

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

AGENDA
UNION PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF EDUCATION
SEPTEMBER 12, 2022
UNION EDUCATION SERVICE CENTER BOARD ROOM
8506 East 61st Street
Tulsa, Oklahoma
7:00 p.m.

With the exception of the agenda item calling the meeting to order,
the Board of Education reserves the right to take up any agenda item in any order
regardless of how items are listed below.

I. ROUTINE

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

II. CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes:** August 8, 2022 – regular Board meeting Attachment “A-1”
August 15, 2022 – special Board meeting Attachment “A-2.”
- B. Out-of-state travel requests as outlined in Attachments “B-1” – B-3“.”**
- C. Facilities use license agreements as outlined in Attachment “C,” and authorize the Senior Facilities Manager, Art Churchill to execute the agreements.**
- D. Amended Advertising Agreement with TTCU Federal Credit Union, previously approved at the August 8, 2022 Board meeting, as outlined in Attachment “D,” and authorize the Superintendent or designee to execute the amended agreement.**
- E. Internship Agreement with Northeastern State University to allow Morgan Wilson, to serve as an intern and shadow the Union girls soccer program, as outlined in Attachment “E,” and authorize Emily Barkley, Athletic Director to execute the agreement.**
- F. Field Placement Agreement with Missouri State University to allow Braden Beasley to serve as an intern and shadow the athletic directors, as outlined in Attachment “F,” and authorize Emily Barkley, Athletic Director to execute the agreement.**

- G. Athletic participation agreements with Shawnee Athletics for boys and girls basketball, as outlined in Attachments “G-1” - “G-2,” and authorize Emily Barkley, Athletic Director to execute the agreements.**
- H. Athletic participation agreement with Tulsa Public Schools for boys basketball, as outlined in Attachment “H,” and authorize Emily Barkley, Athletic Director to execute the agreement.**
- I. Memorandum of Understanding with the Department of Career & Technology Education for professional development opportunities for Union Adult Education and Family Literacy staff, as outlined in Attachment “I,” and authorize the Director of Adult Education & Family Literacy, Dr. Amy McCready, to execute the agreement.**
- J. Memorandum of Understanding with Oklahoma Public Schools, Jay Public Schools, and Tahlequah Public Schools to form an Inter-Local Agency Agreement to apply to the United States Department of Education for a \$15 million-dollar, five year, Full-Service Community Schools (FSCS) Multi-Local Education Agency Grant, as outlined in Attachment “J,” and authorize the Superintendent to execute the agreement.**
- K. Program agreement with Reading Partners to provide reading tutors to students at five elementary sites, in the amount of \$45,000.00 from RSA funds, as outlined in Attachment “K,” and authorize the Superintendent or designee to execute the agreement.**
- L. Memorandum of Understanding with the City of Tulsa for the Personal Responsibility Education Program at the Union HS Freshman Academy, as outlined in Attachment “L,” and authorize the Superintendent or designee to execute the agreement.**
- M. Renewal of PACT license agreement with Home Builders Institute (HBI) for the construction class at the Union Freshman Academy, in the amount of \$2,000.00 from grant funds, as outlined in Attachment “M,” and authorize the Superintendent or designee to execute the agreement.**
- N. Licensed Training Provider Agreement with the American Red Cross to provide CPR/First Aid certification to special education staff, in the total amount of \$825.00 from general funds, as outlined in Attachment “N,” and authorize Lindsay Smith, Director of Special Services to execute the agreement.**
- O. Amended Practicum Program agreement with Oklahoma State University, previously approved at the August 8, 2022 Board meeting, amending the budget from \$132,484 to \$138,038.00 as outlined in Attachment “O,” and authorize the Superintendent or designee to execute the amended agreement.**
- P. Bid solicitation and agreement with Stepping Stones Group to provide Speech Language Pathologist(s), in an amount not to exceed \$80,000.00 from ARP IDEA funds, as outlined in Attachment “P,” and authorize the Superintendent or designee to execute the agreement.**

- Q. Master Services Agreement with Navigate 360 for social and emotional learning curriculum at all Union elementary sites, in the amount of \$13,029.51 from ARP-ESSER funds, as outlined in Attachment “Q,” and authorize the Superintendent or designee to execute the agreement.**
- R. Master Memoranda of Understanding and Participating Addenda for previously approved Master Memoranda of Understanding with Flintco, LLC, Family Caregiver Assistance, Austin Jones Insurance Agency, LLC., Cannon Family Dentistry, Children’s Dental Health Center, GS Helms & Associates and KKT Architects, Inc., and amended Participating Addendum with Aspen Health & Rehab, for the Career Connect Program, as outlined in Attachments “R-1” – “R-4,” and authorize the Superintendent or designee to execute the agreements.**
- S. Master Memorandum of Understanding and Participating Addendum with Debra Cox for the PAWS for reading program at McAuliffe Elementary, as outlined in Attachment “S,” and authorize the Superintendent or designee to execute the agreements.**
- T. Master Memoranda of Understanding and Participating Addenda for previously approved Master Memoranda of Understanding with Anthem Road Academy, Tulsa Symphony Orchestra, Inc., Spot 31, Inc., The bART Center for Music, Tulsa Changemakers, Tippi Toes, Tulsa Academy of Coding & Technology, Tulsa Zoo, Fab Lab, Arts & Humanities Counsel of Tulsa, Tulsa County OSU Extension Center, Child Evangelism Fellowship, Hurd Family Studio, and Loveworks Leadership Inc., for Community Schools programs, as outlined in Attachments “T-1” – “T-10” and authorize the Superintendent or designee to execute the agreements.**
- U. Approval of members of the Gifted Local Advisory Committee (GLAC) for the 2022-2023 school year as outlined in Attachment “U.”**
- V. Renewal of Agreement with Getty Images for online access to high-quality clipart, photographic images and audio/music clips, in the amount of \$4,400.00 from general funds, as outlined in Attachment “V,” and authorize the Superintendent or designee to sign the agreement.**
- W. Purchase of a 24 month subscription with SecureDocs Inc., for a digital signature package, in the amount of \$9,600.00 from bond funds, as outlined in Attachment “W,” and authorize the Superintendent or designee to execute the agreement.**
- X. General Staffing Agreement with Tulsa’s Green Country Staffing to provide assistance finding staff for hard to fill positions in custodial and food services areas, in the amount of \$10,000 from building/child nutrition funds, as outlined in Attachment “X,” and authorize Jay Loegering, Executive Director of Human Resources to execute the associated agreement and to make payment pursuant to Board authorization.**
- Y. Memorandum of Understanding with University of Oklahoma for student teachers as outlined in Attachment “Y,” and authorize the Superintendent or designee to execute the agreement.**

- Z. Memorandum of Understanding with Oklahoma State University for student teachers as outlined in Attachment “Z,” and authorize the Superintendent or designee to execute the agreement.**
- AA. Agreement with Segue for the Employee Assistance Program, effective January 1, 2023 as outlined in Attachment “AA,” and authorize the Executive Director of Human Resources to sign the agreement and initiate payments under the agreement.**
- BB. Renewal of the agreement with National Benefit Services (NBS), as the District’s third party administrator (TPA) for its 403(b) and 457 plans and to approve the continuation of 403(b) through Aspire and 457 through TIAA, as outlined in Attachment “BB,” and authorize the Executive Director of Human Resources to execute the TPA agreement and any associated agreements with selected vendors, and make payments under the approved agreements.**
- CC. Renewal of the BenefitCloud Master Subscription agreement beginning January 1, 2023 as outlined in Attachment “CC,” and authorize the Executive Director of Human Resources to sign the Agreement and to initiate payments under the Agreement.**
- DD. Renewal of the two Community Care of Oklahoma (CCOK) HMO, Inc. retiree/Medicare Supplement HMO health plans for January 1, 2023-December 31, 2023, as outlined in Attachment “DD,” and authorize the Executive Director of Human Resources to sign the agreement and forward payments due under the agreement.**
- EE. Memorandum of Understanding with UCTA to add one assistant swim coach, as outlined in Attachment “EE.”**
- FF. Memorandum of Understanding with USPA to increase the hourly rate by \$2.00/hour for bus drivers, transportation leads, and mechanics, as outlined in Attachment “FF.”**
- GG. Personnel resignations and terminations as outlined in Attachment “GG.”**
- HH. Employment of certified and/or support staff as outlined in Attachment “HH.”**
 - II. Donation and installation of trees from Up With Trees for Roy Clark Elementary, as outlined in Attachment “II.”**
- JJ. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “JJ.”**
- KK. Deduct Change Amendment No. 1 with PDG. LLC d.b.a. Heckenkemper Golf Course Design, in the amount of (\$19,111.50) for the Golf Facility and Practice Area, as outlined in Attachment “KK,” and authorize the Superintendent or designee to execute the agreement.**
- LL. Agreement with School Spirit Vending (d.b.a. MAGC Enterprises) for a sticker vending machine at Andersen Elementary as outlined in Attachment “LL,” and authorize the Superintendent or designee to execute the agreement.**

- MM. Book Fair Agreement with Literati for books fairs at Andersen Elementary for the 2022-2023 SY, as outlined in Attachment “MM,” and authorize Bethany Harper, principal of Andersen Elementary to execute the agreement.
- NN. Approval of the additional award for a variety of beans bid and associated blanket PO for Child Nutrition, as outlined in Attachment “NN.”
- OO. Monetary donations, as outlined in Attachment “OO.”
- PP. School Activity Sub-account transfer requests, as outlined in Attachment “PP.”
- QQ. Resolution authorizing the CFO/Director of Treasury and Financial Reporting/Director of Accounting to issue, transfer and purchase non-payable warrants and/or investments as necessary to pay the District’s current obligations, including payroll, on a timely basis and to purchase said warrants as investments from other District funds and investments as outlined in Attachment “QQ.”
- RR. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachments “RR-1” and “RR-2.”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2022-2023.

III. INFORMATION REPORTS

- A. USPA Report
- B. UCTA Report

Frank Brazwell
Kerri Gunter

IV. HEARINGS AND CORRESPONDENCE

- A. Communications
- B. Opportunity for comments from the audience regarding the agenda.

* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.

V. BUSINESS AGENDA

A. Instruction

- 1. Consider and take action on the purchase of the Ellevation Platform software 2-year subscription and the Strategies feature of the Ellevation software subscription for the district, in the total amount of \$226,740.15 from Curriculum Associates, LLC, using bond funds.

Amy Smith

2. **Annual report on College Remediation Rates.** Dr. Moore
REF. #2

3. **Consider and take action on the 2022-2023 Professional Development Budget and Plan.** Chasity Gray
REF. #3

4. **Consider and take action on the revisions to the Gifted Educational Plan and Program Monitoring document.** Dr. Nelson
REF. #4

B. Personnel

1. **Consider and take action on the third renewal agreement with CareATC to provide national shared site clinic services to Union PPO employees.** Jay Loegering
REF. #5

2. **Consider and take action on an agreement for insurance management services with Rooney Insurance Agency for employee benefit consulting services beginning January 1, 2023 and authorize Jay Loegering, Executive Director of Human Resources to execute the agreement and authorize payments pursuant to the agreement.** Jay Loegering
REF. #6

3. **Consider and take action on the administrative services agreement with United Health Care (UMR) to become the health plan third party administrator and approval of the monthly premium rates for employee/retiree, Board members, and COBRA participants for the District's self-insured PPO Medical Indemnity Plans and to approve the plans, plan changes, other coverages, and administrative services, including all associated agreements/contracts, at the costs outlined in the Board memo and attachments, effective January 1, 2023 and authorize the Executive Director of Human Resources, as the Superintendent's designee, to sign the associated contracts and that the Board authorize the issuance of P.O.'s and payment thereof.** Jay Loegering
REF. #7

C. School Operations

1. **Consider and take action on an agreement with KSQ Design for architectural design services related to the 6/7th Grade** Fred Isaacs

Center Renovation project, in the amount of \$459,000.00 from bond funds.

REF. #8

D. Finance

1. Consider and take action on the Estimate of Needs document for the 2022-2023 fiscal year as required by state law for submission to the County Excise Board, and authorize the Board president to sign the final documents. Dr. Williams

REF. #9

2. Consider and take action on the General, Building and Child Nutrition Fund operational budgets for the 2022-2023 fiscal year as outlined on the Statements of Revenues, Expenditures and Fund Balances. Dr. Williams

REF. #10

VI. NEW BUSINESS

VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS *

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VIII. ADJOURNMENT

Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2021, and the agenda was posted at 4:00 p.m. September 8, 2022, at the Union Education Service Center by Barbara Swinburne, Board Secretary.

_____, Board Secretary