSFER**

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts.

Ms. McAdams moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**PURCHASE OF  
STUDENT LAPTOPS**

Mr. Borland recommended the Board approve the purchase of 231 laptop computers and cases from Trafera, in the amount of \$119,889.00 from ESSER III funds to be used for ACCESS testing (English learners) and other state testing.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**BIG CHILL WATER  
DAMAGE INSURANCE  
PROJECT**

Mr. Isaacs recommended the Board accept the bid for the Big Chill Water Damage Insurance Project and approve and award the contract, assign such contract to Key Construction Oklahoma, LLC, with price Amendment No. 2, in the amount of \$368,062.00 from insurance funds. Mr. Isaacs noted that this is the last piece of this project.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

## **NEW BUSINESS**

None

## **COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS**

President Roemerman recognized Grace Roberts, Emily O’Shaughnessy, Arrica Bailey, William Sides, and LaQuisha Jackson of the Leadership Cadre who were in attendance. Dr. Hartzler congratulated 6a Girls Wrestling State Champions.

## **EXECUTIVE SESSION**

Mr. Kinnear moved the Board adjourn to Executive Session to discuss the evaluations of the Superintendent and the Chief Financial Officer. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

The board entered into executive session at 7:51 p.m. to discuss the evaluations of the Superintendent and the Chief Financial Officer as authorized by Okla. Stat. tit. 25, Section 307 (B)(1). Those present in executive session were Stacey Roemerman, Ken Kinnear, Heather McAdams, Dr. Chris McNeil, and Joey Reyes, all Boardmembers; Dr. Kirt Hartzler, Superintendent and Dr. Trish Williams, Chief Financial Officer.

## **RETURN TO OPEN SESSION**

Ms. Roemerman acknowledged that the Board had returned to Open Session at 9:26 p.m.

## **STATEMENT OF EXECUTIVE SESSION MINUTES**

Ms. Roemerman stated that, during Executive Session, the Board discussed only the Superintendent’s evaluation and the Chief Financial Officer’s evaluation. Those present in executive session were Stacey Roemerman, Ken Kinnear, Heather McAdams, Dr. Chris McNeil and Joey Reyes, all Boardmembers; Dr. Kirt Hartzler, Superintendent and Dr. Trish Williams, Chief Financial Officer.

No decisions were made and no action was taken.



**CFO MERIT STIPEND**

Ms. McAdams moved that the Board approve a merit stipend not to exceed 7% of base salary per contract to the Chief Financial Officer Dr. Trish Williams. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**SUPERINTENDENT MERIT STIPEND**

Ms. McAdams moved that the Board approve a merit stipend not to exceed 7% of base salary per contract to the Superintendent Dr. Kirt Hartzler. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams - aye, Chris McNeil - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**ADJOURNMENT**

Mr. Kinnear moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Ken Kinnear – aye, Heather McAdams – aye, Chris McNeil - aye, Stacey Roemerman – aye.


All voted aye – motion carried.

The meeting adjourned at 9:27 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **March 7 2022**, regular meeting were approved by a majority vote of the Union Board of Education on **April 11, 2022**.



Heather McAdams, Clerk  
Union Board of Education