

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
January 17, 2023**

**The Union Board of Education met in regular session on Tuesday, January 17, 2023, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2022 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Ken Kinnear, president.
- FLAG SALUTE** The flag salute was led by Ken Kinnear, president.
- MEMBERS PRESENT** Mr. Ken Kinnear, Ms. Heather McAdams, Ms. Stacey Roerman, Mr. Joey Reyes, and Dr. Chris McNeil
- MEMBERS ABSENT** None
- OTHERS PRESENT** Superintendent Dr. Kirt Hartzler, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Chief Communications Officer Chris Payne, Assistant Superintendent Sandi Calvin, Assistant Superintendent John Federline, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Instructional Technology Gart Morris, Director of Safety & Security Ty Wardlow, and others.
- ADOPTION OF THE AGENDA** Ms. Roerman moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.
- Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Chris McNeil – aye, Ken Kinnear – aye
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Ms. Roerman moved for approval of items on the consent agenda as follows:
- Minutes of the December 12, 2022 regular Board meeting;
  - Out of State travel requests for the following:
    - JV Pom to Kansas City, MO – Jan. 6-8, 2023
    - Varsity Football to Cass, AR – Feb. 17-19, 2023
    - Indoor Drumline to Burleson, TX – March 25-26, 2023
    - Highsteppers to Fort Worth, TX – Feb. 17-19, 2023

- Book Fair Agreement with Literati for a book fair at Peters Elementary for the 2022-2023 SY, and authorize the principal or Alice Brining (Media Specialist) of Peters Elementary to execute the agreement;
- Master Memorandum of Understanding and Participating Addenda with YWCA Tulsa, Gaining Ground, Fab Lab Tulsa, Soccer Shots Tulsa, Tippi Toes Dance Tulsa, and Tulsa Zoo for Community School programs, and authorize the Superintendent or designee to execute the agreements;
- Professional Development Agreement with Connected Kids for Jarman Elementary, in the amount of \$850.00 from Title 1 Professional Development funds, and authorize the Superintendent or designee to execute the agreement;
- Affiliation Agreement with Northeastern State University (NSU) for masters of Science in Counseling interns, and authorize the Superintendent to execute the agreement;
- Personnel resignations and terminations of certified and/or support staff for the 2021-2022 and 2022-2023 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2022-2023 school year;
- Acceptance of grants from Tulsa Regional STEM Alliance for the 2022 Momentum Grant for Boevers Elementary, in the amount of \$4,100.00 and McAuliffe Elementary, in the amount of \$3,000.00 and authorize the principals of the respective schools to execute the agreements;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Applications for School Activity Fund Sanctioning as follows:
  - Ubotics
  - Boys Wrestling
  - Softball
  - JV Highsteppers
  - Andersen PTA
- Change Order No. 1 with Magnum Construction for the Playground Improvements projects at Peters and Rosa Parks, in the amount of \$5,000.00 from bond funds;
- Crowdfunding donations;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22303623 through #22303947 in the amount of \$718,815.66 and supplemental PO list #22303948 through #22304074 in the amount of \$409,622.04 and final authorization to issue, revise, pay and close encumbrances and claims for all purchase orders issued in FY 2022-2023 and the release of payroll encumbrances.

Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil – aye, Ken Kinnear – aye

All voted aye – motion carried.

**USPA REPORT**

None.

**UCTA REPORT**

UCTA President Kerri Gunter reported that UCTA is gearing up for the upcoming legislative session and are planning on sending members to the capital to lobby for education.

**HEARINGS AND  
CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE  
AUDIENCE REGARDING  
THE AGENDA**

None

**BUSINESS AGENDA**

**2023-2024 SCHOOL  
CALENDAR**

Dr. Hartzler presented the proposed 2023-2024 school calendar for first reading. Dr. Hartzler stated that the proposed calendar will be posted for patrons and staff to consider and he will bring the final proposal to next month’s Board meeting for consideration and approval by the Board.

**2023 BOND UPDATES**

Superintendent Dr. Kirt Hartzler informed the Board that the proposed 2023 Bond is on track for a public vote on Feb. 14, 2023, and that the “Bond tours have begun.” Hartzler and district leadership are making bond presentations at parent, staff, booster club and other meetings throughout the district. He reminded voters that we continue to do bond issues without raising taxes over traditional levels and noted that in Oklahoma, bond issues are absolutely vital to our existence. General fund dollars are not enough to cover capital expenses, which the bonds help to provide. Board President Ken Kinnear reiterated that Bond dollars cannot be used to fund teacher pay. It can only be used for capital funding. If we don’t have the bonds to take care of capital needs, all of a sudden we are taking away from the general funds to pay for these things, which takes away from teachers and program needs. Dr. Hartzler also noted that we are also in the process of revising the district’s five-year strategic plan. “We are in the process of doing a redraft of our district’s Strategic Plan. It really is a

distinguishing feature of Union Public Schools. We want to close the student achievement gap. This strategic plan runs parallel to our bond proposal, with both really complementing each other. We want to take ‘pockets of excellence’ and create a system of excellence. The last five-year strategic plan has served us very well.”

**CHILD NUTRITION  
PURCHASE**

Mr. Bushyhead recommended the Board approve an additional blanket purchase order for additional foods from Ben E. Keith, in the amount of \$200,000.00 from Child Nutrition fund.

Ms. Roemerman moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil – aye, Ken Kinnear – aye

All voted aye – motion carried.

**SAFETY & SECURITY  
TRAINING AGREEMENT**

Mr. Wardlow recommended the Board approve a renewal agreement with Scenario Learning, dba Vector Solutions for SafeSchools online employee safety and compliance training and SafeSchools Alert system, currently utilized by the District, in the amount of \$40,695.50 from bond funds.

Ms. Roemerman moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Chris McNeil – aye, Ken Kinnear – aye

All voted aye – motion carried.

**NEW BUSINESS**

None.

**COMMENTS FROM THE  
AUDIENCE AND BOARD  
MEMBERS**

Dr. Hartzler recognized four members of the Leadership Cadre that were in attendance at tonight’s meeting – Tiffany Wardlow, Lauren Drow, Jennifer Fisher and Melissa Mantino. Dr. Hartzler then recognized the Board of Education noting how important they all are. He appreciates them for their servant minded hearts and leadership. He thanked each and every one of the Board members.

**ADJOURNMENT**

Dr. McNeil moved to adjourn the meeting. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Ken Kinnear – aye,

All voted aye – motion carried.

The meeting adjourned at 7:25 p.m.

Barbara Swinburne, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **January 17, 2023**, regular meeting were approved by a majority vote of the Union Board of Education on **February 13, 2023**.

  
\_\_\_\_\_  
Stacey Roerman, Clerk  
Union Board of Education