

6:45 – 7:00 p.m.

District patrons who wish to speak to the Board during ‘Comments from the Audience’ must personally sign in with the Board secretary during the fifteen-minute period preceding each regularly scheduled meeting. The name, home address and the topic that will be presented must be listed to provide a record for the Board minutes. Once the meeting is officially called to order, the opportunity to sign in will be closed.

AGENDA
UNION PUBLIC SCHOOLS
REGULAR MEETING OF THE BOARD OF EDUCATION
JUNE 12, 2023
UNION EDUCATION SERVICE CENTER BOARD ROOM
8506 East 61st Street
Tulsa, Oklahoma
7:00 p.m.

With the exception of the agenda item calling the meeting to order,
the Board of Education reserves the right to take up any agenda item in any order
regardless of how items are listed below.

I. ROUTINE

- A. CALL MEETING TO ORDER**
- B. FLAG SALUTE**
- C. ROLL CALL OF THE BOARD**
- D. ADOPTION OF THE AGENDA**

Heather McAdams

II. CONSENT AGENDA

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:

- A. Minutes: May 8, 2023 regular Board meeting Attachment “A.”**
- B. Out-of-state travel requests as outlined in Attachments “B-1” – “B-2.”**
- C. Agreement with Cox Communication, Inc., YurView for television broadcast rights for the 2023-2024 athletic season, as outlined in Attachment “C,” and authorize the Director of Athletics Emily Barkley to sign the agreement.**
- D. Letter of Agreement with MidFirst Bank and Jenks Public Schools for the 2023 Backyard Bowl as outlined in Attachment “D,” and authorize the Director of Athletics Emily Barkley to execute the agreement.**
- E. Host agreement with the Great Plains Association for College Admission Counseling (GPACAC) for the annual fall 2023 College Fair, as outlined in Attachment “E,” and authorize the Director of College and Career Services Dr. Marla Robinson to sign the electronic host agreement.**
- F. Renewal of the Home Builders Institute (HBI) Pact License agreement for the construction classes at UHSFA and UHS Innovation Lab, as outlined in Attachment “F,” and authorize the Superintendent or designee to execute the agreement.**

- G. Agreement with Concord Theatricals for the all-school musical, in the total amount of \$7,748.05 from activities funds, as outlined in Attachment “G,” and authorize the Director of Fine Arts Matthew McCready to digitally sign the agreement.**
- H. Contract with Music Theatre International (MTI) for the middle school musical, in the amount of \$1,310.00 from activity funds, as outlined in Attachment “H,” and authorize the Superintendent or designee to execute the agreement.**
- I. Memorandum of Understanding with Northeastern State University-Broken Arrow to provide Childcare Center Instruction and other continuing education classes for Adult Education clients for the 2023-2024 SY, as outlined in Attachment “I,” and authorize the Superintendent or designee to execute the agreement**
- J. Participating Addendum to previously approved Master Memorandum of Understanding with Miss Weary’s Foundation for the Adult Education and Family Literacy Program, as outlined in Attachment “J,” and authorize the Superintendent or designee to execute the agreement.**
- K. Service Agreement with Community Action Project (CAP Tulsa) for CareerAdvance® English as a Second Language (ESL) Pathway classes, as outlined in Attachment “K,” and authorize the Superintendent or designee to execute the agreement.**
- L. Memorandum of Understanding with Green Country Workforce Development Board for program services for Adult Education, as outlined in Attachment “L,” and authorize the Superintendent or designee to execute the agreement.**
- M. Nutrition Services Agreement with Community Action Project of Tulsa County, Inc. (CAP Tulsa) for the Early Childhood programs at Rosa Parks ECEC and Briarglen ECEC, as outlined in Attachment “M,” and authorize the Superintendent or designee to execute the agreement.**
- N. Data Use Agreement with Community Action Project of Tulsa, Inc. (CAP Tulsa) as outlined in Attachment “N,” and authorize the Superintendent or designee to execute the agreement.**
- O. Memorandum of Understanding with Community Action Project (CAP Tulsa) for operation of the Rosa Parks Early Childhood Education Center, as outlined in Attachment “O,” and authorize the Superintendent or designee to execute the agreement.**
- P. Special Services Agreement with Community Action Project (CAP Tulsa) as LEA for the Head Start program, as outlined in Attachment “P,” and authorize the Superintendent or designee to execute the agreement.**
- Q. Annual agreement with Franklin Covey Client Sales, Inc., for Leader in Me Coaching Services for Ochoa Elementary, in the amount of \$8,600.00 from grant funds, as outlined in Attachment “Q,” and authorize the Superintendent or designee to execute the agreement.**
- R. Agreement with MobileServe, LLC for MobileServe Impact Tracker online service to check-in and log volunteer hours for UHFA and UHS students, in the amount of**

- \$9,000.00 from bond funds as outlined in Attachment “R,” and authorize Marla Robinson, Director of College and Career Services to execute the agreement.**
- S. Memorandum of Understanding with The Bridges Foundation of Tulsa County for a work adjustment training program for students with disabilities, as outlined in Attachment “S,” and authorize the Superintendent or designee and the Director of Special Services, Lindsay Smith, as the Union School District Representative to execute the agreement.**
 - T. Provider Service Agreement with Family & Children’s Services, Inc., for districtwide services, as outlined in Attachment “T,” and authorize the Superintendent or designee to execute the agreement.**
 - U. Master Memorandum of Understanding and Participating Addendum with Tristesse Grief Center for the Healing Hearts Club, as outlined in Attachment “U,” and authorize the Superintendent or designee to execute the agreement.**
 - V. Memorandum of Understanding with Amplify, Inc., for the Union Reach Program, as outlined in Attachment “V,” and authorize the Superintendent or designee to execute the agreement.**
 - W. Renewal of the agreement with Union Schools Education Foundation for the Oklahoma Department of Human Services TANF Family Stability Funding Award for the Reach Program for the 2023-2024 SY, as outlined in Attachment “W,” and authorize the Superintendent or designee to execute the agreement.**
 - X. Participating Addendum to previously approved Master Memorandum of Understanding with A New Way Center, LLP for a therapeutic classroom at the 6/7th Grade Center and Ochoa, as outlined in Attachment “X,” and authorize the Superintendent or designee to execute the agreement.**
 - Y. Master Memorandum of Understanding and Participating Addendum with James Holmaas for PAWS for Reading therapy dog at McAuliffe Elementary, as outlined in Attachment “Y,” and authorize the Superintendent or designee to execute the agreement.**
 - Z. Participating Addendum for previously approved Master Memorandum of Understanding with Tippi Toes Dance for Community Education and EDP programs, as outlined in Attachment “Z,” and authorize the Superintendent or designee to execute the agreement.**
 - AA. Memorandum of Understanding with YMCA for summer camp for Union students, as outlined in Attachment “AA,” and authorize the Superintendent or designee to execute the agreement.**
 - BB. Participating Addendum for previously approved Master Memorandum of Understanding with Child Evangelism Fellowship for Community Schools, as outlined in Attachment “BB,” and authorize the Superintendent or designee to execute the agreement.**
 - CC. Accessible Discovery Grant Agreement with Discovery Lab for field trip admissions for K through 5 students at Ochoa Elementary for the 2023-2024 SY, as outlined in**

- Attachment “CC,” and authorize the principal and school coordinator to execute the agreement.**
- DD. Month-to-month renewal agreement with ParentSquare (previously Gabbart Enterprises) for website hosting and services, in the amount of \$9,720.00 from general funds, as outlined in Attachment “DD,” and authorize the Chief Communications Officer, Chris Payne to electronically sign the agreement.**
- EE. Renewal of the agreement with Peachjar for flyer management/distribution, as outlined in Attachment “EE,” and authorize the Chief Communications Officer Chris Payne to execute the renewal authorization.**
- FF. Renewal of the district wide alarm monitoring agreement with Digi Security Systems, in the amount of \$18,840.00 from general/building funds, as outlined in Attachment “FF,” and authorize the Superintendent or designee to execute the agreement.**
- GG. Renewal of the annual service agreement with KONE Inc., for elevator maintenance throughout the district, in the amount of \$25,587.96 from general funds, as outlined in Attachment “GG,” and authorize the Superintendent or designee to execute the agreement.**
- HH. Renewal of the annual service agreement with Clifford Power for maintenance and inspection of generators, in the amount of \$8,916.00 from general funds, as outlined in Attachment “HH,” and authorize the Superintendent or designee to execute the agreement.**
- II. Renewal of the annual service agreement with Chem Aqua for water treatment services, in the amount of \$54,201.48 from general funds, as outlined in Attachment “II,” and authorize the Superintendent or designee to execute the agreement.**
- JJ. Renewal of the annual service agreements with West Termite and Pest Management, Inc., for pest management services for the district, in the amount of \$27,648.00 from general funds, and cafeterias, in the amount of \$13,128.00 from child nutrition funds, as outlined in Attachments ”JJ-1” - “JJ-2,” and authorize the Superintendent or designee to execute the agreements.**
- KK. Staffing service agreement with Stand-By Personnel for staffing services as needed by the district, in the amount of \$2,000.00 from general funds, as outlined in Attachment “KK,” and authorize the Superintendent or designee to execute the agreement.**
- LL. Master Memoranda of Understanding renewals with Jostens, Lifetouch, and Ruth Kelly Studios, Inc., for school pictures for the 2023-2024 SY, as outlined in Attachment “LL,” and authorize the site principals to sign the site agreements and final order forms.**
- MM. Renewal of the service agreement with Healthcare Safety Solutions, Inc. for safety consulting services, in the amount of \$25,000.00 from general/building funds, as outlined in Attachment “MM,” and authorize the Superintendent or designee to execute the agreement.**

- NN. Agreements with Grand Canyon University, Western Governors University and Oklahoma State University for student interns, as outlined in Attachments “NN-1” - “NN-3,” and authorize the Superintendent or designee to execute the agreements.**
- OO. Amendment agreement renewal with Worxtime, LLC for software licenses for ACA requirement tracking, in the amount of \$24,000.00 from general/bond/insurance funds, as outlined in Attachment “OO,” and authorize the Superintendent or designee to execute the agreement.**
- PP. Approval of the continued use of The Standard Insurance Company for additional disability coverage, as outlined in Attachment “PP,” and authorize the Executive Director of Human Resources to execute the agreement and initiate payment under the agreement.**
- QQ. Re-Employment of Support Staff for the 2023-2024 school year as outlined in Attachment “QQ.”**
- RR. Re-Employment of Support Associate Personnel for the 2023-2024 school year as outlined in Attachment “RR.”**
- SS. Re-Employment of Certified Staff for the 2023-2024 school year as outlined in Attachment “SS.”**
- TT. Re-Employment of Administrators for the 2023-2024 school year as outlined in Attachment “TT.”**
- UU. Approval of Assistant Principal Interns as outlined in Attachment “UU.”**
- VV. Approval of Assistant Principals as outlined in Attachment “VV.”**
- WW. Payment of on-call stipends as outlined in Attachment “WW.”**
- XX. Personnel resignations and terminations as outlined in Attachment “XX.”**
- YY. Employment of certified and/or support staff as outlined in Attachment “YY.”**
- ZZ. Monetary donations as outlined in Attachment “ZZ.”**
- AAA. Donation of a Class 3D Molecular Designs Models from Shaun Nickelson to Union Freshman Academy as outlined in Attachment “AAA.”**
- BBB. Donation of \$500 gift cards from Cherokee Nation to Extended Day Program sites that provide services to students receiving Cherokee Nation child care assistance, as outlined in Attachment “BBB.”**
- CCC. Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction as outlined in Attachment “CCC.”**
- DDD. Change Order No. 1 with T&S Taylor Enterprises, in the amount of \$9,000.00 from bond funds, for the Flooring Replacement at Multiple Sites Project, as outlined in Attachment “DDD.”**
- EEE. Change Order No. 1 with Ascend Commercial Builders, in the amount of \$18,953.00 from bond funds, for the Flooring Replacement Project at Jarman Elementary, as outlined in Attachment “EEE.”**

- FFF.** Change Order No. 2 with Ascend Commercial Builders, in the amount of \$14,602.50 from bond funds, for the Flooring Replacement Project at Jarman Elementary, as outlined in Attachment “FFF.”
- GGG.** Deduct Change Order No. 1 with Key Construction Oklahoma, LLC for the Big Chill Water Damage Project, Phase II in the amount of \$6,370.00, as outlined in Attachment “GGG,” and authorize the Superintendent or designee to execute the agreement.
- HHH.** Zero-cost fund transfer from Band Building Project to the Volleyball Project with Crossland Construction Company, in the amount of \$70,601.04 bond funds, as outlined in Attachment “HHH,” and authorize the Superintendent or designee to execute the agreement.
- III.** Higher Education reimbursement payments for certified personnel as outlined in Attachment “III.”
- JJJ.** Agreement with Municipal Finance Services for financial advisor services, in the total amount of \$41,550.00 from bond/general funds, as outlined in Attachment “JJJ,” and authorize the Superintendent or designee to execute the agreement.
- KKK.** Appointment of the District Treasurer, Assistant Treasurers, Encumbrance Clerk, and Activity Fund Custodians for the 2023-2024 fiscal year; and appointment of Sherri Fair, Director of Federal Programs as the authorized representative to sign for federal, state, or local grant applications, contracts, reimbursements for the district, for the 2023-2024 fiscal year, as outlined in Attachment “KKK.”
- LLL.** Equipment support services agreement with Kronos, Inc. for the District’s Kronos time clocks, in the amount of \$40,125.00 from bond funds, as outlined in Attachment “LLL,” and authorize the Superintendent or designee to execute the agreement.
- MMM.** Activity fund budget sub accounts, revenues and expenditures for FY 2023-2024 as outlined in Attachment “MMM.”
- NNN.** Fundraising activities for school activity sub-accounts and common expenditures for same for the 2023-2024 SY as outlined in Attachment “NNN.”
- OOO.** Crowdfunding donations as outlined in Attachment “OOO.”
- PPP.** Activity Fund transfer request as outlined in Attachment “PPP.”
- QQQ.** Contract with Hilborne & Weidman, to serve as bond counsel on the District’s \$28,000,000.00 General Obligation Bonds of 2024 for purposes of sale with funding from the General Obligation Bonds of 2024 on receipt of proceeds, as outlined in Attachment “QQQ,” and authorize the Superintendent or designee to execute the agreement.
- RRR.** Resolution authorizing the CFO/Treasurer, Financial Reporting/Treasury Director or Accounting Director/Encumbrance Clerk to perform any transactions for activity fund projects 8880, 8881, 8802, and 8933 including, but not limited to, transfer of money to or from other district activity fund projects, processing of projects in said accounts or processing of districtwide activity projects in said accounts for 2023-

2024, with total transactions for this authorization not to exceed \$900,000.00 in each fiscal year as outlined in Attachment “RRR.”

SSS. Authorization for Investment Security Safekeeping and Financial Services as outlined in Attachment “SSS.”

TTT. Authorization to issue, revise, pay and close encumbrances and claims as outlined in Attachments “TTT-1” and “TTT-2.”; and final authorization to issue, revise, pay, and close encumbrances and claims for all purchase orders issued in FY 2022-2023.

III. INFORMATION REPORTS

- A. USPA Report
- B. UCTA Report

Brandon Morgan
Kerri Gunter

IV. HEARINGS AND CORRESPONDENCE

- A. Communications
- B. Opportunity for comments from the audience regarding the agenda.
 - * The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
- (c) Total time allocated to this item is thirty (30) minutes.
- (d) Under Board Policy 1800, the Board of Education president has the discretion to determine if topics are relevant enough to be heard and to establish the order of presentations. This includes the right to interrupt this section and move on to the next item.

V. BUSINESS AGENDA

A. Instruction

- 1. Consider and take action on an employee childcare program for the 2023-2024 school year at Rosa Parks Early Childhood Center.

Theresa Kiger

REF. #1

- 2. Consider and take action on School-Based Services Agreements with the Oklahoma Department of Human Services for three school-based social workers, in the amount of \$115,000.00 from general funds.

Scott Pennington

REF. #2

- 3. Consider and take action on a one year renewal of the Imagine Learning software subscriptions for EL students at all elementary sites and the 6/7th grade, in the amount of \$226,947.50 from federal (ESSER) funds.

Amy Smith

REF. #3

4. **Consider and take action on the expenditure of up to \$195,518.28 from general funds to purchase textbooks and software for the 2023-2024 school year.** Sandi Calvin
REF. #4
5. **Consider and take action on the expenditure of up to \$900,000.00 from bond funds to purchase textbooks and software for the 2023-2024 school year.** Sandi Calvin
REF. #5
6. **Consider and take action to approve the capacity levels and the calculated open transfer capacity amounts as recommended.** Dr. Nelson
REF. #6

B. Personnel

1. **Consider and take action on the Addendum to Extend Agreement to the Substitute Staff Placement Agreement, originally approved at the May 9, 2022 Board Meeting, with ESS South Central, LLC, in the amount of \$1,500,000.00 from general funds, and authorize the Executive Director of Human Resources to execute the agreement and authorize payments pursuant to the agreement.** Jay Loegering
REF. #7
2. **Consider and take action to name the Associate Director of Child Nutrition.** Jay Loegering
REF. #8
3. **Consider and take action to name the Associate Director of Transportation.** Jay Loegering
REF. #9
4. **Consider and take action to name the Principal of the 7th Grade.** Jay Loegering
REF. #10
5. **Consider and take action to name the Principal of Grove Elementary.** Jay Loegering
REF. #11
6. **Consider and take action to name the Principal of Jefferson Elementary.** Jay Loegering
REF. #12
7. **Consider and take action on insurance renewals for general liability/auto and other specified coverages for the policy year beginning July 1, 2023, from general and building funds, and authorize the Executive Director of Human Resources to sign** Jay Loegering

any associated contract(s) and initiate payments under the contract(s).

REF. #13

C. School Operations

1. Consider and take action on the award of food, juices, dairy, produce, snacks/beverages, chemicals, and paper bids for the 2023-2024 school year, and associated blanket purchase orders for same. Lisa Griffin

REF. #14

2. Consider and take action on the contract for outsourced help desk and onsite consulting help from 22nd Century Technologies, in the total amount of \$129,600.00 from federal (ESSER) funds. Todd Borland

REF. #15

3. Consider and take action on the Extension of Contracted Services agreement with American Waste Control, Inc. for waste control and recycling services, in the amount of \$148,000.00 from general funds. C. Bushyhead

REF. #16

D. Finance

1. Consider and take action on the annual blanket purchase order encumbrances that exceed \$100,000.00 from general and building funds and authorize the encumbrance clerk to adjust all utility and freight expenses as necessary, and adjust any non-blanket purchase orders by up to fifteen percent to cover overages and price variance when paying claims, without prior approval of the Board, for the 2023-2024 fiscal year. David Young

REF. #17

2. Consider and take action on a contract with RSM US LLP to perform an external financial audit of the 2022-2023 fiscal year at a fee not to exceed \$93,700.00 for professional fees for audit services and an additional \$7,500.00 per Federal Program, from general funds. Dr. Williams

REF. #18

3. Consider and take action on the purchase of the Kronos Workforce Ready Software Support Agreement Renewal in the amount of \$129,205.44 from bond funds. Dr. Williams

REF. #19

4. Consider and take action on the 2022-2023 general, building and child nutrition budget revisions. Dr. Williams

REF. #20

5. Consider and take action on the 2023-2024 Temporary Operating Budgets for the general, building, and child nutrition funds. Dr. Williams

REF. #21

6. Consider and take action on the payment of a one-time 2022-2023 retention stipend for work performed during 2022-2023, if funding allows on June 30, 2023, to be paid on specified dates in July 2023 to eligible employees as per the allocation plan, terms, and conditions discussed with the UCTA for certified teachers, the UPSA for eligible support employees, and as recommended by the Superintendent for administrative/ associate/exempt/curriculum coordinator personnel classes with funding from the 2022-2023 general, building, and/or child nutrition funds as deemed appropriate by the Chief Financial Officer based on available resources as of June 30, 2023. Dr. Williams

REF. #22

7. Consider and take action on the 2023-2024 salary schedules, negotiated compensation packages, and language changes for certified personnel in the UCTA and Administrative Salary Schedule for administrative associates as per the Superintendent's recommendation. Dr. Williams

REF. #23

VI. NEW BUSINESS

VII. OPPORTUNITY FOR COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS *

* The rules for this section of the agenda are as follows:

- (a) Speakers should identify themselves.
- (b) Each speaker is given a maximum of three (3) minutes.
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VIII. ADJOURNMENT

Notice of this regular meeting was given to the Tulsa County Clerk by December 15, 2022, and the agenda was posted at 4:00 p.m. June 8, 2023, at the Union Education Service Center by Barbara Swinburne, Board Secretary.

_____, Board Secretary