

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

**AGENDA**  
**UNION PUBLIC SCHOOLS**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**DECEMBER 11, 2023**  
**UNION EDUCATION SERVICE CENTER BOARD ROOM**  
**8506 East 61<sup>st</sup> Street**  
**Tulsa, Oklahoma**  
**7:00 p.m.**

With the exception of the agenda item calling the meeting to order,  
the Board of Education reserves the right to take up any agenda item in any order  
regardless of how items are listed below.

**I. ROUTINE**

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

Heather McAdams

**II. CONSENT AGENDA**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes: November 13, 2023, regular Board Meeting** Attachment “A.”
- B. Out-of-state travel requests as outlined in Attachments “B-1 – “B-3.”**
- C. Facilities use license agreement as outlined in Attachment “C,” and authorize the Senior Facilities Manager, Art Churchill to execute the agreement.**
- D. End User Content Rental License Agreement “Professional License Rider” with Broadway Media, to rent scenic projections for the All-School Musical, in the amount of \$1,795.00 from activity funds, as outlined in Attachment “D,” and authorize Dr. Matthew McCready, Director of Fine Arts, or designee, to execute the agreement.**

- E. Contract with Union Wrestling Booster Club, Inc. to provide concession workers as needed for the UMAC events, during the 2023-2024 school year, as outlined in Attachment “E,” and authorize the Superintendent or designee to execute the contract.**
- F. Memorandum of Understanding with Northeastern State University, Oklahoma State University, and Oklahoma State University Center for Health Sciences for the Project UPCASt associated activities and to use Union Public Schools as a trainee placement for students in the school psychology and school counseling programs, as outlined in Attachment “F,” and authorize the Superintendent or designee to execute the agreement.**
- G. Agreement with Prisms to provide training to teachers who use the virtual reality math software and VR devices as a part of classroom instruction, in the amount of \$5,000.00 from federal funds, as outlined in Attachment “G,” and authorize the Superintendent or designee to execute the agreement.**
- H. Participating Addendum for previously approved Master Memorandum of Understanding with Tippi Toes Dance, for Community School programs, as outlined in Attachment “H,” and authorize the Superintendent or designee to execute the agreement.**
- I. Renewal of the Agreement with Meltwater News Service in the amount of \$2,430.00 from general funds, as outlined in Attachment “I,” and authorize the Chief Communications Officer, Chris Payne, to execute the agreement.**
- J. Amendment to the Master Services Agreement with Perfect Commerce, LLC for a two-year extension and renewal of the WebProcure solution in the amount of \$57,950.00 from bond funds, as outlined in Attachment “J,” and authorize the Superintendent or designee to execute the agreement.**
- K. Agreement with Lance, Soll & Lunghard, LLP for document automation of the annual budget book, in the amount of \$30,000 from bond funds, as outlined in Attachment “K,” and authorize the Superintendent or designee to execute the agreement.**
- L. Agreement with Post Oak Lodge & Retreat for the annual Union Administrator’s Retreat on June 11, 2024, in the amount of \$8,465.00 from activity funds, as outlined in Attachment “L,” and authorize the Superintendent or designee to execute the agreement.**
- M. Proposal for Construction Management Services from Nabholz Construction for the 6/7<sup>th</sup> Grade Center Renovation project, as outlined in Attachment “M,” and authorize the Superintendent or designee to execute the agreement.**
- N. Master Agreement with Johnson Roof Consulting, LLC for roof consulting services as outlined in Attachment “N,” and authorize the Superintendent or designee to execute the agreement.**

- O. Contract with L&M Furniture to allow schools and departments to purchase furniture without requiring additional competitive quotes and/or bids for each project, as outlined in Attachment “O,” and authorize the Superintendent or designee to execute the agreement.
- P. Personnel resignations and terminations as outlined in Attachment “P.”
- Q. Employment of certified and/or support staff as outlined in Attachment “Q.”
- R. Monetary donations as outlined in Attachment “R.”
- S. Donation of a new custom-built dining table, 5 chairs and 1 bench seat valued at \$1,015.00 from Green Country Tables to Union Alternative School, as outlined in Attachment “S.”
- T. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “T.”
- U. Applications for School Activity Fund Sanctioning as outlined in Attachment “U.”
- V. Crowdfunding donations as outlined in Attachment “V.”
- W. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachments “W-1” and “W-2.”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2023-2024.

### III. INFORMATION REPORTS

- A. USPA Report
- B. UCTA Report

Brandon Morgan  
Kerri Gunter

### IV. HEARINGS AND CORRESPONDENCE

- A. Communications
- B. Opportunity for comments from the audience regarding the agenda.
  - \* The rules for this section of the agenda are as follows:
    - (a) Speakers should identify themselves.
    - (b) Each speaker is given a maximum of three (3) minutes.
    - (c) Total time allocated to this item is thirty (30) minutes.
    - (d) Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.

V. **BUSINESS AGENDA**

A. **Finance**

1. **Presentation of the 2023-2024 Annual Audit Report by RSM US, LLP, and consider and take action on the 2023-2024 Audit Report.** Dr. Williams

REF. #1

B. **Instruction**

1. **Consider and take action on the School Board meeting calendar for 2024.** Dr. Hartzler

REF. #2

2. **Consider and take action to approve Board Policy revisions as recommended.** Dr. Hartzler

REF. #3

3. **Consider and take action to approve the capacity levels and the calculated open transfer capacity amounts as recommended.** Kelly Brassfield

REF. #4

C. **Personnel**

1. **Consider and take action on the 2023-2024 Early Retirement Incentive (ERI) program for certified, Administrative and support employees.** Jay Loegering

REF. #5

D. **School Operations**

1. **Consider and take action to accept and approve the purchase of a 14 Passenger Lift Bus from Holt Truck Centers, in the amount of \$129,212.00 from bond funds.** Charlie Bushyhead

REF. #6

2. **Consider and take action to accept the bid for the Roof Replacement at the Education Service Center and award the contract to Elevated Commercial Services, in the amount of \$717,688.24 from bond funds.** Fred Isaacs

REF. #7

3. Consider and take action to accept the proposal for Construction Management Services from Flintco, LLC for the 8<sup>th</sup> Grade Center Kitchen Renovation project and to execute the contracts within the Guaranteed Maximum Price (GMP) of \$4,967,132.00 from Child Nutrition funds, this includes a Construction Management fee of 4.5%.

Fred Isaacs

REF. #8

VI. NEW BUSINESS

VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS \*

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IX. ADJOURNMENT

Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2022, and the agenda was posted at 4:00 p.m. December 8, 2023, at the Union Education Service Center by Michelle Hinkle, Board Secretary.

\_\_\_\_\_, Board Secretary